

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §



MINUTES
MANVEL ECONOMIC DEVELOPMENT CORPORATION MEETING
April 12, 2023
6:00 P.M.

Regular Session

*The following Board Members were sworn in before the meeting:

Pos #2 Rigoberto Juarez 3/24

Pos #4 Damon Collins 3/25

Pos #5 Jason Black 3/25

Pos #6 Karen Kinlaw 3/25

Pos #7 Robina Spruill 3/25

Call To Order

MEDC Member Robina Spruill called the meeting of the Manvel Economic Development Corporation to order at 6:05 p.m.

Those in attendance were:

Present: Pos # 1 Lorraine Hehn 3/24
 Pos #2 Rigoberto Juarez 3/24
 Pos #3 Donald Atkinson 3/24
 Pos #4 Damon Collins 3/25
 Pos #5 Jason Black 3/25
 Pos #6 Karen Kinlaw 3/25
 Pos #7 Robina Spruill - President 3/25

Absent: None

Also Present: Kyle Jung, City Manager
 Dan Johnson, Assistant City Manager/City Engineer
 Robert Gervais, City Attorney
 Tammy Bell, City Secretary
 Brooke Cyphers, Public Information Officer

Pledge

Public Comments: "Comment Card" Required

Regular Agenda

A. Introduction of newly appointed board members.

- B. Consideration and possible action to approve the MEDC Audit for the year ended September 30, 2022.

Ben Cohen - Belt, Harris, Pechacek

The City and the EDC have been issued a clean, unmodified opinion, which is the highest level of assurance that can be given.

Total fund balance for 2021/2022 - increase of \$900,000. \$2.6 million restricted.

Sales tax dollars and some investment earnings at \$1.13 million. \$193,000 expenditures - economic incentives (dentistry school)

Principle payments - 2014 note paid down (last payment)

Overall, an increase in fund balance.

Unassigned balance of 2 million to go towards other projects.

MEDC Member Donald Atkinson made the motion to approve. MEDC Member Lorraine Hehn seconded.

The motion carried with a vote of: 7/0

Yes: Lorraine Hehn, Rigoberto Juarez, Donald Atkinson, Damon Collins, Jason Black, Karen Kinlaw, Robina Spruill

No: None

- C. Update on MEDC Projects

Tammy Bell -

City Center update: Freese and Nichols is working on the design of water/sewage/drainage and the north/south road. MEDC committed 90% to this project.

Jason Black - How long did we commit 90% for?

Tammy - 10 years

- D. Consideration and possible action to nominate and appoint the following board positions:

MEDC President

MEDC Vice President

MEDC Secretary

Karen Kinlaw proposes to nominate Robina Spruill as President.

Donald Atkinson proposes to nominate Jason Black as Vice-President.

Lorraine proposes to nominate Karen Kinlaw as Secretary.

MEDC Member Lorraine Hehn made the motion to nominate Robina Spruill as President, Jason Black as Vice-President, and Karen Kinlaw as Secretary. MEDC Member Rigoberto Juarez seconded.

The motion carried with a vote of: 7/0

Yes: Lorraine Hehn, Rigoberto Juarez, Donald Atkinson, Damon Collins, Jason Black, Karen Kinlaw, Robina Spruill

No: None

Consent Agenda

- A. Receive/approve the meeting minutes to date

MEDC Member Donald Atkinson made the motion to approve the Consent Agenda. MEDC Member Jason Black seconded.

MINUTES April 12, 2023 MANVEL ECONOMIC DEVELOPMENT CORPORATION

The motion carried with a vote of: 7/0

Yes: Lorraine Hehn, Rigoberto Juarez, Donald Atkinson, Damon Collins, Jason Black,
Karen Kinlaw, Robina Spruill
No: None

Adjourn

MEDC Member Donald Atkinson made the motion to adjourn the meeting at 6:29 p.m. MEDC Member Robina Spruill seconded.

The motion carried with a vote of: 7/0

Yes: Lorraine Hehn, Rigoberto Juarez, Donald Atkinson, Damon Collins, Jason Black,
Karen Kinlaw, Robina Spruill
No: None

CERTIFICATION



TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS