

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §



MINUTES
MANVEL ECONOMIC DEVELOPMENT CORPORATION MEETING
June 28, 2023

NOTICE IS HEREBY GIVEN
6:00 P.M.

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Manvel Economic Development Corporation will convene a regular meeting at the Manvel City Hall, located at 20031 Hwy 6, Manvel Tx 77578 for the purpose of discussing and if appropriate, take action with respect to the following items:

MINUTES 6/28/2023

Regular Session

Call To Order

MEDC Member Jason Black called the meeting of the Manvel Economic Development Corporation to order at 6:07 p.m.

Those in attendance were:

Present: Pos #2 Rigoberto Juarez 3/24
 Pos #3 Donald Atkinson 3/24
 Pos #4 Damon Collins 3/25
 Pos #5 Jason Black 3/25 - Vice-President
 Pos #6 Karen Kinlaw 3/25 - Secretary
Absent: Pos # 1 Lorraine Hehn 3/24
 Pos #7 Robina Spruill - President 3/25
Also Present: Daniel Johnson, Acting City Manager/City Engineer
 Robert Gervais, City Attorney
 Tammy Bell, City Secretary
 Rosa Donaire, Finance Manager
 Brooke Cyphers, Public Information Officer

Pledge

Public Comments: "Comment Card" Required

Regular Agenda

A. Consideration and possible action on the Fiscal Year 2023-2024 Budget.

Tammy Bell, City Secretary -

Current FY sales tax revenue budget is \$1.2 million. Recommendation to keep that number the same.

Interest income last year was budgeted at \$5,000. Interest has done really well, so this year's recommendation is \$100,000, which is still considered conservative.

Recommend \$500,000 transferred out for projects. Whatever is unspent at the end of the FY, it will go back into the fund balance.

Expenses - numbers kept the same except the dues and memberships which has been upped \$500, and proposed projects has been upped from \$500,000 to \$686,700, which will balance the budget and keep the transfer in at an even \$500,000.

Donald Atkinson - asks if there is any way to go back on what they have committed to the City Center project.

Robert Gervais - is not sure how because it's already been committed under an agreement. Possibly another agreement for Council to approve having it moved back to the MEDC, or an amendment.

Daniel Johnson - there are moving parts already for this project. Freese and Nichols has already been contracted.

Donald Atkinson asks about extending infrastructure down the east part of Hwy 6.

Daniel Johnson - the sewer situation is tricky because you have to go under the C1 ditch and there's not enough depth, so a lift station is going to be needed. Does not recommend doing that project yet because the wastewater treatment plant on corporate does not have enough capacity. Once it's expanded, then we'll have the capacity to serve that area. It will be about a 2-year construction project so once it's about 6 months in, that would be a good time for MEDC to start talking about it.

MEDC Member Karen Kinlaw made the motion to approve the budget as presented. MEDC Member Donald Atkinson seconded the motion.

The motion carried with a vote: 5/0

Yes:	Pos #2 Rigoberto Juarez 3/24
	Pos #3 Donald Atkinson 3/24
	Pos #4 Damon Collins 3/25
	Pos #5 Jason Black 3/25 - Vice-President
	Pos #6 Karen Kinlaw 3/25 - Secretary
No:	None
Absent:	Pos # 1 Lorraine Hehn 3/24
	Pos #7 Robina Spruill - President 3/25
Abstained:	None

Consent Agenda

A. Receive/consider the minutes to date.

B. Receive/Consider the Treasurers' Report to date.

MEDC Member Donald Atkinson made the motion to approve the Consent Agenda. MEDC Member Rigoberto Juarez seconded the motion.

The motion carried with a vote: 5/0

Yes:	Pos #2 Rigoberto Juarez 3/24 Pos #3 Donald Atkinson 3/24 Pos #4 Damon Collins 3/25 Pos #5 Jason Black 3/25 - Vice-President Pos #6 Karen Kinlaw 3/25 - Secretary
No:	None
Absent:	Pos # 1 Lorraine Hehn 3/24 Pos #7 Robina Spruill - President 3/25
Abstained:	None

Adjourn

MEDC Member Donald Atkinson made the motion to adjourn the meeting at 6:41 p.m.
MEDC Member Damon Collins seconded the motion.

The motion carried with a vote: 5/0

Yes:	Pos #2 Rigoberto Juarez 3/24 Pos #3 Donald Atkinson 3/24 Pos #4 Damon Collins 3/25 Pos #5 Jason Black 3/25 - Vice-President Pos #6 Karen Kinlaw 3/25 - Secretary
No:	None
Absent:	Pos # 1 Lorraine Hehn 3/24 Pos #7 Robina Spruill - President 3/25
Abstained:	None

CERTIFICATION



TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS