

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

LARRY AKERY, COUNCIL PLACE 1
DAVID LANDS, COUNCIL PLACE 2
HARRY OPLIGER, COUNCIL PLACE 3
ED PERRY, COUNCIL PLACE 4
CRYSTAL SARMIENTO, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6



DAN DAVIS, MAYOR
DANIEL JOHNSON, INTERIM CITY MANAGER
TAMMY BELL, CITY SECRETARY

**NOTICE OF A CITY COUNCIL MEETING
OF THE CITY OF MANVEL
July 3, 2023**

**NOTICE IS HEREBY GIVEN
5:00 P.M. WORKSHOP – 6:00 P.M. REGULAR SESSION**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Manvel City Council will convene a regular meeting at the Manvel City Hall, located at 20031 Hwy 6, Manvel Tx 77578 for the purpose of discussing and if appropriate, take action with respect to the following items:

NOTE: The City Council of the City of Manvel reserves the right to discuss any items in Closed Session whenever authorized under the Texas Open Meetings Act, Chapter 551, of the Texas Government Code. The City Council may discuss the items on this agenda in any order.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpreter services must be made 48 hours prior to this meeting. Please contact the City Secretary at 281-489-0630 x6 for further information.

Workshop Session

Discussion on FY 2023-2024 Budget

Budget presentation by Community Services

Budget presentation by the Fire Marshal

Discussion on any subject listed on the agenda dated July 3, 2023

Regular Session

Call To Order

Invocation

Inspirational Reading - Councilmember Lands

Pledge

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible.

Presentations

Public Hearing

1. PUBLIC HEARING CANCELED.

THE APPLICANT REQUESTED THAT THE PLANNING DEVELOPMENT AND ZONING COMMISSION TABLE THE ITEM DUE TO THE OUTPOURING OF COMMENTS AGAINST THE PROPOSED DEVELOPMENT.

TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING ORDINANCE NO. 2020-O-14, BEING THE ORDINANCE PERTAINING TO ZONING AND DEVELOPMENT RELATED PROVISIONS AND REQUIREMENTS FOR DEL BELLO LAKES PLANNED UNIT DEVELOPMENT (PUD) TO (1) AUTHORIZE NAICS USE CODE 447110 "GASOLINE STATIONS WITH CONVENIENCE STORES" AND (2) AMEND SIGNAGE RELATED PROVISIONS; FOR A PROPERTY LOCATED AT THE NORTHWEST CORNER OF DEL BELLO BOULEVARD AND CEDAR CREEK LANE INTERSECTION; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

- 2. TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, FINDING AND DETERMINING THAT PUBLIC CONVENIENCE AND NECESSITY NO LONGER REQUIRE THE CONTINUED EXISTENCE OF A PORTION OF A 40' WIDE RIGHT-OF-WAY BEING APPROXIMATELY 1.086 ACRES GENERALLY LOCATED SOUTH OF RODEO PALMS RESIDENTIAL DEVELOPMENT AND NORTH OF MANVEL TOWN CENTER. IDENTIFIED IN VOLUME 2, PAGE 81 IN THE PLAT RECORDS OF BRAZORIA COUNTY, WITHIN THE EMIGRATION LAND COMPANY SUBDIVISION OF THE H.T.&B.R.R. CO. SURVEY, ABSTRACT 47; OF THE BRAZORIA COUNTY PLAT RECORDS IN BRAZORIA COUNTY, TEXAS, ABANDONING, AND CLOSING SAID PUBLIC UNIMPROVED RIGHT-OF-WAY; AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY SECRETARY TO ATTEST, RESPECTIVELY, QUITCLAIM DEEDS CONVEYING RESPECTIVE INTERESTS IN SAID ABANDONED RIGHT-OF-WAY TO THE ABUTTING PROPERTY OWNER(S); PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

Public Comments: "Comment Card" Required

o Members of the public with business before the board, NOT scheduled on the agenda as a public hearing (that have submitted a public comment card) may have three (3) minutes to address the board. o The board may not participate in any discussion and cannot vote on the subject you present unless it is listed on the agenda as an action item.

City Manager Update

Update on current events and city issues.

Consent Agenda

- 1. Approve meeting minutes to date.**

- 2. Approve second and final reading of Ordinance No. 2023-O-19;**

An ordinance amending the zoning classification of 0.8616 acres located at 7218 North Masters Road, Manvel, Texas, from Light Commercial District (LC) to Light Commercial District with Specific Use Permit (LC-SUP) to authorize the existing use of property for 621210 "Offices of Dentists";

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF 0.8616 ACRES LOCATED AT 7218 NORTH MASTERS ROAD, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT (LC) TO LIGHT COMMERCIAL DISTRICT WITH SPECIFIC USE PERMIT (LC-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE EXISTING USE OF PROPERTY FOR 621210 "OFFICES OF DENTISTS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF. (Forwarded with favorable recommendation by PD&Z 6/0)

3. Acceptance of infrastructure improvements for Skyway Towers to begin the two-year maintenance period.

Executive Session

City Council will convene into Executive Session pursuant to Texas Government Code, Sec. 551.074. "Personnel Matters - to deliberate the appointment, employment, evaluation, and duties of a public officer or employee".

Dan Johnson, Assistant City Manager

Regular Agenda

1. Consideration and possible action to approve an Interim City Manager Employment Agreement between City of Manvel and Daniel S. Johnson, P.E., CFM.
2. Update by Waste Connections on the CPI-U rate adjustment. (CPI-U rate adjustment notice was included on the 5/15/23 consent agenda)

3. Consideration and possible action to approve the first of two readings of Ordinance 2023-O-23;
An ordinance abandoning a portion of a 40' right-of-way as requested by Foxtail Sky, LLC.

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, FINDING AND DETERMINING THAT PUBLIC CONVENIENCE AND NECESSITY NO LONGER REQUIRE THE CONTINUED EXISTENCE OF A PORTION OF A 40' WIDE RIGHT-OF-WAY BEING APPROXIMATELY 1.086 ACRES GENERALLY LOCATED SOUTH OF RODEO PALMS RESIDENTIAL DEVELOPMENT AND NORTH OF MANVEL TOWN CENTER. IDENTIFIED IN VOLUME 2, PAGE 81 IN THE PLAT RECORDS OF BRAZORIA COUNTY, WITHIN THE EMIGRATION LAND COMPANY SUBDIVISION OF THE H.T.&B.R.R. CO. SURVEY, ABSTRACT 47; OF THE BRAZORIA COUNTY PLAT RECORDS IN BRAZORIA COUNTY, TEXAS, ABANDONING, AND CLOSING SAID PUBLIC UNIMPROVED RIGHT-OF-WAY; AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY SECRETARY TO ATTEST, RESPECTIVELY, QUITCLAIM DEEDS CONVEYING RESPECTIVE INTERESTS IN SAID ABANDONED RIGHT-OF-WAY TO THE ABUTTING PROPERTY OWNER(S); PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

(Forwarded with favorable recommendation by PD&Z 6/0)

4. Consideration and possible action to award bid items for the Gardens at Croix Park Phase 1 to Landscape Art.
5. Consideration and possible action to approve Resolution 2023-R-15;
A RESOLUTION OF THE CITY OF MANVEL, TEXAS CREATING THE DEVELOPMENT ADVISORY TASK FORCE.
6. Consideration and possible action to approve Resolution 2023-R-16;
A RESOLUTION OF THE CITY OF MANVEL, TEXAS CREATING THE BUSINESS ADVISORY TASK FORCE.
7. Consideration and possible action to approve Resolution 2023-R-17;
A RESOLUTION OF THE CITY OF MANVEL, TEXAS REVISING THE CAPITAL IMPROVEMENT ADVISORY COMMITTEE.

8. Consideration and possible action to approve Resolution 2023-R-18;
A RESOLUTION DESIGNATING A REPRESENTATIVE AND AN ALTERNATE TO THE HOUSTON-GALVESTON AREA COUNCIL 2023 GENERAL ASSEMBLY.
9. Consideration and possible action to award the contract for Debris Management and Removal Services (RFP#2023-03-002) to Crowder Gulf as the primary provider and DRC as an alternate provider and authorize the Interim City Manager to negotiate the terms of the agreement and execute the contract documents.
10. Consideration and possible action to award the contract for Emergency Debris Monitoring Services (RFP#2023-03-001) to Debris Tech and authorize the Interim City Manager to negotiate the terms of the agreement and execute the contract documents.
11. Consideration and possible action to approve a third-party company to provide professional executive search services for the City Manager position and authorize the Interim City Manager to execute the agreement.
12. Consideration and possible action to appoint Finance Manager, Rosa Donaire to the TIRZ 3 Board Position #4 and the SMDA Board Position #4.
13. Update/Presentation by Brooke Cyphers on community-involved strategic planning.
14. Consideration and possible action to direct staff on the naming of facilities.

Mayor and Council Comments

Update on current events and city issues.

Additionally, pursuant to Texas Government Code § 551.0415, City Council Members and city staff may make a report about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Adjourn

CERTIFICATION

I, Tammy Bell, City Secretary for the City of Manvel, do hereby certify that the foregoing Agenda of the Manvel City Council is true and correct and that I posted such notice on the bulletin board at the Manvel City Hall; a place convenient and readily accessible to the public on 06/30/2023 in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551.001 et.seq). Said notice remained posted for at least 72 hours preceding the scheduled time of the meeting.

TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS



THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

LARRY AKERY, COUNCIL PLACE 1
LORRAINE HEHN, COUNCIL PLACE 2
HARRY OPLIGER, COUNCIL PLACE 3
ED PERRY, COUNCIL PLACE 4
CRYSTAL SARMIENTO, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6



DAN DAVIS, MAYOR
KYLE JUNG, CITY MANAGER
TAMMY BELL, CITY SECRETARY

MINUTES 6/20/2023

Regular Session

Call To Order

Mayor Davis called the meeting of the Manvel City Council to order at 5:00 p.m.

Those in attendance were:

Present: Mayor Dan Davis
City Councilmember Place 1 Larry Akery City
Councilmember Place 3 Harry Opliger City
Councilmember Place 4 Ed Perry
City Councilmember Place 5 Crystal Sarmiento City
Councilmember Place 6 Jerome Hudson

Absent: City Councilmember Place 2 Lorraine Hehn

Also Present: Kyle Jung, City Manager
Dan Johnson, Assistant City Manager/City Engineer
Robert Gervais, City Attorney
Tammy Bell, City Secretary
Keith Traylor, Chief of Police
Jessica Rodriguez, Director of Development Services
Jose Abraham, City Planner
Joe Murray, Fire Marshal
Rosa Donaire, Finance Manager
Brooke Cyphers, Public Information Officer

Pledge

Public Comments: "Comment Card" Required

Regular Agenda

1. Consideration and possible action to approve Resolution 2023-R-14;
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS, CANVASSING THE RETURNS OF A CITY OF MANVEL SPECIAL RUNOFF ELECTION HELD ON JUNE 10, 2023, FOR THE PURPOSE OF ELECTING A COUNCILMEMBER FOR THE UNEXPIRED TERM OF PLACE 2; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

Councilmember Harry Opliger made the motion to approve. Councilmember Jerome Hudson seconded the motion.

The motion carried with a vote: 6/0

Yes: Mayor Dan Davis, City Councilmember Place 1 Larry Akery, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: City Councilmember Place 2 Lorraine Hehn

Abstained: None

Adjourn

Councilmember Jerome Hudson made the motion to adjourn the meeting at 6:02 p.m. Mayor Davis seconded the motion.

The motion carried with a vote: 6/0

Yes: Mayor Dan Davis, City Councilmember Place 1 Larry Akery, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: City Councilmember Place 2 Lorraine Hehn

Abstained: None

CERTIFICATION

TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS

DAN DAVIS, MAYOR
CITY OF MANVEL, TEXAS

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

LARRY AKERY, COUNCIL PLACE 1
DAVID LANDS, COUNCIL PLACE 2
HARRY OPLIGER, COUNCIL PLACE 3
ED PERRY, COUNCIL PLACE 4
CRYSTAL SARMIENTO, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6



DAN DAVIS, MAYOR
KYLE JUNG, CITY MANAGER
TAMMY BELL, CITY SECRETARY

MINUTES 6/20/2023

Workshop Session 5:15 p.m.

Mayor Davis called the workshop of the Manvel City Council to order at 5:15 p.m. Those in attendance were:

Present: Mayor Dan Davis
City Councilmember Place 1 Larry Akery
City Councilmember Place 2 David Lands
City Councilmember Place 3 Harry Opliger
City Councilmember Place 4 Ed Perry
City Councilmember Place 5 Crystal Sarmiento
City Councilmember Place 6 Jerome Hudson

Absent: None

Also Present: Kyle Jung, City Manager
Dan Johnson, Assistant City Manager/City Engineer
Robert Gervais, City Attorney
Tammy Bell, City Secretary
Keith Traylor, Chief of Police
Jessica Rodriguez, Director of Development Services
Jose Abraham, City Planner
Joe Murray, Fire Marshal
Rosa Donaire, Finance Manager
Brooke Cyphers, Public Information Officer

Discussion on FY 2023-2024 Budget

Chief Traylor provided an update on the proposed Police Department Budget.

Mayor - Are we fully staffed?

Chief - We have 3 open patrol positions.

Mayor - Possible take home vehicles to offset pay.

Chief - Feels if we offer some additional incentives that could keep qualified staff here.

Councilmember Lands - Arrest numbers from last year to this year reflect a large

difference. Why is that?

Chief - That is due to a change/update in how things are now being documented. However, DWI arrests have increased.

Councilmember Lands - Referring to Community Relations Officer - Will that be the person making the "Are You Okay" calls? Chief - Yes

Councilmember Perry - Have we started doing an overview with growth and adversity to deal with Mental Health Issues? Chief - We have not yet.

Councilmember Sarmiento - Current staff are young - what percentage has families?

Chief - Close to 95%

Councilmember Sarmiento - List shows that the city provides no additional funds for dependent coverage and would like to see that changed.

18 of 22 cities offer degree pay. What type of degrees do they pay for?

Chief - We offer certificate pay but not degree pay. This is an additional incentive.

Councilmember Sarmiento - What would you say is your top ask?

Chief - Health Benefits for family, Sign on bonus paid over a period of time

Discussion on any subject listed on the agenda dated June 20, 2023.

None

Adjourned at 6:02 pm

Regular Session - 6:00 p.m.

Call To Order

Mayor Davis called the meeting of the Manvel City Council to order at 6:08 p.m. Those in attendance were:

Present: Mayor Dan Davis
City Councilmember Place 1 Larry Akery
City Councilmember Place 2 David Lands
City Councilmember Place 3 Harry Opliger
City Councilmember Place 4 Ed Perry
City Councilmember Place 5 Crystal Sarmiento
City Councilmember Place 6 Jerome Hudson

Absent: None

Also Present: Kyle Jung, City Manager
Dan Johnson, Assistant City Manager/City Engineer
Robert Gervais, City Attorney
Tammy Bell, City Secretary
Keith Traylor, Chief of Police
Jessica Rodriguez, Director of Development Services
Jose Abraham, City Planner
Joe Murray, Fire Marshal
Rosa Donaire, Finance Manager
Brooke Cyphers, Public Information Officer

Ceremonial Swearing In

David Lands, Councilmember Place 2

Inspirational Reading - Councilmember Akery

Invocation

Pledge

Public Hearing

TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF 0.8616 ACRES LOCATED AT 7218 NORTH MASTERS ROAD, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT (LC) TO LIGHT COMMERCIAL DISTRICT WITH SPECIFIC USE PERMIT (LC-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE EXISTING USE OF PROPERTY FOR 621210 "OFFICES OF DENTISTS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

Mayor Davis opened the Public Hearing at 6:14 p.m.

1st call for comments - None

2nd call for comments - None

3rd call for comments - None

Mayor Davis closed the Public Hearing at 6:14 p.m.

Public Comments: "Comment Card" Required

Lee Ann Hickman (Email read) - In support of the separation agreement with City Manager

Adrian Gaspar - In support of the separation agreement with City Manager

Garrett Knox - In support of the separation agreement with City Manager

Jamie Pennock - In support of the separation agreement with City Manager

Milon Miller - In support of the separation agreement with City Manager

Robert Johnson - Doesn't agree to buying out contract. Thinks we should wait it out. Also spoke about Jordan drainage project. Needs a good plan in place before starting.

Abby Sarmiento - Promotes Abby shoe foundation. Raising money and asks for Council's support.

City Manager Update

Bullet points -

May 2011 home rule charter adopted

Requirement for charter needs 5000 population. Today we have over 18,000. Taxable value has gone up 6x since 2011.

Listed several more accomplishments since 2012.

Consent Agenda

1. Meeting Minutes
2. Acceptance of infrastructure improvements for MUD 56 Lift Station #2 to begin the two-year maintenance period.

Councilmember Jerome Hudson made the motion to approve the Consent Agenda.

Councilmember Crystal Sarmiento seconded the motion.

The motion carried with a vote: 7/0

Yes: Mayor Dan Davis, City Councilmember Place 1 Larry Akery, City Councilmember Place 2 David Lands, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

Items Removed from the Consent Agenda - None

Executive Session

City Council will convene into Executive Session pursuant to Texas Government Code, Sec.

551.074. "Personnel Matters - to deliberate the appointment, employment, evaluation, and duties of a public officer or employee".

Kyle J. Jung, City Manager

Mayor Dan Davis convened the meeting into Executive Session at 6:32 p.m.

Mayor Dan Davis reconvened the meeting out of Executive Session at 7:51 p.m.

No action taken.

Regular Agenda

1. Consideration and possible action to approve Ordinance 2023-O-22;
An Ordinance amending the Fiscal Year 2023 General Fund Budget to account for expenses in the administration budget for a separation agreement between the City and the City Manager.

AN ORDINANCE AMENDING ORDINANCE NO. 2022-O-24 AMENDING THE CITY FISCAL YEAR 2023 BUDGET ENDING SEPTEMBER 30, 2023, BY AMENDING THE GENERAL FUND BUDGET TO ACCOUNT FOR EXPENSES IN THE ADMINISTRATION BUDGET FOR AN EMPLOYMENT SEPARATION AGREEMENT. DIRECTING THE BUDGET OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET WITH THE CITY SECRETARY AND WITH THE OFFICE OF THE BRAZORIA COUNTY CLERK AND PROVIDING THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

Voted on in Agenda Item #2

2. Consideration and possible action to approve and authorize the Mayor to execute the Employment Separation Agreement between the City and City Manager, Kyle Jung.

Mayor Dan Davis made the motion to approve Agenda Items 1 and 2. Councilmember Jerome Hudson seconded the motion.

The motion carried with a vote: 6/1

Yes: Mayor Dan Davis, City Councilmember Place 2 David Lands, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: City Councilmember Place 1 Larry Akery

Absent: None

Abstained: None

3. Consideration and possible action on the appointment of a Mayor Pro-Tem to serve for one year.

Mayor Dan Davis made the motion to appoint Jerome Hudson as Mayor Pro-Tem. Councilmember Perry seconded the motion.

The motion carried with a vote: 7/0

Yes: Mayor Dan Davis, City Councilmember Place 2 David Lands, City Councilmember Place 1 Larry Akery, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

4. Consideration and possible action to approve a request for a modification to the Design Criteria Manual for the property located on the south side of highway 6, approximately 1200 feet west of the intersection with SH 288.

Design Criteria Modification request from Scott R. Sheridan, PE, RPLS, CFM, on behalf of the property owner, HJR Hwy 6, to the City of Manvel Design Criteria Manual, Section 5, Drainage, 1.04. G. 5.a. and Section 5, Drainage, 2.02 F. for 3.76 acres located on the south side of Highway 6, approximately 1,200 feet west from the intersection with SH 288. (Favorable Recommendation by PD&Z failed with a 2-4 vote).

Dan Johnson and Jessica Rodriguez provided an overview and shared that staff does not recommend approval of the modification.

Richard Rainor and Scott Sheridan give an overview as to why they feel it should be considered and approved.

Dan Johnson suggests that if this is approved with the two conditions that staff has provided, and if Council wishes to allow pumped detention moving forward, that Council work towards setting clear guidelines in the Design Criteria Manual to help safeguard in the event of future requests.

Mayor Dan Davis made the motion to approve the request for a modification to the Design Criteria Manual with two conditions, being: 1) installation of a natural gas emergency backup generator with an automatic transfer switch, and 2) indemnity agreement for the City from all liabilities. Councilmember Harry Opliger seconded the motion.

The motion carried with a vote: 7/0

Yes: Mayor Dan Davis, City Councilmember Place 2 David Lands, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson
No: City Councilmember Place 1 Larry Akery
Absent: None
Abstained: None

5. Consideration and possible action to approve the first of two readings of Ordinance No. 2023-O-19;

An ordinance amending the zoning classification of 0.8616 acres located at 7218 North Masters Road, Manvel, Texas, from Light Commercial District (LC) to Light Commercial District with Specific Use Permit (LC-SUP) to authorize the existing use of property for 621210 “Offices of Dentists”;

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF 0.8616 ACRES LOCATED AT 7218 NORTH MASTERS ROAD, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT (LC) TO LIGHT COMMERCIAL DISTRICT WITH SPECIFIC USE PERMIT (LC-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE EXISTING USE OF PROPERTY FOR 621210 “OFFICES OF DENTISTS”; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF. (Forwarded with favorable recommendation by PD&Z 6/0)

Jose Abraham, City Planner, provided an overview. Staff is recommending approval with conditions, being:

1. A plat shall be prepared and approved in conformance with Chapter 62 – Subdivisions, prior to developing the subject site for the proposed dental office;

2. The proposed dental office on the subject site shall be in conformance with Section 77-31, Light-commercial (LC) district requirements;
3. A minimum six-foot-high wooden or masonry fence shall be constructed and retained in conformance with Section 77-43, Fences where the proposed dental office abuts a vacant land or residentially used/zoned property.
4. Outdoor lighting shall be shielded and shall conform with the Illuminating Engineering Society of North America ("IES") criteria for full cut-off fixtures, which is 100 percent of light output below 90 degrees, and 90 percent of light output below 80 degrees from a vertical line through the fixture;
5. Outdoor lighting shall be deflected, shaded, and focused away from abutting properties and shall not be a nuisance to abutting properties, and shall be designed so that any overspill of lighting onto abutting properties shall not exceed three-tenths foot-candles, measured vertically and horizontally;
6. Any changes to the presented concept site development plan needed to conform to adopted City of Manvel codes and ordinances shall be made as part of the construction plan and building permit review process.
7. Parking shall be provided at the rate of 1 space per 250 gross square feet.
8. The facility is only permitted to operate during the hours of 8:00 a.m. to 10:00 p.m. each day;
9. All waiting and/or lobby areas shall maintain an unobstructed view from the outside; and
10. All doors shall remain unlocked and accessible during normal business hours.

Councilmember Jerome Hudson made the motion to approve. Councilmember Ed Perry seconded the motion.

The motion carried with a vote: 7/0

Yes: Mayor Dan Davis, City Councilmember Place 2 David Lands, City Councilmember Place 1 Larry Akery, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

6. Consideration and possible action to approve a Subdivision variance request for an approximate 0.9470 acres of land located at 19429 Hwy 6, seeking to vary Chapter 62, Section 62-113 Sidewalks.

Jose Abraham, City Planner, provided an overview of the request. This is for the Shipley's development. Staff is recommending denial of the request.

Mayor Davis is not in support of this variance. Feels that sidewalks in that area are desperately needed. Suggests the possibility of having the developer escrow the funds for a sidewalk so that when a sidewalk plan is put in place for all of those businesses near the school, it can be funded and put in at that point.

Councilmembers Sarmiento and Perry are also opposed to the variance.

Mayor Dan Davis made the motion to approve. Councilmember Ed Perry seconded the motion.

The motion FAILED with a vote: 1/6

Yes: City Councilmember Place 5 Crystal Sarmiento

No: Mayor Dan Davis, City Councilmember Place 1 Larry Akery, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 6 Jerome Hudson

Absent: None

Abstained: None

7. Discussion/update on the Jordan Drainage Project and other drainage issues in the city. (Requested by Councilmember Akery and Councilmember Opliger).

Larry Akery - 117 acres off of Jordan drainage project. Started approximately 2 years ago. Meant to stop Highway 6 from flooding.

Adewale Taiwo, Capital Projects Manager -

City has moved forward with installing outfall pipes. CNR3 has utilized a contract with the city to get their fuel expedited out there. They have done a portion of the ditch work. Berm being built up. They have since pulled out since February and have said that they have no availability to assist the City with this project for the remainder of the year.

Dan Johnson - We're at a standstill with the project. City will explore sandmining and in the meantime meeting with the Drainage District and TXDOT as well.

Mayor - We pay taxes to the drainage district (CNR3). We need to schedule a time to meet with them and work through this with them.

Ed Perry - Given that it's an evacuation route, to what degree can we influence the state in this? Feels these partnerships are going to have to be reviewed because we don't have the funds to do it on our own.

8. Discussion/update on The Gardens at Croix Park.

Paul Sofka, Croix Park Task Force - Got a master naturalist on board to help design a butterfly and botanical garden. Trails. Bee sanctuary. Waterways. Place for migratory birds to rest. Council approved \$250,000 and the bids they are receiving are more than that due to inflation (\$259,000-400,000). Once built, Master Gardeners club can meet there. Can sell plants.

Phyllis (part of Croix family) - Gave the history of her family and the donation of the land that became Croix Park.

Adewale Taiwo - the selection criteria on the bidding was very strict. Met with the two of the three, the first and second options. Weeded out 300 submissions due to the criteria. Feel very confident in the capabilities of both companies. The first option was the most expensive, the second was the least expensive.

Councilmember Opliger asks since Council has approved only \$250,000 can we start the project now with budgeting more money in the next budget to complete the project?

Adewale confirms that yes, the project can start now. The two companies agreed to phasing the project.

Councilmember Sarmiento - What would it take to get the entire plan done that was shown on the Master Plan in addition to the gardens?

Adewale - Trail, parking expansion, park pavilion, soccer field, restroom redo will easily be over 3 million at today's cost to complete what was shown on the original master park plan.

Mayor has a concern about being able to maintain the park.

Adewale says the company provided a reoccurring maintenance proposal as well. Approximately

\$40,000 a year. This would need to be placed in the budget yearly moving forward.

Direction from the Mayor - bring forward an action item for the next meeting.

9. Consideration and possible action to direct staff on a budget amendment transferring \$400,000.00 out of the fund balance into the general fund.

No action.

10. Consideration and possible action to direct staff on creating a Business Advisory Committee.
11. Consideration and possible action to direct staff on creating a Development Advisory Committee.
12. Consideration and possible action to direct staff on amending the Capital Improvement Advisory Committee.
13. Consideration and possible action to reactivate the Parks and Recreation Board and the Events Board and direct staff to advertise for board applicants.

*Agenda Items 10-13 grouped together

#10 & 11 Business Advisory & Development Advisory - Both ad hoc boards

#12 - Capital Improvement Advisory Committee - provide direction to staff to open that back up. Separate PD&Z from this.

#13 - We have a parks board and events board. Something formal at next meeting and need to start advertising immediately.

Ed Perry - Brings up the Diversity, Equity, and Inclusion board again. Mayor suggests he get with Tammy to get this put on an agenda.

Mayor Dan Davis made the motion to provide staff with the direction to move forward with Agenda Items 10-13. Councilmember Harry Opliger seconded the motion.

The motion carried with a vote: 7/0

Yes: Mayor Dan Davis, City Councilmember Place 1 Larry Akery, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

14. Consideration and possible action to direct staff on changes to the sign ordinance.

Jessica Rodriguez - Researched nearby cities. Some cities didn't allow more than 30 days in a year. Alvin permits feather flags. Suggests allowance on a temporary basis. Couldn't find any specific data regarding safety in school zones. Read over some distracted driving statistics. Addressed the bounce houses - could be classified under amusement devices.

Councilmember Sarmiento shares that none of the data shared in the statistics come from signs. Councilmember Lands would like to see an allowance for signs for grand openings, holidays, and the waving willy.

Jessica Rodriguez shares that with the current days allowed for holidays, that means that they can essentially be up all year round with the exception of like one week in July.

Mayor Davis suggests removing the attention getting devices from prohibited signs, clarification on the temporary allowance for holidays. Need something in front of Council at the next meeting.

15. Update on the status of a community survey.

Brooke Cyphers - Two survey options. One is more exhaustive and includes questions related to the city's performance and direction, and the second is more budget directed.

Mayor - Would like to have the surveys done on a reoccurring basis.

Councilmember Perry - Did some research on organizations to do this for the city. This would have to be done as a budgeted item. Okay to do a simple survey now but continue to explore how to budget dollars towards an agency handling this.

Councilmember Sarmiento - If we done get a good result with the survey then this might not be something to move forward with.

Mayor and Council Comments

Mayor said happy birthday and happy work anniversary to city employees.

Adjourn

Councilmember Jerome Hudson made the motion to adjourn the meeting at 10:09 p.m. Councilmember Crystal Sarmiento seconded the motion.

The motion carried with a vote: 7/0

Yes: Mayor Dan Davis, City Councilmember Place 1 Larry Akery, City Councilmember Place 2 David Lands, City Councilmember Place 3 Harry Opliger, City Councilmember Place 4 Ed Perry, City Councilmember Place 5 Crystal Sarmiento, City Councilmember Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

CERTIFICATION

TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS

DAN DAVIS, MAYOR
CITY OF MANVEL, TEXAS



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: June 20, 2023

TOPIC: Public hearing regarding amending the zoning ordinance by changing the zoning classification of 0.8616-acre tract of land located at 7218 North Masters Road, Manvel, Texas (Across the street from E.C. Mason Elementary School), from Light Commercial District (LC) to Light Commercial District with Specific Use Permit (LC-SUP); providing for the granting of a Specific Use Permit with conditions to authorize the use of property for NAICS use 621210 "Offices of Dentists".

BACKGROUND: The subject site is located at 7218 North Masters Road, Manvel, Texas (across the street from E.C. Mason Elementary School). The subject site is an approximate, 0.8616-acre tract of land and is currently zoned Light Commercial District (LC). The owner, Tri Thien Tran is intending to develop the subject site for dental office use (Tran Masters Project). In 2020, Zoning ordinance was amended to include SUP requirement for all land uses under NAICS use Category No. 621, *Ambulatory health care services*. Section 77-50 of the zoning ordinance requires a Specific Use Permit for NAICS use No. 621210 "Offices of Dentists".

The applicant has submitted construction plans (at their own risk) for a proposed commercial building with associated site improvements and intends to establish a dental office use at the subject site. The applicant has indicated that the proposed dental clinic will provide general dentistry services including restorations (crowns, bridges, fillings), extractions, and root canal therapies. He has also clarified that his services will not require the use of general anesthesia or sedation of any type. The applicant met with staff for a pre-development meeting in January 2023 to discuss the proposed project. This site included a non-conforming structure on the subject site which was demolished recently. The civil site and infrastructure construction plans for the proposed development have been submitted for Texas Department of Transportation (TxDOT) and City of Manvel approval. A detailed review of site and building construction plans is ongoing and shall continue as part of the platting and permitting process. The proposed development will connect to City of Manvel's water and wastewater system.

The proposed use being a low intensity medical office type use is not anticipated to have any negative impact on the nearby properties, considering, (a) location along a major thoroughfare and (b) surrounding properties zoned LC district. The proposed dental office use will be similar to other general office or retail sales and service use in terms of its operation and traffic patterns. The proposed use meets all the criteria of approval provided in Section 77-50 (e) of the code of ordinances, which focus on

ensuring that the proposed use will be in harmony with the adjacent property and will not have a detrimental impact on the general area.

The subject site being located along a major thoroughfare, makes it an appropriate location for the proposed use and hence aligns with the Comprehensive plan goals. The proposed use is not anticipated to be injurious to the use and enjoyment of neighboring property, nor significantly diminish or impair property values in the vicinity. Section 77-50 (g) (4) of the zoning ordinance provides the following predetermined conditions for NAICS use Category No. 621, *Ambulatory health care services* upon approval of the SUP.

1. The facility is only permitted to operate during the hours of 8:00 a.m. to 10:00 p.m. each day, unless authorized by an approved SUP;
2. All waiting and/or lobby areas shall maintain an unobstructed view from the outside; and
3. All doors shall remain unlocked and accessible during normal business hours.

STAFF RECOMMENDATION: City staff recommends approval with ten (10) conditions as proposed and listed in the Staff Report.

PD&Z DISCUSSION: At the June 12, 2023, Planning, Development and Zoning Commission held a public hearing at which no public input was received. The Commission generally discussed the project and verified that drainage related requirements shall be met. Staff clarified that the construction plans are in review and that all adopted codes and ordinances of the City of Manvel would apply to the project. The applicant spoke at the meeting and explained that his team has been in communication with City staff and that they intend to meet all the requirements of City of Manvel. He also indicated that if the requested SUP is not approved, he has plans to use the proposed building for a commercial use permitted within LC district.

PD&Z RECOMMENDATION: The Planning, Development, and Zoning Commission recommended approval of Ordinance No. 2023-O-019 with a vote of six (6) "Yeas" to zero (0) "Nays" at their June 12, 2023, meeting.

ATTACHMENTS: Staff Report and Ordinance No. 2023-O-19

FUNDING ISSUES

- ☒ Not applicable
☐ Not budgeted
☐ Full amount already budgeted
☐ Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER
Jose Abraham

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____



City Council Specific Use Permit Request

Agenda of:	June 20, 2023	Initiated By:	Jose Abraham City Planner
Department:	Development Services	Presented By:	Jessica Rodriguez Dir. Development Services

Subject/Proceeding

Specific Use Permit (SUP) request to establish a dental office on an approximate 0.8616-acre tract of land located at 7218 North Masters Road, Manvel, Texas, in the Light Commercial District (LC).

Exhibits

Zoning Vicinity Map, Aerial Vicinity Map, Major Thoroughfare Plan Map, Property Survey, Proposed Site Plan (Landscaping Plan), Proposed Building Elevations, Grading and Drainage Plan, Application, Letter of Authorization, Letter of Request, and Public Hearing Notice.

Recommended Action

A Public Hearing followed by consideration and action from the City Council to approve Ordinance No. 2023-O-19.

Executive Summary

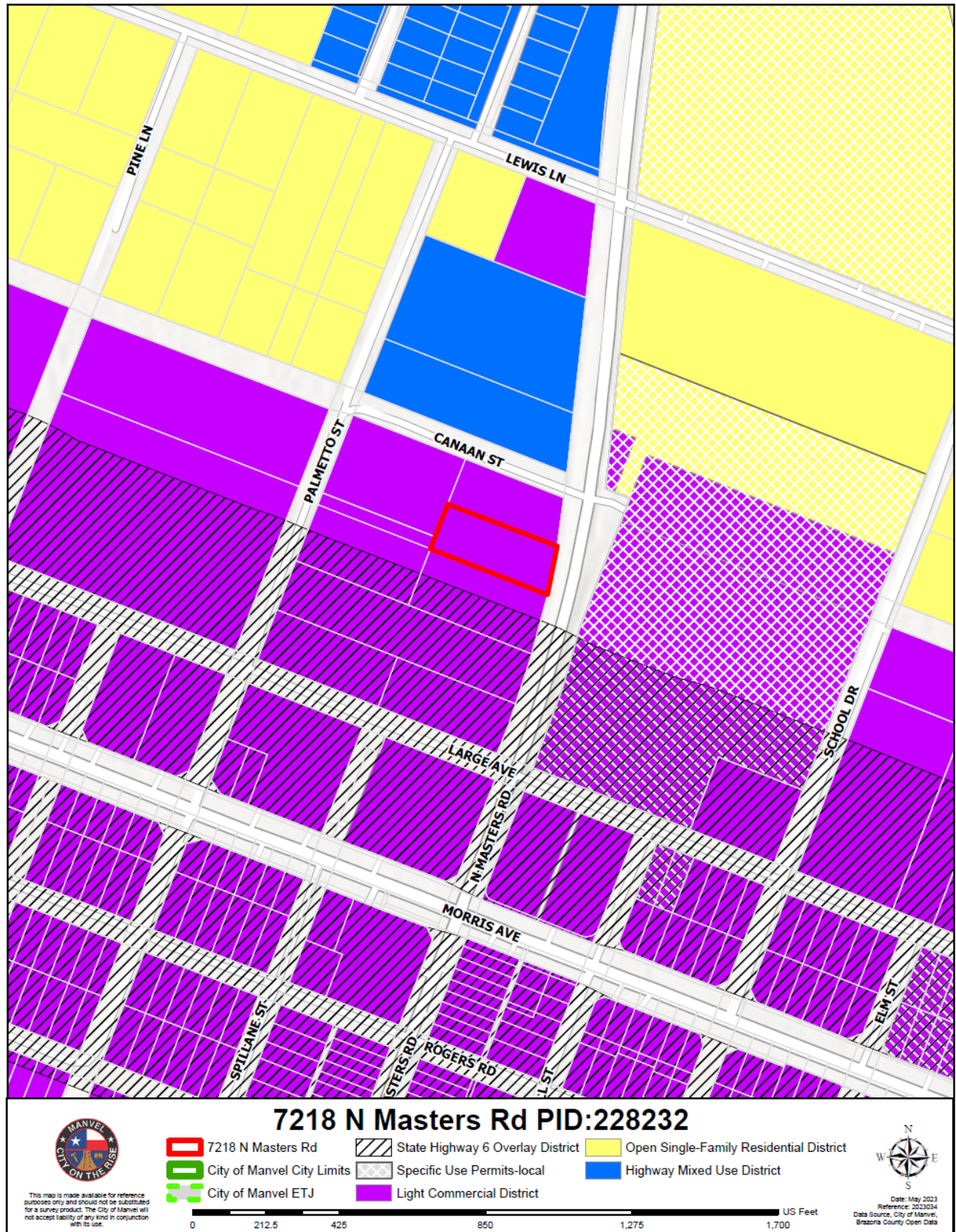
The subject site is located at 7218 North Masters Road, Manvel, Texas (across the street from E.C. Mason Elementary School). The subject site with approximately 0.8616 acres is currently zoned Light Commercial District (LC).

The owner, Tri Thien Tran, is requesting a SUP to allow NAICS Use No. 621210 "Offices of Dentists" at the subject site. The applicant has met with staff for a pre-development meeting to discuss the proposed site plan and construction plan for the site is under review. Staff overview of the proposed SUP is contained in the attached Staff Report section.

Aerial Vicinity Map



Zoning Vicinity Map



Staff Report

Zoning Ordinance Provisions for Specific Use Permits

In Section 77-50 (a) *Uses Requiring Specific Use Permit*, of the Zoning Ordinance it states “certain uses of land, buildings or structures may not be appropriate under all circumstances in any given zoning district, but may be appropriate where adequate precautions can be taken to assure compatibility with surrounding uses, public need, and the orderly development of the city as a whole. This section provides City Council and Planning, Development and Zoning the opportunity to deny or to conditionally approve those uses for which specific use permits are required. These uses generally have unusual characteristics or are of a public or semipublic character often essential or desirable for the general convenience and welfare of the community. Because, however, of the nature of use, the importance of the use’s relationship to the comprehensive plan, or possible adverse impact on neighboring properties of the use, review, evaluation, and exercise of planning judgement relative to the location and site plan of the proposed use are required.”

In Section 77-50 (b) of the Zoning Ordinance it further states, “the city council, after receiving the recommendation of the planning, development and zoning commission, may by ordinance, grant a specific use for the permitted uses, as herein qualified by the permitted use table, in locations and zoning districts to permit a use where they are not otherwise permitted by this article, and may impose any appropriate conditions and safeguards to protect property and property values, and in the interest of health, safety or welfare.”

General Site Information

The following is a summary of general site information.

Surrounding Property Zoning	North: Light Commercial District (LC) South: Light Commercial District /State Highway 6 Overlay District (LC/SH6) East: Light Commercial District / State Highway 6 Overlay District / Specific Use Permit (LC/SH6/SUP) West: Light Commercial District (LC)
Surrounding Land Use	North: Residential South: Residential East: E.C. Mason Elementary School West: Residential & Undeveloped land

Overview

The subject site is an approximately 0.8616-acre tract of land located at 7218 North Masters Road, Manvel, Texas. The subject site is situated along the west side of North Masters Road, and across from E.C. Mason Elementary School. The subject site is currently vacant and is accessed from North Masters Road. The City’s Major Thoroughfare Plan classifies North Masters Road as a “parkway” with an ultimate right-of-way width of 120 feet. Properties in immediate vicinity of the subject site, on the north, south, west and east (across from N. Masters Rd) sides are zoned Light Commercial District

(LC). However, abutting properties on the north, south, and west include residential structures, and E.C. Mason Elementary School is located on the east side across from N. Masters Road.

The applicant has submitted construction plans (at their own risk) for a proposed commercial building with associated site improvements and intends to establish a dental office use at the subject site. In 2020, Zoning Ordinance was amended to include SUP requirement for all land uses under NAICS use Category No. 621, *Ambulatory health care services*. NAICS Use No. 621210 "Offices of Dentists" is within this category, therefore, the applicant is requesting a SUP for the proposed dental office use at the subject site. Section 77-50 (e) of the Zoning Ordinance provides the criteria for SUP approval which is discussed in the following sections.

The applicant has indicated that the proposed dental clinic will provide general dentistry services including restorations (crowns, bridges, fillings), extractions, and root canal therapies. He has also clarified that his services will not require the use of general anesthesia or sedation of any type. The applicant met with staff for a pre-development meeting in January 2023 to discuss the proposed project. This site included a non-conforming structure on the subject site which was demolished recently. The civil site and infrastructure construction plans for the proposed development have been submitted for Texas Department of Transportation (TxDOT) and City of Manvel approval. A detailed review of site and building construction plans is ongoing and shall continue as part of the platting and permitting process. The proposed development will connect to City of Manvel's water and wastewater system.

The proposed use being a low intensity medical office type use is not anticipated to have any negative impact on the nearby properties, considering, (a) location along a major thoroughfare and (b) surrounding properties zoned LC district. The proposed dental office use will be similar to other general office or retail sales and service use in terms of its operation and traffic patterns. Adjoining properties include non-conforming residential use due to inclusion of fences along rear and side property lines for the proposed development will be beneficial. The proposed use meets all the criteria of approval provided in Section 77-50 (e) of the code of ordinances, which focus on ensuring that the proposed use will be in harmony with the adjacent property and will not have a detrimental impact on the general area. Section 77-50 (g) (4) of the zoning ordinance provides the following predetermined conditions for NAICS use Category No. 621, *Ambulatory health care services* upon approval of the SUP.

1. The facility is only permitted to operate during the hours of 8:00 a.m. to 10:00 p.m. each day, unless authorized by an approved SUP;
2. All waiting and/or lobby areas shall maintain an unobstructed view from the outside; and
3. All doors shall remain unlocked and accessible during normal business hours.

Comprehensive Plan

The vision statement in the 2015 Comprehensive Plan seeks to maintain its rural character and small-town values while managing its growth by: "Benefiting from our strategic location by encouraging well planned quality retail, commercial and residential development that reflects and enhances our small-town quality of life". The subject site being located along a major thoroughfare, makes it an appropriate location for the proposed use and hence aligns with the Comprehensive plan goals. The proposed use is not anticipated to be injurious to the use and enjoyment of neighboring property, nor significantly diminish or impair property values in the vicinity.

Staff Recommendation

Based on the above discussion, staff recommends approval of this SUP request for the subject site to allow NAICS Use No. 621210 "Offices of Dentists" with the following conditions:

1. A plat shall be prepared and approved in conformance with Chapter 62 – *Subdivisions*, prior to developing the subject site for the proposed dental office;
2. The proposed dental office on the subject site shall be in conformance with Section 77-31, *Light-commercial (LC) district* requirements;
3. A minimum six-foot-high wooden or masonry fence shall be constructed and retained in conformance with Section 77-43, *Fences* where the proposed dental office abuts a vacant land or residentially used/zoned property.
4. Outdoor lighting shall be shielded and shall conform with the Illuminating Engineering Society of North America ("IES") criteria for full cut-off fixtures, which is 100 percent of light output below 90 degrees, and 90 percent of light output below 80 degrees from a vertical line through the fixture;
5. Outdoor lighting shall be deflected, shaded, and focused away from abutting properties and shall not be a nuisance to abutting properties, and shall be designed so that any overspill of lighting onto abutting properties shall not exceed three-tenths foot-candles, measured vertically and horizontally;
6. Any changes to the presented concept site development plan needed to conform to adopted City of Manvel codes and ordinances shall be made as part of the construction plan and building permit review process.
7. Parking shall be provided at the rate of 1 space per 250 gross square feet.
8. The facility is only permitted to operate during the hours of 8:00 a.m. to 10:00 p.m. each day;
9. All waiting and/or lobby areas shall maintain an unobstructed view from the outside; and
10. All doors shall remain unlocked and accessible during normal business hours.

Planning, Development and Zoning Commission Public Hearing

The Notice of Public Hearing at the Planning Development and Zoning (PD&Z) Commission was published in the newspaper of general circulation. All property owners within 200 feet of the property were notified. No one spoke in favor or opposition of the proposed SUP at the Public Hearing held on June 12, 2023 at the PD&Z Commission regular meeting.

Planning, Development and Zoning Commission Discussion

The PD&Z Commission generally discussed the project and verified that drainage related requirements shall be met. Staff clarified that the construction plans are in review and that all adopted codes and ordinances of the City of Manvel would apply to the project. The applicant spoke at the meeting and explained that his team has been in communication with City staff and that they intend to meet all the requirements of City of Manvel. He also indicated that if the requested SUP is not approved, he has plans to use the building for a commercial use permitted within LC district.

Planning, Development and Zoning Commission Recommendation

The PD&Z Commission recommended approval of Ordinance No. 2023-O-019 with a vote of six (6) "Yeas" to zero (0) "Nays" at their June 12, 2023, meeting.

Public Hearing

The Notice of Public Hearings to receive public input regarding this request was published in the newspaper of general circulation. All property owners within 200 feet of the property were notified. At the time of writing this report, staff has received no informational inquiry and is not aware of any opposition to the request. Staff received an email expressing support from Dianne Day who is the owner of the property located at 7146 Masters Road.

Site Photographs



Viewing subject site from East along N Masters Rd



*Viewing subject site from property across the street (E.C. Mason Elementary School)
along N Masters Rd*

Site Photographs



Adjoining property to the North of subject site (7204 N Masters Rd)



Adjoining property to the South of subject site (7226 N Masters Rd)

Site Photographs



*Viewing from subject site to property across the street (E.C. Mason Elementary School)
along N Masters Rd*



Viewing N Masters Rd from west entrance of E.C. Mason Elementary School to South

Site Photographs

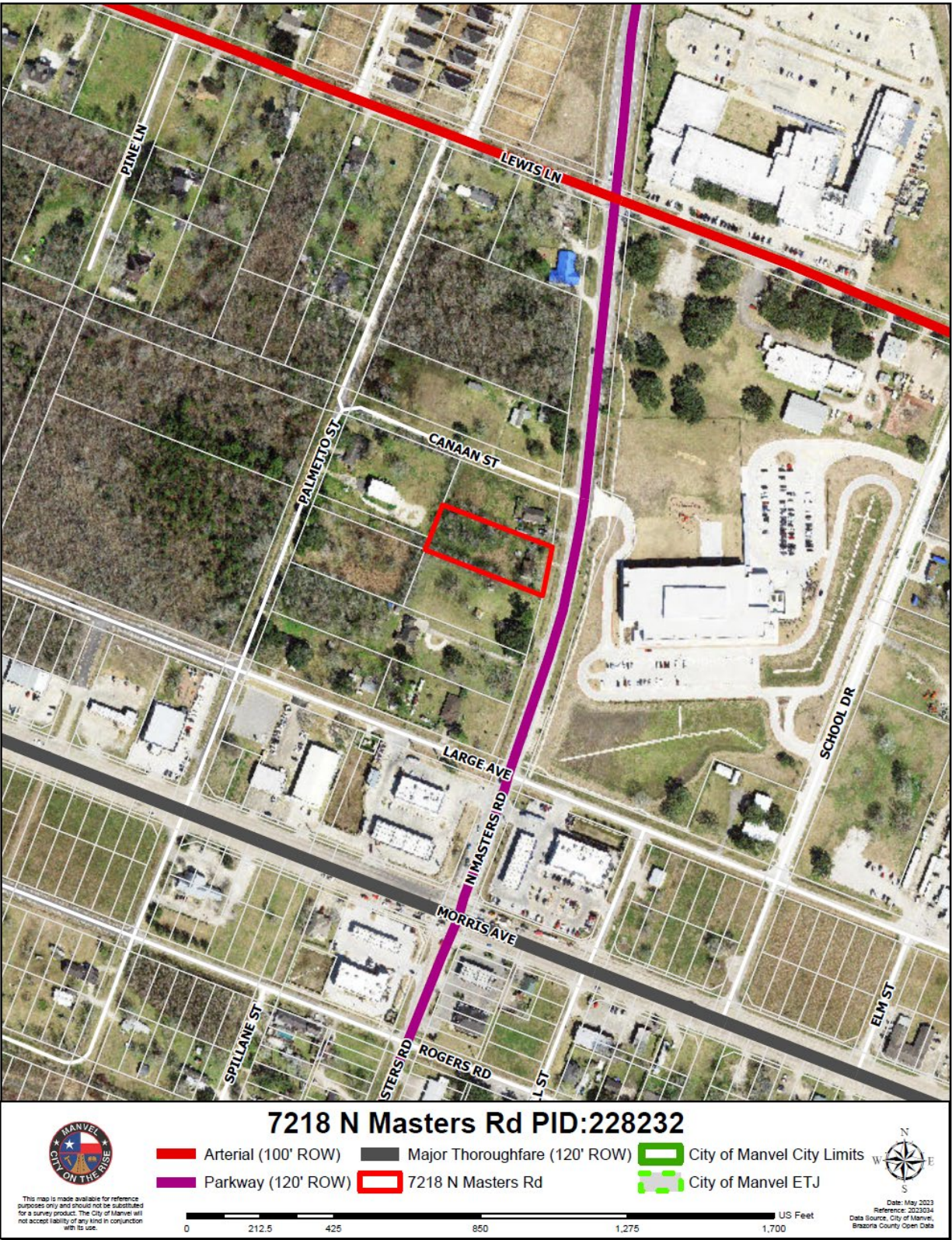


Adjoining property to the West of subject site (7202 Palmetto St)

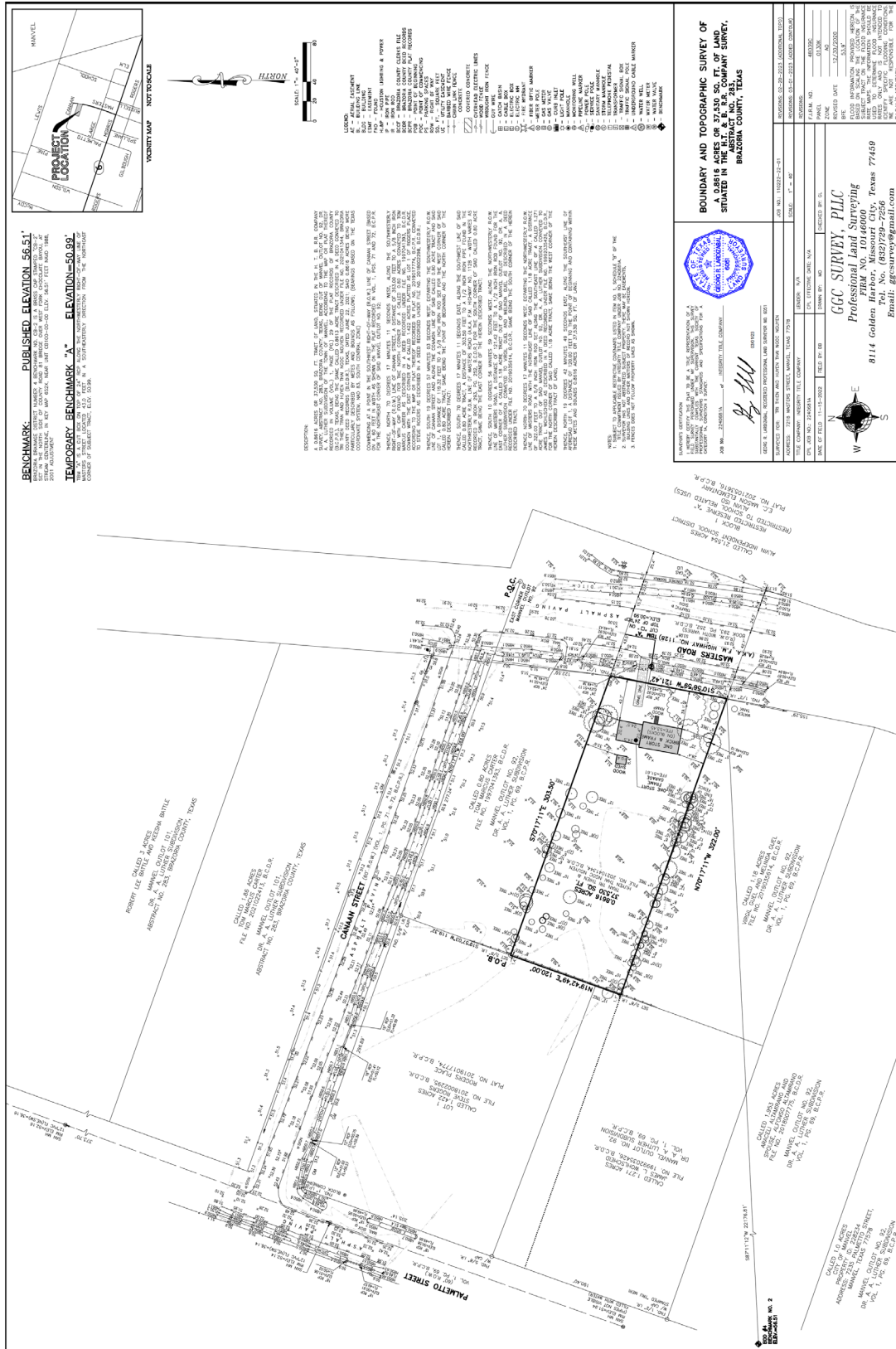


Adjoining property to the West of subject site (7227 Palmetto St)

Major Thoroughfare Plan Map



Property Survey



PROPOSED SITE PLAN

LEGEND:

- PROPOSED STREET TREES (2" MIN CALIPER (TYP))
- PROPOSED PARKING LOT TREES (2" MIN CALIPER (TYP))
- PROPOSED SHRUBS

PARKING LOT CALCULATION:

FLOOR AREA: 3,500 SF DENTAL OFFICE BLDG
PARKING REQUIRED: 4,000
TYPE OF CONSTRUCTION: 118
PARKING SPACES: 40
OCCUPANCY LOAD: 3500/100 = 35 OCCUPANTS

LANDSCAPE ANALYSIS:

REQUIRED NO. OF STREET TREES: 120/30 = 4 (LARGE TREE 2 CANOPY OK)
REQUIRED NO. OF PARKING LOT TREES: 40/10 = 4 (2 MATURES)
REQUIRED NO. OF SHRUBS: 4 x 10 = 40 YUCCA/PRITTE

NOTES:

1. 1/2" I.P. 155.29'

2. 1/2" I.P. 122.59'

3. 1/2" I.P. 121.42'

4. 1/2" I.P. 121.42'

5. 1/2" I.P. 121.42'

6. 1/2" I.P. 121.42'

7. 1/2" I.P. 121.42'

8. 1/2" I.P. 121.42'

9. 1/2" I.P. 121.42'

10. 1/2" I.P. 121.42'

11. 1/2" I.P. 121.42'

12. 1/2" I.P. 121.42'

13. 1/2" I.P. 121.42'

14. 1/2" I.P. 121.42'

15. 1/2" I.P. 121.42'

16. 1/2" I.P. 121.42'

17. 1/2" I.P. 121.42'

18. 1/2" I.P. 121.42'

19. 1/2" I.P. 121.42'

20. 1/2" I.P. 121.42'

21. 1/2" I.P. 121.42'

22. 1/2" I.P. 121.42'

23. 1/2" I.P. 121.42'

24. 1/2" I.P. 121.42'

25. 1/2" I.P. 121.42'

26. 1/2" I.P. 121.42'

27. 1/2" I.P. 121.42'

28. 1/2" I.P. 121.42'

29. 1/2" I.P. 121.42'

30. 1/2" I.P. 121.42'

31. 1/2" I.P. 121.42'

32. 1/2" I.P. 121.42'

33. 1/2" I.P. 121.42'

34. 1/2" I.P. 121.42'

35. 1/2" I.P. 121.42'

36. 1/2" I.P. 121.42'

37. 1/2" I.P. 121.42'

38. 1/2" I.P. 121.42'

39. 1/2" I.P. 121.42'

40. 1/2" I.P. 121.42'

41. 1/2" I.P. 121.42'

42. 1/2" I.P. 121.42'

43. 1/2" I.P. 121.42'

44. 1/2" I.P. 121.42'

45. 1/2" I.P. 121.42'

46. 1/2" I.P. 121.42'

47. 1/2" I.P. 121.42'

48. 1/2" I.P. 121.42'

49. 1/2" I.P. 121.42'

50. 1/2" I.P. 121.42'

51. 1/2" I.P. 121.42'

52. 1/2" I.P. 121.42'

53. 1/2" I.P. 121.42'

54. 1/2" I.P. 121.42'

55. 1/2" I.P. 121.42'

56. 1/2" I.P. 121.42'

57. 1/2" I.P. 121.42'

58. 1/2" I.P. 121.42'

59. 1/2" I.P. 121.42'

60. 1/2" I.P. 121.42'

61. 1/2" I.P. 121.42'

62. 1/2" I.P. 121.42'

63. 1/2" I.P. 121.42'

64. 1/2" I.P. 121.42'

65. 1/2" I.P. 121.42'

66. 1/2" I.P. 121.42'

67. 1/2" I.P. 121.42'

68. 1/2" I.P. 121.42'

69. 1/2" I.P. 121.42'

70. 1/2" I.P. 121.42'

71. 1/2" I.P. 121.42'

72. 1/2" I.P. 121.42'

73. 1/2" I.P. 121.42'

74. 1/2" I.P. 121.42'

75. 1/2" I.P. 121.42'

76. 1/2" I.P. 121.42'

77. 1/2" I.P. 121.42'

78. 1/2" I.P. 121.42'

79. 1/2" I.P. 121.42'

80. 1/2" I.P. 121.42'

81. 1/2" I.P. 121.42'

82. 1/2" I.P. 121.42'

83. 1/2" I.P. 121.42'

84. 1/2" I.P. 121.42'

85. 1/2" I.P. 121.42'

86. 1/2" I.P. 121.42'

87. 1/2" I.P. 121.42'

88. 1/2" I.P. 121.42'

89. 1/2" I.P. 121.42'

90. 1/2" I.P. 121.42'

91. 1/2" I.P. 121.42'

92. 1/2" I.P. 121.42'

93. 1/2" I.P. 121.42'

94. 1/2" I.P. 121.42'

95. 1/2" I.P. 121.42'

96. 1/2" I.P. 121.42'

97. 1/2" I.P. 121.42'

98. 1/2" I.P. 121.42'

99. 1/2" I.P. 121.42'

100. 1/2" I.P. 121.42'

101. 1/2" I.P. 121.42'

102. 1/2" I.P. 121.42'

103. 1/2" I.P. 121.42'

104. 1/2" I.P. 121.42'

105. 1/2" I.P. 121.42'

106. 1/2" I.P. 121.42'

107. 1/2" I.P. 121.42'

108. 1/2" I.P. 121.42'

109. 1/2" I.P. 121.42'

110. 1/2" I.P. 121.42'

111. 1/2" I.P. 121.42'

112. 1/2" I.P. 121.42'

113. 1/2" I.P. 121.42'

114. 1/2" I.P. 121.42'

115. 1/2" I.P. 121.42'

116. 1/2" I.P. 121.42'

117. 1/2" I.P. 121.42'

118. 1/2" I.P. 121.42'

119. 1/2" I.P. 121.42'

120. 1/2" I.P. 121.42'

121. 1/2" I.P. 121.42'

122. 1/2" I.P. 121.42'

123. 1/2" I.P. 121.42'

124. 1/2" I.P. 121.42'

125. 1/2" I.P. 121.42'

126. 1/2" I.P. 121.42'

127. 1/2" I.P. 121.42'

128. 1/2" I.P. 121.42'

129. 1/2" I.P. 121.42'

130. 1/2" I.P. 121.42'

131. 1/2" I.P. 121.42'

132. 1/2" I.P. 121.42'

133. 1/2" I.P. 121.42'

134. 1/2" I.P. 121.42'

135. 1/2" I.P. 121.42'

136. 1/2" I.P. 121.42'

137. 1/2" I.P. 121.42'

138. 1/2" I.P. 121.42'

139. 1/2" I.P. 121.42'

140. 1/2" I.P. 121.42'

141. 1/2" I.P. 121.42'

142. 1/2" I.P. 121.42'

143. 1/2" I.P. 121.42'

144. 1/2" I.P. 121.42'

145. 1/2" I.P. 121.42'

146. 1/2" I.P. 121.42'

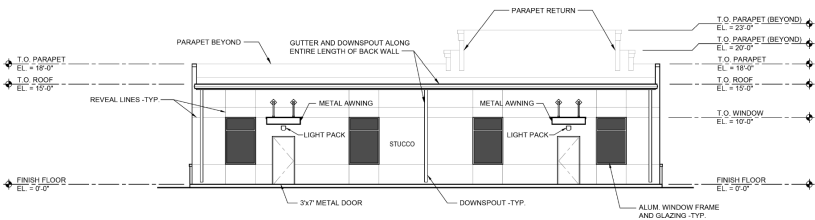
147. 1/2" I.P. 121.42'

148. 1/2" I.P. 121.42'

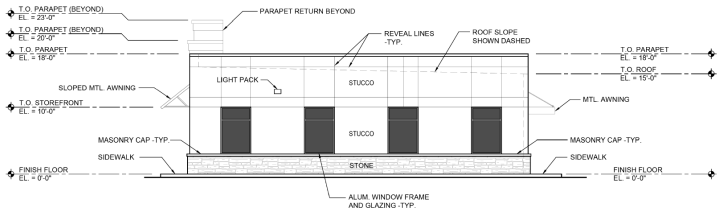
149. 1/2" I.P. 121.42'

150. 1/2" I.P. 121.42'

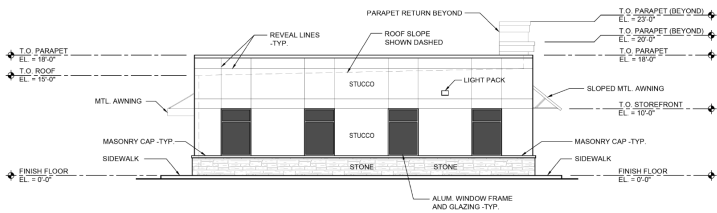
Proposed Building Elevation



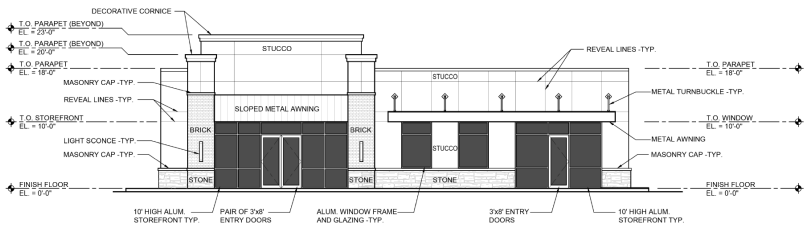
04 ELEVATION (BACK)
SCALE 1/8"=1'-0"



03 ELEVATION (RIGHT SIDE)
SCALE 1/8"=1'-0"



02 ELEVATION (LEFT SIDE)
SCALE 1/8"=1'-0"



01 ELEVATION (FRONT)
SCALE 1/8"=1'-0"

SD 35%	DATE
DD 65%	DATE
DD 75%	DATE
PERMIT	DATE
REVISION 1	DATE
REVISION 2	DATE
REVISION 3	DATE

SHELL BUILDING

7218 MASTERS ROAD
MARVEL, TX 77578

SCHEMATIC DESIGN
EXTERIOR ELEVATIONS
03/29/23

V3

Application



DEVELOPMENT SERVICES

20025 HIGHWAY 6
MANVEL, TX 77578
P: 281-489-0630
F: 281-489-0634

SPECIFIC USE PERMIT APPLICATION

PROJECT INFORMATION

Project Name: Tran Masters Project
Project Location/Address: 7218 Masters Rd, Manvel, TX 77578
Legal Description: MANVEL LOT OL 92A ACRES 0.86
Current Zoning: 3/21/16 CJC Proposed Land Use: Dental Office NAICS No.: 621210
Parcel/Tax ID# (s): 228232 Total Acreage: 0.86

APPLICANT INFORMATION

Applicant Name: Tri Thien Tran
Company Name: Tri Tran DMD P.C.
Address: 2731 Lake Villa Dr City: Missouri City State: TX Zip: 77459
Phone #: 714-609-7687 Email: tritran58810@gmail.com

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT, and I, the undersigned, am authorized to make this application on behalf of the owner(s). I understand that this application will expire one year from the date submitted.

 04/18/2023
Applicant Signature (REQUIRED) Date

PROPERTY OWNER INFORMATION

Owner(s) Name: Tri Thien Tran
Address: 2731 Lake Villa Dr City: Missouri City State: TX Zip: 77459
Phone #: 714-609-7687 Email: tritran58810@gmail.com

PROPERTY OWNER'S AUTHORIZATION (Required – If owner is also the applicant, must sign as both):

I am the owner of the property for which this application is being made. I authorize the above person (Applicant) to submit this application and to correspond with the City of Manvel regarding this application on my behalf.

 04/18/2023
Owner's Signature (REQUIRED) Date

Application



DEVELOPMENT SERVICES

20025 HIGHWAY 6
MANVEL, TX 77578
P: 281-489-0630
F: 281-489-0634

SUBMITTAL CHECKLIST

So that we may efficiently review your project in a timely manner, it is important that all required documents and fees listed on the "Submittal Checklist" below are submitted with your application. One or more of the required documents may be waived due to the nature of the development; however, it is incumbent upon the applicant to inquire about these exceptions for your project **before** submitting an application. Answers to specific use permit applications can be obtained by attending a pre-development meeting with our Development Review Committee (DRC) prior to submitting a formal application. Please call the phone number on the application to schedule an appointment. Submit application and accompanying documents to the Permits and Inspections at the address above Monday through Thursday between the hours of 7:30 a.m. and 5:30 p.m. and Friday between the hours of 7:30 a.m. and 11:30 a.m.

SPECIFIC USE PERMIT SUBMITTAL CHECKLIST ITEMS	REQUIRED (PLEASE CHECK)
Completed Specific Use Permit Application (with all signatures)	✓
Two (2) Copies of a Conceptual Plan (building, parking, landscaping, etc. locations)	✓
Two (2) Legal Descriptions of Property (metes & bounds description if not platted)	✓
Two (2) Copies of Recorded Plat (if platted)	
Two (2) Applicant Letters of Request	
Traffic Impact Analysis, (if applicable)	✓
Paid Application Fee	✓

APPLICANT CERTIFICATION

By signing below, I acknowledge that I have reviewed the Submittal Checklist and have included the required submittal items and reviewed them for completeness and accuracy. I also acknowledge that my application will be rejected if it is deemed incomplete.



Applicant Signature

04/18/2023

Date

Letter Of Authorization



DEVELOPMENT SERVICES

20025 HIGHWAY 6
MANVEL, TX 77578
P: 281-489-0630
F: 281-489-0634

LETTER OF AUTHORIZATION

Have property owner complete and sign, if applicant differs from property owner.

Tri Thien Tran

Owner Name

2731 Lake Villa Dr

Owner Address

Missouri City, TX 77459

Owner City, State Zip

04/18/2023

Date

Building and Inspections

20025 Highway 6

Manvel, TX 77578

Dear City of Manvel Permits and Inspections,

I, Tri Thien Tran, certify that I am the owner of the project property located at 7218 Masters Rd, Manvel, TX 77578 and that the forgoing statements and answers made and all data, information, and evidence herewith submitted are in all respects to the best of my knowledge and belief, true, and correct. I appoint Peter Truong and Hoat (Henry) Nguyen with the company GOLDLAND ENGINEERS LLC (if applicable) to act as my representative for this project. I agree to be responsible for payment of bills due to the City of Manvel related to this application. Furthermore, I understand that any material misrepresentation of this application, failure to comply with ordinances, and /or failure to remit payment for services can lead to delays in this project – up to and including rejecting the project and forfeiting any fees paid.

Please contact me directly at 714-609-7687 or tritran58810@gmail.com if you have any questions.

Sincerely,

Owner Name Tri Tran

Owner Signature 

Letter Of Request

Letter of Request to Build a Dental Clinic

Tri Thien Tran
Tri Tran D.M.D P.C
2731 Lake Villa Dr
Missouri City, TX 77459
Cell: 714-609-7687

04/19/2023

Development Services of City of Manvel
20025 Highway 6
Manvel, TX 77578
P: 281-489-0630
F: 281-489-0634

Dear City of Manvel,

My name is Tri Tran. I am a general dentist licensed in the state of Texas and it has come to the point of my career I would like to build a commercial building to open my dental clinic inside of it. I have purchased a piece of land located at 7218 N Masters Rd, Manvel, TX 77578 and have hired my architect team, led by Peter Truong and Hoat (Henry) Nguyen, to design and build my dental clinic.

The rough design of the building will be 3500 sqft with 12 parking lot and my dental clinic will be mainly about general dentistry which includes but not limited to restorations (crowns, bridges, fillings), extractions, and root canal therapies. I will not participate in general anesthesia or sedation of any type for the patients on the property

I hope my dental clinic will bring valuable healthcare service to the residents of City of Manvel that focuses on ease of access, comfort, and convenience. I sincerely ask for the help of City of Manvel to process my application of Special Use Permit so I can start the process of building my dental clinic.

If there is any questions, please feel free to contact me at 714-609-7687 and/or

tritrans58810@gmail.com

Sincerely,

A handwritten signature in black ink, appearing to be 'Tri Tran', with a stylized, flowing script.

Tri Tran D.M.D
Lic#: 36163

Public Hearing Notice

Public Hearing Notice to run on Sunday 05/28/2023

A PUBLIC HEARING WILL BE HELD AT MANVEL CITY HALL, 20031 HWY 6, MANVEL, TX, 77578 AT 6:00 P.M. ON MONDAY, JUNE 12, 2023, BEFORE THE MANVEL PLANNING, DEVELOPMENT, AND ZONING COMMISSION AND AT 6:00 P.M. ON TUESDAY, JUNE 20, 2023, BEFORE THE MANVEL CITY COUNCIL TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING CLASSIFICATION OF AN APPROXIMATE 0.8616 ACRE TRACT OF LAND LOCATED AT 7218 NORTH MASTERS ROAD, MANVEL, TEXAS (ACROSS THE STREET FROM E.C. MASON ELEMENTARY SCHOOL), FROM LIGHT COMMERCIAL DISTRICT (LC) TO LIGHT COMMERCIAL DISTRICT WITH SPECIFIC USE PERMIT (LC-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 621210 "OFFICES OF DENTISTS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF. /S/ TAMMY BELL, CITY SECRETARY.

