

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

KEITH BONNER, COUNCIL PLACE 1
DAVID LANDS, COUNCIL PLACE 2
HARRY OPLIGER, COUNCIL PLACE 3
ED PERRY, COUNCIL PLACE 4
CRYSTAL SARMIENTO, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6



DAN DAVIS, MAYOR
DAN JOHNSON, CITY MANAGER
TAMMY BELL, CITY SECRETARY

**NOTICE OF A CITY COUNCIL MEETING
OF THE CITY OF MANVEL
June 17, 2024**

**NOTICE IS HEREBY GIVEN
5:00 P.M. WORKSHOP – 6:00 P.M. REGULAR SESSION**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Manvel City Council will convene a regular meeting at the Manvel City Hall, located at 20031 Hwy 6, Manvel Tx 77578 for the purpose of discussing and if appropriate, take action with respect to the following items:

NOTE: The City Council of the City of Manvel reserves the right to discuss any items in Closed Session whenever authorized under the Texas Open Meetings Act, Chapter 551, of the Texas Government Code. The City Council may discuss the items on this agenda in any order.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpreter services must be made 48 hours prior to this meeting. Please contact the City Secretary at 281-489-0630 x6 for further information.

CITY OF MANVEL MISSION STATEMENT

The City of Manvel is a safe and responsible community, embracing the values of our past, present, and future citizens.

Workshop Session- 5:00 pm

Presentation by Park Naturalist, Katie Boughal on Creating Natural Areas in Parks.

Discussion/Direction on Fiscal Year 2024-2025 Budget.

Discussion on any topic as listed on the current agenda.

Regular Session – 6:00 pm

Call To Order

Invocation

Inspirational Reading - Councilmember Lands

Pledge

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible.

Presentations

Certificate of Appreciation for the Alvin Animal Shelter

Public Comments: "Comment Card" Required

o Members of the public with business before the board, NOT scheduled on the agenda as a public hearing (that have submitted a public comment card) may have three (3) minutes to address the board. o The board may not participate in any discussion and cannot vote on the subject you present unless it is listed on the agenda as an action item.

City Manager Update

Update on current events and city issues.

Consent Agenda

1. Acceptance of the meeting minutes to date.
2. Approve Interlocal Agreement between the City of Manvel and Brazoria County Health Department.
3. Acceptance of infrastructure improvements for Water Distribution, Wastewater Collection, Stormwater Facilities and Paving to serve Meridiana Section Thirteen-A for Brazoria County Municipal Utility District No. 57, Brazoria County, Texas to begin the Two-Year Maintenance Period.
4. Final acceptance of infrastructure improvements for Phase 1 Detention and Drainage Facilities to Serve Del Bello Lakes and release the associated maintenance bond.
5. Approve the second and final reading of Ordinance 2024-O-22;
AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MANVEL, TEXAS, CHAPTER 65. "TAXATION," BY AMENDING ARTICLE II. *PROPERTY TAX*, TO ADOPT AN EXEMPTION FROM PROPERTY TAXES FOR RESIDENCE HOMESTEADS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR ADMINISTRATION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY.

Items Removed from Consent Agenda

Regular Agenda

1. Concur with the City Manager's decision to hire Jose Abraham as Director of Development Services, as required by the City Charter.
2. Discussion on the preliminary listing of streets, sidewalks, and drainage.
3. Consideration and possible action on the Parks Board Appointments.
4. Consideration and possible action to approve Resolution 2024-R-19;
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS, APPROVING A MULTIPLE USE AGREEMENT WITH TXDOT FOR THE PLACEMENT OF FLOCK CAMERAS ON STATE RIGHTS OF WAY (SH6, SH288, AND FM1128); PROVIDING THAT THE MAYOR IS AUTHORIZED TO EXECUTE THE AGREEMENT ANY AND ALL DOCUMENTS ASSOCIATED WITH THE PROJECT.

June 17, 2024 CITY COUNCIL MEETING AGENDA

5. Consideration and possible action to approve Resolution 2024-R-20;
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS, APPROVING AS A PROJECT OF THE MANVEL ECONOMIC DEVELOPMENT CORPORATION CERTAIN PROJECT NUMBER 2024-01 – HJR HWY 6 APPROVING AN EXPENDITURE OF UP TO \$400,000.00 FOR ASSISTANCE TO BRING UTILITIES FROM THE NORTH SIDE OF HIGHWAY 6 TO THE SOUTH SIDE FOR PROPERTY LOCATED ACROSS MANVEL TOWN CENTER BEING 3.76 ACRES TO FURTHER ECONOMIC DEVELOPMENT AND RETAIN JOBS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.
6. Consideration and possible action to approve Resolution 2024-R-21;
A RESOLUTION ADOPTING CITY OUTDOOR FACILITY USE POLICY
7. Consideration and possible action on the Brazoria County CDBG and HOME Program for Federal FY 2025-2027.
8. Discussion on the sex offender ordinance.

Executive Session

City Council will convene into Executive Session pursuant to Texas Government Code, Sec. 551.087 – deliberation regarding economic development negotiation and *Section 551.071: "Consultation with Attorney,"*.

Discuss MUD 61 Agreement

Discuss 380 Agreement with MUD 83 and Hillwood Enterprises

Mayor and Council Comments

Update on current events and city issues.

Additionally, pursuant to Texas Government Code § 551.0415, City Council Members and city staff may make a report about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Adjourn

CERTIFICATION

I, Tammy Bell, City Secretary for the City of Manvel, do hereby certify that the foregoing Agenda of the Manvel City Council is true and correct and that I posted such notice on the bulletin board at the Manvel City Hall; a place convenient and readily accessible to the public on June 14, 2024 in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551.001 et.seq). Said notice remained posted for at least 72 hours preceding the scheduled time of the meeting.

TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS

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DAN DAVIS, MAYOR
DAN JOHNSON, CITY MANAGER
TAMMY BELL, CITY SECRETARY

MISSION STATEMENT:

"The City of Manvel is a safe and responsible community, embracing the values of our past, present, and future citizens."

MINUTES 6/10/2024

Regular Session - 5:15 p.m.

Call To Order

Mayor Davis called the Special Meeting of the City Council to order at 5:15 p.m.
Those in attendance were:

Present: Mayor Dan Davis
City Councilmember Place 1 Keith Bonner
City Councilmember Place 3 Harry Opliger
City Councilmember Place 5 Crystal Sarmiento
City Councilmember Place 6 Jerome Hudson

Absent: City Councilmember Place 2 David Lands
City Councilmember Place 4 Ed Perry

Also Present: Dan Johnson, City Manager
Robert Gervais, City Attorney
Keith Traylor, Chief of Police
Rosa Donaire, Finance Director
Chad Dumont, Director of Personnel
Brooke Cyphers, Public Information Officer
Alyssa Deaton, Assistant City Secretary

Pledge

Public Comments: "Comment Card" Required

Melody Hanson - In favor of the Homestead Exemption
Kale Hanson - In favor of the Homestead Exemption
Doyle Thompson - In favor of the Homestead Exemption
Marilyn Barnes - In favor of the Homestead Exemption
David Jones - In favor of the Homestead Exemption
Jeanette Rogge - In favor of the Homestead Exemption

City Manager Update

Update on Flock Cameras.

Regular Agenda

1. Consideration and possible action to approve the first of two readings of Ordinance 2024-O-22; AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MANVEL, TEXAS, CHAPTER 65. "TAXATION," BY AMENDING ARTICLE II. *PROPERTY TAX*, TO ADOPT AN EXEMPTION FROM PROPERTY TAXES FOR RESIDENCE HOMESTEADS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR ADMINISTRATION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY.

Mayor Davis, Councilmember Sarmiento, and Councilmember Opliger spoke in favor of the Homestead Exemption.

Councilmember Opliger suggested going for a full 10% over the 5%.

The Mayor suggested a phased approach over the next few years to get to 20%. Councilmember Sarmiento agrees with the 10% and the phased approach.

Rosa Donaire, Finance Director, and Dan Johnson, City Manager, were questioned by Council on whether if this were to be put in place, would it cause the city to have to cut services, staff, or cost of living raises. Rosa said no.

Dan Johnson said adopting an exemption will cause us to be behind on catching up with the growth, i.e., the public works staff needed to maintain all of the growth.

Councilmember Sarmiento made the motion to approve a 10% Homestead Exemption. Councilmember Bonner seconded the motion.

The motion carried with a vote: 5/0

Yes: Mayor Dan Davis, City Councilmember Place 1 Keith Bonner, City Councilmember Place 3 Harry Opliger, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: City Councilmember Place 2 David Lands, City Councilmember Place 4 Ed Perry

Abstained: None

Mayor and Council Comments

Adjourn

Mayor Davis made the motion to adjourn at 5:58 p.m. Councilmember Hudson seconded the motion.

The motion carried with a vote: 5/0

Yes: Mayor Dan Davis, City Councilmember Place 1 Keith Bonner, City Councilmember Place 3 Harry Opliger, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: City Councilmember Place 2 David Lands, City Councilmember Place 4 Ed Perry

Abstained: None

CERTIFICATION

TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS

DAN DAVIS, MAYOR
CITY OF MANVEL, TEXAS

**Interlocal Agreement between the
City of Manvel and the
Brazoria County Health Department**

This Interlocal Agreement (“Agreement”) is entered into between the City of Manvel (“City/Town/Village”), and the Brazoria County Health Department (“Department”). The Department is a Local Health Department under Chapter 121 of the Health and Safety Code. The Interlocal Cooperation Act, Government Code Chapter 791, governs this Agreement. *This agreement has been approved by a separate order of the Brazoria County Commissioners Court Being Order No. _____, dated _____, 2024 and of the City of Manvel dated _____, 2024.*

I. Purpose

Under a grant from the Texas Department of Health, the Department is required to plan and prepare for a public health emergency which may result from natural or man-made causes. During such an emergency, it may be necessary to immunize or treat all or large numbers of people in the area served by the City/Town/Village and Department. It is the desire of the Department to provide such immunization or treatment to the First Responders within the City/Town/Village or at identified adjacent areas (to be determined based on resource requirements and precipitating event type/location) prior to the general public. The City/Town/Village will identify First Responders and critical staff and families that will be provide SNS Medical Countermeasures and or Vaccines. The City/Town/Village will report these numbers to the Department annually.

If the Department has concluded that the City/Town/Village possesses facilities that are qualified to serve as a Staff Medication Station (SMS) if immunization or treatment is necessary for First Responders, and the City/Town/Village desires to be as helpful as possible in the event of a public health emergency, the City/Town/Village herein agrees to make its law enforcement facilities available for purposes of First Responder immunization or treatment under the terms set out below. The City/Town/Village and the Department have concluded that this contemplated use of the facilities is a “governmental function” as defined in the Interlocal Agreement Act, *Texas Government Code §791.003(D)*

**Interlocal Agreement between the
City of Manvel and the
Brazoria County Health Department
II. Public Health Emergency**

This agreement will go into effect only if:

- 1) The Commissioner of Health or the local health authority declares that large scale immunization or treatment is necessary as a control measure for an outbreak of communicable disease;
- 2) The parties shall agree to the location of the facility or facilities to be utilized pursuant to this agreement and the extent to which each such facility shall be utilized concurrently or prior to any control measure declaration being made.
- 3) The Department has the necessary stock pile of medications.

III. Obligations of the Department

- 1) The Department will supply or arrange for all equipment, vaccine, and medicine necessary to administer the vaccine or medication to City/Town/Village staff, first responders, and City/Town/Village population at a distribution site of the Department's choosing based on resources available and nature of the precipitating event.
- 2) The Department will be responsible for disposal of medical waste and disinfection at the chosen facility following its use for the emergency. The health authority will provide written assurance of its safety for use as a law enforcement facility following its use.
- 3) The Department is responsible for the acts and negligence of its employees or volunteers, under state and federal law; provider, however, that pursuant to section 421.062 (b)(1) of the Texas Government Code the Department is not responsible for any civil liability that arises from the furnishing of a service under this Interlocal contract.
- 4) The Department will be responsible for any damage to property belonging to the City/Town/Village as a result of its use during the public health emergency, and to the extent they can be determined, costs for utilities described in section IV below. This compensation is mutually agreed to be "an amount that fairly compensates the performing party" as stated in the Interlocal Cooperation Act. The amounts to be paid to the City/Town/Village will be paid from current revenues available to the Department.

**Interlocal Agreement between the
City of Manvel and the
Brazoria County Health Department**

IV. Obligations of the City

- 1) The City/Town/Village will be provided an allotment of oral medication and will be responsible for the dispensing of said medication to their employees, contractors, and families and BCPH will provide information of the location to acquire sufficient medication (location may or may not be within the bounds of the City/Town/Village itself and may be located in an adjacent City/Town/Village) to the City/Town/Village.
- 2) If the City/Town/Village is selected as a distribution site by BCPH, the City/Town/Village is responsible for allowing the use of the facility normally associated with its use as a law enforcement facility or at another facility acceptable to both parties. The City/Town/Village is responsible for providing use of all rooms, fixtures, and equipment existing at the facility that is necessary for on-site use during the period of the emergency.
- 3) If the City/Town/Village is selected as a distribution site by BCPH, the City/Town/Village will provide at least one person on-site during the period of emergency use with access to the rooms, fixtures and equipment described above.
- 4) If the City/Town/Village is selected as a distribution site by BCPH, the City/Town/Village will supply or arrange for all equipment and personnel necessary for staffing, security, crowd control and other tasks.
- 5) The City/Town/Village will provide the Department with the number of First Responders needing treatment to the distribution site (distribution location may or may not be within the bounds of the City/Town/Village itself and may be located in an adjacent City/Town/Village).
- 6) The City/Town/Village will obtain all medications from the Department at its location at 1524 E. Mulberry, Angleton, Texas, or at another location as specified by the Department.
- 7) The City/Town/Village will return all undistributed medication to the Department.
- 8) If the City/Town/Village has been issued a POD-trailer, the City/Town/Village will utilize POD-trailer resources as needed to assist with these efforts during an emergency, and will maintain and account for the POD-trailer itself and all items secured therein in accordance with property inventory and signed agreements; *DA-form 2062 and signed agreements attached if relevant.*

**Interlocal Agreement between the
City of Manvel and the
Brazoria County Health Department
V. Term**

This agreement becomes effective when approved by the governing body of the City/Town/Village and Department. It may be canceled by either party by giving thirty days' notice to the other party, otherwise it remains in effect for five years and may be renewed by mutual agreement.

Authorized Signature for City of Manvel

Date

Printed Name/Title for Signatory of
City of Manvel Here

L.M. "Matt" Sebesta, Jr.
County Judge

Date

Cathy Sbrusch, RN,BSN,CIC
Director of Public Health Services
Brazoria County Health Department

Date

ORDINANCE NO. 2024-O-22

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MANVEL, TEXAS, CHAPTER 65. "TAXATION," BY AMENDING ARTICLE II. *PROPERTY TAX*, TO ADOPT AN EXEMPTION FROM PROPERTY TAXES FOR RESIDENCE HOMESTEADS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR ADMINISTRATION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the City Council deems it in the best interest of the taxpayers of the City to adopt a tax exemption for residential homesteads under the **Texas Tax Code** §11.13; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. The Code of Ordinances of the City of Manvel, Texas is hereby amended by amending Chapter 65. "TAXATION," to read and provide as follows:

"Chapter 65 TAXATION

...

ARTICLE II. - PROPERTY TAX

Sec. 65-39. - Homestead exemptions established.

(a) Over-65 exemption.

(1) Upon compliance with all requirements of this section and all other applicable laws and resolutions, [~~\$10,000.00~~] **\$90,000** of the assessed value of a residence homestead of a person who is disabled or who is 65 years of age or older shall be exempt from ad valorem taxes levied by the city.

(2) [~~(b)~~] Such exemptions shall be effective as to such residence homesteads as may qualify hereunder from and after January 1, 2009. Eligibility for [~~such~~] an exemption shall be determined each year as of January 1 of such year.

(b) Residence homestead exemption.

(1) The City Council adopts the tax exemption for residence homesteads under Texas Tax Code § 11.13. Accordingly, an individual shall be entitled to an exemption from taxation by the City of Manvel of ten percent (10%) of the appraised value of that individual's residence homestead.

(2) Such exemption shall be effective as to such residence homesteads as may qualify hereunder beginning with tax year 2024. Eligibility for such exemption shall be determined each year as of January 1 of such year.

(3) If the percentage stated above produces an exemption in a tax year of less than \$5,000 when applied to a particular residence homestead, the individual is entitled to an exemption of \$5,000 of the appraised value.

(4) The exemption adopted shall be administered, defined, enforced, and either combined or not, all as provided by Texas Tax Code § 11.13 and all applicable laws, as may be amended from time to time.

Sec. 65-40. - Limitation.

The exemptions authorized in section 65-39(a) shall extend only to the residence homestead, as defined by state law. ~~[Such]~~ An exemption shall be allowed only if the property in question is, in fact, the residence homestead of the applicant, and if such person qualifies as disabled or has attained the age of 65 years on January 1 of the taxable year in question. The exemption shall be granted if one spouse has attained the age of 65 years on such applicable date, even though the other spouse has not attained such age.

Sec. 65-41. - Installment payments.

Taxes may be paid in installments by the method of payment of one-half of the taxes imposed on or before November 30 of the year in which assessment is made. If one-half of the taxes are paid on or before November 30, the other one-half of the taxes may be paid any time until and including the succeeding June 30 without being delinquent or incurring penalty or interest. If, after paying one-half of the taxes on or before November 30, a taxpayer shall fail to pay on or before June 30, next succeeding, the unpaid one-half of such taxes shall become delinquent and a penalty of 12 percent shall be incurred.

Sec. 65-42. - Additional penalty for collection costs.

(a) Ad valorem taxes levied by the city that remain delinquent on July 1 of the year in which they become delinquent shall incur an additional penalty of 15 percent of the amount of taxes, penalty and interest due.

(b) A tax lien shall attach to the property on which the tax is imposed to secure payment of the penalty provided for in subsection (a).

(c) The tax collector for the city shall deliver a notice of delinquency and of the penalty provided for in subsection (a) to the property owner at least 30 and not more than 60 days before July 1 of the year in which the taxes become delinquent.”

Section 2. **Repealer.** All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

Section 3. **Severability.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Manvel, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED on first reading this _____ day of _____,
2024.

PASSED, APPROVED, AND ADOPTED on second and final reading this
_____, 2024.

Dan Davis, Mayor

Attest:

Tammy Bell, City Secretary

APPROVED AS TO FORM:

Robert Gervais, City Attorney

TAX CODE

TITLE 1. PROPERTY TAX CODE

SUBTITLE C. TAXABLE PROPERTY AND EXEMPTIONS

Sec. 11.13. RESIDENCE HOMESTEAD. (a) A family or single adult is entitled to an exemption from taxation for the county purposes authorized in Article VIII, Section 1-a, of the Texas Constitution of \$3,000 of the assessed value of his residence homestead.

(b) An adult is entitled to exemption from taxation by a school district of \$100,000 of the appraised value of the adult's residence homestead, except that only \$5,000 of the exemption applies to an entity operating under former Chapter 17, 18, 25, 26, 27, or 28, Education Code, as those chapters existed on May 1, 1995, as permitted by Section 11.301, Education Code.

(c) In addition to the exemption provided by Subsection (b) of this section, an adult who is disabled or is 65 or older is entitled to an exemption from taxation by a school district of \$10,000 of the appraised value of his residence homestead.

(d) In addition to the exemptions provided by Subsections (b) and (c) of this section, an individual who is disabled or is 65 or older is entitled to an exemption from taxation by a taxing unit of a portion (the amount of which is fixed as provided by Subsection (e) of this section) of the appraised value of his residence homestead if the exemption is adopted either:

(1) by the governing body of the taxing unit; or

(2) by a favorable vote of a majority of the qualified voters of the taxing unit at an election called by the governing body of a taxing unit, and the governing body shall call the election on the petition of at least 20 percent of the number of qualified voters who voted in the preceding election of the taxing unit.

(e) The amount of an exemption adopted as provided by Subsection (d) of this section is \$3,000 of the appraised value of the residence homestead unless a larger amount is specified by:

(1) the governing body authorizing the exemption if the exemption is authorized as provided by Subdivision (1) of Subsection (d) of this section; or

(2) the petition for the election if the exemption is authorized as provided by Subdivision (2) of Subsection (d) of this section.

(f) Once authorized, an exemption adopted as provided by Subsection (d) of this section may be repealed or decreased or increased in amount by the governing body of the taxing unit or by the procedure authorized by Subdivision (2) of Subsection (d) of this section. In the case of a decrease, the amount of the exemption may not be reduced to less than \$3,000 of the market value.

(g) If the residence homestead exemption provided by Subsection (d) of this section is adopted by a county that levies a tax for the county purposes authorized by Article VIII, Section 1-a, of the Texas Constitution, the residence homestead exemptions provided by Subsections (a) and (d) of this section may not be aggregated for the county tax purposes. An individual who is eligible for both exemptions is entitled to take only the exemption authorized as provided by Subsection (d) of this section for purposes of that county tax.

(h) Joint, community, or successive owners may not each receive the same exemption provided by or pursuant to this section for the same residence homestead in the same year. An eligible disabled person who is 65 or older may not receive both a disabled and an elderly residence homestead exemption from the same taxing unit in the same year but may choose either if a taxing unit has adopted both. An eligible disabled person who is 65 or older may receive both a disabled and an elderly residence homestead exemption in the same year if the person receives the exemptions with respect to taxes levied by different taxing units. A person may not receive an exemption under this section for more than one residence homestead in the same year. An heir property owner who qualifies heir property as the owner's residence homestead under this chapter is considered the sole recipient of any exemption granted to the owner for the residence homestead by or pursuant to this section.

(i) The assessor and collector for a taxing unit may disregard the exemptions authorized by Subsection (b), (c), (d), or (n) of this section and assess and collect a tax pledged for payment of debt without deducting the amount of the exemption if:

- (1) prior to adoption of the exemption, the unit pledged the taxes for the payment of a debt; and
- (2) granting the exemption would impair the obligation of the contract creating the debt.

(j) For purposes of this section:

(1) "Residence homestead" means a structure (including a mobile home) or a separately secured and occupied portion of a structure (together with the land, not to exceed 20 acres, and improvements used

in the residential occupancy of the structure, if the structure and the land and improvements have identical ownership) that:

- (A) is owned by one or more individuals, either directly or through a beneficial interest in a qualifying trust;
- (B) is designed or adapted for human residence;
- (C) is used as a residence; and
- (D) is occupied as the individual's principal residence by an owner, by an owner's surviving spouse who has a life estate in the property, or, for property owned through a beneficial interest in a qualifying trust, by a trustor or beneficiary of the trust who qualifies for the exemption.

(2) "Trustor" means a person who transfers an interest in real or personal property to a qualifying trust, whether during the person's lifetime or at death, or the person's spouse.

(3) "Qualifying trust" means a trust:

(A) in which the agreement, will, or court order creating the trust, an instrument transferring property to the trust, or any other agreement that is binding on the trustee provides that the trustor of the trust or a beneficiary of the trust has the right to use and occupy as the trustor's or beneficiary's principal residence residential property rent free and without charge except for taxes and other costs and expenses specified in the instrument or court order:

- (i) for life;
- (ii) for the lesser of life or a term of years; or
- (iii) until the date the trust is revoked or terminated by an instrument or court order that describes the property with sufficient certainty to identify it and is recorded in the real property records of the county in which the property is located; and

(B) that acquires the property in an instrument of title or under a court order that:

- (i) describes the property with sufficient certainty to identify it and the interest acquired; and
- (ii) is recorded in the real property records of the county in which the property is located.

(k) A qualified residential structure does not lose its character as a residence homestead if a portion of the structure is rented to another or is used primarily for other purposes that are incompatible with the owner's residential use of the structure. However, the amount of any residence homestead exemption

does not apply to the value of that portion of the structure that is used primarily for purposes that are incompatible with the owner's residential use.

(l) A qualified residential structure does not lose its character as a residence homestead when the owner who qualifies for the exemption temporarily stops occupying it as a principal residence if that owner does not establish a different principal residence and the absence is:

(1) for a period of less than two years and the owner intends to return and occupy the structure as the owner's principal residence; or

(2) caused by the owner's:

(A) military service inside or outside of the United States as a member of the armed forces of the United States or of this state; or

(B) residency in a facility that provides services related to health, infirmity, or aging.

(m) In this section:

(1) "Disabled" means under a disability for purposes of payment of disability insurance benefits under Federal Old-Age, Survivors, and Disability Insurance.

(2) "School district" means a political subdivision organized to provide general elementary and secondary public education. "School district" does not include a junior college district or a political subdivision organized to provide special education services.

(n) In addition to any other exemptions provided by this section, an individual is entitled to an exemption from taxation by a taxing unit of a percentage of the appraised value of his residence homestead if the exemption is adopted by the governing body of the taxing unit before July 1 in the manner provided by law for official action by the body. If the percentage set by the taxing unit produces an exemption in a tax year of less than \$5,000 when applied to a particular residence homestead, the individual is entitled to an exemption of \$5,000 of the appraised value. The percentage adopted by the taxing unit may not exceed 20 percent.

(n-1) The governing body of a school district, municipality, or county that adopted an exemption under Subsection (n) for the 2022 tax year may not reduce the amount of or repeal the exemption. This subsection expires December 31, 2027.

(o) For purposes of this section, a residence homestead also may consist of an interest in real property created through ownership of stock in a corporation incorporated under the Cooperative Association Act (Article 1396-50.01, Vernon's Texas Civil Statutes) to provide dwelling places to its stockholders if:

- (1) the interests of the stockholders of the corporation are appraised separately as provided by Section 23.19 of this code in the tax year to which the exemption applies;
- (2) ownership of the stock entitles the owner to occupy a dwelling place owned by the corporation;
- (3) the dwelling place is a structure or a separately secured and occupied portion of a structure; and
- (4) the dwelling place is occupied as his principal residence by a stockholder who qualifies for the exemption.

(p) Exemption under this section for a homestead described by Subsection (o) of this section extends only to the dwelling place occupied as a residence homestead and to a portion of the total common area used in the residential occupancy that is equal to the percentage of the total amount of the stock issued by the corporation that is owned by the homestead claimant. The size of a residence homestead under Subsection (o) of this section, including any relevant portion of common area, may not exceed 20 acres.

(q) The surviving spouse of an individual who qualifies for an exemption under Subsection (d) for the residence homestead of a person 65 or older is entitled to an exemption for the same property from the same taxing unit in an amount equal to that of the exemption for which the deceased spouse qualified if:

- (1) the deceased spouse died in a year in which the deceased spouse qualified for the exemption;
- (2) the surviving spouse was 55 or older when the deceased spouse died; and
- (3) the property was the residence homestead of the surviving spouse when the deceased spouse died and remains the residence homestead of the surviving spouse.

(r) An individual who receives an exemption under Subsection (d) is not entitled to an exemption under Subsection (q).

Acts 1979, 66th Leg., p. 2234, ch. 841, Sec. 1, eff. Jan. 1, 1980. Amended by Acts 1981, 67th Leg., 1st C.S., p. 127, ch. 13, Sec. 31, eff. Jan. 1, 1982; Acts 1983, 68th Leg., p. 4822, ch. 851, Sec. 6, eff. Aug. 29, 1983; Acts 1985, 69th Leg., ch. 301, Sec. 1, eff. June 7, 1985; Acts 1987, 70th Leg., ch. 547, Sec. 1, eff. Jan. 1, 1988; Acts 1991, 72nd Leg., ch. 20, Sec. 18, eff. Aug. 26, 1991; Acts 1991, 72nd Leg., ch. 20, Sec. 19(a), eff. Jan. 1, 1992; Acts 1991, 72nd Leg., ch. 391, Sec. 14; Acts 1993, 73rd Leg., ch. 347, Sec. 4.08, eff. May 31, 1993; Acts 1993, 73rd Leg., ch. 854, Sec. 1, eff. Jan. 1, 1994; Acts 1995, 74th Leg., ch. 76, Sec. 15.01, eff. Sept. 1, 1995; Acts 1995, 74th Leg., ch. 610, Sec. 1, eff. Jan. 1, 1996; Acts 1997, 75th Leg., ch. 194, Sec. 1, eff. Jan. 1, 1998; Acts 1997, 75th Leg., ch. 592, Sec. 2.01; Acts 1997, 75th Leg., ch. 1039, Sec. 6, eff. Jan. 1, 1998; Acts 1997, 75th Leg., ch. 1059, Sec. 2, eff. June 19, 1997; Acts 1997, 75th Leg.,

ch. 1071, Sec. 28, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 1199, Sec. 1, eff. June 18, 1999; Acts 1999, 76th Leg., ch. 1481, Sec. 1, eff. Jan. 1, 2000; Acts 2003, 78th Leg., ch. 240, Sec. 1, eff. June 18, 2003.

Amended by:

Acts 2005, 79th Leg., Ch. 159 (H.B. 3240), Sec. 1, eff. January 1, 2006.

Acts 2013, 83rd Leg., R.S., Ch. 699 (H.B. 2913), Sec. 6, eff. September 1, 2013.

Acts 2015, 84th Leg., R.S., Ch. 391 (H.B. 1022), Sec. 1, eff. January 1, 2016.

Acts 2015, 84th Leg., R.S., Ch. 465 (S.B. 1), Sec. 1, eff. November 3, 2015.

Acts 2015, 84th Leg., R.S., Ch. 1169 (S.B. 833), Sec. 1, eff. June 19, 2015.

Acts 2019, 86th Leg., R.S., Ch. 457 (H.B. 2441), Sec. 1, eff. January 1, 2020.

Acts 2019, 86th Leg., R.S., Ch. 663 (S.B. 1943), Sec. 3, eff. September 1, 2019.

Acts 2021, 87th Leg., 3rd C.S., Ch. 4 (S.B. 1), Sec. 1, eff. May 7, 2022.

Acts 2023, 88th Leg., 2nd C.S., Ch. 1 (S.B. 2), Sec. 3.01, eff. November 7, 2023.

Sec. 11.131. RESIDENCE HOMESTEAD OF 100 PERCENT OR TOTALLY DISABLED VETERAN. (a) In this section:

(1) "Disabled veteran" has the meaning assigned by Section 11.22.

(2) "Residence homestead" has the meaning assigned by Section 11.13.

(3) "Surviving spouse" means the individual who was married to a disabled veteran at the time of the veteran's death.

(b) A disabled veteran who has been awarded by the United States Department of Veterans Affairs or its successor 100 percent disability compensation due to a service-connected disability and a rating of 100 percent disabled or of individual unemployability is entitled to an exemption from taxation of the total appraised value of the veteran's residence homestead.

(c) The surviving spouse of a disabled veteran who qualified for an exemption under Subsection (b) when the disabled veteran died, or of a disabled veteran who would have qualified for an exemption under that subsection if that subsection had been in effect on the date the disabled veteran died, is entitled to an exemption from taxation of the total appraised value of the same property to which the disabled veteran's

exemption applied, or to which the disabled veteran's exemption would have applied if the exemption had been authorized on the date the disabled veteran died, if:

(1) the surviving spouse has not remarried since the death of the disabled veteran; and

(2) the property:

(A) was the residence homestead of the surviving spouse when the disabled veteran died; and

(B) remains the residence homestead of the surviving spouse.

(d) If a surviving spouse who qualifies for an exemption under Subsection (c) subsequently qualifies a different property as the surviving spouse's residence homestead, the surviving spouse is entitled to an exemption from taxation of the subsequently qualified homestead in an amount equal to the dollar amount of the exemption from taxation of the former homestead under Subsection (c) in the last year in which the surviving spouse received an exemption under that subsection for that homestead if the surviving spouse has not remarried since the death of the disabled veteran. The surviving spouse is entitled to receive from the chief appraiser of the appraisal district in which the former residence homestead was located a written certificate providing the information necessary to determine the amount of the exemption to which the surviving spouse is entitled on the subsequently qualified homestead.

Added by Acts 2009, 81st Leg., R.S., Ch. 1405 (H.B. 3613), Sec. 1(a), eff. June 19, 2009.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 1222 (S.B. 516), Sec. 1, eff. January 1, 2012.

Acts 2011, 82nd Leg., R.S., Ch. 1222 (S.B. 516), Sec. 2, eff. January 1, 2012.

Acts 2015, 84th Leg., R.S., Ch. 702 (H.B. 992), Sec. 1, eff. January 1, 2016.

Acts 2021, 87th Leg., R.S., Ch. 853 (S.B. 794), Sec. 1, eff. January 1, 2022.

City of Manvel
2024 Residential Only Appraisal Roll

City Portion				TIRZ			Total		
2024 Total Appraisal:	\$ 1,572,415,515	\$ 8,805,527		\$ 305,904,382	\$ 1,713,065		\$ 1,878,319,897	\$ 10,518,591	
Residential Appraisal:									
Current Tax Rate	Certified Value	Total	Roof Count	Certified Value	TIRZ #3	Roof Count	Certified Value	Total	Roof Count
0.56	\$ 1,408,997,450	\$ 7,890,386	4,407	\$ 291,526,824	\$ 1,632,550	695	\$ 1,700,524,274	\$ 9,522,936	5,102
Less 2.50% Value	\$ 1,373,772,514	\$ 7,693,126	4,407	\$ 284,238,653	\$ 1,591,736	695	\$ 1,658,011,167	\$ 9,284,863	5,102
Loss of Revenue for City/Savings per Residence		\$ 197,260 \$ 44.76			\$ 40,814 \$ 58.72			\$ 238,073 \$ 46.66	
Less 5.00% Value	\$ 1,338,547,578	\$ 7,495,866	4,407	\$ 276,950,483	\$ 1,550,923	695	\$ 1,615,498,060	\$ 9,046,789	5,102
Loss of Revenue for City/Savings per Residence		\$ 394,519 \$ 89.52			\$ 81,628 \$ 117.45			\$ 476,147 \$ 93.33	
Less 10.00% Value	\$ 1,268,097,705	\$ 7,101,347	4,407	\$ 262,374,142	\$ 1,469,295	695	\$ 1,530,471,847	\$ 8,570,642	5,102
Loss of Revenue for City/Savings per Residence		\$ 789,039 \$ 179.04			\$ 163,255 \$ 234.90			\$ 952,294 \$ 186.65	

2024

City Portion			TIRZ		Total					
Increased Certified Value	\$	372,764,568	\$	138,594,954	\$	511,359,522				
Increase of Revenue										
\$	1,313,596	\$	773,885	\$	2,087,482					
			\$	776,132	\$	1,801,995	\$	1,061,618	\$	2,863,613

2024

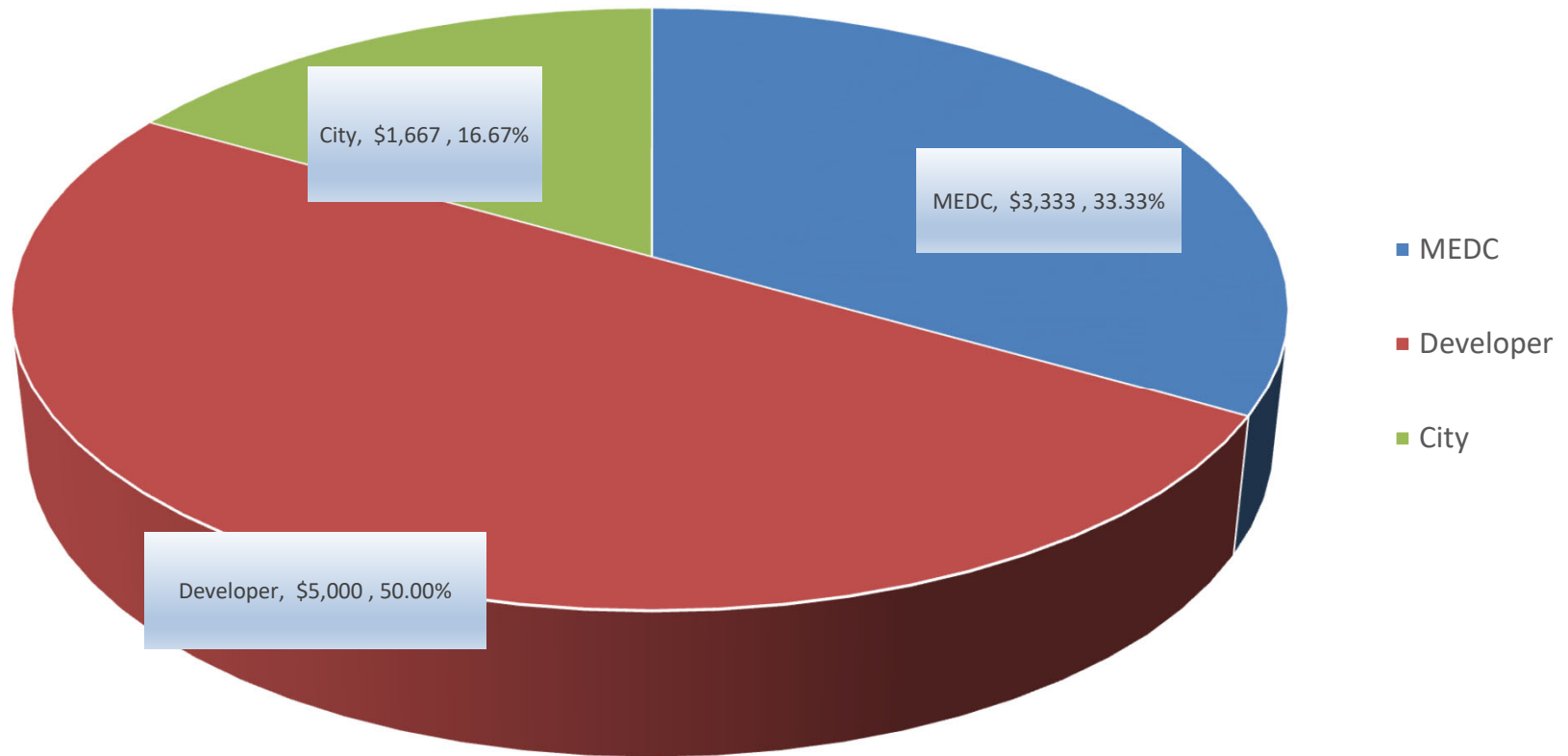
City Portion			TIRZ	Total		
Certified Value	\$ 1,969,401,948		\$ 420,277,471	\$ 2,389,679,419		
M&O	I&S	Total	TIRZ #3	M&O	I&S	Total
0.352393	0.207607	0.56	0.56	0.352393	0.207607	0.56
\$ 6,940,035	\$ 4,088,616	\$ 11,028,651	\$ 2,353,554	\$ 8,421,063	\$ 4,961,142	\$ 13,382,205

2023

City Portion			TIRZ	Total		
Certified Value	\$ 1,596,637,380			\$ 1,878,319,897		
M&O	I&S	Total		M&O	I&S	Total
0.352393	0.207607	0.56		0.352393	0.207607	0.56
\$ 5,626,438	\$ 3,314,731	\$ 8,941,169		\$ 6,619,068	\$ 3,899,524	\$ 10,518,591

[illegible]

Distribution for every \$10,000 of New Sales Tax



10-General Fund

	2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 Budget	2023-2024 YTD Activity	2024-2025 Budget
01 Ad Valorem Tax Revenues	\$ 3,810,078.73	\$ 4,401,664.53	\$ 4,758,543.83	\$ 6,015,500.00	\$ 5,233,642.75	\$ 7,000,035.00
02 Miscellaneous Tax Revenues	\$ 2,261,650.84	\$ (13,121.69)	\$ 6,777.93	\$ 5,000.00	\$ 1,265,710.71	\$ 3,031,297.00
03 Franchise Fees Revenues	\$ 575,113.28	\$ 629,706.42	\$ 723,475.86	\$ 610,000.00	\$ 56,427.36	\$ 610,000.00
04 Licenses and Permits Revenues	\$ 4,625,181.71	\$ 4,602,219.91	\$ 3,860,327.75	\$ 4,908,500.00	\$ 2,292,277.72	\$ 5,108,500.00
05 Fines and Fees Revenues	\$ 234,194.19	\$ 91,413.59	\$ 620,965.08	\$ 303,850.00	\$ 382,734.03	\$ 462,000.00
06 Interest Revenues	\$ 5,965.75	\$ 8,400.00	\$ 7,700.00	\$ 8,400.00	\$ 3,500.00	\$ 8,400.00
07 Other Source Revenues	\$ 75,493.19	\$ 77,003.07	\$ 642,413.85	\$ 477,199.89	\$ 1,357,846.79	\$ 564,064.89
09 Transfer-In Revenues	\$ -	\$ -	\$ 855,000.00	\$ 1,456,649.03	\$ 1,264,149.03	\$ -
Total General Fund Revenues	\$ 11,587,677.69	\$ 9,797,285.83	\$ 11,475,204.30	\$ 13,785,098.92	\$ 11,856,288.39	\$ 16,784,296.89
10-Administration	\$ 1,540,924.04	\$ 2,030,604.52	\$ 2,510,812.83	\$ 2,203,085.63	\$ 1,332,466.37	\$ 2,292,870.04
11-Legal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 296,084.79
15-Library	\$ 82,759.25	\$ 89,760.51	\$ 93,327.06	\$ 100,360.00	\$ 60,118.28	\$ 105,700.00
20-Finance	\$ 402,179.18	\$ 551,983.30	\$ 563,433.38	\$ 792,563.70	\$ 383,964.78	\$ 571,150.35
25-Information Technology	\$ 363,370.42	\$ 537,383.59	\$ 507,310.06	\$ 681,440.78	\$ 328,457.43	\$ 706,276.93
26-Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,829.13
30-Municipal Court	\$ 301,152.54	\$ 287,652.47	\$ 352,197.64	\$ 441,803.22	\$ 231,458.72	\$ 479,670.50
40-Development Services	\$ 964,533.78	\$ 1,413,396.86	\$ 1,522,147.25	\$ 1,517,468.71	\$ 714,223.02	\$ 1,536,854.53
50-Public Works	\$ 1,587,912.97	\$ 1,842,150.66	\$ 2,017,438.07	\$ 2,755,860.26	\$ 1,278,784.31	\$ 2,193,061.15
70-Fire Marshalls	\$ 212,027.13	\$ 325,525.08	\$ 190,971.12	\$ 463,688.13	\$ 196,279.95	\$ 496,163.31
71-Emergency Management	\$ 21,126.15	\$ 55,717.21	\$ 69,825.04	\$ 134,500.00	\$ 3,381.72	\$ 137,100.00
80-Code Enforcement	\$ -	\$ -	\$ 173,760.96	\$ 259,480.75	\$ 84,547.01	\$ 267,042.80
85-Animal Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129,551.12
90-Police Department	\$ 2,934,125.33	\$ 4,409,629.37	\$ 4,409,015.51	\$ 6,022,347.74	\$ 3,002,584.75	\$ 5,518,256.11
95-Transfer Outs	\$ 2,063,846.94	\$ -	\$ 650,000.00	\$ 612,500.00	\$ 612,500.00	\$ -
Total General Fund Expenditures	\$ 10,473,957.73	\$ 11,543,803.57	\$ 13,060,238.92	\$ 15,985,098.92	\$ 8,228,766.34	\$ 14,886,610.74

		2020-2021	2021-2022	2022-2023	2023-2024 YTD		
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget
10-01-4000	Current Ad Valorem Tax Rev.	\$ 3,694,319.36	\$ 4,303,013.31	\$ 4,641,811.50	\$ 5,940,500.00	\$ 5,198,352.53	\$ 6,940,035.00
10-01-4005	Personal Property Taxes	\$ 2,034.66	\$ 11,544.27	\$ 32,069.01	\$ 15,000.00	\$ -	\$ -
10-01-4010	Delinquent Ad Valorem Tax Revenue	\$ 91,051.42	\$ 63,821.71	\$ 30,890.75	\$ 30,000.00	\$ 18,569.50	\$ 30,000.00
10-01-4011	P&I on Ad Valorem Taxes	\$ 22,673.29	\$ 23,285.24	\$ 53,772.57	\$ 30,000.00	\$ 16,720.72	\$ 30,000.00
10-02-4030	Sales Tax Revenues	\$ 2,261,650.84	\$ 2,218,512.01	\$ 2,471,754.06	\$ 2,240,000.00	\$ 1,217,761.92	\$ 3,356,297.00
10-02-4031	Sales Tax Rebate	\$ -	\$ (39,654.57)	\$ (35,107.31)	\$ (40,000.00)	\$ -	\$ (370,000.00)
10-03-4101	Gas Franchise Fees	\$ 20,678.46	\$ 26,532.88	\$ 41,885.24	\$ 45,000.00	\$ 47,948.79	\$ 45,000.00
10-03-4102	Electric Franchise Fees	\$ 320,488.19	\$ 322,810.24	\$ 414,018.46	\$ 330,000.00	\$ (909.71)	\$ 330,000.00
10-03-4103	Cable Franchise Fees	\$ 52,398.07	\$ 58,940.56	\$ 62,153.49	\$ 55,000.00	\$ (13,333.83)	\$ 55,000.00
10-03-4104	Telephone Franchise Fees	\$ 23,598.07	\$ 17,311.49	\$ 8,658.01	\$ 25,000.00	\$ 3,896.41	\$ 25,000.00
10-03-4105	Solid Waste Franchise Fees	\$ 157,950.49	\$ 198,499.79	\$ 238,645.90	\$ 200,000.00	\$ 66,774.49	\$ 200,000.00
10-04-4200	Permits CC Convenience Fees	\$ 49,317.06	\$ 32,144.34	\$ -	\$ -	\$ -	\$ -
10-04-4203	Permits & Licenses	\$ 3,557,527.33	\$ 3,476,867.90	\$ 2,908,527.69	\$ 4,000,000.00	\$ 1,588,617.26	\$ 4,000,000.00
10-04-4204	Licenses & Permits PD	\$ 4,385.00	\$ 7,982.71	\$ 6,727.50	\$ 7,500.00	\$ 5,897.50	\$ 7,500.00
10-04-4206	Abandonment Fees	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
10-04-4207	Plat Fees	\$ 149,834.46	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10-04-4208	Plan Reviews	\$ 839,915.86	\$ 109,865.17	\$ 109,326.09	\$ 100,000.00	\$ 56,303.66	\$ 100,000.00
10-04-4209	Planned Unit Dev. Fees	\$ 23,152.00	\$ 842,015.74	\$ 589,953.46	\$ 600,000.00	\$ 360,192.52	\$ 600,000.00
10-04-4210	Events Fees	\$ 50.00	\$ -	\$ 7,304.00	\$ -	\$ -	\$ -
10-05-4400	Court Fines	\$ 226,480.06	\$ 164,488.39	\$ 236,489.01	\$ 200,000.00	\$ 280,266.78	\$ 400,000.00
10-05-4401	Rev Court Fines	\$ 7,714.13	\$ 3,048.30	\$ 3,464.23	\$ 3,500.00	\$ 8,495.52	\$ 11,000.00
10-05-4404	OMNI/TLFTA Revenue	\$ -	\$ -	\$ 587.83	\$ 350.00	\$ 663.36	\$ 1,000.00
10-06-4600	Interest Income	\$ 5,965.75	\$ 88,365.29	\$ 616,913.02	\$ 300,000.00	\$ 373,575.15	\$ 450,000.00
10-07-4701	Skynet - Lease Rental	\$ 8,400.00	\$ 8,400.00	\$ 7,700.00	\$ 8,400.00	\$ 3,500.00	\$ 8,400.00
10-07-4721	Pipeline Application	\$ -	\$ 7,000.00	\$ -	\$ -	\$ -	\$ -
10-07-4723	Pipeline ROW Crossing Fees	\$ 23,000.00	\$ 39,100.00	\$ 35,000.00	\$ 25,000.00	\$ 12,000.00	\$ 25,000.00
10-07-4800	Insurance & Other Reimbursements	\$ 12,169.88	\$ 532.00	\$ 1,241.86	\$ 1,000.00	\$ -	\$ 1,000.00
10-07-4802	AISD Dispatch	\$ 8,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
10-07-4803	TCLEOS	\$ 1,926.81	\$ -	\$ 2,170.88	\$ 6,064.89	\$ 6,064.89	\$ 6,064.89
10-07-4804	Sale/Disposition of Assets	\$ 5,780.00	\$ -	\$ -	\$ -	\$ 886,433.20	\$ -
10-07-4808	Donations for City Events	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 3,500.00	\$ -
10-07-4809	TIRZ Cost of Service		\$ -	\$ 476,010.00	\$ 363,135.00	\$ 363,135.00	\$ 450,000.00
10-07-4810	TIRZ Admn Fee		\$ -	\$ 100,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
10-07-4811	Other Income	\$ 16,216.50	\$ 18,371.07	\$ 14,491.11	\$ 10,000.00	\$ 14,713.70	\$ 10,000.00
10-09-4999	Transfer In - Fund Balance	\$ -	\$ -	\$ 855,000.00	\$ 1,456,649.03	\$ 1,264,149.03	
		\$ 11,587,677.69	\$ 12,015,797.84	\$ 13,946,958.36	\$ 16,025,098.92	\$ 11,856,288.39	\$ 16,784,296.89
10-10-5000	Salaries	\$ 687,788.12	\$ 856,552.98	\$ 1,203,924.80	\$ 888,641.02	\$ 416,257.09	\$ 774,427.94
10-10-5001	Additional Compensation	\$ 71,065.22	\$ 29,987.85	\$ -	\$ 88,468.87	\$ -	\$ -
10-10-5002	Overtime	\$ 171.00	\$ 6.31	\$ 787.95	\$ 2,779.65	\$ 672.99	\$ 2,867.28
10-10-5006	Longevity	\$ 1,740.00	\$ 1,980.00	\$ 2,280.00	\$ 1,980.00	\$ -	\$ 3,000.00
10-10-5010	FICA Expense	\$ 43,765.72	\$ 53,229.96	\$ 62,513.76	\$ 78,184.49	\$ 25,574.35	\$ 61,084.88
10-10-5012	Unemployment Insurance	\$ 14,997.63	\$ 19,555.09	\$ 18,004.21	\$ 20,000.00	\$ 12,065.57	\$ 19,800.00
10-10-5030	Health Insurance	\$ 43,634.91	\$ 70,072.86	\$ 77,726.63	\$ 83,508.00	\$ 43,299.51	\$ 94,296.00
10-10-5031	Vision Insurance	\$ 729.56	\$ 815.51	\$ 811.58	\$ 709.92	\$ 417.36	\$ 709.92
10-10-5032	Life & LTD	\$ 8,759.10	\$ 1,969.42	\$ 9,029.80	\$ 2,449.44	\$ 3,550.55	\$ 2,449.44
10-10-5033	Dental	\$ 2,852.64	\$ 3,121.50	\$ 3,108.13	\$ 2,710.08	\$ 1,722.95	\$ 2,710.08
10-10-5034	Retirement	\$ 76,483.85	\$ 96,402.94	\$ 134,461.76	\$ 102,304.16	\$ 27,734.21	\$ 79,929.37
10-10-5035	Cell Phone Allowance	\$ 1,779.21	\$ 1,791.33	\$ 1,950.00	\$ 1,950.00	\$ 1,937.50	\$ 3,900.00
10-10-5036	Auto Allowance	\$ 12,290.91	\$ 16,734.77	\$ 16,325.00	\$ 18,200.00	\$ 6,925.00	\$ 14,300.00
10-10-5037	Pay Reimbursement	\$ 30,274.02	\$ 33,807.97	\$ 38,637.72	\$ 40,000.00	\$ 7,510.61	\$ -
10-10-5038	Flex	\$ 229.83	\$ 218.30	\$ 254.62	\$ -	\$ 133.27	\$ 210.00
10-10-5039	Flex Card - Health Ins	\$ 1,603.88	\$ 1,967.06	\$ 2,292.13	\$ 2,400.00	\$ 1,125.22	\$ 2,400.00
10-10-5040	Workers Compensation	\$ 1,092.32	\$ 1,586.00	\$ 2,112.90	\$ 2,000.00	\$ 1,709.67	\$ 1,735.13
10-10-5220	Janitorial Supplies & Cleaning	\$ 19,364.03	\$ 22,723.60	\$ 27,283.27	\$ 25,000.00	\$ 13,193.96	\$ 30,000.00
10-10-5222	Postage	\$ 1,372.11	\$ 3,641.89	\$ 5,063.91	\$ 2,500.00	\$ 1,570.36	\$ 3,000.00
10-10-5230	Office Expense	\$ 10,983.90	\$ 7,240.87	\$ 4,613.63	\$ 7,500.00	\$ 2,038.30	\$ 7,500.00
10-10-5240	Minor Tools & Equipment	\$ 234.29	\$ 594.95	\$ 716.48	\$ 1,000.00	\$ 335.99	\$ 1,000.00
10-10-5260	Apparel	\$ -	\$ 743.02	\$ 297.00	\$ 1,000.00	\$ 521.00	\$ 1,250.00
10-10-5320	Bank/Convenience Charges	\$ -	\$ -	\$ (228.78)	\$ -	\$ 1.00	\$ -
10-10-5340	Copier Lease/Maintenance	\$ 1,295.78	\$ 1,527.98	\$ 2,092.70	\$ 2,000.00	\$ 1,750.87	\$ 3,000.00
10-10-5362	Records Retention	\$ 1,547.72	\$ 1,484.94	\$ 1,230.00	\$ 2,000.00	\$ 720.00	\$ 2,000.00
10-10-5380	Building Repair & Maintenance	\$ 67,632.27	\$ 49,163.22	\$ 39,025.79	\$ 42,500.00	\$ 4,677.33	\$ 42,500.00
10-10-5400	Legal Fees	\$ 49,703.79	\$ 124,714.38	\$ 75,403.42	\$ 50,000.00	\$ 14,956.17	\$ 50,000.00

		2020-2021	2021-2022	2022-2023	2023-2024 YTD		
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget
10-10-5418	Employment Testing	\$ 2,150.00	\$ 140.00	\$ -	\$ 300.00	\$ -	\$ 300.00
10-10-5420	Electricity	\$ 11,166.74	\$ 12,597.33	\$ 15,321.23	\$ 12,500.00	\$ 9,271.87	\$ 12,500.00
10-10-5422	Electricity - Street Lights	\$ 45,358.87	\$ 45,043.32	\$ 47,557.03	\$ 50,000.00	\$ 30,347.48	\$ 50,000.00
10-10-5423	Storm Recovery Charge	\$ 6,855.00	\$ 22,850.00	\$ -	\$ -	\$ -	\$ -
10-10-5430	Gas Utilities	\$ 1,139.58	\$ 1,187.34	\$ 2,177.57	\$ 2,000.00	\$ 676.12	\$ 2,000.00
10-10-5432	Rental Equipment	\$ 2,532.40	\$ 2,337.60	\$ 82.49	\$ -	\$ -	\$ -
10-10-5438	County Recording Fees	\$ 773.00	\$ 648.00	\$ 538.00	\$ 1,500.00	\$ 685.00	\$ 1,500.00
10-10-5440	Computer Maintenance/Support	\$ 2,770.92	\$ 4,301.85	\$ 6,160.82	\$ -	\$ -	\$ -
10-10-5441	Computer Software	\$ 3,969.00	\$ 4,616.45	\$ -	\$ -	\$ -	\$ -
10-10-5442	Website Administration	\$ 4,503.16	\$ 4,728.32	\$ 11,714.73	\$ 20,000.00	\$ 14,106.27	\$ 25,000.00
10-10-5445	Telephone	\$ 53,237.19	\$ 49,506.57	\$ 53,472.59	\$ 55,000.00	\$ 18,475.90	\$ 55,000.00
10-10-5458	Maintenance Agreements		\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
10-10-5476	Codification	\$ 5,863.07	\$ 1,225.00	\$ 5,357.89	\$ 6,000.00	\$ 3,021.00	\$ 6,000.00
10-10-5507	MUD 43 Reimbursement	\$ 36,095.30	\$ 145,449.50	\$ 297,632.18	\$ 200,000.00	\$ 448,627.56	\$ 550,000.00
10-10-5550	Radio Usage	\$ 1,968.00	\$ 984.00	\$ 1,476.00	\$ 3,000.00	\$ -	\$ 3,000.00
10-10-5600	Marketing		\$ -	\$ 340.00	\$ 21,000.00	\$ 5,883.71	\$ 21,000.00
10-10-5620	Council Expenses	\$ 14,943.66	\$ 20,154.66	\$ 17,863.93	\$ 20,000.00	\$ 10,192.50	\$ 20,000.00
10-10-5621	Council Pay	\$ -	\$ 12,400.00	\$ 38,057.01	\$ 43,000.00	\$ 21,365.00	\$ 43,000.00
10-10-5622	Dues & Subscriptions	\$ 8,343.25	\$ 48,663.60	\$ 12,422.03	\$ 12,500.00	\$ 13,781.48	\$ 12,500.00
10-10-5625	Publications	\$ -	\$ -	\$ 35.00	\$ -	\$ -	\$ -
10-10-5630	Insurance and Bonds	\$ 139,987.84	\$ 169,722.86	\$ 196,000.25	\$ 200,000.00	\$ 130,036.90	\$ 200,000.00
10-10-5632	City Functions & Meetings	\$ 2,500.31	\$ 4,234.53	\$ 10,693.66	\$ 12,000.00	\$ 6,855.69	\$ 12,000.00
10-10-5633	Public Notice Expense	\$ 4,970.81	\$ 2,350.01	\$ 5,500.81	\$ 5,000.00	\$ 5,490.65	\$ 7,000.00
10-10-5645	Training & Travel	\$ 5,998.28	\$ 9,612.93	\$ 12,298.97	\$ 12,500.00	\$ 6,450.18	\$ 12,500.00
10-10-5650	Mileage	\$ -	\$ -	\$ 102.25	\$ 500.00	\$ -	\$ 500.00
10-10-5676	Elections Expense	\$ 7,060.81	\$ 5,081.97	\$ 22,267.30	\$ 9,000.00	\$ 2,000.00	\$ 9,000.00
10-10-5678	Holiday & Special Events	\$ 3,431.82	\$ 16,991.88	\$ 17,004.32	\$ 12,500.00	\$ 14,788.23	\$ 31,000.00
10-10-5800	Eng/Consulting/Planning Fees	\$ 23,913.22	\$ 44,142.10	\$ 7,018.36	\$ 30,000.00	\$ 10.00	\$ 10,000.00
		\$ 1,540,924.04	\$ 2,030,604.52	\$ 2,510,812.83	\$ 2,203,085.63	\$ 1,332,466.37	\$ 2,292,870.04
10-11-5000	Salaries						\$ 184,346.76
10-11-5001	Additional Compensation						\$ -
10-11-5002	Overtime						\$ -
10-11-5006	Longevity						\$ 540.00
10-11-5010	FICA Expense						\$ 14,641.09
10-11-5012	Unemployment Insurance						\$ -
10-11-5030	Health Insurance						\$ 12,120.00
10-11-5031	Vision Insurance						\$ 118.32
10-11-5032	Life & LTD						\$ 408.24
10-11-5033	Dental						\$ 451.68
10-11-5034	Retirement						\$ 19,157.81
10-11-5035	Cell Phone Allowance						\$ 1,300.00
10-11-5036	Auto Allowance						\$ 5,200.00
10-11-5037	Pay Reimbursement						\$ -
10-11-5038	Flex						\$ 35.00
10-11-5039	Flex Card - Health Ins						\$ 400.00
10-11-5040	Workers Compensation						\$ 415.88
10-11-5222	Postage						\$ 150.00
10-11-5230	Office Expense						\$ 2,000.00
10-11-5240	Minor Tools & Equipment						\$ 250.00
10-11-5260	Apparel						\$ 250.00
10-11-5400	Legal Fees						\$ 50,000.00
10-11-5418	Employment Testing						\$ 300.00
10-11-5622	Dues & Subscriptions						\$ 1,000.00
10-11-5625	Publications						\$ 500.00
10-11-5645	Training & Travel						\$ 2,500.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 296,084.79
10-15-5220	Janitorial Supplies & Cleaning	\$ 4,300.34	\$ 5,329.23	\$ 6,652.59	\$ 7,000.00	\$ 3,305.60	\$ 7,500.00
10-15-5243	Small Furniture & Fixtures	\$ 158.30	\$ -	\$ 840.00	\$ 400.00	\$ -	\$ 400.00
10-15-5380	Building Repair & Maintenance	\$ 264.80	\$ 5,077.31	\$ 2,743.73	\$ 7,200.00	\$ 2,706.99	\$ 8,500.00
10-15-5420	Electricity	\$ 5,072.40	\$ 5,125.13	\$ 5,638.76	\$ 5,500.00	\$ 3,065.69	\$ 5,500.00
10-15-5445	Telephone	\$ 1,070.21	\$ 1,435.64	\$ 1,077.78	\$ 400.00	\$ -	\$ -

		2020-2021	2021-2022	2022-2023	2023-2024 YTD		
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget
10-15-5459	Lease Expense - Library	\$ 68,700.00	\$ 69,600.00	\$ 73,080.00	\$ 76,560.00	\$ 51,040.00	\$ 80,500.00
10-15-5670	Book Plan - Library	\$ 3,193.20	\$ 3,193.20	\$ 3,294.20	\$ 3,300.00	\$ -	\$ 3,300.00
		\$ 82,759.25	\$ 89,760.51	\$ 93,327.06	\$ 100,360.00	\$ 60,118.28	\$ 105,700.00
10-20-5000	Salaries	\$ 240,591.88	\$ 311,856.47	\$ 288,364.38	\$ 469,171.43	\$ 201,887.40	\$ 286,140.66
10-20-5002	Overtime	\$ 445.15	\$ 522.68	\$ 2,660.34	\$ 4,769.62	\$ 569.83	\$ 3,190.20
10-20-5006	Longevity	\$ 900.00	\$ 1,020.00	\$ 1,200.00	\$ 1,200.00	\$ -	\$ 1,260.00
10-20-5010	FICA Expense	\$ 21,860.39	\$ 23,570.24	\$ 21,408.56	\$ 36,297.69	\$ 14,694.35	\$ 22,230.21
10-20-5030	Health Insurance	\$ 27,090.60	\$ 38,446.26	\$ 42,968.32	\$ 71,388.36	\$ 31,665.85	\$ 70,056.72
10-20-5031	Vision Insurance	\$ 321.70	\$ 463.42	\$ 458.49	\$ 591.60	\$ 266.22	\$ 473.28
10-20-5032	Life & LTD	\$ 911.41	\$ 1,205.09	\$ 1,082.64	\$ 2,041.20	\$ 748.03	\$ 1,632.96
10-20-5033	Dental	\$ 1,046.75	\$ 1,769.08	\$ 1,969.86	\$ 2,258.40	\$ 1,097.82	\$ 1,806.72
10-20-5034	Retirement	\$ 24,243.02	\$ 34,449.35	\$ 30,009.20	\$ 47,495.40	\$ 18,591.11	\$ 29,088.15
10-20-5038	Flex Admin Expense	\$ 130.33	\$ 173.90	\$ 155.56	\$ -	\$ 106.14	\$ 140.00
10-20-5039	Flex Card - Health Ins	\$ 853.11	\$ 1,566.98	\$ 1,383.61	\$ 2,000.00	\$ 900.18	\$ 1,600.00
10-20-5040	Workers Compensation	\$ 467.84	\$ 602.00	\$ 659.23	\$ 800.00	\$ 786.00	\$ 631.45
10-20-5230	Office Expense	\$ 3,574.96	\$ 3,251.08	\$ 7,772.07	\$ 7,000.00	\$ 3,663.25	\$ 5,000.00
10-20-5240	Minor Tools & Equipment	\$ 2,114.96	\$ 21.10	\$ 69.33	\$ 2,000.00	\$ -	\$ 1,500.00
10-20-5260	Apparel	\$ -	\$ 56.00	\$ 336.41	\$ 500.00	\$ 266.76	\$ 500.00
10-20-5418	Employment Testing	\$ -	\$ -	\$ 140.00	\$ 300.00	\$ 140.00	\$ 150.00
10-20-5440	Computer Maintenance/Support	\$ 17,741.68	\$ 53,360.10	\$ 81,775.27	\$ 40,000.00	\$ 18,852.78	\$ 45,000.00
10-20-5450	Tax Assessor Fees	\$ 3,012.84	\$ 2,398.40	\$ 3,711.21	\$ 4,000.00	\$ 2,925.71	\$ 4,000.00
10-20-5475	Accounting Fee Expense	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 5,500.00	\$ -	\$ -
10-20-5477	Audit & Professional Fees	\$ 16,961.00	\$ 32,560.00	\$ 22,910.00	\$ 33,000.00	\$ 33,850.00	\$ 35,000.00
10-20-5479	Appraisal Fees	\$ 34,761.56	\$ 37,822.62	\$ 45,527.00	\$ 48,000.00	\$ 49,465.25	\$ 50,000.00
10-20-5615	Bank/Credit Card Processing Fees	\$ 95.00	\$ -	\$ -	\$ -	\$ -	\$ -
10-20-5622	Dues & Subscriptions	\$ 690.00	\$ 1,124.53	\$ 1,324.00	\$ 1,250.00	\$ 1,001.00	\$ 750.00
10-20-5645	Training & Travel	\$ 865.00	\$ 2,244.00	\$ 7,547.90	\$ 13,000.00	\$ 2,487.10	\$ 9,000.00
10-20-5650	Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-20-5675	Education Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 432.00	\$ 2,000.00
		\$ 402,179.18	\$ 551,983.30	\$ 563,433.38	\$ 792,563.70	\$ 384,396.78	\$ 571,150.35
10-25-5000	Salaries	\$ 152,277.84	\$ 221,020.68	\$ 247,891.49	\$ 284,155.07	\$ 144,442.70	\$ 284,334.44
10-25-5006	Longevity	\$ 180.00	\$ 300.00	\$ 300.00	\$ 180.00	\$ -	\$ -
10-25-5007	Part Time Wages	\$ 7,460.00					\$ 300.00
10-25-5010	FICA Expense	\$ 12,045.21	\$ 16,912.12	\$ 18,214.76	\$ 21,751.63	\$ 10,765.68	\$ 21,824.27
10-25-5030	Health Insurance	\$ 13,022.36	\$ 28,569.61	\$ 39,723.70	\$ 55,254.18	\$ 25,606.50	\$ 64,788.36
10-25-5031	Vision Insurance	\$ 215.36	\$ 1,156.92	\$ 421.52	\$ 473.28	\$ 231.71	\$ 473.28
10-25-5032	Life Insurance & LTD	\$ 595.08	\$ 806.15	\$ 931.81	\$ 1,632.96	\$ 547.22	\$ 1,632.96
10-25-5033	Dental Insurance	\$ 896.21	\$ 1,307.99	\$ 1,612.13	\$ 1,806.72	\$ 955.51	\$ 1,806.72
10-25-5034	Retirement	\$ 15,421.55	\$ 23,625.41	\$ 26,307.60	\$ 28,461.94	\$ 13,297.07	\$ 28,556.97
10-25-5035	Cell Phone Allowance	\$ 855.11	\$ 1,471.35	\$ 579.81	\$ -	\$ 300.00	\$ 650.00
10-25-5038	Flex Spend Admin	\$ 95.41	\$ 86.03	\$ 119.56	\$ -	\$ 92.31	\$ 140.00
10-25-5039	Flex Card Spending	\$ 793.61	\$ 775.16	\$ 1,075.21	\$ 1,600.00	\$ 733.48	\$ 1,600.00
10-25-5040	Workers Compensation	\$ 225.14	\$ 416.00	\$ 462.38	\$ 575.00	\$ 470.99	\$ 619.92
10-25-5225	Fuel	\$ -	\$ -	\$ 106.62	\$ 1,000.00	\$ 97.45	\$ 1,000.00
10-25-5230	Office Expense	\$ 7,220.67	\$ 7,485.98	\$ 6,438.83	\$ 7,000.00	\$ 2,702.17	\$ 7,000.00
10-25-5240	Minor Tools & Equipment	\$ 7,514.84	\$ 6,118.78	\$ 6,532.66	\$ 6,500.00	\$ 314.67	\$ 6,500.00
10-25-5418	Employment Testing	\$ -	\$ 416.42	\$ 280.00	\$ 300.00	\$ 140.00	\$ 300.00
10-25-5440	Computer Maintenance/Support	\$ 58,477.37	\$ 112,422.61	\$ 61,079.11	\$ 70,000.00	\$ 24,511.80	\$ 70,000.00
10-25-5441	Computer Software	\$ 17,182.31	\$ 23,988.51	\$ 10,698.56	\$ 25,000.00	\$ 3,964.36	\$ 25,000.00
10-25-5443	Computer Replacement	\$ 14,149.09	\$ 25,008.36	\$ 10,245.23	\$ 20,000.00	\$ 7,795.50	\$ 20,000.00
10-25-5446	Uniforms	\$ 302.00	\$ 845.50	\$ 377.00	\$ 750.00	\$ -	\$ 750.00
10-25-5622	Dues & Subscriptions	\$ 47,225.46	\$ 53,089.29	\$ 69,188.78	\$ 140,000.00	\$ 87,816.88	\$ 154,000.00
10-25-5645	Training & Travel	\$ 5,565.80	\$ 11,560.72	\$ 4,723.30	\$ 15,000.00	\$ 3,671.43	\$ 15,000.00
10-25-5800	Professional Services	\$ 1,650.00	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 363,370.42	\$ 537,383.59	\$ 507,310.06	\$ 681,440.78	\$ 328,457.43	\$ 706,276.93
10-26-5000	Salaries						\$ 115,000.08
10-26-5001	Additional Compensation						\$ -
10-26-5002	Overtime						\$ -
10-26-5006	Longevity						\$ 180.00
10-26-5010	FICA Expense						\$ 8,811.28

		2020-2021	2021-2022	2022-2023	2023-2024 YTD			
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget	
10-26-5012	Unemployment Insurance						\$	-
10-26-5030	Health Insurance						\$	12,120.00
10-26-5031	Vision Insurance						\$	118.32
10-26-5032	Life & LTD						\$	408.24
10-26-5033	Dental						\$	451.68
10-26-5034	Retirement						\$	11,529.53
10-26-5035	Cell Phone Allowance						\$	-
10-26-5036	Auto Allowance						\$	-
10-26-5037	Pay Reimbursement						\$	-
10-26-5038	Flex						\$	35.00
10-26-5039	Flex Card - Health Ins						\$	400.00
10-26-5040	Workers Compensation						\$	-
10-26-5230	Office Expense						\$	2,000.00
10-26-5240	Minor Tools & Equipment						\$	500.00
10-26-5260	Apparel						\$	125.00
10-26-5418	Employment Testing						\$	150.00
10-26-5622	Dues & Subscriptions						\$	500.00
10-26-5645	Training & Travel						\$	4,500.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$	156,829.13
10-30-5000	Salaries	\$ 160,294.31	\$ 164,897.78	\$ 179,220.42	\$ 242,873.72	\$ 115,000.54	\$	250,818.66
10-30-5002	Overtime	\$ 1,910.60	\$ 725.01	\$ 1,485.97	\$ 3,410.55	\$ 1,255.57	\$	5,035.68
10-30-5006	Longevity	\$ 960.00	\$ 60.00	\$ 240.00	\$ 300.00	\$ -	\$	540.00
10-30-5009	Certification	\$ -	\$ 37.50	\$ 1,412.50	\$ 1,950.00	\$ 1,450.00	\$	2,600.00
10-30-5010	FICA Expense	\$ 11,866.96	\$ 12,564.93	\$ 13,477.34	\$ 19,013.09	\$ 8,792.84	\$	19,813.07
10-30-5030	Health Insurance	\$ 18,313.38	\$ 28,894.70	\$ 32,629.30	\$ 60,648.00	\$ 30,983.46	\$	75,576.00
10-30-5031	Vision Insurance	\$ 302.85	\$ 347.57	\$ 345.10	\$ 473.28	\$ 199.66	\$	473.28
10-30-5032	Life & LTD	\$ 554.21	\$ 562.83	\$ 566.94	\$ 1,632.96	\$ 381.10	\$	1,632.96
10-30-5033	Dental	\$ 1,260.20	\$ 1,326.81	\$ 1,319.67	\$ 1,806.72	\$ 823.36	\$	1,806.72
10-30-5034	Retirement	\$ 14,298.46	\$ 15,136.69	\$ 15,259.78	\$ 20,874.32	\$ 9,002.33	\$	21,921.33
10-30-5035	Cell Phone Allowance	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$	-
10-30-5038	Flex	\$ 106.12	\$ 130.43	\$ 103.76	\$ 250.00	\$ 79.24	\$	140.00
10-30-5039	Flex Card - Health Ins	\$ 882.61	\$ 1,175.24	\$ 933.52	\$ 1,600.00	\$ 675.13	\$	1,600.00
10-30-5040	Workers Compensation	\$ 298.11	\$ 429.00	\$ 338.50	\$ 620.58	\$ 344.80	\$	562.79
10-30-5222	Postage	\$ 2,012.70	\$ 2,974.49	\$ 3,947.32	\$ 3,500.00	\$ 3,126.26	\$	4,000.00
10-30-5230	Office Expense	\$ 4,215.57	\$ 2,619.94	\$ 3,207.62	\$ 4,000.00	\$ 1,236.24	\$	4,000.00
10-30-5240	Minor Tools & Equipment	\$ 759.49	\$ 655.48	\$ 368.98	\$ -	\$ -	\$	-
10-30-5260	Apparel	\$ -	\$ -	\$ -	\$ 1,200.00	\$ 1,056.00	\$	1,500.00
10-30-5405	Jail Housing	\$ -	\$ 180.00	\$ -	\$ -	\$ -	\$	-
10-30-5418	Employment Testing	\$ -	\$ -	\$ 57.57	\$ 150.00	\$ -	\$	150.00
10-30-5440	Computer Maintenance/Support	\$ 11,268.07	\$ 9,029.87	\$ 10,756.77	\$ 12,500.00	\$ 10,209.67	\$	12,500.00
10-30-5445	Telephone	\$ 635.18	\$ 455.88	\$ 307.72	\$ 700.00	\$ 157.56	\$	700.00
10-30-5448	Court Interpreter	\$ 3,119.78	\$ 464.63	\$ 713.35	\$ 2,000.00	\$ 783.38	\$	2,000.00
10-30-5451	Prosecuting Attorney	\$ 31,487.50	\$ 31,778.73	\$ 72,309.00	\$ 40,000.00	\$ 38,287.50	\$	55,000.00
10-30-5580	Warrant Fees	\$ 24,186.07	\$ 6,015.61	\$ 5,666.07	\$ 10,000.00	\$ 3,985.81	\$	10,000.00
10-30-5615	Credit Card Processing Fees	\$ 5,282.87	\$ 4,581.50	\$ 5,645.39	\$ 7,000.00	\$ 1,468.29	\$	3,000.00
10-30-5622	Dues & Subscriptions	\$ 3,460.00	\$ 110.00	\$ 265.14	\$ 2,000.00	\$ 374.95	\$	1,000.00
10-30-5634	Jury cost	\$ 777.50					\$	-
10-30-5645	Training & Travel	\$ 2,900.00	\$ 2,497.85	\$ 1,419.91	\$ 3,300.00	\$ 1,785.03	\$	3,300.00
		\$ 301,152.54	\$ 287,652.47	\$ 352,197.64	\$ 441,803.22	\$ 231,458.72	\$	479,670.50
10-40-5000	Salaries	\$ 235,615.02	\$ 489,814.91	\$ 689,920.57	\$ 675,350.44	\$ 317,521.15	\$	660,490.08
10-40-5002	Overtime	\$ 858.84	\$ 3,466.30	\$ 4,241.46	\$ 8,416.82	\$ 755.91	\$	8,606.34
10-40-5006	Longevity	\$ 1,200.00	\$ 1,440.00	\$ 1,800.00	\$ 2,280.00	\$ -	\$	15,960.00
10-40-5010	FICA Expense	\$ 16,872.86	\$ 37,015.00	\$ 51,972.93	\$ 52,482.40	\$ 23,765.84	\$	52,406.81
10-40-5030	Health Insurance	\$ 32,898.17	\$ 68,456.42	\$ 107,738.32	\$ 128,682.18	\$ 68,680.35	\$	148,284.36
10-40-5031	Vision Insurance	\$ 390.38	\$ 810.99	\$ 1,146.22	\$ 1,064.88	\$ 557.09	\$	1,064.88
10-40-5032	Life & LTD	\$ 810.20	\$ 1,940.78	\$ 5,030.14	\$ 3,674.16	\$ 1,284.04	\$	3,674.16
10-40-5033	Dental	\$ 1,623.84	\$ 5,543.89	\$ 2,063.60	\$ 4,065.12	\$ 2,297.29	\$	4,065.12
10-40-5034	Retirement	\$ 23,868.16	\$ 51,696.09	\$ 73,677.49	\$ 68,673.29	\$ 29,593.26	\$	68,574.15
10-40-5035	Cell Phone Allowance		\$ -	\$ 37.50	\$ -	\$ 12.50	\$	-
10-40-5038	Flex	\$ 145.13	\$ 275.35	\$ 404.52	\$ 450.00	\$ 221.37	\$	315.00
10-40-5039	Flex Card - Health Ins	\$ 1,207.08	\$ 1,992.07	\$ 3,609.05	\$ 3,600.00	\$ 1,883.71	\$	3,600.00

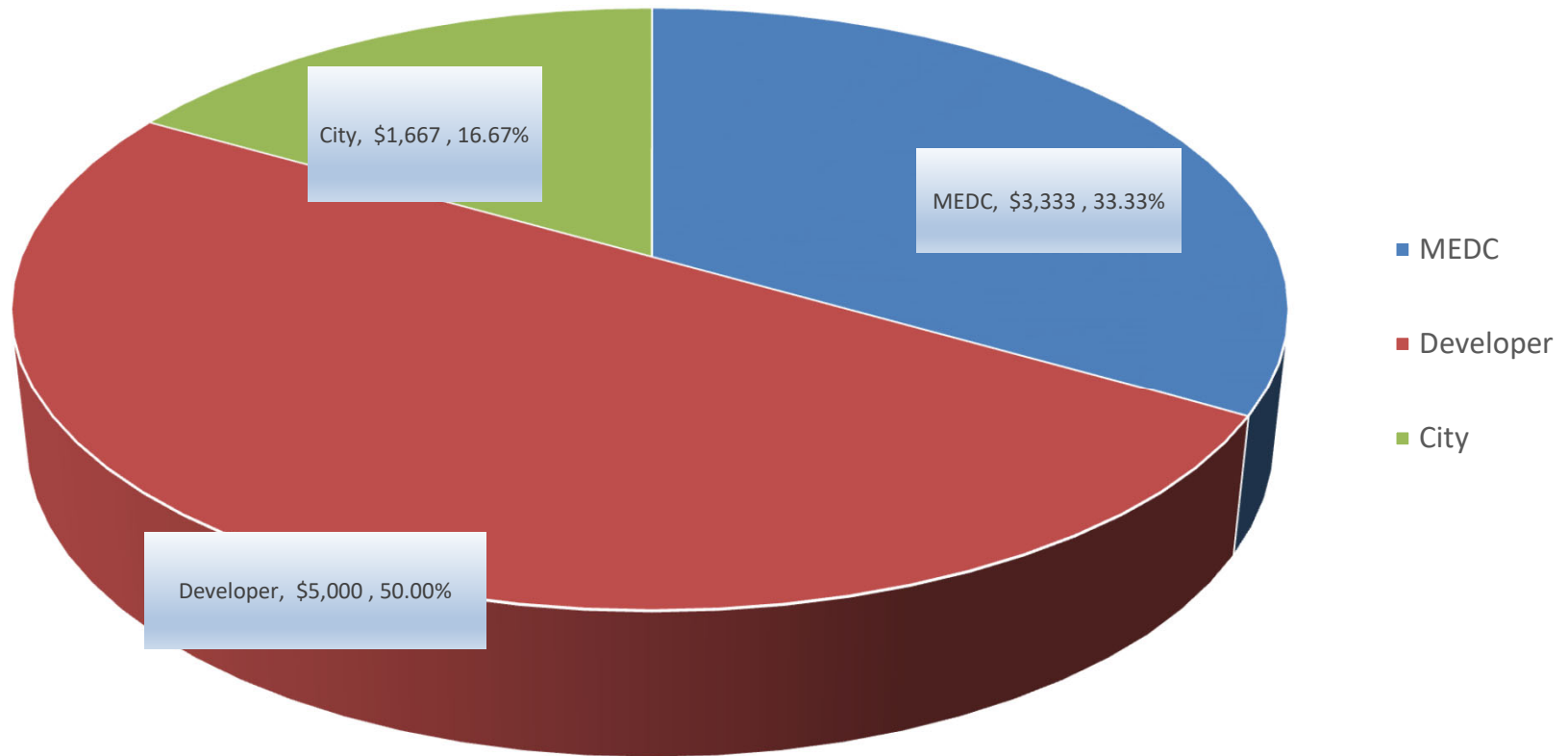
		2020-2021	2021-2022	2022-2023	2023-2024 YTD		
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget
10-40-5040	Workers Compensation	\$ 425.37	\$ 1,255.00	\$ 1,367.10	\$ 404.42	\$ 1,205.44	\$ 1,488.63
10-40-5225	Fuel	\$ -	\$ -	\$ 337.40	\$ 600.00	\$ 72.32	\$ 600.00
10-40-5230	Office Expense	\$ 3,660.83	\$ 5,891.45	\$ 5,155.11	\$ 6,500.00	\$ 863.69	\$ 6,500.00
10-40-5240	Minor Tools & Equipment	\$ 11,487.61	\$ 6,206.50	\$ 12,747.28	\$ 15,000.00	\$ 146.63	\$ 15,000.00
10-40-5260	Apparel	\$ -	\$ 1,357.00	\$ 680.00	\$ 1,000.00	\$ 88.00	\$ 1,000.00
10-40-5360	Plat Fees	\$ 4,085.88	\$ 245.68	\$ 383.00	\$ -	\$ -	\$ -
10-40-5412	Plan Reviews	\$ 128,314.27	\$ 129,645.56	\$ 140,805.86	\$ 110,000.00	\$ 60,812.50	\$ 110,000.00
10-40-5418	Employment Testing	\$ -	\$ 1,412.00	\$ -	\$ 750.00	\$ 140.00	\$ 750.00
10-40-5439	Inspections	\$ 402,152.50	\$ 502,999.50	\$ 366,022.09	\$ 350,000.00	\$ 187,607.50	\$ 350,000.00
10-40-5440	Computer Maintenance/Support	\$ 17,337.76	\$ 55,178.77	\$ 44,670.00	\$ 67,225.00	\$ 15,267.00	\$ 67,225.00
10-40-5615	Credit Card Processing Fees	\$ 57,963.46	\$ 35,277.34	\$ 1,565.60	\$ 5,000.00	\$ 105.00	\$ 5,000.00
10-40-5622	Dues & Subscriptions	\$ -	\$ 314.51	\$ 1,209.00	\$ 1,500.00	\$ 204.00	\$ 1,500.00
10-40-5638	Vehicle Repair/Maintenance		\$ -	\$ -	\$ 2,500.00	\$ 221.72	\$ 2,500.00
10-40-5645	Training & Travel	\$ 2,056.32	\$ 3,661.75	\$ 5,563.01	\$ 8,000.00	\$ 916.71	\$ 8,000.00
10-40-5650	Mileage	\$ 16.75	\$ -	\$ -	\$ 250.00	\$ -	\$ 250.00
10-40-5700	Vehicle/Equip Replacement Fees	\$ -	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -
10-40-5800	Eng/Consulting/Planning Fees	\$ 21,543.35	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 964,533.78	\$ 1,413,396.86	\$ 1,522,147.25	\$ 1,517,468.71	\$ 714,223.02	\$ 1,536,854.53
10-50-5000	Salaries	\$ 389,710.60	\$ 572,457.44	\$ 667,415.61	\$ 881,407.13	\$ 433,151.01	\$ 897,843.70
10-50-5002	Overtime	\$ 4,612.23	\$ 4,170.88	\$ 8,921.01	\$ 19,933.77	\$ 3,095.02	\$ 22,733.10
10-50-5006	Longevity	\$ 1,680.00	\$ 1,320.00	\$ 1,980.00	\$ 2,640.00	\$ -	\$ 18,360.00
10-50-5007	Part Time Wages	\$ 3,956.68	\$ 472.50	\$ 630.00	\$ 6,000.00	\$ -	\$ -
10-50-5010	FICA Expense	\$ 28,381.96	\$ 43,131.47	\$ 50,071.17	\$ 70,168.17	\$ 32,398.94	\$ 72,127.03
10-50-5030	Health Insurance	\$ 73,477.71	\$ 99,465.23	\$ 139,146.15	\$ 255,294.54	\$ 106,352.17	\$ 314,040.00
10-50-5031	Vision Insurance	\$ 871.87	\$ 1,205.39	\$ 1,466.67	\$ 1,893.12	\$ 907.12	\$ 1,893.12
10-50-5032	Life & LTD	\$ 1,570.89	\$ 2,178.65	\$ 2,590.13	\$ 6,531.84	\$ 1,745.31	\$ 6,531.84
10-50-5033	Dental	\$ 3,626.73	\$ 4,545.03	\$ 5,664.47	\$ 7,226.88	\$ 3,740.72	\$ 7,226.88
10-50-5034	Retirement	\$ 39,825.86	\$ 63,578.69	\$ 69,523.36	\$ 91,814.81	\$ 40,009.75	\$ 94,377.96
10-50-5035	Cell Phone Allowance	\$ 929.07	\$ 1,225.16	\$ 1,925.00	\$ 3,250.00	\$ 1,775.00	\$ 3,900.00
10-50-5038	Flex	\$ 354.05	\$ 415.60	\$ 501.07	\$ 700.00	\$ 335.00	\$ 560.00
10-50-5039	Flex Card - Health Ins	\$ 2,978.18	\$ 2,875.57	\$ 4,509.24	\$ 6,400.00	\$ 2,867.24	\$ 6,400.00
10-50-5040	Workers Compensation	\$ 9,374.54	\$ 16,238.00	\$ 22,320.20	\$ 15,000.00	\$ 24,373.01	\$ 32,846.55
10-50-5212	Safety Equipment/Supplies	\$ 5,427.05	\$ 9,189.86	\$ 6,457.67	\$ 7,000.00	\$ 2,730.73	\$ 7,000.00
10-50-5220	Janitorial Supplies & Cleaning	\$ 5,521.42	\$ 7,407.12	\$ 8,472.47	\$ 8,000.00	\$ 4,424.14	\$ 8,000.00
10-50-5225	Fuel	\$ 34,135.34	\$ 65,272.96	\$ 75,327.91	\$ 65,000.00	\$ 36,130.89	\$ 65,000.00
10-50-5230	Office Expense	\$ 5,840.17	\$ 8,819.69	\$ 6,431.81	\$ 5,000.00	\$ 2,170.57	\$ 5,000.00
10-50-5235	Street Signs	\$ 20,778.28	\$ 36,668.33	\$ 34,412.85	\$ 50,000.00	\$ 18,253.23	\$ 50,000.00
10-50-5240	Minor Tools & Equipment	\$ 16,493.51	\$ 18,222.20	\$ 14,605.74	\$ 20,000.00	\$ 9,419.32	\$ 20,000.00
10-50-5250	Road Materials	\$ 58,575.77	\$ 31,471.28	\$ 56,254.89	\$ 60,000.00	\$ 50,483.55	\$ 75,000.00
10-50-5376	Sidewalk Repairs	\$ 28,694.69	\$ 57,382.27	\$ 40,485.37	\$ 50,000.00	\$ 42,429.97	\$ 75,000.00
10-50-5418	Employment Testing	\$ -	\$ 1,512.00	\$ 980.00	\$ 600.00	\$ 420.00	\$ 600.00
10-50-5420	Electricity	\$ -	\$ 3,095.86	\$ 3,683.99	\$ 4,500.00	\$ 2,327.96	\$ 4,500.00
10-50-5421	Electrical Service	\$ 2,845.41					\$ -
10-50-5432	Rental Equipment	\$ 32,739.33	\$ 51,663.41	\$ 34,203.11	\$ 45,000.00	\$ 7,108.87	\$ 45,000.00
10-50-5436	Communications Expense	\$ 2,983.35	\$ 4,655.15	\$ 13,052.62	\$ 10,000.00	\$ 7,538.44	\$ 10,000.00
10-50-5437	Striping	\$ 29,787.88	\$ 26,860.65	\$ 31,506.73	\$ 35,000.00	\$ 9,029.43	\$ 35,000.00
10-50-5445	Telephone	\$ 138.73	\$ -	\$ 612.80	\$ -	\$ -	\$ -
10-50-5446	Uniforms	\$ 12,647.80	\$ 17,995.81	\$ 17,875.79	\$ 20,000.00	\$ 13,597.70	\$ 20,000.00
10-50-5455	Leased Property	\$ 1,028.50	\$ 1,028.50	\$ 2,400.00	\$ 1,500.00	\$ 2,400.00	\$ 1,500.00
10-50-5456	Ditch Mowing	\$ 42,891.34	\$ 25,144.44	\$ 28,951.51	\$ 400.00	\$ -	\$ 400.00
10-50-5457	Clean up/Trash Disposal	\$ 7,086.79	\$ 2,539.49	\$ 3,314.99	\$ 7,500.00	\$ 71.40	\$ 7,500.00
10-50-5550	Radio Usage	\$ 5,412.00	\$ 5,412.00	\$ 3,444.00	\$ 5,500.00	\$ 262.36	\$ 5,500.00
10-50-5570	Drainage	\$ 72,258.89	\$ 57,588.97	\$ 44,102.58	\$ 60,000.00	\$ 40,493.63	\$ 60,000.00
10-50-5618	Job Recruiting		\$ -	\$ -	\$ -	\$ 140.00	\$ -
10-50-5635	Building Repair/Maintenance	\$ 17,632.52	\$ 20,484.49	\$ 31,376.96	\$ 30,000.00	\$ 28,881.74	\$ 45,000.00
10-50-5638	Vehicle Repair/Maintenance	\$ 46,832.44	\$ 88,828.50	\$ 56,452.75	\$ 50,000.00	\$ 26,023.51	\$ 50,000.00
10-50-5640	Street Repairs	\$ 45,388.33	\$ 71,585.97	\$ 141,203.54	\$ 106,220.96	\$ 78,861.82	\$ 116,220.96
10-50-5645	Training & Travel	\$ 4,833.56	\$ 9,361.41	\$ 8,561.64	\$ 8,000.00	\$ 6,472.64	\$ 8,000.00
10-50-5700	Vehicle/Equip Replacement Fees	\$ 90,000.00	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -
10-50-6020	Capital Outlay		\$ -	\$ -	\$ 146,100.00	\$ 104,082.00	\$ -
10-50-6030	Capital Outlay - Vehicle	\$ 436,589.50	\$ 183,603.90	\$ -	\$ -	\$ -	\$ -
10-50-6035	Capital Outlay - Street Reconstruction	\$ -	\$ 128,076.79	\$ 376,602.27	\$ 592,279.04	\$ 134,280.12	\$ -

		2020-2021	2021-2022	2022-2023	2023-2024 YTD		
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget
		\$ 1,587,912.97	\$ 1,842,150.66	\$ 2,017,438.07	\$ 2,755,860.26	\$ 1,278,784.31	\$ 2,193,061.15
10-70-5000	Salaries	\$ 87,533.01	\$ 122,931.02	\$ 99,429.01	\$ 290,440.00	\$ 131,141.00	\$ 281,000.58
10-70-5002	Overtime	\$ 245.98	\$ 2,099.31	\$ -	\$ 6,916.50	\$ -	\$ 6,600.00
10-70-5006	Longevity	\$ 780.00	\$ 840.00	\$ -	\$ 60.00	\$ -	\$ 120.00
10-70-5010	FICA Expense	\$ 6,568.04	\$ 9,627.60	\$ 7,627.89	\$ 22,802.09	\$ 9,669.22	\$ 22,308.98
10-70-5030	Health Insurance	\$ 13,195.70	\$ 17,837.53	\$ 11,168.28	\$ 47,148.36	\$ 15,188.20	\$ 47,148.36
10-70-5031	Vision Insurance	\$ 156.35	\$ 214.45	\$ 118.33	\$ 354.96	\$ 150.36	\$ 354.96
10-70-5032	Life & LTD	\$ 319.82	\$ 463.23	\$ 387.41	\$ 1,224.72	\$ 470.22	\$ 1,224.72
10-70-5033	Dental	\$ 651.45	\$ 818.67	\$ 452.44	\$ 1,355.04	\$ 620.06	\$ 1,355.04
10-70-5034	Retirement	\$ 9,076.15	\$ 13,916.65	\$ 10,237.92	\$ 29,836.46	\$ 12,230.41	\$ 29,191.22
10-70-5035	Cell Phone Allowance	\$ -	\$ 290.42	\$ 649.04	\$ 650.00	\$ 1,237.50	\$ 3,900.00
10-70-5038	Flex	\$ 84.74	\$ 47.72	\$ 44.57	\$ 150.00	\$ 59.94	\$ 105.00
10-70-5039	Flex Card - Health Ins	\$ 561.48	\$ 160.37	\$ 400.09	\$ 1,200.00	\$ 141.69	\$ 1,200.00
10-70-5040	Workers Compensation	\$ 788.24	\$ 1,376.00	\$ 2,725.03	\$ 5,000.00	\$ 7,249.80	\$ 9,304.45
10-70-5217	Public Education & Materials	\$ -	\$ 202.00	\$ -	\$ 500.00	\$ -	\$ 1,500.00
10-70-5222	Postage	\$ 15.15	\$ 465.80	\$ 26.88	\$ 200.00	\$ 71.76	\$ 500.00
10-70-5225	Fuel	\$ 1,862.19	\$ 4,616.54	\$ 2,013.16	\$ 6,000.00	\$ 1,680.36	\$ 12,000.00
10-70-5230	Office Expense	\$ 894.23	\$ 5,298.09	\$ 303.40	\$ 1,500.00	\$ 158.28	\$ 3,000.00
10-70-5240	Minor Tools & Equipment	\$ 21,539.00	\$ 18,666.17	\$ 12,912.78	\$ 7,500.00	\$ 2,711.26	\$ 8,000.00
10-70-5364	Records& Storage						\$ 1,500.00
10-70-5370	Radio Repair						\$ 1,500.00
10-70-5400	Legal Fees	\$ 5,175.00	\$ 280.00	\$ 280.00	\$ 150.00	\$ -	\$ -
10-70-5418	Employment Testing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00
10-70-5440	Computer Maintenance/Support	\$ 4,920.00	\$ 8,807.89	\$ 13,034.55	\$ 15,000.00	\$ 5,591.85	\$ 7,500.00
10-70-5441	Computer Software	\$ -	\$ 5,560.57	\$ -	\$ -	\$ -	\$ 7,500.00
10-70-5445	Telephone	\$ 7,405.02	\$ 6,175.63	\$ 6,569.34	\$ 7,800.00	\$ 2,718.48	\$ 7,800.00
10-70-5446	Uniforms	\$ 1,474.53	\$ 1,999.00	\$ 1,423.00	\$ 2,000.00	\$ 2,200.30	\$ 10,000.00
10-70-5452	Code Enforcement/Abatement	\$ 2,420.00	\$ 11,827.00	\$ -	\$ -	\$ -	\$ -
10-70-5550	Radio Usage	\$ 2,952.00	\$ 2,952.00	\$ 2,952.00	\$ 3,250.00	\$ 149.92	\$ 3,250.00
10-70-5622	Dues & Subscriptions	\$ 176.94	\$ 322.17	\$ 286.61	\$ 3,150.00	\$ 1,062.78	\$ 4,000.00
10-70-5638	Vehicle Repair/Maintenance	\$ 4,574.30	\$ 4,584.36	\$ 1,492.71	\$ 4,500.00	\$ 531.07	\$ 5,000.00
10-70-5645	Training & Travel	\$ 1,430.31	\$ 1,242.64	\$ 3,361.45	\$ 4,000.00	\$ 1,245.49	\$ 12,000.00
10-70-5659	Firearms/Taser/ammo						\$ 4,000.00
10-70-5660	Investigative Expense	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 3,000.00
10-70-5700	Vehicle/Equip Replacement Fees	\$ 20,000.00	\$ 20,000.00	\$ 13,075.23	\$ -	\$ -	\$ -
10-70-5800	Professional Services	\$ 17,227.50	\$ 26,197.50	\$ -	\$ -	\$ -	\$ -
10-70-6030	Capital Outlay - Vehicle	\$ -	\$ 35,704.75	\$ -	\$ -	\$ -	\$ -
		\$ 212,027.13	\$ 325,525.08	\$ 190,971.12	\$ 463,688.13	\$ 196,279.95	\$ 496,163.31
10-71-5000	Salaries - Disaster	\$ 912.98	\$ -	\$ -	\$ -	\$ -	\$ -
10-71-5002	Overtime - Disaster	\$ 3,731.57	\$ -	\$ -	\$ -	\$ -	\$ -
10-71-5010	FICA Expense - Disaster	\$ 337.19	\$ -	\$ -	\$ -	\$ -	\$ -
10-71-5034	Retirement - Disaster	\$ 444.73	\$ -	\$ -	\$ -	\$ -	\$ -
10-71-5225	Fuel	\$ 1,179.66	\$ -	\$ -	\$ -	\$ -	\$ -
10-71-5370	Radio Repair						\$ 20,000.00
10-71-5550	Radio Usage						\$ 1,000.00
10-71-5240	Minor Tools & Equipment	\$ 600.00	\$ 3,295.64	\$ 1,975.00	\$ 20,000.00	\$ 3,381.72	\$ 1,600.00
10-71-5638	Vehicle Repair/Maintenance	\$ 240.87	\$ -	\$ -	\$ -	\$ -	\$ -
10-71-5645	Training & Travel	\$ 303.15	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
10-71-5700	Vehicle/Equip Replacement Fees	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
10-71-5748	Emergency Notification	\$ 4,376.00	\$ 4,518.00	\$ 4,620.84	\$ 12,000.00	\$ -	\$ 12,000.00
10-71-7608	Disaster - General Expenses	\$ -	\$ 47,903.57	\$ 63,229.20	\$ 100,000.00	\$ -	\$ 100,000.00
		\$ 21,126.15	\$ 55,717.21	\$ 69,825.04	\$ 134,500.00	\$ 3,381.72	\$ 137,100.00
10-80-5000	Salaries	\$ -	\$ -	\$ 111,759.75	\$ 114,889.92	\$ 56,529.51	\$ 119,745.60
10-80-5002	Overtime	\$ -	\$ -	\$ 2,014.54	\$ 4,308.37	\$ 400.20	\$ 4,490.46
10-80-5006	Longevity	\$ -	\$ -	\$ -	\$ 120.00	\$ -	\$ 120.00
10-80-5010	FICA Expense	\$ -	\$ -	\$ 8,746.50	\$ 9,277.02	\$ 4,325.23	\$ 9,612.69
10-80-5030	Health Insurance	\$ -	\$ -	\$ 22,405.00	\$ 24,240.00	\$ 8,980.20	\$ 24,240.00
10-80-5031	Vision Insurance	\$ -	\$ -	\$ 241.57	\$ 236.64	\$ 88.74	\$ 236.64
10-80-5032	Life & LTD	\$ -	\$ -	\$ 461.42	\$ 816.48	\$ 185.70	\$ 816.48
10-80-5033	Dental Insurance	\$ -	\$ -	\$ 923.69	\$ 903.36	\$ 365.94	\$ 903.36

		2020-2021	2021-2022	2022-2023	2023-2024 YTD		
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget
10-80-5034	Retirement	\$ -	\$ -	\$ 11,717.69	\$ 12,138.96	\$ 5,252.28	\$ 12,578.17
10-80-5035	Cell Phone Allowance	\$ -	\$ -	\$ 625.00	\$ 1,950.00	\$ 575.00	\$ 1,300.00
10-80-5038	Flex	\$ -	\$ -	\$ 90.73	\$ 100.00	\$ 34.02	\$ 70.00
10-80-5039	Flex Card - Health Ins	\$ -	\$ -	\$ 816.83	\$ 800.00	\$ 250.05	\$ 800.00
10-80-5040	Workers Compensation	\$ -	\$ -	\$ 442.32	\$ 650.00	\$ 426.45	\$ 579.40
10-80-5222	Postage	\$ -	\$ -	\$ 327.39	\$ 750.00	\$ -	\$ 750.00
10-80-5225	Fuel	\$ -	\$ -	\$ 2,081.45	\$ 5,000.00	\$ 1,373.99	\$ 7,500.00
10-80-5230	Office Expense	\$ -	\$ -	\$ 2,293.38	\$ 3,000.00	\$ 330.38	\$ 3,000.00
10-80-5240	Minor Tools & Equipment	\$ -	\$ -	\$ 2,178.29	\$ 16,500.00	\$ 518.74	\$ 16,500.00
10-80-5370	Radio Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00
10-80-5418	Employment Testing	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00
10-80-5440	Computer Maintenance/Support	\$ -	\$ -	\$ 2,795.00	\$ 5,000.00	\$ 1,633.00	\$ 5,000.00
10-80-5445	Telephone	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
10-80-5446	Uniforms	\$ -	\$ -	\$ 316.00	\$ 2,500.00	\$ 677.00	\$ 2,500.00
10-80-5452	Abatement - CE	\$ -	\$ -	\$ -	\$ 39,500.00	\$ -	\$ 39,500.00
10-80-5550	Radio Usage	\$ -	\$ -	\$ 984.00	\$ 3,100.00	\$ 74.96	\$ 3,100.00
10-80-5622	Dues & Subscriptions	\$ -	\$ -	\$ 75.00	\$ 1,000.00	\$ 175.00	\$ 1,000.00
10-80-5638	Vehicle Repair/Maintenance	\$ -	\$ -	\$ 415.14	\$ 3,500.00	\$ 2,025.62	\$ 3,500.00
10-80-5645	Training & Travel	\$ -	\$ -	\$ 2,050.27	\$ 4,000.00	\$ 325.00	\$ 2,500.00
		\$ -	\$ -	\$ 173,760.96	\$ 259,480.75	\$ 84,547.01	\$ 267,042.80
10-85-5000	Salaries						\$ 45,760.00
10-85-5002	Overtime						\$ 1,716.00
10-85-5006	Longevity						\$ 60.00
10-85-5009	Certification						
10-85-5010	FICA Expense						\$ 3,636.50
10-85-5030	Health Insurance						\$ 17,514.18
10-85-5031	Vision Insurance						\$ 118.32
10-85-5032	Life & LTD						\$ 408.24
10-85-5033	Dental						\$ 451.68
10-85-5034	Retirement						\$ 4,758.35
10-85-5035	Cell Phone Allowance						\$ -
10-85-5038	Flex						\$ 35.00
10-85-5039	Flex Card - Health Ins						\$ 400.00
10-85-5040	Workers Compensation						\$ 1,342.84
10-85-5210	Supplies	-	-	-	-	-	\$ 1,000.00
10-85-5222	Postage	-	-	-	-	-	\$ 250.00
10-85-5225	Fuel	-	-	-	-	-	\$ 8,500.00
10-85-5230	Office Expense	-	-	-	-	-	\$ 500.00
10-85-5240	Minor Tools & Equipment	-	-	-	-	-	\$ 3,500.00
10-85-5370	Radio Repairs	-	-	-	-	-	\$ 1,000.00
10-85-5436	Communications Expense	-	-	-	-	-	\$ 1,000.00
10-85-5440	Computer Maintenance/Support	-	-	-	-	-	\$ 1,000.00
10-85-5445	Telephone	-	-	-	-	-	\$ 500.00
10-85-5446	Uniforms	-	-	-	-	-	\$ 1,500.00
10-85-5458	Maintenance Agreements	-	-	-	-	-	\$ 25,000.00
10-85-5473	Animal Control Expense	-	-	-	-	-	\$ 1,500.00
10-85-5550	Radio Usage	-	-	-	-	-	\$ 600.00
10-85-5618	Job Recruiting	-	-	-	-	-	\$ 500.00
10-85-5622	Dues & Subscriptions	-	-	-	-	-	\$ 500.00
10-85-5638	Vehicle Repair/Maintenance	-	-	-	-	-	\$ 5,000.00
10-85-5645	Training & Travel	-	-	-	-	-	\$ 1,500.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129,551.12
10-90-5000	Salaries	\$ 1,678,631.65	\$ 2,231,313.28	\$ 2,700,374.62	\$ 3,343,403.17	\$ 1,653,926.97	\$ 3,044,999.14
10-90-5002	Overtime	\$ 46,161.23	\$ 48,429.81	\$ 55,481.44	\$ 105,441.96	\$ 79,104.76	\$ 102,759.02
10-90-5006	Longevity	\$ 5,580.00	\$ 5,940.00	\$ 6,780.00	\$ 8,460.00	\$ -	\$ 32,340.00
10-90-5009	Certification	\$ -	\$ 16,359.62	\$ 12,475.00	\$ 37,180.00	\$ 12,562.50	\$ 22,750.00
10-90-5010	FICA Expense	\$ 125,977.24	\$ 173,718.89	\$ 207,109.47	\$ 267,999.42	\$ 130,915.29	\$ 245,017.87
10-90-5030	Health Insurance	\$ 178,696.59	\$ 334,817.76	\$ 445,597.77	\$ 713,041.44	\$ 334,514.57	\$ 793,238.52
10-90-5031	Vision Insurance	\$ 2,957.53	\$ 4,027.81	\$ 4,747.59	\$ 5,679.36	\$ 2,753.26	\$ 5,442.72
10-90-5032	Life & LTD	\$ 6,779.98	\$ 8,057.20	\$ 9,570.15	\$ 19,595.52	\$ 5,837.73	\$ 18,779.04
10-90-5033	Dental	\$ 12,310.86	\$ 15,606.44	\$ 18,317.85	\$ 21,680.64	\$ 11,364.47	\$ 20,777.28

		2020-2021	2021-2022	2022-2023	2023-2024 YTD		
		Total Activity	Total Activity	Total Activity	2023-2024 Budget	Activity	2024-2025 Budget
10-90-5034	Retirement	\$ 175,012.98	\$ 252,588.33	\$ 284,054.11	\$ 350,676.34	\$ 159,160.66	\$ 320,605.10
10-90-5035	Cell Phone Allowance	\$ 727.02	\$ 884.25	\$ 1,481.25	\$ 975.00	\$ -	\$ -
10-90-5038	Flex	\$ 1,176.12	\$ 1,297.18	\$ 1,653.92	\$ 2,500.00	\$ 1,007.98	\$ 1,610.00
10-90-5039	Flex Card - Health Ins	\$ 9,789.50	\$ 11,127.22	\$ 14,636.27	\$ 19,200.00	\$ 7,959.92	\$ 18,400.00
10-90-5040	Workers Compensation	\$ 22,137.33	\$ 36,772.00	\$ 57,713.49	\$ 60,000.00	\$ 65,504.77	\$ 77,022.53
10-90-5210	Supplies	\$ 3,755.85	\$ 4,631.97	\$ 4,083.83	\$ 3,500.00	\$ 3,220.66	\$ 3,500.00
10-90-5211	Supplies - Crime Prevention	\$ 820.96	\$ 934.72	\$ 1,111.07	\$ 1,000.00	\$ 564.48	\$ 5,000.00
10-90-5220	Janitorial Supplies & Cleaning	\$ 1,431.74	\$ 3,122.87	\$ 3,445.03	\$ 5,000.00	\$ 2,178.06	\$ 5,000.00
10-90-5222	Postage	\$ 1,060.90	\$ 1,207.37	\$ 1,113.18	\$ 1,500.00	\$ 789.42	\$ 1,500.00
10-90-5225	Fuel	\$ 55,433.71	\$ 96,297.90	\$ 122,590.81	\$ 80,000.00	\$ 55,404.26	\$ 80,000.00
10-90-5230	Office Expense	\$ 4,537.94	\$ 6,642.94	\$ 6,168.27	\$ 5,500.00	\$ 2,097.28	\$ 5,500.00
10-90-5240	Minor Tools & Equipment	\$ 18,467.61	\$ 74,691.25	\$ 75,141.84	\$ 175,000.00	\$ 92,592.28	\$ 175,000.00
10-90-5364	Records & Evidence Storage	\$ 4,504.74	\$ 3,993.76	\$ 1,034.34	\$ 5,000.00	\$ 619.46	\$ 5,000.00
10-90-5370	Radio Repairs	\$ -	\$ 504.00	\$ 5,452.06	\$ 5,000.00	\$ 2,340.51	\$ 5,000.00
10-90-5380	Building Repair & Maintenance	\$ 12,161.08	\$ 10,875.43	\$ 5,755.91	\$ 10,000.00	\$ 851.18	\$ 10,000.00
10-90-5418	Employment Testing	\$ -	\$ 2,500.00	\$ 2,260.00	\$ 2,000.00	\$ 1,135.00	\$ 2,000.00
10-90-5420	Electricity	\$ 5,545.63	\$ 6,085.40	\$ 7,581.67	\$ 8,000.00	\$ 3,949.87	\$ 8,000.00
10-90-5430	Gas Utilities	\$ 301.42	\$ 307.29	\$ 430.29	\$ 450.00	\$ 224.97	\$ 450.00
10-90-5436	Communications Expense	\$ 11,257.81	\$ 10,550.99	\$ 19,452.75	\$ 28,000.00	\$ 9,024.30	\$ 28,000.00
10-90-5440	Computer Maintenance/Support	\$ -	\$ 764.97	\$ 2,577.40	\$ 1,000.00	\$ 271.30	\$ 1,000.00
10-90-5445	Telephone	\$ 32,473.94	\$ 28,391.22	\$ 38,258.78	\$ 45,000.00	\$ 11,456.20	\$ 45,000.00
10-90-5446	Uniforms	\$ 12,044.74	\$ 10,744.58	\$ 13,578.40	\$ 13,000.00	\$ 10,675.03	\$ 13,000.00
10-90-5458	Maintenance Agreements	\$ 109,278.97	\$ 75,637.42	\$ 138,873.01	\$ 275,000.00	\$ 156,716.66	\$ 275,000.00
10-90-5473	Animal Control Expense	\$ 128.92	\$ 221.09	\$ -	\$ 250.00	\$ 359.27	\$ 250.00
10-90-5550	Radio Usage	\$ 18,696.00	\$ 25,584.00	\$ 26,544.00	\$ 30,000.00	\$ -	\$ 30,000.00
10-90-5618	Job Recruiting	\$ 1,085.00	\$ 850.00	\$ 600.00	\$ 750.00	\$ 280.00	\$ 750.00
10-90-5622	Dues & Subscriptions	\$ 945.00	\$ 863.00	\$ 1,284.09	\$ 1,250.00	\$ 1,019.38	\$ 1,250.00
10-90-5638	Vehicle Repair/Maintenance	\$ 54,638.42	\$ 68,391.01	\$ 62,530.53	\$ 55,000.00	\$ 41,494.81	\$ 55,000.00
10-90-5645	Training & Travel	\$ 12,019.39	\$ 11,506.26	\$ 14,007.06	\$ 35,000.00	\$ 9,968.26	\$ 35,000.00
10-90-5646	Training - LEOS Eligible	\$ 3,610.43	\$ 2,640.00	\$ 2,080.00	\$ 6,064.89	\$ 1,905.00	\$ 6,064.89
10-90-5659	Firearms/Taser	\$ 6,542.50	\$ 8,528.08	\$ 9,455.50	\$ 8,000.00	\$ 3,509.31	\$ 12,000.00
10-90-5660	Investigative Expense	\$ 3,479.09	\$ 830.54	\$ 5,439.46	\$ 6,000.00	\$ 597.00	\$ 6,000.00
10-90-5685	Jail Operations	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ 250.00
10-90-5700	Vehicle/Equip Replacement Fees	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -
10-90-6020	Capital Outlay - Equipment	\$ 144,520.00	\$ 22,030.00	\$ 18,173.30	\$ 20,000.00	\$ 19,010.80	\$ -
10-90-6030	Capital Outlay - Vehicle	\$ 84,445.51	\$ 381,899.96	\$ -	\$ 240,000.00	\$ 105,717.12	\$ -
10-90-6040	Capital Outlay - Furniture & Fixtures	\$ -	\$ 312,927.94	\$ -	\$ -	\$ -	\$ -
10-90-6080	Capital Outlay - Building	\$ -	\$ 29,533.62	\$ -	\$ -	\$ -	\$ -
		\$ 2,934,125.33	\$ 4,409,629.37	\$ 4,409,015.51	\$ 6,022,347.74	\$ 3,002,584.75	\$ 5,518,256.11
10-95-8540	Transfer To - Utility Fund	\$ 100,000.00					
10-95-8581	Transfer to TIRZ #3	\$ 34,392.72	\$ -	\$ -	\$ -	\$ -	\$ -
10-95-8582	Transfer To - Capital Projects	\$ 1,634,746.94	\$ -	\$ 450,000.00	\$ 512,500.00	\$ 512,500.00	\$ -
10-95-8591	Transfer To - Veh/Equip Replace	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -
10-95-8592	Transfer To - Parks Fund	\$ 429,100.00	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -
		\$ 2,198,239.66	\$ -	\$ 650,000.00	\$ 612,500.00	\$ 612,500.00	\$ -
		\$ 10,608,350.45	\$ 11,543,803.57	\$ 13,060,238.92	\$ 15,985,098.92	\$ 8,229,198.34	\$ 14,886,610.74
Total Fund 10 - General Fund		\$ 979,327.24	\$ 471,994.27	\$ 886,719.44	\$ 40,000.00	\$ 3,627,090.05	\$ 1,897,686.15

Distribution for every \$10,000 of New Sales Tax





CITY COUNCIL DATA SHEET

MEETING DATE: 06/17/2024

TOPIC: Appointment of the Parks Board

Summary: The Parks and Recreation Board shall act in an advisory capacity to the city manager and the city council in developing and enhancing the overall program for parks and recreation for the city. Specifically, the Board shall be empowered to do any or all of the following:

- (a) Act in an advisory capacity in all matters pertaining to public parks and recreational and tourism facilities operated by the city;
- (b) Make recommendations to the city manager and the city council on the annual parks and recreation budget of the city;
- (c) Make recommendations to the city council concerning the acquisition, development, improvement, equipment and maintenance of all parks and public playgrounds owned or controlled by the city within and without the corporate limits;
- (d) Oversee and advise the city council on Master Park Plans and the future development of public parks, playgrounds and recreational facilities for the city, as well as landscaping, roads, trails, buildings and equipment;
- (e) Study and make a recommendation on any anticipated purchase of additional lands and sites for parks, playgrounds and recreational facilities;
- (f) Make recommendations to city council for names for parks, ball fields, and other recreational facilities;
- (g) Advise the city council concerning improvements in the maintenance, operation and general welfare of existing public parks, playgrounds and recreational facilities and the use of the same by the public;
- (h) Recommend and advise city council on programs and activities such as outdoor movies, concerts, exercise classes, kids programs, fun runs, and parades;
- (i) With proper authorization from the City Council, seek grants and sponsorships for above activities from public and private sources and donors;
- (j) Review the safety records of parks, trails and recreation facilities, and recommend changes based on safety inspections and reports;
- (k) Advise city council on the size, scope, and form of a future Parks Department as a department of the city
- (l) Develop and periodically review recommendations for a special events policy for the City, for large public events on public or private land;
- (m) Perform any other duties or tasks as may be assigned by the City Council.

Time Commitment: TBD

Members: The Parks and Recreation Board shall consist of seven (7) regular members, two (2) alternate members, and a nonvoting ex-officio council member, all of whom shall be actively interested in parks and public recreation. Members may serve on other board, commissions, or committees of the City. The City Manager and/or designee shall also attend and participate in the meetings. Staff shall not vote on any matter.

- All members shall serve without compensation.

- Appointments to fill vacancies shall be made by the city council and in every case shall be for the unexpired term only of the member whose position has been vacated.

List of Applicants interested in being considered for appointment to the board are:

Akery, Larry	Miller, Samuel
Anderson, Sherrunda	Mishra, Shyam
Atkinson, Mary Ann	Naegeli, Ellen
Dune, Linda	Sarmiento, Byron
Green, Ashley	Sofka, Paul
Hehn, Derek	Wilmer, Brian
MacMillan, Alexandra	Leija, Luis - ALTERNATE

RECOMMENDATION:

Nominate and appoint 7 board members and 2 alternates.

ATTACHMENTS: Applications**FUNDING ISSUES**

- ☐ Not applicable
- ☐ Not budgeted
- ☐ Full amount already budgeted
- ☐ Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER

Tammy Bell, City Secretary

FINANCE DIRECTOR APPROVAL: ____

CITY MANAGER APPROVAL: ____

Name: Anderson, Sherrunda

Address: 4923 Hitchings Ct, Manvel, TX, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

2 yrs 8 mos

Occupation:

Accountant

Employer:

BDO

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

No

List all board meetings you have you attended in the last 6 months? :

None

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I'm interested in serving on this board because I am a lover of nature and it's beauty. I have only been a Manvel resident for almost 3 years, but I have fallen in love with the trees and the mixed acreage/suburb vibe that Manvel has. I would like to be instrumental in contributing input to keep the historical look of the parks in the area while adding some modern flair. The children of our city need places to go and enjoy the outdoors. Our adult residents need a place for recreation as well. We all need programs to incorporate fitness and socialization through the parks department.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

None at this time. I participate in community activities in Meridiana but none sponsored by the city.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

I have lived in areas that had beautiful and bustling parks departments. I have lived in The Woodlands, Alpharetta, GA and Pearland. My family has utilized their parks in various capacities and I feel as if I can make a positive impact serving on this board.

Disclaimer

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I certify that my answers above are true and complete. I understand that the information contained in this application may be considered among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of Manvel board or commission, I serve at the pleasure of the City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of Manvel board or commission, I must be responsible for a creditable record of attendance and performance. If this application leads to my appointment to a position on a City of Manvel board or commission, I understand that false or misleading information in my application may result in my removal from my position.

I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Sherrunda Anderson

Time of Submission: 06/04/24 5:39:40 PM

Attachments

- Driver's License.pdf

Name: Atkinson, Mary Ann

Address: 7425 Jordan Rd, Manvel, TX, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

19

Occupation:

General Manager

Employer:

Zewald Trucking Service, Inc.

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

Yes

Have you ever served on a City Board?:

Yes

If Yes, name board and time frame. :

Currently PD&Z

BOZA 2023 1 year

List all board meetings you have you attended in the last 6 months? :

PD&Z, MEDC, Animal Advisory

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

Inspired to help the city with parks. Help develop the parks with the communities input.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

Halloween trunk or treat the past two years. Would like to be more active.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

I have no formal training or education with park development or construction, but would like to help in anyway possible.

Let's ask the kids what they want!

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I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Mary Ann Atkinson

Time of Submission: 05/21/24 11:04:58 AM

Name: Dune, Linda

Address: 6655 Cemetery Rd, Manvel, TX, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

20

Occupation:

Registered Nurse

Employer:

University of Houston Downtown

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

Yes

If Yes, name board and time frame. :

Shape up Sugar Land 2009-2013

List all board meetings you have you attended in the last 6 months? :

April and May meetings to date.

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I feel that I have the time and talent to help the City of Manvel to improve the health of the community through service on the Parks and Recreation Committee. I have worked on community projects as a nurse, university faculty and researcher in the past.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

No

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

Assist the Parks and Recreation committee with wellness/health-related recommendations and work as needed in associated events.

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I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

I have read and understand the above statement. Linda Dune

Time of Submission: 05/23/24 6:37:41 PM

Attachments

- tdl.pdf

Name: Green, Ashley

Address: 5111 Blue Canoe Road, Manvel, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

5 years

Occupation:

Attorney

Employer:

Law Office of A. Green

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

No

List all board meetings you have attended in the last 6 months? :

None.

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I have young boys, and we love to be able to go to parks and enjoy the outdoors and community activities. I believe keeping our youth active is important to their overall health and development. I also believe that the more resources our youth have available to them, the less likely they are to have idle minds that lead to destruction.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

No.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

As an attorney since 2015, I will bring critical thinking, problem solving, research, and creative solutions to the board.

Disclaimer

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I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Ashley Nicole Green

Time of Submission: 09/16/23 6:07:47 PM

Attachments

- IMG_6800.pdf

Name: Hehn, Derek

Address: 37 Terra Bella Dr, Manvel, TX, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

17

Occupation:

Litigation Consultant

Employer:

Immersion Legal

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

Yes

If Yes, name board and time frame. :

Manvel Parks and Recreation Board, 2015-2018

List all board meetings you have you attended in the last 6 months? :

Most every City Council meeting. When not present, I have observed the live streams.

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I was an original Board member on the Manvel Parks and Rec board from its formation until its suspension in 2018. I have a passion for local recreation and was proud to have been an instrumental piece in the drafting and adoption of the Master Parks Plan. I would still very much like to see it come to fruition, or to evolve to suit a growing Manvel.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

I am a small business owner in Manvel, I serve on my neighborhood's HOA Board of Directors, and am on the Executive Board as Treasurer for the Alvin Manvel Chamber of Commerce. For many years I coached and served on the Board for the Manvel Jaguars/Manvel Texans Youth Football team, and was involved with my son's school and AAU basketball leagues up until last year.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

An intimate knowledge of the history of the Parks Board, the Master Parks Plan, the layout of the City, and an expertise in contracts, budgeting, finance and planning.

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I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Derek Hehn

Time of Submission: 09/01/23 7:01:10 PM

Attachments

- Hehn, Derek resume-2023.pdf

Derek Hehn
37 Terra Bella Drive
Manvel, TX 77578
Email: [REDACTED]

Profile

Thriving in high pressure and high stress situations with my calm demeanor, quick problem-solving skills, and an ability to adapt on the fly, I am a natural leader trusted by colleagues and clients. My progression from tech to Director, and then later in my career as a consultant, independent contractor, and business owner, demonstrates a confidence by clients, management, executives, and associates. Successful teams start with strong leadership, so I believe in educating and empowering those around me in order to encourage participation and growth from every member of a team.

Experience

Houston Area Lending, LLC Manvel, TX	Owner, Managing Partner, RMLO • Owner and operator of a residential mortgage brokerage franchise (dba Motto Mortgage Praxis) • Primary residential mortgage loan originator and advisor to residential loan customers • Maintaining sensitive client credit and personal data security and confidentiality • Managing business and financial plans and records	11/2022 – Current
Hehn Consulting Houston, TX	Technology Consultant • Independent technology consulting to legal teams for strategic presentation of evidence and case materials using database software • Expert user of OnCue, an industry-leading trial presentation software • Maintained client, case, and data security and confidentiality • Developed business and financial plans as an independent contractor	07/2019 – Current
A1 Mortgage Group, LLC Lee's Summit, MO	Loan Originator • Sold and originated residential mortgages by customary and regular involvement in activities related to selling loans away from the office. • Developed and maintained relationships with dozens of real estate agents, financial planners, individual borrowers, and builders. • Obtained, verified, and compiled copies of loan applicants' credit histories, corporate financial statements, and other financial information.	11/2019 – 11/2022

Core Legal Concepts, LLC
Houston, TX

Technology & Logistics Consultant 03/2010-07/2019

- Provided technology and logistics consulting to legal teams for presentation of evidence and case materials using database software
- Key developer and expert user of OnCue, an industry-leading trial presentation software
- Responsible for management of project plans and budgets as well as process management
- Maintained client, case, and data security and confidentiality

FTI Consulting, Inc.
Houston, TX

Senior Technology Consultant 09/2004 – 03/2010

- Consulted with legal teams for strategic and technological presentation of courtroom evidence
- Expert user of TrialMax, a proprietary trial presentation software
- Advised on IT and AV equipment needs in the courtroom, war room, and office spaces
- Designed and installed private networks and IT accessories within offices and workspaces for trial teams

The Boeing Company
Houston, TX

Audio, Video Specialist 04/2002 – 02/2004

- Designed, installed, and maintained audio and video systems for conference centers throughout the Boeing Houston campus
- Managed, scheduled, and operated campus videoconferencing centers
- Designed and maintained video backbone and cable television distribution system

J&S Audio Visual, Inc.
Houston, TX

Director of AV/Operations Manager 09/1998 – 10/2001

- Progressed from A/V tech to Director in less than two years
- Daily management of audio-visual operations, including setup and maintenance of equipment
- Managed schedules and supervised tasks of junior colleagues.
- Developed and maintained department budgets, managed client billing, work orders, and spreadsheets for accounting departments

Education

University of Phoenix
Houston, TX

Bachelor of Science 06/2004
Business Administration

San Jacinto College
Pasadena, TX

Associate of Applied Science 05/1999
Music Business (Recording)

Name: Leija, Luis

Address: 6034 Lake Bridge Lane, Manvel, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

2

Occupation:

Senior Finance Analyst

Employer:

Mattress Firm

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

No

List all board meetings you have attended in the last 6 months? :

None

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I'm new to Manvel, having moved here from Pasadena, a city known for its numerous parks. I believe Manvel should start preparing for its growing population, and parks are essential for the well-being of all residents. As a coach at Alvin Little League and someone who grew up using city parks, I understand the significant impact that parks can have on a community. I would love to be involved in bringing much-needed parks and recreation centers to Manvel.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

Alvin Little League Coach

Univeristy of Houston Alumni Mentor

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

My background lies in corporate finance and accounting, where I've accumulated valuable experience over the years. I have also helped volunteer as a coach at various little leagues (Pasadena, South Houston and Alvin)

Disclaimer

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I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Luis Leija

Time of Submission: 05/24/24 11:52:23 PM

Attachments

- Leija_2024.pdf

Luis Leija

• Manvel, Texas • ()

<https://www.linkedin.com/in/leija/>

EXPERIENCE

Senior Financial Analyst

July 2021- Present

Mattress Firm, Houston, Texas

- Develop and update weekly financial models for business trend reviews with senior leadership and C-suite, performing thorough analyses of company performance against budget and forecast
- Generate comprehensive variance explanations and provide insightful commentary for PowerPoint decks presented to senior leadership, C-suite, and Board of Directors
- Create and deliver monthly business reviews utilizing PowerPoint to effectively communicate key findings and insights
- Conduct test and learn analyses, collaborating with data science and business analytics teams to present actionable findings to recommend business improvements
- Provide holiday financial performance updates to senior leadership and C-suite via email, utilizing Tableau to summarize and visually showcase holiday performance insights
- Collaborate with fellow analyst to compile financial reviews while also offering mentorship to support team development
- Facilitate weekly discussions with CMO and merchandising leaders to review financial performance and contribute to the formulation of budgets and strategic planning for merchandising initiatives

Senior Financial Analyst

March 2019 - July 2021

SLB (Schlumberger), Houston, Texas (L.A.M, North American Offshore, North America Land/Americas)

- Perform monthly reviews of the P&L using SAP and Balance Sheet accounts using Blackline in Latin American segments in Columbia, Ecuador, Peru, including NAO, and NAL segments in Alaska, Canada, and Gulf Cost
- Provide business insight and analytical support to four geo market country finance managers
- Conduct financial training for field engineers, managers and support the mentoring and development of four management accountants
- Provide cost analysis on facilities, projects, and allocate cost as global consolidation and reporting to all segments
- Assist with ad hoc reporting, analyses, budgets and developing and evaluating financial business metrics and drivers
- Present monthly analysis on costs and revenue and assist with financial planning, forecasting, evaluating currency exposures, and identifying weaknesses in internal controls and suggest improvements
- Consolidate all monthly NAO and NAL final numbers to upload and report into HFM for management reporting

Financial Analyst

December 2017 - March 2019

Mattress Firm, Houston, Texas

- Improve sales forecasting models for the company and reconcile on a weekly basis
- Modeling and creating ad hoc analyses/variance reporting for executives and senior leadership
- Create and maintain periodic pro-forma reports and market cannibalization models for the real estate team
- Provide analyses for salesman expense, warehouse occupancy/operations, store occupancy/operations by creating and modeling forecast and variance models and sending weekly/periodic updates

Compensation Analyst

July 2017 - December 2017

Mattress Firm, Houston, Texas

- Improve and create models for the compensation team to help ensure proper calculations for salesman line and payroll
- Collect, and prepare wage and salary data to facilitate compensation and management functions of organization
- Perform overtime look back analyses, create ad hoc reports, modeling reports to calculate and ensure accurate payments
- Audit and recommend changes to salary structures, position classifications, and tracking compensation

EDUCATION

C.T. Bauer College of Business, University of Houston, Houston, Texas

Bachelor of Business in Finance, May 2017

Community Service /Involvement/ Certification/Awards

- Bauer Ambassador, Alumni Mentor Bauer College of Business July 2016 - Present
- Member of IMA (Association for Account and Finance Professionals) July 2019 - July 2021
- Passion Award Mattress Firm Corp. highest honors for an intern nationwide across the company Summer 2017
- Data Management Solutions GasTrak Energy and Risk Management Energy Trading System December 2016

SKILLS

Bilingual in Spanish, Microsoft Office Suite, Prophix, Workday, Ulti-pro, Lawson9 Finance, SCRUM, Tableau, SAP, Power BI, Microsoft Teams, Skype Business, Hyperion Financial Management (HFM), Blackline, Wiser Data

Name: MacMillan, Alexandra

Address: 6430 Pollard Drive, Manvel, Texas, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

4

Occupation:

Registered Nurse

Employer:

Pearland ISD

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

No

List all board meetings you have attended in the last 6 months? :

I have not attended a board meeting, but I have attended a city hall meeting after raising awareness for drainage issues related to a new developement. I have met with local developer, mayor, and city manager to discuss how to improve drainage and communication between orginal homeowners and the new developer.

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I was a Manvel resident for 5 years, left the area, and decided to return to raise our family and develop our homestead. I was born and raised in the neighboring city of Pearland and have decided to raise my children in Manvel because I love this city and what this city has to offer future generations. I have passion in making this community better for children and to promote opportunities for families to enjoy time outside with one another versus behind the screens of technology. I feel as a pediatric nurse that works with an array of ages and children with disabilities, I will provide insight on how to improve the community to help further the development of our children.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

My family and I own a homestead in Manvel where we are self sufficient in providing for our family as well as helping others learn how to begin the urban farm process. We raise our own meat, milk our own animals, and grow our own fruit and vegetables. We have helped others begin this journey and assist families in getting started in the process.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

Working with children for a living, I believe I can assist in improving/developing places for children to grow and develop. Whether a child that is healthy or has chronic disabilities, I can provide assistance and updated information on children's needs. With my own family, I am a huge advocate for spending time outdoors with your children to connect and bond as a family. As a local homesteader, I can assist in green space use whether for growing a garden or providing advice on local flowers/plants/tree in promoting native growth back into this area.

Disclaimer

By providing my signature below, I understand that should I not be appointed to a City of Manvel board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of Manvel's document retention schedule.

I certify that my answers above are true and complete. I understand that the information contained in this application may be considered among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of Manvel board or commission, I serve at the pleasure of the City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of Manvel board or commission, I must be responsible for a creditable record of attendance and performance. If this application leads to my appointment to a position on a City of Manvel board or commission, I understand that false or misleading information in my application may result in my removal from my position.

I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Alexandra MacMillan

Time of Submission: 04/04/24 9:54:07 AM

Name: Miller, Samuel

Address: 6310 Eagle Mountain Ln, Manvel, 77578

Email: [REDACTED]

[REDACTED] Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

2 months

Occupation:

Operations Manager

Employer:

National Aeronautics and Space Administration

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

No

List all board meetings you have attended in the last 6 months? :

N/A

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I'm a new resident of the City of Manvel with 18+ years of parks and recreation experience as a practitioner, volunteer coach, and participant. I would like to share my knowledge in an effort grow the City's public spaces and recreational offerings. I believe quality of life programming and quality park spaces are the life blood of a community. I hope to contribute to the City of Manvel becoming an even greater place to live.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

None at the moment.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

Facility management, park management, capital improvement, project management, budgeting, soliciting public feedback, recreational programming, and volunteer recruitment.

Disclaimer

By providing my signature below, I understand that should I not be appointed to a City of Manvel board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of Manvel's document retention schedule.

I certify that my answers above are true and complete. I understand that the information contained in this application may be considered among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of Manvel board or commission, I serve at the pleasure of the City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of Manvel board or commission, I must be responsible for a creditable record of attendance and performance. If this application leads to my appointment to a position on a City of Manvel board or commission, I understand that false or misleading information in my application may result in my removal from my position.

I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Samuel L. Miller Jr.

Time of Submission: 05/24/24 4:52:48 PM

Attachments

- SMiller DL-Resume- Manvel Parks and Recreation Board Volunteer.pdf

SAMUEL L. MILLER JR., PMP, CPRP

6310 Eagle Mountain Lane, Manvel, TX 77578

Phone: [REDACTED] 3

Email: [REDACTED]

PROFESSIONAL EXPERIENCE:

Title: Deputy Operations Manager (Team Engagement)

National Aeronautics and Space Administration - Houston, TX

4/2023 – Present

Supervisor: [REDACTED]; may contact

Full-time: 40hrs/week

- **LEADERSHIP** – Co-leads the day-to-day operational units including three gift shops, one e-commerce, a conference center, recreation, food services, and the financial and business operations of the JSC Exchange. Leads business management plans and policies for various operational units of the Exchange. Applies logical thinking to break down problem into its component parts. Recommends and gains Center Exchange Council approval.
- **ANALYSIS AND EVALUATION** - Conducts analysis of financial performance of the Exchange including budget planning, tracking monthly expenses, conducting cash flow analyses, managing assets, and financial and investment strategies.
- **RESOURCE PLANNING** - Responsible for ensuring that the organization's strategic plan, mission, vision, and values are communicated and integrated into team's strategies, goals, objectives, and work; communicates to the team milestones.
- **MANAGEMENT, SUPERVISION AND TRAINING** - Assists with hiring, developing, and retaining employees. Defines positions, structures, and wage and salary recommendations.
- **ANALYSIS AND EVALUATION** - Evaluates and assesses various operational units of the Exchange, understands processes and ensures continual improvement. Implements innovative approaches and uses data to drive and deliver business results.
- **COMMUNICATION** - Establishes and maintains effective working relations with a variety of individuals and organizations. This includes senior management, Exchange Council, Employees Activities Association, center support organizations, suppliers/vendors and users.
- **INFORMATION TECHNOLOGY (IT) AND INFRASTRUCTURE** - Serves as the Information Systems Security Official (ISSO) ensuring the implementation and maintenance of the security controls of the Exchange IT Security plan.

Title: Facilities and Grounds Project Manager

NASA Exchange-JSC - Houston, TX

10/2019 – Present

Supervisor: [REDACTED] contact

Full-time: 40hrs/week

Awards - 2020 JSC Safety & Action Health Action Team Star Award

- **LEADERSHIP** – Direct maintenance of more than 100,000sqft+ of facility space which includes Gilruth Conference-Fitness Center, Building 3 Café and Gift Shop, Building 11 Collaboration Café and Gift shop located at NASA's Johnson Space Center (JSC). Managed multiple projects simultaneously ensuring contract, safety, environmental and occupational health compliance. Led \$500K+ in facility projects through initiation, planning, execution, and closeout phase to add business value for all five lines of Exchange business (retail, fitness, recreation, conference rentals, food service).

- **COMMUNICATION** – Guided communication efforts which included the advisement of internal and external stakeholders on facility and program recommendations for ongoing facility upgrades, COVID-19 mitigation strategies and personnel actions. Stakeholders include senior management, Exchange Council, Center Operations Directorate, Exchange staff, contractors, and Johnson Space Center community members. Communication mechanisms include virtual and in-person presentation in which ideas and knowledge are shared via MS PowerPoint and MS Teams. Accomplishments include planning for Flight Readiness Reviews, Headquarter Level meetings, Supported Information Resource Directorate's (IRD) information technology (IT) service center for remote workers, quarterly facilitation of JSC Blood Drive, Johnson Space Center 60th Anniversary Celebration, JSC Jingle & Mingle, logistics planning and support for JSC Feed Families annual event and JSC Toys for Tots Drive benefiting more than 10,000 NASA employees, contractors, retirees and dependents. Developed information technology hub for JSC remote team members which entailed setting up workstations, print services, and highspeed internet.
- **POLICY CREATION** – Spearheaded the creation of policies, official guidance and memorandums based on Johnson Space Center safety guidance, NASA Policy Directives, OSHA, Volunteer Protection Program (VPP), and industry standards. Updated current Exchange policies for contractors and employees to ensure Center for Disease Control (CDC) best practices for COVID-19 prevention is included.
- **RESEARCH AND INVESTIGATE BUSINESS AND MANAGEMENT PRACTICES** - Researched and investigated best practices for development of new programs that aligned with Exchange mission including scholarship initiatives that contributed 100% increase in funding. Development of profit/loss reports to make recommendations to Exchange leadership for discontinuation of non-viable programs or services. Led endeavor to survey users and create metrics for analyzing facility usage.
- **FINANCIAL REPORTING & DATA ANALYSIS** - Financial report and data analysis for preparation of annual budget for maintenance and capital improvement projects more than \$1 million annually. Create profit/loss reports for evaluation and sustainability of new programs based on trend analysis. Monthly reconciliation of profit/loss statements facility expense, capital project fund and program cost centers to ensure accuracy.
- **PROJECT MANAGEMENT** - Served as project manager on all Exchange funded projects; working on 3-4 project simultaneously prioritizing projects that meet the organization's strategic goals. Acted as lead on behalf of the Exchange in engaging Center Operations Directorate (COD) for center funded projects. Coordinated and communicated closure of facility and/or utility outages that impacted Exchange operations in cafeterias, gift shops, conference, and fitness center. Created contracts, statement of work, and quality control plans to ensure contractor compliance with Exchange and COD requirements. Requirements include environmental, occupational health, safety, and architectural standards.
- **RISK ASSESSMENT** - Supervised risk management procedures in areas of responsibility, investigate and close all building Close Calls/Mishaps as the NASA Exchange-JSC Safety Liaison. Managed System for Tracking Audits/Assessment and Reviews (STAR) to ensure timely closeout of findings for facility inspections, fire inspections, and workplace health inspections. Managed Occupational Safety and Health (OSHA) -Voluntary Protection Program (VPP) for Exchange program and facilities resulting in less than 1% safety mishaps in 5 years.

Title: Special Projects Manager (Rotational Assignment)
NASA Exchange-JSC - Houston, TX
10/2018 – 10/2019

Supervisor: [REDACTED] contact

Full-time: 40hrs/week

Awards - 2018 Johnson Space Center Innovation Group Achievement Award

- **LEADERSHIP** - Acted as lead for twelve (12) special projects for task outside the normal scope of Exchange operations in which major duties included project identification & implementation, contract implementation, contract management and project closeout. Supervised project teams sizes of 5-30 mostly contract staff for timely completion of 10+ special projects.
- **PROJECT IDENTIFICATION** - Defined project scope outlining project plan that achieves the goals and objectives of the project and aligns with NASA Exchange – JSC’s overall business strategy. Efforts resulted in a 20% cost savings in overall project costs. Gathered all technical requirements with appropriate stakeholders (safety office, environmental management, legal office, Center Operations, and occupational health) to optimize the design for six (6) facility and maintenance projects.
- **CONTRACT IMPLEMENTATION** - Drafted contracts/task orders that comply with the unique requirements levied on the NASA Exchange – JSC by partnering and receiving concurrence (if required) by JSC Legal, JSC Procurement, COD, Human Health & Performance Directorate, Safety and Mission Assurance Directorate, etc. Ensured contract compliance with Federal Acquisitions Regulations (FAR) as required by JSC Procurement. Achieved 15% cost savings through the procurement of government furnished equipment (GFE) versus contractor procuring supplies/equipment on behalf of the government.
- **INFORMATION TECHNOLOGY (IT) AND INFRASTRUCTURE** – Served as lead for all Exchange funded IT upgrades totaling more than \$300K. System management included completing recommended maintenance, IT security upgrades and troubleshooting software/hardware issues. Executed training for staff and customers to ensure understanding of IT assets such as teleconferencing phones, microphones, polycoms, and projectors. Setup NASA CONNECT wireless network for contract partners and guest of NASA for WIFI access for non-credentialed facility users. Accomplishments include completion of feasibility study for implementation of public WIFI network which included assessing business value, cost of implementation, risk to current IT infrastructure and ongoing maintenance/service cost.

Title: Division Manager

NASA Exchange-JSC - Houston, TX

10/2015 – 10/2018

Supervisor: [REDACTED] may contact

Full-time: 40hrs/week

Awards - 2017 Space Flight Awareness NASA Trailblazer Award

- **LEADERSHIP** - Managed Non-Appropriate Fund Instrumentalities (NAFI) for athletics, youth programs, outdoor adventure & leisure trips, creative learning classes, facility reservations & management, special events and clubs for more than 11,000 Johnson Space Center (JSC) employees. One year assignment as mentee to Natalie Saiz former *Special Assistant to the Center Director for Organizational Change* to develop leadership skills and knowledge based on the principles of *Your Leadership Legacy* by Galford and Fazio Maruca. Directed campaign to overhaul JSC Club Program to re-establish eight (8) official clubs. Club re-organization included researching historical club policy and working with JSC Legal for approval of revisions to policy. Key accomplishments included collaboration with senior management to establish new vision and mission for NASA Exchange-JSC in addition to planning long-term strategic goals.
- **FACILITY AND RESOURCE MANAGEMENT** - Led in the maintenance and upkeep of 100,000sqft+ of facility space that included fitness center, conference center, (2) cafeterias, (3) gift shops plus (5) sport fields, (2) running trails, and (2) pavilion-picnic areas. Performed technical support to end-users to for facilitation of training, conferences and meeting for the use

of facility technologies. Key accomplishments include increased overall program participation by 40% and facility reservations by 110%, in addition to tracking program metrics to determine program success. Developed and administered NAFI budget (\$438K) for revenue and expenses, exceeding total projected revenue by \$75K for FY17 Sports & Recreation Division. Collaborated with Department of Homeland Security and Houston Police Department to complete an assessment of the Gilruth Center to determine vulnerabilities and needed upgrades to safeguard human and physical assets. Proposal from security assessment was submitted to senior management in which 38% of recommendations were funded and implemented.

- **PROGRAM MANAGEMENT** - Increased overall sports and recreation program participation by 40% and facility reservations by 110%. Exceeding overall engagement goals of 20% of newly formed Sports and Recreation Division by adding additional recreational programming. In addition to development and administration of budgets more than \$438K for revenue and expenses, exceeding total projected program revenue by \$75K. Launched new initiative that aligned with Exchange vision to incorporate science, technology, engineering and math (STEM) curriculum resulting in 23 new youth programs, classes, and camps. Implemented 160 adult learning classes and 17 new sport programs. Led campaign that resulted in raising over \$90K of funds for the Exchange Scholarship Fund as Chairman of NASA Scholarship Golf Tournament Committee. Created profit/loss reports to determine profitability of new programs and to establish breakeven point. Produced lessons-learned reports for recommendations to continue or dissolve programming based on profitability, participation, and customer satisfaction. Prepared business plan for establishment of outdoor recreation, travel and rental sector. Plan included profit/loss reports cost of staffing, equipment, marketing, insurance, and training which resulted in recommendations to discontinue pursuit of new programming based increased liability and start-up costs.
- **EVENT MANAGEMENT** - Led ten (10) NASA Exchange-JSC sponsored special events yearly adding an additional 3 events since appointed as division manager. Supported more than 70 events since 2015 impacting over 20,000 Johnson Space Center employees. Accomplishments included directing fundraising campaign that resulted in more than \$52,000 in sponsorship and in-kind contributions since 2016 for special events.
- **MANAGEMENT, SUPERVISION AND TRAINING** - Acted as lead for 20+ full-time, part-time, seasonal and contract staff to include hiring, performance management and payroll approval. Led team in adherence of JSC Policy Directives for facility management, asset management, security, safety and occupational health requirements to ensure appropriate responses for fire, cardiac, and weather-related emergencies. Developed performance improvements plans to improve staff performance.

Title: Deputy Director

City of Jackson, Department of Parks and Recreation - Jackson, MS

7/2014 – 10/2015

Supervisor: Allen Jones, RETIRED

Full-time: 40hrs/week

Awards - 2015 Mississippi Recreation and Parks Association Outstanding Special Events Award

- **LEADERSHIP** - Directed park system that included 56 parks, municipal multi-use stadium, botanical garden, zoological park, (9) swimming pools, (3) tennis centers, (2) municipal golf courses (9) community centers/gymnasiums and (72) athletic fields. Shared knowledge, exchange information, ideas and opinions and work effectively with three division managers that oversee a staff of 280+ full-time, part-time and seasonal employee for park services provided to 172,000 constituents.