ORDINANCE NO. 2023-O-19

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF 0.8616 ACRES LOCATED AT 7218 NORTH MASTERS ROAD, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT (LC) TO LIGHT COMMERCIAL DISTRICT WITH SPECIFIC USE PERMIT (LC-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE EXISTING USE OF PROPERTY FOR 621210 “OFFICES OF DENTISTS”; PROVIDING FOR THE AMENDMENT OF THE CITY’S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

* * * * *

WHEREAS, Mr. Tri Thien Tran, is the owner (the “Owner”) of a certain 0.8616-acre tract of land located at 7218 North Masters Road, Manvel, Texas, such tract situated in the H.T. & B.R.R. CO. Survey, Abstract No. 283, Brazoria County, Texas, a map and description of which is attached hereto as Exhibit “A”; and

WHEREAS, the 0.8616-acre tract is currently zoned Light Commercial (LC) District; and

WHEREAS, the owner, Tri Thien Tran, Tran Masters Project, has filed an application to change the zoning classification of the 0.8616-acre tract to Light Commercial District, with a Specific Use Permit (LC-SUP) allowing the existing use of the property for NAICS use 621210 “Offices of Dentists;” and

WHEREAS, the Planning, Development, and Zoning Commission and the City Council have conducted, in the time and manner required by law and the Zoning Ordinance of the City, a public hearing on such request; and

WHEREAS, the Planning, Development, and Zoning Commission has recommended in its report the approval of such request, and the City Council deems it appropriate to approve said amendment to the zoning and specific use permit; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The zoning classification of a certain 0.8616-acre tract of land located at 7218 North Masters Road, Manvel, Texas, such tract situated in the H.T. & B.R.R. CO. Survey, Abstract No. 283, Brazoria County, Texas, as more particularly described in Exhibit “A” attached hereto, shall be changed from Light Commercial District (LC) to Light Commercial District with Specific Use Permit (LC-SUP), for uses as permitted within such zone classification, subject to the regulations, regulations, and conditions hereinafter set forth:

1. Offices Of Dentists – (NAICS 621210)

Section 3. The request meets the criteria set forth in Section 77-50 of the City of Manvel Zoning Ordinance for a Specific Use Permit. The City of Manvel Zoning Ordinance is hereby further amended by granting a Specific Use Permit authorizing use of the Property for the additional NAICS use listed in Section 2, above.

Section 4. The City Council hereby finds it appropriate to impose the conditions to the granting of the Specific Use Permit as shown in Exhibit “B”, attached hereto and incorporated herein as if set out in full. Use and Development of the

Property shall comply with the conditions and with the site plan as shown in Exhibit “C”, attached hereto. The uses and site may not be changed or expanded except by amendment of this Specific Use Permit.

Section 5. The Specific Use Permit issued under this ordinance, or a specific use listed herein, shall expire one year after its date of issuance if construction or if the listed use authorized hereunder is not substantially under way or in use prior to the expiration of said one year period. If, prior to the expiration of such one-year period, the owner of the property to which the Specific Use Permit applies in writing, for an extension, the City Council may, after recommendation from the Planning, Development, and Zoning Commission, grant such extension for one additional year.

Section 6. The Zoning District Map of the City of Manvel shall be revised and amended to show the designation of said tract, as described and as provided in Section 2, above, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

Section 7. The City Council hereby finds and determines that said rezoning comports to the City’s Comprehensive Land Use Plan. This Ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City of Manvel, save and except the change in zoning classification of said tract(s) as described above.

Section 8. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as

a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Manvel, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 9. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 10. Revocation. This Specific Use Permit may be revoked or modified by the City Council, in whole or in part, after notice and hearing, for either of the following reasons:

- (1) The Specific Use Permit was obtained or extended by misrepresentation, fraud or deception: or
- (2) That one of more of the conditions imposed by the permit has not been met or has been violated.

PASSED AND APPROVED on first reading this _____ day of _____, 2023.

PASSED, APPROVED, AND ADOPTED on second and final reading this
_____ day of _____, 2023.

Dan Davis, Mayor

ATTEST:

Tammy Bell, City Secretary

APPROVED AS TO FORM:

Robert Gervais, City Attorney

Situated in the H.T. & B.R.R. CO. Survey, Abstract No. 283, Brazoria County, Texas.

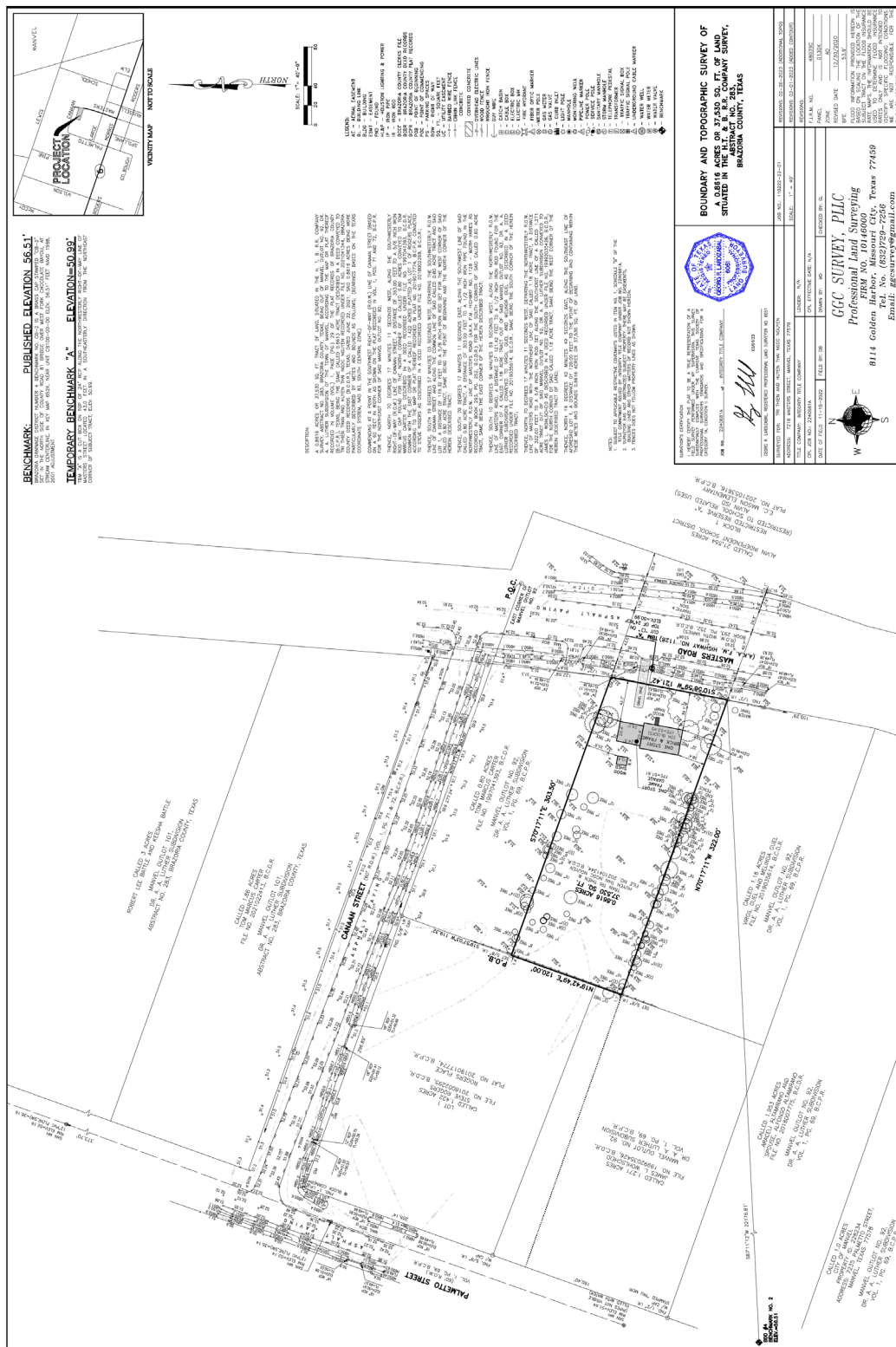


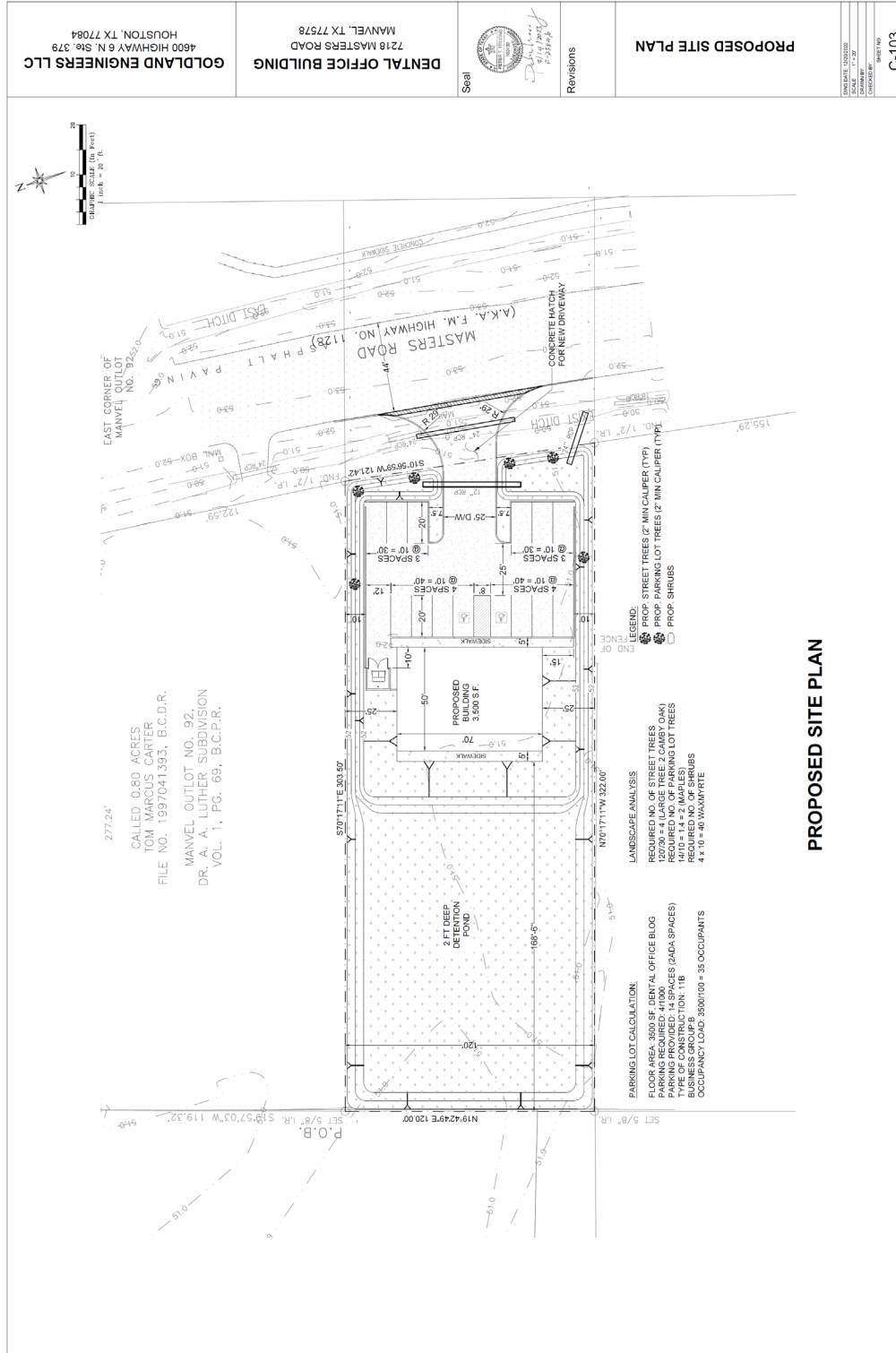
Exhibit B

CONDITIONS FOR 7218 N MASTERS ROAD (OFFICES OF DENTISTS)

1. A plat shall be prepared and approved in conformance with Chapter 62 – *Subdivisions*, prior to developing the subject site for the proposed dental office;
2. The proposed dental office on the subject site shall be in conformance with Section 77-31, *Light-commercial (LC) district* requirements;
3. A minimum six-foot-high wooden or masonry fence shall be constructed and retained in conformance with Section 77-43, *Fences* where the proposed dental office abuts a vacant land or residentially used/zoned property.
4. Outdoor lighting shall be shielded and shall conform with the Illuminating Engineering Society of North America ("IES") criteria for full cut-off fixtures, which is 100 percent of light output below 90 degrees, and 90 percent of light output below 80 degrees from a vertical line through the fixture;
5. Outdoor lighting shall be deflected, shaded, and focused away from abutting properties and shall not be a nuisance to abutting properties, and shall be designed so that any overspill of lighting onto abutting properties shall not exceed three-tenths foot-candles, measured vertically and horizontally;
6. Any changes to the presented concept site development plan needed to conform to adopted City of Manvel codes and ordinances shall be made as part of the construction plan and building permit review process.
7. Parking shall be provided at the rate of 1 space per 250 gross square feet.
8. The facility is only permitted to operate during the hours of 8:00 a.m. to 10:00 p.m. each day;
9. All waiting and/or lobby areas shall maintain an unobstructed view from the outside; and
10. All doors shall remain unlocked and accessible during normal business hours.

Exhibit C

7218 N MASTERS ROAD SITE PLAN



From: [Dan Johnson](#)
To: [Tammy Bell](#)
Cc: [Jessica Rodriguez](#); [Elaine Graham](#); [Robbie Hall](#)
Subject: 07/03 Consent Agenda - Skyway Towers
Date: Wednesday, June 28, 2023 4:14:18 PM
Attachments: [image001.png](#)

Tammy,

In order to begin the **two-year** maintenance period, a final inspection walk-through has been conducted for:

Skyway Towers

The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the Development Coordinator's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the Maintenance Period.

Please let me know if you need any further information.

~Dan

Daniel S. Johnson, P.E., CFM

Acting City Manager
20025 Highway 6
Manvel, Texas 77578
(832) 336-4049

www.cityofmanvel.com



#22-003140



WASTE CONNECTIONS INC.
Connect with the Future®

June 22, 2023
City of Manvel
Attn: City Manager
20025 Highway 6
Manvel, Texas 77578
www.cityofmanvel.com

RE: Annual Rate Adjustment

Dear City Manager

Waste Connections would like to sincerely thank you for the great opportunity we have had to serve the citizens and community of Manvel. We thoroughly enjoy and appreciate the relationship between Waste Connections and the City of Manvel.

Each year we evaluate the CPI-U, costs per our contract with the city. This year the CPI-U adjustment is 4%. I have enclosed further details of these adjustments with this letter.

We would like to adjust these rates on the July billing cycle.

Should you have any questions or concerns regarding this adjustment or anything else, please feel free to contact me at the office at 281-331-0810.

Best Regards,

Zachary Ryan
District Manager
Waste Connections of TX
Zachary.Ryan@wasteconnections.com



MANVEL PD&Z DATA SHEET

MEETING DATE: July 3, 2023

TOPIC: A request by Foxtail Sky, LLC to abandon a portion of 40' wide right-of-way identified in Volume 2, Page 81 in the Plat Records of Brazoria County, within the Emigration Land Company Subdivision of the H.T. & B. R.R. Co. Survey, Abstract 47.

BACKGROUND: This request pertains to a 40-foot-wide right-of-way (ROW) generally located south of Rodeo Palms residential development and north of Manvel Town center site. This aforementioned ROW has abutting properties that are proposed for residential development on both sides. The applicant is proposing a residential development called Foxtail Palms on the east side of the ROW. A preliminary plat for this proposed development has been approved. The ROW is included within the lot layout of Foxtail Palms; therefore, a final plat cannot be approved without this proposed ROW abandonment. The proposed development on the west side of the ROW is called Avelino and is in the design and platting phase.

Half of the ROW (20-foot-wide) is located within City of Manvel's Extraterritorial Jurisdiction (ETJ) and the other half is located within City of Manvel City Limits. Upon request from abutting property owners, the Commissioner's Court of Brazoria County abandoned western portion of the ROW located within City of Manvel's ETJ on April 25, 2023. The applicant is now requesting that the City of Manvel abandon the remaining portion of the said ROW, located within city limits. Please note that the ROW abandonment by the Commissioner's Court of Brazoria County is null and void if City of Manvel does not abandon the portion within city limits. The subject ROW is not a major thoroughfare and the proposed abandonment will not have any detrimental impact in the area. As part of the platting process, the applicant is dedicating an approximate 1.79 acres for Rodeo Palms Parkway ROW purposes. The total acreage of the proposed ROW abandonment is approximately 1.086 acres. As consideration for the area to be abandoned, the developer/property owner is dedicating and constructing the portion of Rodeo Palms Parkway in excess of the proportion attributed to their development.

A public hearing to receive input from the public was held at the Planning, Development, and Zoning Commission regular meeting on June 26, 2023. No public comment was made.

STAFF RECOMMENDATION: Staff recommends approval of this requested ROW abandonment with the approval of Ordinance No. 2023-O-23.

PD&Z RECOMMENDATION: The Planning, Development, and Zoning Commission recommends approval of this requested ROW abandonment with the approval of Ordinance No. 2023-O-23. The vote was six (6) "Yeas" to zero (0) "Nays" to recommend approval.

ATTACHMENTS: Ordinance No. 2023-O-23, ROW abandonment application packet, and Approved Preliminary Plat for Foxtail Palms.