- **BUDGET MANAGEMENT** - Demonstrated the ability for oversight and preparation of \$8.2 million department budget and approving expenditures for program supplies, equipment, maintenance and construction. Budget was used to facilitate more than 40+ recreational programs/events and facilities for 25,000-35,000 participants annually.
- **RETAIL MANAGEMENT** - Led in the operation of five (5) retail gift shops for more than 85,000 visitors per year. Approved budget for cost of goods sold, including specialized equipment, souvenirs, apparel, and books. Coached retail managers in strategies to enhance customer service, sales growth and warehouse operations. Advised parks director on operational decisions such as staffing, hours of operation, and options additional services to increase revenue.
- **FITNESS MANAGEMENT** - Ran seven (7) fitness/community centers which hosted aerobics, dance, karate and judo classes for residents of Jackson, Mississippi. Reviewed and approved new class proposals in addition to drafting contract for new service providers. Accomplishments included establishment of a consortium of disability advocates to plan inclusive fitness and recreational programming. Consortium included members of Mississippi School for the Blind and City of Jackson ADA Advisory Council. Committee's recommendations were presented to the Jackson City Council for approval and implementation.
- **RESERVATION MANAGEMENT** - Supervised 91 indoor and outdoor reservable park facilities. Guarantying all facilities were staffed and maintained, in addition to making recommendations to parks director for capital improvements. Accomplishment includes researching options to upgrade website to take electronic payments for rentals fees and deposits.
- **EVENT MANAGEMENT** – Facilitated events to promote community support, enhanced facility exposure and public relation by directing seven (7) city-wide special events such as annual Easter Egg Hunt, OctoberFest, Harvest Carnival, Fireworks Extravaganza, Presidential Hills Family Day, Kwanzaa Celebration and inaugural New Year's Eve Fireworks event. Accomplishment included establishment of 24-month contract for disc jockey/master of ceremony (DJ/MC) services that streamlined solicitation of entertainment services for city-wide special events.
- **FOOD SERVICE OPERATIONS** - Directed Summer Feeding Program in collaboration with Jackson Public Schools to feed 800 – 1000 youth between the ages of 6-18 per day from June through August. Program resulted in 52,000 meals being served over a three (3) month period. Oversaw grant from United States Department of Agriculture to ensure children receive nutritious meals when school is not in session.
- **RESOURCE PLANNING** - Developed comprehensive capital improvement plan in which \$15.5 million in facility upgrades scheduled for completion over a 10-year span. Worked collaboratively and independently to complete the following municipal funded projects; \$350K playground installation, new running trail, and construction of new park pavilion. Additionally tasked with implementation of an enterprise recreation management system to improve efficiency in facility reservations, program registration, payment tracking and employee scheduling.
- **GOVERNANCE** - Adhered to pertinent federal, state, and local laws, codes and regulations. Interpretations and explanation of City policies and procedures to subordinates and constituents during open City Council sessions resulting approval of resolutions for annual budget, fee adjustments and grant funding.

Title: Director of Recreational Sports

BENE-FIT FITNESS & RECREATION CONSULTING - Keesler AFB, MS

1/2009 – 8/2014

Supervisor: William Jinske, RETIRED

Full-time: 40hrs/week

Awards - 2012 Air Force Excellent Consolidated Unit Inspection, 2009 BENE-FIT Consulting Penguin Award, 2009 Air Force Five Star Fitness Award

- **LEADERSHIP** - Directed athletic department which includes (12) Air Force level sports, clubs, 5K events, intramural sports programs, special events and sport facilities (tennis courts, softball fields, sand volleyball courts, tennis courts, running tracks and soccer field) for a base population of 30,000. Managed Non-Appropriated Funds (NAF) budget for travel, lodging, conference fees, and equipment for six Air Force level sports teams resulted in winning National Military Conference Championship and Southeast Military Athletic Conference champions. Chaired 60-member Fitness & Sports Advisory Council to gathered feedback on fitness center upgrades, program recommendations and determine to how best utilize installation resources.
- **RECORDS MANAGEMENT** - Maintained program continuity binders in addition to ensuring department operational instructions (O.I.s) are up to date in addition to completing program after action reports. Managed programs in accordance with Air Force Instructions (AFI 34-266). Gather pertinent contract documents and compliance items in preparation for bi-annual Inspector General (IG) inspection.
- **FACILITY MAINTENANCE** - Reported maintenance issues to civil engineering while maintaining maintenance logs to confirm problems are rectified in a timely manner. Additional duties and training included government vehicle monitor, Automated Data Processing Equipment (ADPE) custodian and Hazardous Materials (HAZMAT) storage/disposal. Requisitioned program and maintenance supplies using NAF and Appropriated Funds (APF) while maintaining inventory of government property. In addition to completing Defense Reutilization Marketing Office (DRMO) request for items deemed unserviceable/excess/antiquated making way for the purchase of \$200,000 in fitness equipment annually.
- **CONTRACT COMPLIANCE AND MONITORING** - Technical monitor & subject matter expert (SME) for sports officials' contract, training and certification for Keesler Air Force Base 70 contracted sports officials for 7 sports leagues. This requirement was part of \$270 million contract to provide base operating support to Keesler Air Force Base. Contract requirements were successfully executed while achieving a 95% customer satisfactory rating for facilities and programs directly managed. Reduced payroll expenses by \$12,000 annually in addition to saving \$10,000 annually by detecting inaccuracies in service contractor invoicing.
- **BUSINESS ACUMEN** - Revitalized struggling massage therapy program which had not achieved annual budget projections in 3 years by opening a second massage location. Massage sales increased by 60% as a result of opening second location, offering monthly specials, free massage demos, and loyalty program. Increased commissions from massage therapy program resulted in exceeding budget projections for 2 consecutive fiscal years.
- **MANAGEMENT, SUPERVISION AND TRAINING** - Led full-time, part-time, seasonal and contract staff to execute facility maintenance and event tasking.

Title: Recreation Supervisor

City of Jackson, Department of Parks and Recreation - Jackson, MS

4/2008 – 1/2009

Supervisor: John North, RETIRED

Full-time: 40hrs/week

- **LEADERSHIP** - As program lead scheduled, trained, hired, and evaluated staff of 60+ for events and programs. Managed and supervised (14) recreational sports, (9) swimming pools, (4) gymnasiums, tennis center and (72) athletic fields for 15,000-20,000 participants annually. Coordinated and conducted meetings with division to resolve issues brought forth by program participants.
- **FINANCIAL MANAGEMENT** - Developed and administrated budgets of \$125K. Expanded and implemented revenue generating aquatic programming by offering swim lesson location and pool rentals. Increased efficiency chemical bid process by hosting a preliminary bid proposal meeting to allow potential bidders to ask questions about required bid documents prior to the advertisement of bids. Solicitation of contractors for pool cleaning ensuring contractor cost did not exceed allotted budget for services.
- **REGULATORY REQUIREMENTS** - Led extensive training in American Red Cross Lifesaving/Lifeguard/CPR-First Aid Certification for (30) lifeguard/pool managers annually. Met annual goal of recertifying 5-10 lifeguards a minimum of three weeks before pool season began. Guaranteed lifeguards who instructed classes had required Water Safety Instructor (WSI) certification, added an additional two (2) water safety instructor that increased swim lesson locations from two (2) to five (5).
- **PERSONNEL MANAGEMENT** - Verified full-time, part-time, contract, and seasonal employees completed new hire paperwork, background checks, and drug screenings. Successful lobbied City Council to increase wages for returning lifeguards by \$0.50 per hour for every year of verifiable experience. Attended local college job fairs to recruit prospective lifeguard candidates.

Title: Recreation Coordinator (Youth Programs)

City of Jackson, Department of Parks and Recreation - Jackson, MS

8/2004 – 4/2008

Supervisor: Ellis Hayes, RETIRED

Full-time: 40hrs/week

Awards - 2005 Jackson's Best Award presented by the City of Jackson for exceptional service to citizens of Jackson.

- **LEADERSHIP** - Directed, planned, organized, and implemented recreation activities by overseeing 10 sport programs which increased league participation by 53%.
- **PROGRAM MANAGEMENT** - Tracked program participation and presented finding to department leaders to justify funding increases for supplies and personnel. Frequently appeared on television and radio broadcasts to promote recreational programming which resulted in producing the largest youth sports program in the state of Mississippi.

EDUCATION & CERTIFICATIONS:

Certified Parks and Recreation Professional, 06/2023

National Recreation and Park Association

Project Management Professional (PMP) Certification, 01/2023

Project Management Institute

Project Management Training (35hrs), 12/2022

Project Business Academy

Hospitality and Tourism Management, 06/2020

Florida Atlantic University - Boca Raton, Florida

Project Management Certificate Program (40hrs), 03/2020

University of Houston - Houston, TX

Master of Arts Degree, Kinesiology, 08/2012

Fresno Pacific University - Fresno, CA

Bachelor of Science Degree, Sports Administration | Minor - Business Administration, 05/2004

University of Southern Mississippi - Hattiesburg, MS

TRAINING:

2023: Environmental Responsibilities

2022: Speed Reading Seminar

2022: Contract Management Principles & Practices

2022: The 4 Essential Roles of Leadership

2022: Fire Warden Refreshers

2022: Cybersecurity and Privacy Awareness Training

2022: Facility Life Safety Concepts

2022: Hazard Communication & Emergency Response

2021: InsideOut Coaching

2021: Federal Records 101

2021: CPR/AED/ First Aid Certification

2021: Property Responsibility and Accountability

2020: Evacuation Training

2020: Getting Good Project Requirements

2019: Agency Anti-Harassment Program

2019: Time Management Workshop

2019: Lockout/Tagout Training

2019: Hazard Identification and Control

2019: Project Management Essentials

2018: Customer Service Training

2018: Facility Life Safety Concepts

2018: Seminar In Leadership (SIL)

2018: Writing Advantage

2017: Fire Protection Concepts

2017: Fire Prevention and Protection in Construction

2017: Fire Warden Training

2017: Facility Manager's Training

2017: Houston Area Safety Council JSC OSHA Basic Plus

2017: Houston Area Safety Council Site Specific

2017: Presentation Advantages

2017: Occupational Health for Food Handlers

2016: Confined Space Training

2016: Hand and Power Tools in Construction

2015: Occupational Safety and Health (OSHA) Safety 10hrs Course

2010: Equipment Custodian Training
2009: Air Force Facility's Manager Training
2009: Information Awareness
2009: Inclusive Recreation Planning
2008: Landscape Learning Seminar
2008: Risk Management
2006: Professional Writing Certification

COMPUTER SKILLS

Microsoft Word, PowerPoint, Excel, Outlook, Teams
SharePoint
Canva
Adobe Illustrator
Activenet Recreation Management

Name: Mishra, Shyam

Address: 4415 Falcon Lake Dr, Manvel TX, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

1 month

Occupation:

Technology Consulting Manager

Employer:

Ernst & Young (EY)

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

No

List all board meetings you have you attended in the last 6 months? :

Virtual city counsel meetings. Plan to start attending in person.

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

I am interested in serving on this board to ensure that the residents of Manvel have safe, clean and enjoyable parks and recreation facilities. I am also interested in serving on this board to ensure residents of Manvel have a bike-able city so cyclists like myself have a safe place to ride for leisure and exercise. If Manvel can become a go to spot for parks and recreation it will only continue to grow the local economy.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

Planning to get involved as a new resident.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

As an avid cyclist and lifelong resident of the Houston area (Friendswood, Greater Heights, Univ. of Houston) I can bring the expertise of living and experiencing recreation in different areas of the city. This unique perspective allows for a combination of many different things observed and what leads to successful parks and green spaces across the city.

Disclaimer

By providing my signature below, I understand that should I not be appointed to a City of Manvel board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of Manvel's document retention schedule.

I certify that my answers above are true and complete. I understand that the information contained in this application may be considered among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of Manvel board or commission, I serve at the pleasure of the City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of Manvel board or commission, I must be responsible for a creditable record of attendance and performance. If this application leads to my appointment to a position on a City of Manvel board or commission, I understand that false or misleading information in my application may result in my removal from my position.

I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Yes

Time of Submission: 10/23/23 2:29:42 PM

Attachments

- Subject.pdf

Name: Wilmer, Brian

Address: 7824 Jordan Rd., Manvel, Texas, 77578

Email: [REDACTED]

Board Name: Parks Board

Primary Phone Number:

[REDACTED]

Are you a Manvel Resident?:

Yes

How many years have you lived in Manvel?:

14

Occupation:

Park Manager / Horticulturist

Employer:

Discovery Green Conservancy

Have you been convicted of, received probation, or deferred adjudication for any offense that was not a felony within the last 10 years? :

No

Are you an existing board member desiring to remain on the same board?:

No

Have you ever served on a City Board?:

Yes

If Yes, name board and time frame. :

Comprehensice Plan Committee (twice)

Thoroughfare Plan Task Force

Charter Review Committee (twice, once as chair)

Events Committee

Planning and Zoning Board

City Council (Place 3)

TIRZ Board

Others

List all board meetings you have attended in the last 6 months? :

None

Why are you interested in serving on this board? (Please answer separately for each board you are applying to.):

We have a golden opportunity here in Manvel to create something special.

Are you related to any City Employee or Council Member?:

No

Are you involved in any community activities? (Civic or Hobbies):

Horticultural Advisor to the Houston First Corporation

Brazoria County Parks Board (8 years)

I helped design Buffalo Bayou Park

Landscaper for the Houston Parks Department for 12 years (My crew and I designed and installed landscape improvements for Houston's City Hall, Tranquillity Park, Sam Houston Park, Buffalo Bayou Park, Memorial Park, Hermann Park and others)

I designed and relandscaped much of the Houston Library Department.

At Discovery Green we have over 800 events a year and I am involved in all of them.

I am President of the Friends of the Manvel Library.

I Created the Manvel Historical Association

I am a Board Member of Keep Pearland Beautiful.

Do you have any outstanding taxes or other debt owed to the city?:

No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances:

No

What area of expertise can you bring to the board you are applying for?:

Parks Design

Landscaping / Horticultural Care / Arbor Care / Irrigation

Public Events / Event Planning

Knowledge of city budgets and budgets in general.

Play well with others / Can lead a team / Can follow a leader

Disclaimer

By providing my signature below, I understand that should I not be appointed to a City of Manvel board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of Manvel's document retention schedule.

I certify that my answers above are true and complete. I understand that the information contained in this application may be considered among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of Manvel board or commission, I serve at the pleasure of the City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of Manvel board or commission, I must be responsible for a creditable record of attendance and performance. If this application leads to my appointment to a position on a City of Manvel board or commission, I understand that false or misleading information in my application may result in my removal from my position.

I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understood the above statement.:

Brian Wilmer

Time of Submission: 09/01/23 4:41:15 PM

Board & Commission Application

INSTRUCTIONS: Please complete the entire form and sign at the bottom of the second page. A copy of your Driver's License or other state issued ID will need to be attached to the application in order for it to be processed. Please return your completed application to the City Secretary's Office at 20025 HWY 6, Manvel Tx 77578. Please note, knowingly making a false entry in, or false alteration of, a governmental record is an offense under section 37.10 of the Texas Penal Code, upon conviction, may subject a violator to criminal penalties.

QUALIFICATIONS: In addition to the qualifications for service on a board required by city ordinances or state law, a person appointed to a board must not be delinquent in the payment of taxes, water service charge or other obligation to the city.

Name: LARRY AKER

Please indicate your preference below.

- ☐ Croix Park Task Force (Meeting Dates TBA) ☐ Events Task Force (Meeting Dates TBA)
☐ Planning & Zoning Board (meets 1st, and 3rd, Monday @ 7:00 p.m. monthly)
☐ Manvel Economic Development Corporation Board (meets 2nd Wednesday of the month @ 7:00 p.m.)
☐ Zoning Board of Adjustments (meets as needed)
☒ TRZ 3 Board ☐ SMDA Board (meets as needed) ☐ Building & Standards Commission (meets as needed)
☒ Parks and Recreation Board (meets 1st Wednesday of the month @ 6:30 p.m.) ☐ Rental Appeal Board (meets as needed)

☐ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information

Home Address: 2001 Charlotte

I have been a Manvel Resident for 4.5 years

Registered voter? ☒ Yes ☐ No

Are you a Citizen of the United States? Yes

Do you have a current Driver's License?

List Driver's License Number

Exp Date DOB

Have you ever been convicted of a felony?

If yes, explain

Have you been convicted of, received probation or deferred adjudication for any offense that was not a felony within the last 10 years?
If yes, explain

Are you, or have you ever been an adversary party to pending litigation against the City of Manvel?

If yes, explain

Have you ever or do you currently serve on any city boards?

If so, what board/city and dates? Council, MEdC, PD 12

How many city board meetings have you attended in the last 3 months? 6

What board meetings did you attend? Council

Occupational Information

Business Owner? ☐ Yes ☐ No

Business Name:

Occupation:

Business Address:

Telephone:

Fax:

☒ Yes ☐ No

☐ Yes ☐ No

☐ Yes ☒ No

☐ Yes ☒ No

☐ Yes ☒ No

☒ Yes ☐ No

Are you involved in any community activities? (Civic or Hobbies)

☒ Yes ☐ No

Fire Dept
City of Manvel

Are you related to any City Employee or Council Member?

☐ Yes ☒ No

If so, please state who:

Do you have any outstanding taxes or other debt owed to the city?

☐ Yes ☒ No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances
If yes, explain

☐ Yes ☒ No

Please indicate briefly why you would like to be appointed to a Board or Commission:

Involved in City for 47.5 yrs

PROVIDE ALL INFORMATION REQUESTED: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR BOARD/COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for one year from the date of the application. I understand that should I not be appointed to a City of Manvel board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of Manvel's document retention schedule.

DISCLAIMER AND SIGNATURE

I certify that my answers above are true and complete. I understand that the information contained in this application may be considered among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of Manvel board or commission, I serve at the pleasure of the City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of Manvel board or commission, I must be responsible for a creditable record of attendance and performance. If this application leads to my appointment to a position on a City of Manvel Board or Commission, I understand that false or misleading information in my application may result in my removal from my position.

I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understand the above statement.

Signature

Date

FOR OFFICE USE ONLY

Date Application Received _____ New Applicant? ☐ Yes ☐ No

If no, applicant previously served on _____ Board _____

Via: ☐ website ☐ mail ☐ in person ☐ referral ☐ newspaper

Appointment made to _____ Term _____

Expires _____

☐ Statement & Oath Completed

☐ No appointment made at this time, retain application for one year.

Board & Commission Application

INSTRUCTIONS: Please complete the entire form and sign at the bottom of the second page. **A copy of your Driver's License or other state issued ID will need to be attached to the application in order for it to be processed.** Please return your completed application to the City Secretary's Office at 20025 HWY 6, Manvel Tx 77578. Please note, knowingly making a false entry in, or false alteration of, a governmental record is an offense under section 37.10 of the Texas Penal Code and, upon conviction, may subject a violator to criminal penalties.

QUALIFICATIONS: In addition to the qualifications for service on a board required by city ordinances or state law, a person appointed to a board must not be delinquent in the payment of taxes, water service charge or other obligation to the city.

Name: Oscar "Byron" Sacramento

Please indicate your preference below.

- ☐ Croix Park Task Force (Meeting Dates TBA) ☐ Events Task Force (Meeting Dates TBA)
☐ Planning & Zoning Board (meets 1st, and 3rd, Monday @ 7:00 p.m. monthly)
☐ Manvel Economic Development Corporation Board (meets 2nd Wednesday of the month @ 7:00 p.m.)
☐ Zoning Board of Adjustments (meets as needed)
☐ TIRZ 3 Board ☐ SMDA Board (meets as needed) ☐ Building & Standards Commission (meets as needed)
☒ Parks and Recreation Board (meets 1st Wednesday of the month @ 6:30 p.m.) ☐ Rental Appeal Board (meets as needed)

☒ **Yes, I would be interested in serving on subcommittees that may be formed.**

Personal Information

Home Address: 6531 Sam Rayburn Dr

Telephone: _____

E-mail: _____

I have been a Manvel Resident for 9 years

Registered voter? ☒ Yes ☐ No

Are you a Citizen of the United States?

Do you have a current Driver's License?

List Driver's License Number _____ xp Date _____

Have you ever been convicted of a felony?

If yes, explain _____

Have you been convicted of, received probation or deferred adjudication for any offense that was not a felony with in the last 10 years?

If yes, explain _____

Are you, or have you ever been an adversary party to pending litigation against the City of Manvel?

If yes, explain _____

Have you ever or do you currently serve on any city boards?

If so, what board/city and dates? _____

How many city board meetings have you attended in the last 3 months? 2

What board meetings did you attend? _____

Occupational Information

Business Owner? ☐ Yes ☒ No

Business Name: _____

Occupation: Electrician - Center Point Energy

Business Address: _____

Telephone: _____ Fax: _____

☒ Yes ☐ No

☒ Yes ☐ No

☐ Yes ☒ No

☐ Yes ☒ No

☐ Yes ☒ No

☐ Yes ☒ No

Are you involved in any community activities? (Civic or Hobbies)

☒ Yes ☐ No

Abby Shae Foundation

Are you related to any City Employee or Council Member?

☒ Yes ☐ No

If so, please state who: Crystal Sarmiento

Do you have any outstanding taxes or other debt owed to the city?

☐ Yes ☒ No

Have you been cited in the past year for non-compliance of any City Codes/Ordinances

☐ Yes ☒ No

If yes, explain

Please indicate briefly why you would like to be appointed to a Board or Commission:

Be more involved in my local community and get more familiar with the inner workings of the city.

PROVIDE ALL INFORMATION REQUESTED: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR BOARD/COMMISSION OPPORTUNITIES. Your complete application form will be maintained in our active files for one year from the date of the application. I understand that should I not be appointed to a City of Manvel board or commission, this application and any other records obtained, collected or otherwise prepared regarding this application shall be maintained in accordance with the Texas Public Information Act and the City of Manvel's document retention schedule.

DISCLAIMER AND SIGNATURE

I certify that my answers above are true and complete. I understand that the information contained in this application may be considered among other criteria, qualifications and/or information, by the City Council in its evaluation for the position being sought. I further understand that should I be appointed to any City of Manvel board or commission, I serve at the pleasure of the City Council and may be removed from said position at any time and for any reason or no reason at all, with or without notice. I also understand that should I be appointed to a City of Manvel board or commission, I must be responsible for a creditable record of attendance and performance. If this application leads to my appointment to a position on a City of Manvel Board or Commission, I understand that false or misleading information in my application may result in my removal from my position.

I authorize the City of Manvel to conduct a background check to verify all data given in this application.

I have carefully read and understand the above statement.

Signature

O. E. Lito

Date

6-14-24

FOR OFFICE USE ONLY

Date Application Received _____ New Applicant? ☐ Yes ☐ No

If no, applicant previously served on _____ Board _____

Via: ☐ website ☐ mail ☐ in person ☐ referral ☐ newspaper

Appointment made to _____ Term _____

Expires _____

☐ Statement & Oath Completed

☐ No appointment made at this time, retain application for one year.

Board & Commission Application

Please return your completed application to the City Secretary's Office at 6615 FM 1128, Manvel Tx 77578

Name: PAUL D. SOFKA

Please indicate your preference below.

- ☐ Planning & Zoning Board (meets 1st, and 3rd, Monday @ 7:00 p.m. monthly)
☐ Manvel Economic Development Corporation Board (meets 2 Wednesday @ 7:00 p.m. monthly)
☐ Zoning Board of Adjustments (meets as needed)
☒ MANVEL PARK BOARD

☒ Yes, I would be interested in serving on subcommittees that may be formed.

Personal Information

Home Address: 5510 MASTERS RD.

Telephone _____

E-mail: l

I have been a Manvel Resident for 45 years

Registered voter? ☒ Yes ☐ No

Occupational Information

Business Owner? ☐ Yes ☒ No

Business Name: _____

Occupation: RETIRED

Business Address: _____

Telephone: _____ Fax: _____

Have you ever or do you currently serve on any city boards?

If so, what board/city and dates? CURRENTLY ON CROFT PARK TASK FORCE

☒ Yes ☐ No

Are you involved in any community activities? (Civic or Hobbies)

SACRED HEART CHURCH MINISTRY (FOOD BANK)

☒ Yes ☐ No

Are you related to any City Employee or Council Member?

If so, please state who: _____

☐ Yes ☒ No

Do you have any outstanding debt owed to the city?

☐ Yes ☒ No

Are you in compliance with City Codes/Ordinances

☒ Yes ☐ No

Please indicate briefly why you would like to be appointed to a Board or Commission:

INTERESTED IN ESTABLISHING MORE GREEN SPACE AND PARKS
IN MANVEL AND BRAZORIA COUNTY

I hereby affirm the information provided herein is true and correct to the best of my knowledge. I am aware of the meeting dates and times of the board/commission I have applied and if appointed, I agree to serve on the Board/Commission which I have applied.