FUNDING ISSUES

- ☒ Not applicable
☐ Not budgeted
☐ Full amount already budgeted
☐ Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER

Jose Abraham

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____



ORDINANCE NO. 2023-O-23

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, FINDING AND DETERMINING THAT PUBLIC CONVENIENCE AND NECESSITY NO LONGER REQUIRE THE CONTINUED EXISTENCE OF A PORTION OF A 40' WIDE UNIMPROVED RIGHT-OF-WAY BEING APPROXIMATELY 1.086 ACRES, GENERALLY LOCATED SOUTH OF RODEO PALMS RESIDENTIAL DEVELOPMENT AND NORTH OF MANVEL TOWN CENTER, SAID RIGHT-OF-WAY IDENTIFIED IN VOLUME 2, PAGE 81 IN THE PLAT RECORDS OF BRAZORIA COUNTY, WITHIN THE EMIGRATION LAND COMPANY SUBDIVISION OF THE H.T.&B.R.R. CO. SURVEY, ABSTRACT 47 OF THE BRAZORIA COUNTY PLAT RECORDS IN BRAZORIA COUNTY, TEXAS; ABANDONING, AND CLOSING SAID PUBLIC UNIMPROVED RIGHT-OF-WAY; AUTHORIZING THE MAYOR TO EXECUTE AND THE CITY SECRETARY TO ATTEST, RESPECTIVELY, QUITCLAIM DEEDS CONVEYING RESPECTIVE INTERESTS IN SAID ABANDONED RIGHT-OF-WAY TO THE ABUTTING PROPERTY OWNER(S) UPON REQUEST; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, Foxtail Sky, LLC., the property owner (Applicant), has petitioned the City of Manvel, Texas, to vacate and abandon a portion of a 40' unimproved right-of-way, being more particularly described by metes and bounds, and shown by map in "Exhibit A" attached hereto, and described as being approximately 1.086 acres, generally located south of Rodeo Palms residential development and north of Manvel Town Center, identified in volume 2, page 81 in the plat records of Brazoria County, within the emigration land company subdivision of the H.T.&B.R.R. Co. Survey, abstract 47 of the Brazoria County plat records in Brazoria County, Texas; and

WHEREAS, Applicant has submitted the necessary application and information and fees to the city to review the request for abandonment, said application attached hereto as Exhibit B; and

WHEREAS, the City Council has determined that such public right-of-way is no longer necessary for public convenience and necessity and should be vacated, abandoned, closed, and relocated; now, therefore;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, STATE OF TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council of the City of Manvel, Texas, hereby finds and determines that public convenience and necessity no longer require the continued existence of city right-of-way being approximately 1.086 acres, generally located south of Rodeo Palms residential development and north of Manvel Town Center, identified in Volume 2, Page 81 in the Plat Records of Brazoria County, within the Emigration Land Company subdivision of the H.T.&B.R.R. Co. Survey, abstract 47 of the Brazoria County plat records in Brazoria County, Texas; and being more particularly described by metes and bounds, and shown by map in Exhibit A, attached hereto and incorporated herein. The Applicant's application containing further details may be found on file in the Office of the City Secretary.

Section 3. The right-of-way is hereby vacated, abandoned, and closed, and any public right of way interest therein is released.

Section 4. This abandonment is subject to, and contingent upon, payment of all fees and consideration as may be designated by city council, as well as fulfillment of all other requirements of state law, city ordinances, and the City's abandonment policy.

Section 5. Upon satisfaction of the above, the Mayor and City Secretary are hereby authorized to execute and attest, respectively, a quitclaim deed, conveying the respective abandoned right of way interests to the abutting property owner(s), upon request.

Section 6. Repealer. All ordinances or parts of ordinances, or resolutions, official or unofficial policies, or practices inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. Severability. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any

reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Manvel, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED on first reading this _____ day of _____, 2023.

PASSED, APPROVED, AND ADOPTED on second and final reading this _____ day of _____, 2023.

Dan Davis, Mayor

ATTEST:

Tammy Bell, City Secretary

APPROVED AS TO FORM:

Robert Gervais, City Attorney

EXHIBIT A

metes and bounds and map of area of abandonment



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: July 3rd, 2023

TOPIC: Consideration and possible action to award bid items for the Gardens at Croix Park

BACKGROUND: Landscape Art's submission was the highest-ranking submission by the Croix Park selection committee with a total bid amount of \$409,274.88. At the request of Council, staff requested a phasing plan that would maximize efforts based on the disclosed project budget. The attachment Bid Presentation for The Gardens at Croix Park Phase 1 includes task that require little to no maintenance and do not require a weather window for installation. Landscape Art has also noted that the phasing will not result in any additional charges when proceeding to complete the remaining task of the initial submission.

STAFF RECOMMENDATION: Staff recommendation is to award bid phase 1

ATTACHMENTS: Bid Presentation for The Gardens at Croix Park Phase 1, Project Pricing Breakdown for The Gardens at Croix Park.

FUNDING ISSUES

☐ Not applicable
☐ Not budgeted
☒ Full amount already budgeted
☐ Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER
Adewale Taiwo – Capital Projects
Manager

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____

Description		Price		
General Conditions and Mobilization		9,147.00	100%	A
Bonds, Insurance, and Permits		7,975.00	100%	B
Site Prepration		23,071.85	69%	C
Hardscape		91,518.50	89%	D
Site Furnishings		20,786.32	100%	E
Signage		18,177.25	32%	F
Lawn Planting		4,334.64		
Entrance		7,618.80	92%	H
Hummingbird Beds		4,350.69		
Butterfly Garden		6,654.08	62%	J
Nook		37,453.26	80%	K
Bee Garden		7,690.05		
Woodland Retreat		6,697.96	30%	M
Sunflower Field		4,456.54		
Bird Bath		5,864.12		
Bird Pond		17,943.82		
Irrigation		120,919.00	50%	Q
90-Day Maintenance		14,616.00		
TOTAL		409,274.88		

1. Pricing



Bid Presentation for The Gardens at Croix Park

Prepared and presented on February 9, 2023

Prepared by Landscape Art, Inc.

2303 Dickinson Ave., League City, TX

281-309-0500

Description	Unit	Quantity	Unit Cost	Price
General Conditions and Mobilization	LS	1	9,147.00	9,147.00
Bonds, Insurance, and Permits	LS	1	7,975.00	7,975.00
Site Preparation				
SWPPP	LS	1	2,465.00	2,465.00
Tree Protection Fencing	LF	435	2.11	917.85
Landscape Removal	LS	1	5,480.00	5,480.00
Site Furnishing Removal	LS	1	7,024.00	7,024.00
New Planting Bed Excavation and Hauloff	LS	1	7,185.00	7,185.00
Hardscape (Full Site)				
Decomposed Granite Trail with 4" Aggregate Subbase	SF	4900	12.59	61,691.00
Metal Edging for Trail	LF	2368	7.90	18,707.20
Strip Sod for Hardscape Repair	LF	4535	2.17	9,840.95
Flagstone at Mower Crossings	SF	45	28.43	1,279.35
Site Furnishings				
6' Garden Benches, Thermally Modified Red Oak	EA	5	2,860.00	14,300.00
Table w/ 4 Seats Thermally Modified Red Oak	EA	1	5,945.00	5,945.00
Wildlife Brush Pile	EA	1	541.32	541.32
Signage				
10x8 Signage	EA	5	286.35	1,431.75
18x12 Signage	EA	10	708.75	7,087.50
Plant Name Markers	EA	100	38.97	3,897.00
Front Entrance Signage	EA	1	1,648.00	1,648.00
Road Signage	EA	1	4,113.00	4,113.00
Lawn Planting				
American Beautyberry	3 g	1	69.19	69.19
American Sycamore	30 g	1	440.10	440.10
Arrowwood Viburnum	3 g	1	73.78	73.78
Blackgum	15 g	1	278.26	278.26
Cherry-Laurel	15 g	1	259.65	259.65
Drummond's Red Maple	7 g	1	126.37	126.37
Eastern Redbud	15 g	1	247.24	247.24
Eastern Red Cedar	7 g	2	130.09	260.18
Glossy Abelia	7 g	1	126.37	126.37
Mexican Plum	15 g	1	259.65	259.65
Red Mulberry	3 g	1	74.15	74.15
Retama	15 g	1	296.86	296.86
River Birch	15 g	1	234.84	234.84
Sweetbay Magnolia	15 g	1	259.65	259.65
Shumard Oak	15 g	1	259.65	259.65

1. Pricing

Southern Wax Myrtle	7 g	1	126.37	126.37
Trumpet Creeper	1 g	1	28.11	28.11
Turk's Cap	3 g	2	59.26	118.52
Virginia Sweetspire	3 g	2	61.74	123.48
Water Oak	7 g	1	105.28	105.28
Yellow Bells	3 g	1	61.74	61.74
Plastic Tree Trunk Protectors	EA	30	16.84	505.20
Entrance				
Arbor	LS	1	5,912.00	5,912.00
Flagstone Walk	SF	45	24.70	1,111.50
Autumn Sage - Salvia greggii	1 g	4	26.25	105.00
Strawberry Bush	3 g	2	69.17	138.34
Viginia Creeper	1 g	4	26.25	105.00
Virginia Sweetspire	3 g	4	61.74	246.96
Hummingbird Beds				
Stone Planting Border (Mexican Pina)	LF	53	56.13	2,974.89
Cuphea	3 g	3	73.78	221.34
Flame Acanthus	3 g	1	60.50	60.50
Autumn Sage - Salvia greggii	1 g	4	26.25	105.00
Mealy Blue Sage	1 g	13	25.01	325.13
Standing Cypress	1 g	10	29.97	299.70
Cardinal Sage	1 g	7	27.49	192.43
Turk's Cap	3 g	1	59.26	59.26
Winecup	1 g	4	28.11	112.44
Butterfly Garden				
Butterfly Statue Allowance	LS	1	1,500.00	1,500.00
Statue Base and Installation	LS	1	2,608.00	2,608.00
Aquatic Milkweed	1 g	2	29.97	59.94
Black-Eyed Susan	1 g	6	26.25	157.50
Bouquet Dill	4 in	8	12.57	100.56
Dutchman's Pipevine	1 g	11	36.18	397.98
Florence Fennel	4 in	17	12.57	213.69
Frogfruit	1 g	10	26.25	262.50
Gregg's Mistflower	1 g	6	28.11	168.66
Gulf Muhly	3 g	3	54.30	162.90
Purple Coneflower	1 g	12	26.25	315.00
Purple Lovegrass	3 g	6	54.30	325.80
Swamp Milkweed	1 g	13	29.35	381.55
Nook				
Pergola	LS	1	16,031.35	16,031.35
Curved Seating Area	LS	1	13,983.00	13,983.00
Stone Planting Border (Mexican Pina)	LF	103	56.13	5,781.39
Carolina Jessamine	3 g	2	58.02	116.04
Crossvine	3 g	2	60.50	121.00
Dwarf Barbados Cherry	3 g	2	74.15	148.30
Fall Aster	1 g	6	28.11	168.66
Indian Blanket	1 g	12	27.49	329.88
Glossy Abelia	7 g	1	126.37	126.37
Lanceleaf Coreopsis	1 g	9	27.93	251.37

1. Pricing

Puple Lovegrass	3 g	2	54.30	108.60
Verbena	1 g	10	28.73	287.30
Bee Garden				
Bee Hotel	EA	2	387.00	774.00
Stone Planting Border (Mexican Pina)	LF	70	56.13	3,929.10
Butterfly Gaura	1 g	3	28.11	84.33
Gayfeather	1 g	7	27.49	192.43
Lanceleaf Coreopsis	1 g	15	27.93	418.95
Lemon Beebalm	1 g	17	29.97	509.49
Little Bluestem	1 g	42	26.87	1,128.54
Mexican Hat	1 g	3	27.49	82.47
Peter's Purple Monarda	1 g	7	29.66	207.62
Spiderwort	1 g	12	30.26	363.12
Woodland Retreat				
Flagstone	SF	25	22.17	554.25
Stone Bench	LS	1	1,440.00	1,440.00
Bird Drip Water Feature	LS	1	1,864.00	1,864.00
Sweetbay Magnolia	15 g	1	259.65	259.65
American Beautyberry	3 g	2	69.19	138.38
Arrowwood Viburnum	3 g	1	73.78	73.78
Coralberry	1 g	7	28.73	201.11
Dwarf Barbados Cherry	1 g	3	53.54	160.62
Gulf Coast Penstemon	1 g	8	28.11	224.88
Parsley Hawthorn	10 g	1	170.37	170.37
Pigeonberry	1 g	7	28.11	196.77
Southern Wax Myrtle	7 g	1	126.37	126.37
Strawberry Bush	3 g	3	69.19	207.57
Cardinal Sage	1 g	11	27.49	302.39
Turk's Cap	3 g	10	59.26	592.60
Virginia Sweetspire	3 g	3	61.74	185.22
Sunflower Field				
Annual Sunflower	Seed	1	155.00	155.00
Little Bluestem	3 g	58	55.54	3,221.32
Maximilian Sunflower	1 g	4	30.59	122.36
Puple Lovegrass	3 g	6	54.30	325.80
Swamp Sunflower	1 g	22	28.73	632.06
Bird Bath				
Bird Bath	LS	1	5,205.00	5,205.00
American Beautyberry	3 g	1	69.19	69.19
Button Bush	7 g	1	142.50	142.50
Coralberry	1 g	3	28.73	86.19
Dwarf Palmetto	3 g	1	81.59	81.59
Gregg's Salvia	1 g	3	26.25	78.75
Turk's Cap	3 g	2	59.26	118.52
White Water Lily	1 g	2	41.19	82.38
Bird Pond				
Bird Pond	LS	1	16,858.00	16,858.00
American Beautyberry	3 g	1	59.19	59.19

1. Pricing

Coralberry	1 g	2	28.73	57.46
Deciduous Holly	7 g	1	130.10	130.10
Fall Obedient Plant	1 g	3	28.11	84.33
Flame Acanthus	3 g	1	60.50	60.50
Louisiana Iris	1 g	4	31.82	127.28
Pickerel Plant	1 g	1	26.25	26.25
Rusty Blackhaw Viburnum	3 g	1	81.59	81.59
Spiderlily	1 g	2	28.11	56.22
Spring Obedient Palnt	1 g	3	28.11	84.33
Swamp Sunflower	1 g	2	28.73	57.46
Cardinal Sage	1 g	8	27.49	219.92
White Water Lily	1 g	1	41.19	41.19
Irrigation	LS	1	120,919.00	120,919.00
90 Day Maintenance	Month	3	4,872.00	14,616.00
Grand Total				409,274.88

Alternates	Unit	Quantity	Unit Cost	Price
6' Garden Benches, Textured Wood Grain Recycled Plastic	EA	5	2,284.00	11,420.00
Table w/ 4 Seats, Textured Wood Grain Recycled Plastic	EA	1	4,730.00	4,730.00
Decomposed Granite Path without 4" Aggregate Base	SF	4900	7.47	36,603.00
Benderboard Edging	LF	2368	5.48	12,976.64

Notes:

We have assumed that this is a non-taxable job and a tax exemption certificate will be provided.

We appreciate this opportunity and look forward to working with you on this project.



Bid Presentation for The Gardens at Croix Park Phase 1

Prepared and presented on June, 29 2023

Prepared by Landscape Art, Inc.
2303 Dickinson Ave., League City, TX
281-309-0500

Description	Unit	Quantity	Unit Cost	Price
General Conditions and Mobilization	LS	1	9,147.00	9,147.00
Bonds, Insurance, and Permits	LS	1	7,975.00	7,975.00
Site Preparation				
SWPPP	LS	1	2,465.00	2,465.00
Tree Protection Fencing	LF	435	2.11	917.85
Landscape Removal	LS	1	5,480.00	5,480.00
Site Furnishing Removal	LS	1	7,024.00	7,024.00
Hardscape (Full Site)				
Decomposed Granite Trail with 4" Aggregate Subbase	SF	4900	12.59	61,691.00
Metal Edging for Trail	LF	2368	7.90	18,707.20
Flagstone at Mower Crossings	SF	45	28.43	1,279.35
Site Furnishings				
6' Garden Benches, Thermally Modified Red Oak	EA	5	2,860.00	14,300.00
Table w/ 4 Seats Thermally Modified Red Oak	EA	1	5,945.00	5,945.00
Wildlife Brush Pile	EA	1	541.32	541.32
Signage				
Front Entrance Signage	EA	1	1,648.00	1,648.00
Road Signage	EA	1	4,113.00	4,113.00
Entrance				
Arbor	LS	1	5,912.00	5,912.00
Flagstone Walk	SF	45	24.70	1,111.50
Butterfly Garden				
Butterfly Statue Allowance	LS	1	1,500.00	1,500.00
Statue Base and Installation	LS	1	2,608.00	2,608.00
Nook				
Pergola	LS	1	16,031.35	16,031.35
Curved Seating Area	LS	1	13,983.00	13,983.00
Woodland Retreat				
Flagstone	SF	25	22.17	554.25
Stone Bench	LS	1	1,440.00	1,440.00
Irrigation (Sleeving, Power Drop, and 50% Irrigation)	LS	1	64,274.00	64,274.00
Grand Total				248,647.82

Notes:

We have assumed that this is a non-taxable job and a tax exemption certificate will be provided.

We appreciate this opportunity and look forward to working with you on this project.

Resolution No. 2023-R-15

**A RESOLUTION OF THE CITY OF MANVEL, TEXAS CREATING THE
DEVELOPMENT ADVISORY TASK FORCE.**

* * * * *

WHEREAS, the City Council desires to create a Development Advisory Task Force as an ad hoc entity to act in an advisory capacity to the Manvel City Council, City Manager, and relevant departments and entities of the City of Manvel in matters affecting development opportunities within the City of Manvel;

WHEREAS, it is the intent that this Development Advisory Task Force be considered as a citizen commission, for the purposes of section 4.02 of The City Charter; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. Findings. The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct and are adopted as part of this Resolution for all purposes.

Section 2. Creation. The City Council of the City of Manvel hereby creates the “Development Advisory Task Force” as an ad hoc entity to act in an advisory capacity to the Manvel City Council, City Manager, and relevant departments and entities of the City of Manvel in matters affecting development opportunities within the City of Manvel. The Task Force shall continue until as may be disbanded by the City Council, or by inactivity, as the case may be.