Paul D. Sofka
Signature

6/13/2024
Date

FOR OFFICE USE ONLY

Date Application Received _____ New Applicant? ☐ Yes ☐ No

If no, applicant previously served on _____ Board _____

Via: ☐ website ☐ mail ☐ in person ☐ referral ☐ newspaper

☐ Statement & Oath Completed

Appointment made to _____ Term Expires _____

☐ No appointment made at this time, retain application for one year.

Please return your completed application to the City Secretary's Office at 6615 FM 1128, Manvel Tx 77578

☐ No appointment made at this time, retain application for one year.

RESOLUTION NO. 2024-R-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS, APPROVING A MULTIPLE USE AGREEMENT WITH TXDOT FOR THE PLACEMENT OF FLOCK CAMERAS ON STATE RIGHTS OF WAY (SH6, SH288, AND FM1128); PROVIDING THAT THE MAYOR IS AUTHORIZED TO EXECUTE THE AGREEMENT ANY AND ALL DOCUMENTS ASSOCIATED WITH THE PROJECT.

* * * * *

WHEREAS, the City of Manvel has requested that the State of Texas, by and through the Texas Department of Transportation (TXDOT), to install flock cameras on state rights-of-way: SH 6, SH288, and FM1128; and

WHEREAS, the State has indicated its willingness to approve the establishment of such facilities and other uses conditioned that the City of Manvel will enter into agreements with the State for the purpose of determining the respective responsibilities of the City and the State with reference thereto, and conditioned that such uses are in the public interest and will not damage the highway facilities, impair safety, impede maintenance or in any way restrict the operation of the highway facility, all as determined from engineering and traffic investigations conducted by the State.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. That the City of Manvel hereby approves the location of the flock cameras on State rights-of-way (SH6, SH288 and FM1128) and approves the Multiple Use Agreement with the State of Texas, determining the respective responsibilities of the City and the State with reference thereto.

Section 2. The Mayor is authorized to execute, and the City Secretary is authorized to attest, the Multiple Use Agreement in substantially the same form as attached as Exhibit A, and any and all documents associated with the Multiple Use Agreement and the project.

PASSED, APPROVED, AND RESOLVED this the _____ day of _____, 2024.

Dan Davis, Mayor

ATTEST:

Tammy Bell, City Secretary

APPROVED AS TO FORM:

Robert Gervais, City Attorney

RESOLUTION 2024-R-21

RESOLUTION ADOPTING CITY OUTDOOR FACILITY USE POLICY

WHEREAS, the primary purpose of City Hall is to provide for the legislative and administrative operations and programs of the City for the community, and

WHEREAS, use of outdoor facilities must not interfere with the conduct of Official City Business nor be unduly disruptive to others present in City Hall, and

WHEREAS, Official City Business, programs, and activities shall have priority use of all City Hall Facilities, and

WHEREAS, The City Council has the responsibility and authority to determine use of City Facilities, and

NOW, THEREFORE, Be It Resolved by the City Council of the City of Manvel that the Council hereby adopts the attached "Outdoor Facility Use Policy."

PASSED AND APPROVED by the City Council on this _____ day
of June 2024.

Dan Davis
Mayor

ATTEST:

Tammy Bell
City Secretary



CITY OF MANVEL

Outdoor Facility Use Policy

Adopted June 17, 2024

1. PURPOSE AND SCOPE:

1.1 The City of Manvel has limited facilities that may offer opportunities for public use. This Outdoor Facility Use Policy is designed to govern the use of City-owned facilities by non-profit and not-for-profit groups and/or organizations that are not directly associated with the City of Manvel ("City"). This policy describes the terms, conditions, allowable uses, and user qualifications required for the utilization of Available Facilities, as defined in Section 4 below. These standards are intended to facilitate orderly processing of reservation requests and to preserve the non-public forum status of the facilities.

1.2 This Facility Use Policy covers the facilities designated in Attachment A and all other City-owned outdoor facilities that become available in the future for public use and do not have other specific facility rental and use policies.

2. GENERAL:

2.1 Facilities of the City of Manvel are primarily designed to accommodate the programs, activities, and meetings of various City departments, the City Council, and City boards and commissions. It is intended that these facilities be used to the fullest extent for these primary purposes. Accordingly, City government functions shall in all cases take precedence over all other activities at any City facility.

3. INTERPRETATION AND IMPLEMENTATION:

3.1 The City Manager shall have the authority to interpret the Outdoor Facility Use Policy. The City Manager and/or the City Manager's designee shall have the responsibility to administer and enforce the Outdoor Facility Use Policy, and shall have the authority to deny or terminate the use of a facility if a determination is made that the use does not conform to the requirements of the Outdoor Facility Use Policy. At the discretion of the City Manager, the City may waive any requirement of this policy if the result of said waiver would be in the best interest of the City.

4. AVAILABLE FACILITIES:

4.1 The designated outdoor facilities listed in Attachment A ("Available Facilities" *as may be amended in the future*), when not being used by the City, may be reserved for use by non-city government, non-profit or not-for-profit community organizations or groups, provided the requirements of this Outdoor Facility Use Policy are met.

4.2 Use of the City Council Chambers and City Hall Building conference rooms shall be reserved solely for use by City staff, City of Manvel decision-making and other appointed bodies in furtherance of official City of Manvel business.

5. AUTHORIZED USERS:

5.1 Non-profit and not-for-profit organizations and groups, consisting primarily of Manvel residents or benefiting the City of Manvel and/or the community by educational, civic, and/or cultural means (hereinafter "Groups"), may reserve Available Outdoor Facilities for meetings and events. Groups may not charge admission fees to participants attending the meetings or events.

5.2 Fundraising Activities:

5.2.1 Permissible Fundraising: Fundraising activities must be clearly stated in the application and approved by the city. Activities should align with the mission of the non-profit and benefit the community.

5.2.2 Sales and Solicitations: Any sales or solicitations must comply with local, state, and federal regulations. Appropriate permits for sales and solicitations must be obtained separately if required.

6. PROHIBITED USES:

6.1 City facilities **shall not** be used for the following:

- Any commercial business, fee-based or promotional activity;
- Any non-fundraising events involving the sale, advertising, or promotion of products or services;
- Private social functions, such as showers, birthday parties, dances, etc.;
- Any political fundraisers, political advocacy, or other partisan political meetings, rallies, or campaign activities/events;
- Any meeting or activity whose noise levels will interfere with activities in City offices or adjacent properties;
- Any illegal activity;
- Any purposes contrary to federal, state, or local laws;
- Any other use deemed inappropriate by the City Manager.

7. RESERVATION POLICIES AND PROCEDURES:

7.1. Anyone desiring to utilize Available Outdoor Facilities are required to complete a City of Manvel Outdoor Facility Use Application and pay the associated fees (Attachment B1). The individual signing the Application (the "Applicant") must be 18 years of age or older. The Applicant is responsible for the event and will be held responsible for all actions, behavior, and damages caused by his/her guests/attendees.

7.2 The completed application form (Attachment B: Outdoor Facility Use Request Form) should be submitted at least 30 days prior to the proposed event date. Late applications may be considered on a case-by-case basis but are subject to availability. An application must contain all requested information. Prior approval does not guarantee future approval.

7.3 When submitting the Outdoor Facility Use Request Form, the Applicant also must submit the Outdoor Facility Use Policy Compliance and Indemnification and Hold Harmless Agreement (Attachment C).

7.4 Application forms may be obtained at the Permits Department between the hours of 7:30 a.m. and 5:30 p.m., Monday through Thursday, or 7:30 a.m and 11:30 am on Friday, or on the City's website, www.cityofmanvel.com.

7.5 Applicants may be required to provide the following verification:

For the Applicant:

- Proof of residency

For the Organizations/Groups:

- Proof of 51% member residency (for Groups) in the city limits of Manvel through membership roster (including names and home/business addresses);
- Community benefit; and/or
- Non-profit status, if applicable.

7.6 Approval of applications for events and meetings in Outdoor Available Facilities will be considered in accordance with the conditions for use:

- Setup and Cleanup:** Users are responsible for all setup and cleanup activities. The site must be returned to its original condition immediately following the event. Failure to do so may result in forfeiture of the security deposit and additional charges.
- Public Safety:** Users must ensure adequate measures for crowd control, emergency access, and overall public safety. This may include hiring security personnel if deemed necessary by the city.
- Prohibited Activities:** Activities that are unlawful, unsafe, or could cause damage to public property are prohibited. The city reserves the right to terminate the event if such activities occur.
- Alcohol:** The sale or consumption of alcohol is prohibited unless specifically approved by the City of Manvel and all necessary permits are obtained.
- Noise Levels:** Noise levels must comply with city ordinances. Amplified sound requires prior approval and must be monitored to avoid disturbing surrounding areas.
- Vendors:** All vendors must be approved by the City of Manvel and must obtain any necessary permits and licenses.
- Parking and Traffic Control:** Users must provide a parking and traffic control plan if required. The plan must ensure safe and efficient traffic flow and parking arrangements.
- Waste Management:** Users must provide adequate waste management facilities (e.g., trash bins, recycling bins) and ensure proper disposal of waste. Failure to manage waste appropriately may result in additional cleanup fees.
- i) The applicant(s) or group is based in the City of Manvel, or a majority of its members reside in the city limits of Bryan, or the proposed use is deemed a community benefit.
- j) The event is requested in sufficient lead-time for staff to determine impact upon the facility and previously scheduled events.
- k) The Applicant agrees to indemnify and hold harmless the City, and is capable of carrying sufficient liability insurance, if required.

If the application is denied, the Group may appeal the decision to the City Manager. The City Manager's decision shall be final.

7.7 Applicant shall be present at all times while the City facilities are being used. Non-compliance may result in denial of future requests.

7.8 Any use after business hours requires special approval of the City Manager and is subject to the availability of supervisory personnel. Staffing and facilities may not be available due to other City obligations. A charge for staffing facilities after business hours will be required. The number of staff required will be at the discretion of the City. For purposes of this policy, the term "Business Hours" shall mean 7:30 a.m. to 5:30 p.m., Monday through Thursday and 7:30 a.m. to 11:30 a.m. Friday, regardless of the extended operational hours of the department.

7.9 The City reserves the right to require security whenever it deems it appropriate. Cost of security is the responsibility of the Applicant. If security is deemed necessary, the Applicant submitting the reservation request must make arrangements with the Manvel Police Department for an off-duty officer(s) and shall pay the cost of a Manvel police officer to be present during the reservation period. Approval of reservation requests where security is required are subject to the availability of an off-duty Manvel police officer(s) to be present during the reservation period. Rates for off-duty Manvel police officers and scheduling information is set forth in Attachment D.

7.10 Due to the size and nature of an event, the City may require a Special Event Permit and/or general liability insurance for bodily injury and property damage be acquired by the Group with policy limits set by the City, and naming the City as an additional insured. **A Special Event Permit has separate deadlines that may require an earlier submittal of an Outdoor Facility Use Request Form; the Applicant is responsible for being knowledgeable about all appropriate deadlines.**

7.11 The City reserves the right to cancel any and all reservations without providing any other accommodations in the event the outdoor facility is needed for municipal government purposes, or if the facility becomes unavailable due to unforeseen maintenance or safety issues.

7.12 A Group may not assign or transfer its reservation to another Group.

8. CANCELLATION AND REFUNDS:

8.1 **Cancellation by User:** Users must notify the Permit Department at least 5 days in advance if the event is canceled. Fees may be refunded based on the city's refund policy.

8.2 **Cancellation by City:** The City of Manvel reserves the right to cancel any event due to inclement weather, emergencies, or other unforeseen circumstances. In such cases, fees may be refunded or the event may be rescheduled.

9. GENERAL RULES AND REGULATIONS:

For the facilities to be enjoyed by everyone, the following basic rules of good conduct must be observed at all City facilities:

9.1 No alcoholic beverages or illegal substances shall be served upon, consumed upon, or brought into the City facility.

- 9.2 No sparklers, open flames, or burning candles are permitted.
- 9.3 No pyrotechnic devices or fog machines are allowed inside the City facility.
- 9.4 Use of any glitter, confetti, or streamers is prohibited.
- 9.5 All City facilities shall be left in good, clean condition.
- 9.6 The Applicant will be responsible for the provision of any specific non-facility Americans with Disabilities Act (ADA) required accommodations.
- 9.7 No Group may consider a City facility its permanent meeting place, use for storage, or use any Outdoor City facility as its mailing address.
- 9.8 All minors, individuals younger than 18 years of age, must be accompanied by an adult, with no more than ten (10) minors per one (1) adult.

10. EQUIPMENT:

10.1 The use, alteration, removal, damage, or destruction of any City equipment is strictly prohibited, inclusive of technological devices and computers. The Applicant will be held responsible for any damages to any City-owned property or equipment.

11. DISCLAIMER:

11.1 Use of Outdoor City facilities does not constitute City endorsement of the viewpoints, beliefs, ideas, or policies expressed by organizations or individuals using the space, and may not be advertised or implied as having such approval or endorsement.

12. USE OF CITY NAME OR LOGO:

12.1 The use of the City of Manvel name is strictly prohibited by any organization or person for any purpose in connection with the use of an outdoor facility for publicity or otherwise, except to identify the location of the event. Unapproved use of the City of Manvel name or logo may be grounds for termination of the use agreement and may be subject to other legal actions.

13. NON-DISCRIMINATION:

13.1 The City will not discriminate against any person or persons because of their age, sex, race, religion, color, or natural origin, nor will the City permit individuals or Groups making the reservation to engage in such discrimination.

14. RELEASES OF LIABILITY:

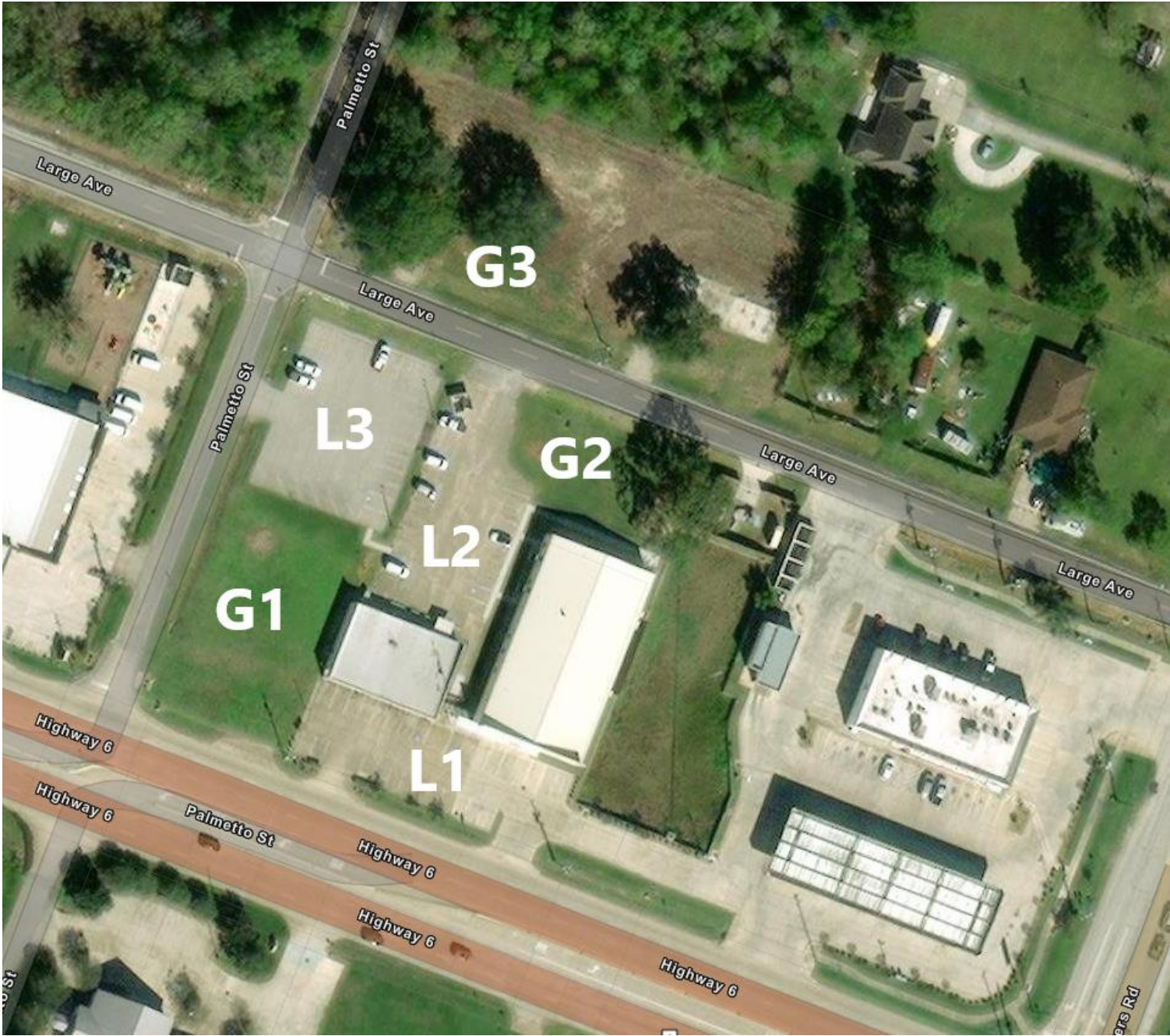
14.1 The City assumes no responsibility for personal injury or injury to or loss of property brought or placed in the facility in connection with the use of the facility.

14.2 By submitting the Outdoor Facility Use Application, the Applicant agrees in writing (i) to comply with the Outdoor Facility Use Policy and (ii) to indemnify and hold harmless the City of Manvel, its officers, agents, servants, and employees from and against any and all claims or suits for bodily injury, illness, death, personal injury, or property damage (including, without limitation, reasonable fees and expenses of attorney, expert witnesses and other consultants) arising out of Applicant's use of the facility, or arising out of any act or omission committed by the Applicant, its officers, employees, agents, guest, and invitees, in connection with the activities conducted under this Agreement. **THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT SHALL SPECIFICALLY INCLUDE ANY CLAIMS ARISING FROM THE NEGLIGENCE OF THE CITY, ITS AGENTS, OFFICIALS, AND EMPLOYEES.**



ATTACHMENT A: List of Available Facilities

Facility	Available Space	Staff Contact
Manvel City Hall	See Map	Permitting Department (281)489-0630 permits@cityofmanvel.com





Attachment B: Outdoor Facility Use Request Form

Please Note: All reservations are taken on a first-come, first-served basis. Fees and/or Deposits for Off-Duty Officer Reservations and City staffing (if necessary) are due prior to reservation confirmation.

Instructions

Please complete all sections of this application form and submit it to the City of Manvel Permits Department at least 30 days prior to the proposed event or fundraiser date. Incomplete applications may result in delays or denial of your request.

Applicant Information

Name of Organization: _____

Non-Profit Status (IRS 501(c)(3) or equivalent): ☐ Yes ☐ No
(Attach proof of non-profit status)

Contact Person: _____

Position/Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Event/Fundraiser Information

Name of Event/Fundraiser: _____

Type of Event/Fundraiser: _____

Description of Event/Fundraiser:

Proposed Date(s): _____

Proposed Time(s): _____

Location Requested (specific park, plaza, etc.): _____

Estimated Number of Attendees: _____

Purpose and Community Benefit of Event/Fundraiser:

Site Plan

Attach a detailed site plan including the layout, structures, equipment, and any other relevant details.

Insurance

Insurance Company: _____

Policy Number: _____

Coverage Amount: _____

(Attach a certificate of insurance naming the City of Manvel as an additional insured)

Additional Requirements

Will your event/fundraiser require any of the following? (Check all that apply)

- ☐ Electricity
- ☐ Water
- ☐ Temporary Structures (tents, stages, etc.)
- ☐ Sound Equipment
- ☐ Food/Beverage Sales
- ☐ Merchandise Sales
- ☐ Security Personnel
- ☐ Waste Management Services

Fees and Deposits

Permit Fee: _____

Security Deposit: _____

Additional Costs (if applicable): _____

Compliance and Agreement

By signing below, I certify that I am authorized to represent the above-named non-profit organization. I agree to comply with all terms and conditions set forth by the City of Manvel for the use of outdoor public property. I understand that failure to adhere to these terms may result in the revocation of the permit and/or additional charges.

Applicant Signature: _____ **Date:** _____

Printed Name: _____

Position/Title: _____

Approval (For City Use Only)

Date Application Received: _____

Reviewed By: _____

Approval Status: ☐ Approved ☐ Denied

Permit Issued: ☐ Yes ☐ No

Permit Number: _____

Conditions of Approval/Reasons for Denial:

Authorized City Representative Signature: _____

Date: _____

Submission

Submit this completed application and all required attachments to:

City of Manvel Permits Department
20025 Hwy 6
Manvel, TX 77578
Phone: 281-489-0630
Email: permits@cityofmanvel.com
Website: www.cityofmanvel.com



ATTACHMENT B1: FEE SCHEDULE FOR OUTDOOR FACILITY USE

OTHER GOVERNMENTAL BODIES:	NO FEE
NON-PROFITS:	\$25.00
PUBLIC USE:	\$50.00
REFUNDABLE DAMAGE DEPOSIT FOR NON-PROFITS:	\$50.00
REFUNDABLE DAMAGE DEPOSIT FOR PUBLIC USE:	\$100.00
PUBLIC USE EVENTS REQUIRING OUTDOOR WATER USAGE (i.e. Carwash)	\$50.00

***ADDITIONAL FEES MAY BE REQUIRED SUBJECT TO USE OF CITY RESOURCES AND WILL BE CALCULATED AND COMMUNICATED TO YOU UPON STAFF REVIEW OF APPLICATION.**



**Outdoor Facility Use Policy Compliance And
Indemnification and Hold Harmless Agreement**

(Attach with Request Form and Return to Permit Department)

The Applicant acknowledges that the City assumes no responsibility for personal injury or injury to or loss of property brought or placed in the facility in connection with the use of the facility. **Applicant agrees to indemnify and hold harmless, and by executing this application and agreement, does indemnify and hold harmless the City of Manvel, its officers, agents, servants, and employees from and against any and all claims or suits for bodily injury, illness, death, personal injury, or property damage (including, without limitation, reasonable fees and expenses of attorney, expert witnesses, and other consultants) arising out of Applicant's use of the facility, or arising out of any act or omission committed by the Applicant, its officers, employees, agents, guests, and invitees, in connection with the activities conducted under this agreement. THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT SHALL SPECIFICALLY INCLUDE ANY CLAIMS ARISING FROM THE NEGLIGENCE OF THE CITY, ITS AGENTS, OFFICIALS, AND EMPLOYEES.**

Please thoroughly read through the Outdoor Facilities Use Policy attached to this form. By signing below, you are stating that you understand the rules and regulations pertaining to Manvel outdoor facilities and their proper use. Furthermore, you fully agree to abide by and uphold these rules throughout your reservation and leave the facility in the same condition in which you found it. Failure to abide by these rules may result in forfeiture of security deposit and denial of future use of City of Manvel facilities.

Signature of Applicant:_____

Printed Name of Applicant:_____

Date:_____



Off-Duty Police Requests Contact:

Rates for Off-duty Officers:

- a) \$45.00 per hour per officer (2-hour minimum)*
- b) Traffic Control - \$50.00 per hour per officer (2-hour minimum)*

***Rates and fees are subject to change without notice and are based on the rates/fees in effect at the time of the Outdoor Facility Use Request Form being received by the City.**

NOTICE TO WITHDRAW OR REMAIN AS A PARTICIPATING JURISDICTION

Daphne Lemelle
Brazoria County Community Development
1524 E. Mulberry, Suite 162
Angleton, TX 77515

The City of _____ elects to:

- ☐ Remain as a participating jurisdiction in the Brazoria County CDBG and HOME Program for Federal FY 2025-2027. I understand that requesting to remain as a Participating Jurisdiction, I agree to renew and extend the Cooperation Agreement between the County and the City of _____.
- ☐ Withdraw as a participating jurisdiction in the Brazoria County CDBG and HOME Program for Federal FY 2025-2027. I understand that by withdrawing as a participating jurisdiction, our city will no longer be entitled to receive CDBG and HOME funding from Brazoria County. I also understand that I must notify Brazoria County Community Development and the local HUD Field Office that the City of _____ intends to withdraw as a participating jurisdiction. This request must be in writing, sent to both entities, and be received by June 24, 2024.

Signed by:

Signature

Title

**Please email form to daphnel@brazoriacountytx.gov or mail
form to Daphne Lemelle
By June 24, 2024**