Section 3. Purpose. The Task Force shall be charged with:

- Provide ideas for City Council to consider for changes to ordinances, policies, design criteria, and fees pertaining to development opportunities within the City;
- When asked by City Council, make recommendations to the City Council and the City Manager on proposed ordinances or changes to ordinances, policies, design criteria, and fees affecting development opportunities within the City of Manvel;
- Review the progress of current development projects occurring in the City of Manvel and solicit feedback from those developing in the City of Manvel on the current processes, procedures, and standards; and
- Perform any other duties or task as may be assigned by the Manvel City Council.

Section 4. Members. The City Council creates the membership of the Task Force as a five (5) member entity with two (2) alternates. The Council shall make the appointments by majority vote and in making the appointments shall decide which members shall be alternates. During a meeting where an alternate is needed, the Chairman shall select which alternate(s) may sit with the Task Force and fully participate. It is recommended that the Chairman rotate the

alternates if possible. Appointments to fill vacancies shall be made by the Manvel City Council and in every case shall be for the unexpired term only of the member whose position has been vacated.

Section 5. Chairman. The Task Force shall elect a chair and vice chair at its first meeting. The chair may select an alternate or alternates if not all members are in attendance.

Section 6. Terms of Office. The City Council hereby declares that the Task Force members will serve for two-year terms ending after the expiration of two years from date of appointment. Task Force members serve at the pleasure of the city council and may be removed at any time for any reason.

Section 7. Meetings. The Task Force shall attempt to meet at least three times a year, or as many more times deemed appropriate by the Task Force.

Section 8. Quorum. A quorum shall be three (3) members. The use of alternates to obtain full voting Task Force is recommended. An affirmative vote of three (3) members shall be required to pass a motion.

Section 9. Open meetings. It is hereby found, determined and declared that this Task Force is purely ad hoc and has been delegated no governmental function. Therefore, meetings need not be posted in accordance with the Texas Open Meetings Act. Meetings do not need to be held at City Hall. Any recommendation to the City Council shall be in writing and signed by the Chairman.

PASSED AND ADOPTED this _____ day of _____, 2023.

CITY OF MANVEL, TEXAS

Dan Davis, Mayor

ATTEST:

Tammy Bell, City Secretary

Resolution No. 2023-R-16

**A RESOLUTION OF THE CITY OF MANVEL, TEXAS CREATING THE
BUSINESS ADVISORY TASK FORCE.**

* * * * *

WHEREAS, the City Council desires to create a Business Advisory Task Force as an ad hoc entity to act in an advisory capacity to the Manvel City Council, City Manager, and relevant departments and entities of the City of Manvel in matters affecting licensed business establishments within the City of Manvel;

WHEREAS, it is the intent that this Business Advisory Task Force be considered as a citizen commission, for the purposes of section 4.02 of The City Charter; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. Findings. The facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct and are adopted as part of this Resolution for all purposes.

Section 2. Creation. The City Council of the City of Manvel hereby creates the “Business Advisory Task Force” as an ad hoc entity to act in an advisory capacity to the Manvel City Council, City Manager, and relevant departments and entities of the City of Manvel in matters affecting licensed business establishments within the City of Manvel. The Task Force shall continue until as may be disbanded by the City Council, or by inactivity, as the case may be.

Section 3. Purpose. The committee shall be charged with:

- Provide ideas for City Council to consider for changes to ordinances, policies, design criteria, and fees pertaining to business establishments within the City;
- With proper authorization from City Council, provide support in seeking grants and sponsorship opportunities for business establishments;
- When asked by City Council, make recommendations to the City Council and the City Manager on proposed ordinances or changes to ordinances, policies, design criteria, and fees affecting current or proposed business establishments within the City of Manvel;
- Review the scores of food establishments based on health inspections and reports; and
- Perform any other duties or task as may be assigned by the Manvel City Council or by the Planning Commission (PD&Z).

Section 4. Members. The City Council creates the membership of the Task Force as a five (5) member entity, with two (2) alternates. The Task Force shall be composed of:

(a) at least one person who is an owner or manager of any business principally based in the City of Manvel;

(b) two (2) people who are self-employed and are residents of the City of Manvel; and

(c) two (2) people with experience managing or operating a small business, as defined by the United States Small Business Administration (SBA).

The Council shall make the appointments by a majority vote and in making the appointments shall decide which members shall be alternates. During a meeting where an alternate is needed, the Chairman shall select which alternate(s) may sit with the Task Force and fully participate. It is recommended that the Chairman rotate the alternates if possible. Appointments to fill vacancies shall be made by the Manvel City Council and in every case shall be for the unexpired term only of the member whose position has been vacated.

Section 5. Chairman. The Task Force shall elect a chair and vice chair at its first meeting. The chair may select an alternate or alternates if not all members are in attendance.

Section 6. Terms of Office. The City Council hereby declares that the Task Force members will serve for two-year terms ending after the expiration of two years from date of appointment. Task Force members serve at the pleasure of the city council and may be removed at any time for any reason.

Section 7. Meetings. The Task Force shall attempt to meet at least three times a year, or as many more times deemed appropriate by the Task Force.

Section 8. Quorum. A quorum shall be three (3) members. The use of alternates to obtain full voting Task Force is recommended. An affirmative vote of three (3) members shall be required to pass a motion.

Section 9. Open meetings. It is hereby found, determined and declared that this Task Force is purely ad hoc and has been delegated no governmental function. Therefore, meetings need not be posted in accordance with the Texas Open Meetings Act. Meetings do not need to be held at City Hall. Any recommendation to the City Council shall be in writing and signed by the Chairman.

PASSED AND ADOPTED this _____ day of _____, 2023.

CITY OF MANVEL, TEXAS

Dan Davis, Mayor

ATTEST:

Tammy Bell, City Secretary

Resolution No. 2023-R-17

**A RESOLUTION OF THE CITY OF MANVEL, TEXAS REVISING THE
CAPITAL IMPROVEMENT ADVISORY COMMITTEE.**

* * * * *

WHEREAS, Chapter 395 of the Texas Local Government Code requires the creation of a capital improvement advisory committee (CIAC) to perform various duties in conjunction with the adoption and revision of the city's land use assumptions, capital improvement plan and related impact fees; and

WHEREAS, Chapter 395 allows the city's planning commission (PD&Z) to serve as the CIAC; and

WHEREAS, beginning on December 8, 2003, and again in 2013, the City Council appointed the PD&Z to serve as the CIAC; and

WHEREAS, the City Council desires to officially revise the creation of the CIAC to provide for the option of a separately appointed committee to perform these functions, as permitted by state law; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. Findings. The facts and recitations contained in the preamble of this Ordinance are hereby found and declared to be true and correct and are adopted as part of this Ordinance for all purposes.

Section 2. Creation. The City Council of the City of Manvel hereby acknowledges the prior creation of the capital improvement advisory committee (CIAC) to perform various duties in conjunction with the City of Manvel's land use assumptions, capital improvement plan and related impact fees.

Section 3. Members. The City Council provides the following two options for the future membership of the CIAC:

- (a) Planning Commission (PD&Z). For so long as the City of Manvel has a planning and zoning commission (PD&Z), this commission may act as the advisory committee. In this instance the commission must include at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the planning and zoning commission, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee. If the impact fee is to be applied in the extraterritorial jurisdiction of the City of Manvel, the membership must include a representative from that area; or

(b) **Separate 5-Member Committee.** As an alternative to the PD&Z, a separate 5-Member Committee may be appointed to perform these duties, as provided by Chapter 395 of the Texas Local Government Code. In this instance, the advisory committee shall be composed of not less than five members. The members shall be appointed by a majority vote of the City Council of the City of Manvel. Not less than 40 percent of the membership of the advisory committee must be representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity.

Section 4. Chairman. The committee shall elect a chair and vice chair at its first meeting.

Section 5. Terms of Office. The City Council hereby declares that the committee members will serve for two-year terms ending after the expiration of two years from date of appointment. Committee members serve at the pleasure of the city council and may be removed at any time for any reason.

Section 6. Scope of duties. The advisory committee serves in an advisory capacity and is established to:

- (1) advise and assist the city in adopting land use assumptions;
- (2) review the capital improvements plan and file written comments;
- (3) monitor and evaluate implementation of the capital improvements plan;
- (4) file semiannual reports with respect to the progress of the capital improvements plan and report to the political subdivision any perceived inequities in implementing the plan or imposing the impact fee; and
- (5) advise the political subdivision of the need to update or revise the land use assumptions, capital improvements plan, and impact fee.
- (6) The advisory committee shall file its written comments on proposed impact fees before the fifth business day before the date of the public hearing on the imposition of the fees.

The city shall make available to the advisory committee any professional reports with respect to developing and implementing the capital improvements plan.

Section 7. Bylaws. The City Council of the City of Manvel shall adopt procedural rules for the advisory committee to follow in carrying out its duties.

Section 8. State law. If Chapter 395 of the Texas Local Government Code, or other state law changes that affects the creation, duties, membership qualification or other matter affecting the CIAC, the state law shall control.

Section 9. Meetings. The committee shall attempt to meet monthly, at City Hall, at a date and time selected by the committee. Although advisory in nature, the City Council hereby requires the CIAC to follow, and be subject to, the Texas Open Meetings Act.

PASSED AND ADOPTED this _____ day of _____, 2023.

CITY OF MANVEL, TEXAS

Dan Davis, Mayor

ATTEST:

Tammy Bell, City Secretary

RESOLUTION NO. 2023-R-18

**A RESOLUTION DESIGNATING A REPRESENTATIVE AND AN
ALTERNATE TO THE HOUSTON-GALVESTON AREA COUNCIL 2023
GENERAL ASSEMBLY.**

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

That **Mayor Dan Davis** be, and is hereby designated as it's Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2023.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is Mayor Pro-Tem **Jerome Hudson**.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named representative and alternate.

PASSED, APPROVED, AND RESOLVED this ____ day of _____ 2023.

Dan Davis
Mayor

ATTEST:

Tammy Bell, City Secretary

City of Manvel, TX

Bid NO. 2023-03-002

Debris Management & Removal Services

Wednesday, June 7, 2023 @ 2:00 PM



Ashley Ramsay-Naile,
President

Disaster Administration Office

5629 Commerce Blvd. E

Mobile, AL 36619

800-992-6207 Phone

251-459-7433 Fax

jramsay@crowdergulf.com

www.crowdergulf.com

Texas Office

11190 Circle Drive, Suite 109 A

Austin, TX 78736

Please direct all inquiries to the Disaster Administration Office located in Mobile, AL

REQUEST FOR PROPOSALS

Cut along the outer border and affix this label to your sealed bid envelope to identify it as a "Sealed Proposal". Be sure to include the name of the company submitting the Proposal.

SEALED BID/PROPOSAL • DO NOT OPEN **DEBRIS MANAGEMENT & REMOVAL SERVICES**

BID/PROPOSAL NO. 2023-03-002

DUE DATE AND TIME: June 7, 2023 @ 2:00 PM

For information Contact:

City Manager

281-489-0630 info@cityofmanvel.com

Company Name: [CrowderGulf, LLC.](#)

Contact Name: [Ashley Ramsay-Naile](#)

Phone Number: [800-992-6207](#)

Proposals must be addressed to:

City of Manvel

Attn: City Manager

20031 Hwy 6

Manvel, TX 77578



Table of Contents

A - CrowderGulf Summary	
▪ CrowderGulf At-A-Glance	1
▪ Over Fifty Years of Debris Management Experience	1
▪ Organizational Chart	2
B - Proposal – Debris Management and Response	
▪ Services Available to the City	3
▪ Scenarios	3
▪ Debris Operations Plan	9
❖ <u>Critical Support Functions</u>	
➤ Mobilization	11
➤ Debris Emergency Response	13
➤ Debris Recovery Operations	14
➤ Documentation and Reimbursement	22
❖ <u>Essential Support Functions</u>	
➤ Readiness Planning and Training	24
➤ Subcontracting	24
➤ Quality Control	32
➤ Health and Safety	33
➤ Environmental Sensitivity	35
➤ Public Relations	36
➤ Mobilizing Large Workforces	38
C - Corporate Experience and Capacity	40
D - Qualifications	
▪ Contract Management Team	42
▪ Personnel Certifications & Training	48
E - References	
F – Pricing	
G – Conflict of Interest	
H – Certification	
▪ <i>Certification Acknowledgement</i>	
▪ <i>Contractors Capacity to Perform</i>	
▪ <i>Resumes</i>	
▪ <i>Equipment List</i>	
▪ <i>Bank & Bonding References, Insurance Certification</i>	
▪ <i>EEO, E-Verify and Form 1295</i>	
▪ <i>License/Certifications</i>	



TAB A – Management Summary



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services



Tab A - Management Summary

CrowderGulf At-A-Glance

- **Full time (365 days/yr.) Debris Management Company with over 50 years of successful experience** in debris management, removal and disposal services.
- In just the last seven years, CrowderGulf has successfully removed over **62,000,000 cubic yards** of debris, thus becoming one of the most experienced companies in the industry.
- **Bases of Operation:**
 - Primary **Mobile, Alabama**
 - Satellite Offices **Austin and Denton, Texas, D'Iberville, Mississippi, New Orleans, Louisiana**
Hilton Head Island and Laurens, South Carolina, Palm Harbor, Deerfield Beach and Winter Garden, Florida, Richmond, Virginia
- **Never failed to complete** all contract obligations and never defaulted on a contract.
- **Committed to the same** Project Management Team remaining with the project from start to finish.
- Large cadre of management personnel with extensive disaster debris training and experience.
- **Completed simultaneous** debris projects after all major hurricanes **since 1969**.
- Over **500** disaster recovery projects successfully completed.
- Successfully removed, reduced and disposed of over **400 million cubic yards of debris**.
- Industry leader in **waterway debris removal**, including work from New Jersey to Texas.
- Fully committed to using local citizens and qualified local subcontractors to the maximum extent, including Minority Business Enterprise (MBE) owners.
- **No lawsuits, liens or judgments by clients ever** filed or pending and no bankruptcy proceedings filed or pending.
- **No lawsuits, liens or judgments by CrowderGulf to clients ever** filed.
- Over 350 pieces of company-owned/leased equipment available for rapid response.
- Experienced in providing FEMA compliant documentation to every client. We provide unlimited support and accurate documentation to help ensure that no clients are denied reimbursement.
- Well-developed and proven Debris Management and Operations Plan that is reviewed and revised after every event.
- Quality Control always maintained to reinforce the "Clean as You Go" policy for debris removal.
- Technical advice and training available to all clients throughout the contract term, at no cost to client.
- Significant financial strength:

AGGREGATE BONDING CAPACITY	\$1,000,000,000
SINGLE BONDING CAPACITY	\$ 250,000,000
OTHER AVAILABLE FUNDING	\$ 150,000,000

Over Fifty Years of Debris Management Experience

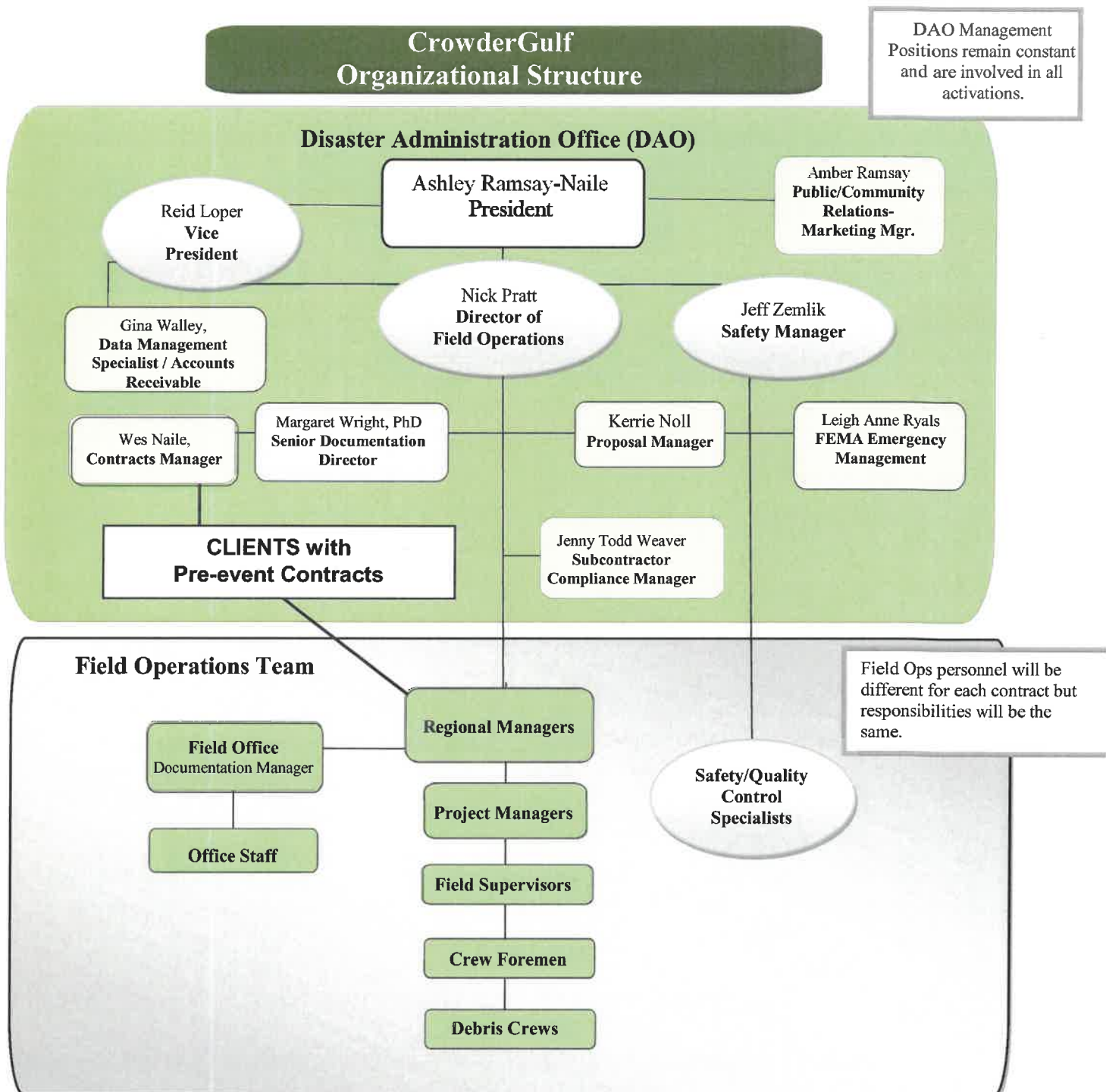
CrowderGulf is a national full-service debris management firm, with over **fifty years** of experience throughout the United States, helping communities, like the City of Manvel, TX, recover from disasters as rapidly and efficiently as possible.

CrowderGulf has encountered and successfully handled everything within the City's Scope of Work identified in this RFP. Our contract activations have involved disaster debris work in all eligible areas identified in FEMA's Public Assistance Program, Category A. We are committed to completing every project in a minimum amount of time and in a safe, orderly, and practical manner.

CrowderGulf will meet all program standards as provided for in the City of Manvel's Debris Management Plan.

Organizational Chart

The Organizational Chart presented below depicts the structure and chain of command of the Company. CrowderGulf uses an organizational hierarchy based on the nationally recognized Incident Command System (ICS). The ICS employs a cascade of organizational components in groups of five or less to assure good quality control in high stress operations. This arrangement limits the respective spans of control to tolerable levels. CrowderGulf's use of the ICS-based hierarchy of responsibilities exploits the strength and flexibility of its management/supervisory structure.





TAB B – Proposal



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services

Tab B – Proposal

CrowderGulf Services Available to the City

CrowderGulf has a plan tailored to meet the needs and specific requirements of the City. The services provided will consist of furnishing all labor, materials, and equipment to complete and deliver full Emergency Response and Recovery Services. CrowderGulf is able to offer the City the widest possible spectrum of debris management and disaster recovery services which are itemized below:

Pre-Planning & Training	Damage Assessment via Helicopter	Emergency Road Clearance PUSH
TOW & ROE Debris Removal	Development & Operation of Temporary Debris Staging and Reduction (TDSRS)	Final Debris Disposal
Stump Removal	Tree Trimming & Removal (Leaners and Hangers)	Demolition
Derelict Vehicle Removal	Removal & Disposal of White Goods	E-Waste Removal & Disposal
Waterway Debris Removal & Shoreline Restoration	Technical Disaster Recovery Assistance	Household Hazardous Waste
Temporary Ice, Water, Etc.	Historic Property Preservation	Dredging
Dredging	Land Clearing & Site Preparation	Portable Housing
Drone Capabilities		

Scenarios

The City has requested information regarding CrowderGulf's ability to respond and mobilize resource as it relates to the given scopes of work. The following scenarios and response plans are provided as examples of CrowderGulf's ability to respond to any disaster with the appropriate commitment of human and physical resources.

CrowderGulf's **Debris Operations Plan**, found in this TAB, further outlines specific details of field operations for both response and recovery. Additionally, for all activations, **CrowderGulf is committed to meeting all program standards as provided for in the City of Manvel's Debris Management Plan.**

SCENARIO 1. SPOT JOBS – LOCALIZED

Response

For this type of event, CrowderGulf will use its local resources to meet the City of Manvel's project needs. Regardless of the scope of work we will provide experienced managers with the proper equipment and necessary resources needed by the City. If required, we will have resources and manpower capable of clearing critical routes and removing hazardous leaners and hangers within 12 hours of a Notice to Proceed (NTP). An experienced Project Manager will arrive on-scene within 8 hours of notification of need and begin a damage assessment as directed by the City. Damage assessment will include documentation in the form of photographs, video and project sectoring / mapping. Based on the damage assessment, the Project Manager, in consultation with the City's Debris Manager, will prepare a response plan delineating specific equipment and personnel needs to accomplish the City's objectives. Depending on the scope of work in this scenario, the response plan will be complete and ready for City approval within 12-24 hours. Based on preliminary discussions with the City and the City's approval of the response plan CrowderGulf's Project Manager, will mobilize crews with appropriate equipment to accomplish the work in a timely and orderly manner. If hauling is required, our Project Manager will coordinate with the City to measure debris hauling trucks and ensure that all documentation requirements are met for each load of debris.

Field Supervisors, quality control and safety personnel will oversee and document each work site and provide close coordination between the field work and the City. CrowderGulf's Project Manager will provide status reports to the City. All of CrowderGulf's debris removal efforts will be documented daily and available to the City to review via a secure website. This type of transparency and accountability enables the City to remain informed of disaster expenditures and the efficiency of the debris removal process.



There may be as few as one to two crews assigned or a multitude of teams assembled as determined by the Project Manager and the City representative during the preliminary damage assessment. Depending on the need and specific tasks, each crew may consist of the following:

- Two pieces of rubber-tired pushing / loading equipment such as backhoe loaders, rubber tired front-end loaders, and skid steer loaders with operators
- One - three chain saw operators, laborers, and flaggers with transport vehicles
- Three – five 16 to 20 cubic yard capacity dump trucks and/or two to four 35- 55 cy self-loading trucks with drivers
- One Quality Control/Foreman with communications capability and pickup truck
- If needed, a minimum of one professional Arborist and at least one-two crews of Tree Removal Specialists to assist in tree and limb removal and stabilization projects. Tree crews will use their expertise in stabilizing and or removing hazardous trees utilizing specialized equipment and proven techniques.

Typically, this type of work may begin during the "emergency clearance" phase of an event in which a formal declaration may not have been made or when a client does some of the initial cleanup work but wants to finish within a short timeframe. Regardless of the size, type or timing of the work, it is critical to collect and maintain accurate documentation of damages and of recovery work. Throughout the project, CrowderGulf will document all work in compliance with **FEMA 325** regulations. Our documentation may include; before and after photographs of the damaged areas, maps, and if the tasks require, indemnification agreements for work involving private property.

All hours, equipment and materials will be documented daily on forms consistent with FEMA requirements and be compatible with the City's capabilities for downloading and accessibility. These forms will be validated at the close of each day by Field Supervisors and the Project Manager, and the City's Debris Manager to gage the progress and plan for continued debris removal efforts. All documentation will be reviewed and reconciled with the City and or their monitoring contractor prior to invoicing. In the event that hauling is required, truck certification forms and load tickets will be utilized, reviewed and double checked for accuracy and legibility. All documentation will be maintained by CrowderGulf for 7-10 years.

ACTUAL EXAMPLES

CrowderGulf has successfully completed many jobs with a similar scope of work as described in Scenario 1. In 2017 following Hurricane Irma, CrowderGulf assisted Coleman, Florida in the removal of 3,030 cubic yards of debris. CrowderGulf removed and disposed of vegetation, mulch and six stumps. The reduction was by grinding and the County self-monitored all operations. CrowderGulf assisted in the reconciliation and documentation process, working directly with the County to provide all needed information for FEMA reimbursement.

In 2015, the City of Friendswood, TX activated CrowderGulf to help recover from a tornado that impacted part of the City. CrowderGulf removed approximately 9,000 cubic yards of debris in 7 days with 145 loads hauled directly to the final disposal. Another example includes two 2015 activations in Corpus Christi, TX, to help the City recover after flooding and high wind events. These activations involved removal and hauling vegetative & C&D debris to final disposal.

CrowderGulf's work for Berkeley County, SC, after the 2014 ice storm is an example of a job requiring specific, detailed documentation, and involving removing hanging limbs and leaning trees, hauling and disposal of the resulting vegetative debris. During this project, hanging limbs were removed from over **19,000** trees which produced **179,300** cubic yards of vegetative debris that was removed and taken directly to the disposal site. This work utilized 9 tree crews and 9 hauling crews consisting of 19 debris hauling trucks, and was completed in a little over two months.

SCENARIO 2. SMALL EVENT – WIDESPREAD OR CITYWIDE

Response

All procedures that are included in the previous Scenario will also apply to Scenario 2. In addition, our resources will be provided in greater quantities and we will stage the necessary equipment in the City at pre-determined locations identified during our site visits or as determined during preparedness training sessions. If requested, we will have a project manager present in the City's Emergency Operation Facility prior to the event. After conducting a damage assessment, CrowderGulf will start its forces in numerous areas throughout the City. A representation of a kickoff for this type of event could include 18 or more debris trucks and 3 or more tree crews with knuckle boom trucks for removing leaners and hangers.

During this event, the Project Manager will coordinate with the City to address recycling goals and objectives and discuss the reimbursement opportunities afforded to the City for recycling under the Public Assistance Pilot Program. It may be determined a Temporary Debris Staging and Reduction Site (TDSRS) is needed to facilitate debris removal and meet recycling goals. In order for debris hauled to a TDSRS to be FEMA eligible for reimbursement it must be reduced before hauling to final disposal. Debris brought to a TDSRS facility will be sorted to remove recyclable materials and materials not suitable for reuse. The materials not re-useable will be reduced (either by grinding or as directed by the City) or may be taken to an approved final disposal facility.

Whether CrowderGulf provides the TDSRS facility or utilizes pre-existing sites, our goal will be to have the TDSRS fully functional within 48 hours of a NTP. Each TDSRS site will be photographed and soil testing (if required) and monitoring will be performed throughout the use of the site facility. Land use development will include roads for safe ingress, and egress, proper segregation of materials, construction of monitoring towers and/or other necessary facilities.

Staffing for the TDSRS will include a site manager, a segregation crew which consists of one foreman, one equipment operator, two laborers and a skid steer, safety personnel and tower monitors. The Project Manager along with our Reduction Specialist and Safety Coordinator will develop site specific plans for each TDSRS facility. These plans will include site layout, copies of any necessary permits and land use agreements as well as the site specific safety and environmental plan. At the completion of the project, all remaining debris will be removed and either taken to a recycle facility or for final disposal to the **North County Landfill, located at 2015 Wyoming Avenue in Dickinson**. Land used for the TDSRS will be returned to its original condition and the City will be provided with all necessary documentation on the site reclamation. All work will be conducted and documented in compliance with all **FEMA 325** regulations.

ACTUAL EXAMPLES

Early in 2015, the City of Raleigh, NC, activated the pre-event contract and called on CrowderGulf to assist the City's resources in debris removal operations within the City. Our Project Manager, Nick Pratt, assisted the City with preliminary assessment and immediately mobilized equipment and resources to the area to begin debris removal operations. The operation consisted of debris pickup from rights-of-way. CrowderGulf removed approximately 30,000 cubic yards of debris during the week long project.

After 2011, Hurricane Irene, CrowderGulf was activated by Newport News, VA, to conduct debris operations. As part of our normal operating procedures, after an initial damage assessment, we began working simultaneously in all eight areas of the City that were damaged. This approach helped residents see that the City was taking the necessary steps to quickly remove the debris. CrowderGulf removed 85,000 cubic yards of debris with 20 trucks in three weeks and reduced the debris by grinding at a City-owned property where CrowderGulf developed a TDSRS. At the end of the project, this property was returned to its original condition at no extra cost to the City of Newport News. The reduced debris from this project was recycled as much as possible by giving it to private residents, using it at the City's compost site, and by taking it to paper mills within the area. The remainder was taken to the final disposal site where much of it was used as a cover within the landfill. All of this work was carefully documented to ensure FEMA reimbursement.

SCENARIO 3. SIGNIFICANT EVENT – REMOVAL, REDUCTION, HAULING WOODY DEBRIS ONLY – WIDESPREAD OR CITYWIDE

Response

In addition to the response procedure described for Scenario 1 and 2 events, this event may require more than one TDSRS, depending on how widespread the damage may be. Depending on the details of each site, reduction may be done by burning, grinding or both, depending on the City's desired method of reduction. Each site will operate independently and have its own manpower and equipment (as described in Scenario 2). In addition, several pieces of heavy equipment, grinders and or air curtain incinerators with operators may be added to the TDSRS. Flaggers will be used at the entrance and exit points to assist with traffic control into and out of the facility. The TDSRS will be fully functional within 48 hours of a NTP and reduction by grinding or burning will start within 72 hours of receiving debris. As with Scenario 2, debris will be removed and properly disposed at designated facilities and plans, testing and site documentation will be administered. Any damage to the TDSRS would be remediated at the completion of the project. All cleanup operations will be documented in accordance with FEMA and City's requirements and in accordance with environmental regulations. All work will be conducted and documented in compliance with all **FEMA 325** regulations.

ACTUAL EXAMPLES

This type of event is similar to the operation we successfully completed in 2017 for League City, Texas, following Hurricane Harvey. Hurricane Harvey produced unprecedented rainfalls throughout the City. Parts of the community endured as estimated 49.84 inches of rain in five days, equaling nearly a year's worth of rain. Prior to flood waters receding, CrowderGulf had boots on the ground in the State of Texas. Our project management team provided debris assessments to our clients and brought skilled response crews into the State to immediately begin work as flood waters receded. CrowderGulf worked with the City of League City to section off the City and provide debris removal resources in all seven of their identified "hardest hit" areas, simultaneously. CrowderGulf utilized 22 hauling units and disposed of the debris at two identified disposal facilities. CrowderGulf removed 11,461 cubic yards of vegetative debris, 3,209 white goods, 3,491 E-waste items and 109,220 lbs. of House Hold Hazardous Waste. This project was monitored by Tetra Tech

Rocky Mt., NC, after Hurricane Irene is another example of similar work. We hauled in 253,360 cubic yards of debris utilizing thirty-five (35) trucks over seven (7) weeks. CrowderGulf reduced debris by grinding and hauled 66,110 cubic yards to a disposal site. CrowderGulf's management team worked closely with the Rocky County debris/recovery team and work was completed within the City's timeline to the City's satisfaction.

SCENARIO 4. SIGNIFICANT EVENT – REMOVAL, REDUCTION, HAULING, AND SEPARATING MIXED DEBRIS - WIDESPREAD OR CITY WIDE

Response

In addition to all the procedures and resources included in a Scenarios 1, 2 and 3, CrowderGulf will add segregation crews at its TDSRS (If the City wishes to separate the debris vs a direct haul to final disposal). A typical segregation crew may consist of one foreman, one equipment operator, two (2) laborers and a skid steer. Debris will be segregated into six (6) areas for reduction or further handling. These include clean vegetative debris, vegetative debris with foreign matter, construction and demolition debris, recyclable debris, white goods and hazardous waste. Depending on the severity of the event, additional debris removal crews can be deployed to begin work with 48 hours of the NTP.

ACTUAL EXAMPLES

Hurricane Harvey struck the Southern Texas Coast on August 25, 2018 and unlike many past hurricanes, Harvey did not move quickly. After its initial landfall, it stalled over Southeast Texas for quite some time. The typical damages caused by strong hurricane force winds were swiftly surmounted by the damages caused by the unprecedented and overwhelming rain amounts that fell on Southeast Texas. Hurricane Harvey easily became one the wettest storms **ever recorded** in the continental United States leaving over 60 inches of rainfall in some areas.



Having worked in the City of Friendswood, Texas on numerous occasions prior to Hurricane Harvey, CrowderGulf was familiar with the City and the knowledgeable personnel who worked there. The City of Friendswood contacted CrowderGulf on August 29th to set up a coordination meeting. CrowderGulf met with the City staff the same day to discuss a notice to proceed, mobilization and the start date. Brian Smallwood, Texas Regional Manager for CrowderGulf, along with Terry Byrd, Friendswood Emergency Management Coordinator & Fire Marshall and Brian Mansfield, Deputy Director of Emergency Management established a goal to start operations on September 6th to remove and dispose of debris from the estimated 3,000 homes that were flooded. The City requested all operations be complete within 180 days. CrowderGulf quickly mobilized the necessary resources and started on September 6th as requested by the City. The debris was directly hauled to the Dixie Farm Road Landfill. Overall, CrowderGulf removed and disposed of over 135,000 cubic yards of debris from the 21.7 square miles of land that's occupied by the 35,000 residents of Friendswood, TX. (In addition to the removal of 135,952 cubic yards of vegetative debris, CrowderGulf removed 5,804 white goods, 7,684 E-waste products and 182,460 lbs. of Household Hazardous Waste.) All work will be conducted and documented in compliance with all FEMA 325 regulations.

SCENARIO 5 CATASTROPHIC EVENT – REMOVAL, REDUCTION, HAULING, AND SEPARATING – MIXED DEBRIS – CITYWIDE / SCENARIO 6. SITE MANAGEMENT – CITYWIDE

Response

For a Catastrophic event, all the procedures included in Scenarios 1-4 would apply. If requested, CrowderGulf will stage equipment and resources prior to the event and have a senior Project Manager present in the City's Emergency Operations Center prior to the storm for planning purposes. We will have management resources on the ground within twenty-four (24) hours for the emergency PUSH planning. Debris Crews and Equipment resources will be working within 48 hours of establishing an approved recovery plan. (If utilizing a monitoring company, it takes 24-48 hours to have monitoring personnel trained and equipped to begin the monitoring process).

CrowderGulf's Project Management Team will utilize the first 24-48 hours to begin their damage assessment and sectioning of the City and crews assigned to each of the damaged areas so that debris will be removed concurrently in all areas of the City. TDSRS development will begin immediately upon NTP and site selection. Grinders and/or air curtain burners will be deployed for use within forty-eight (48) hours of the start of debris removal. Documentation and Emergency Management specialists will be onsite to train local personnel who will be working at each TDSRS office. All documentation will be available online for review by the City. Updates will be given to local personnel by our senior managers every morning and our experienced marketing team can assist the City with public notices via radio, newspaper and TV, if requested. All work will be conducted and documented in compliance with all FEMA 325 regulations. All documentation will be available online for review by the City. Updates will be given to local personnel by our senior managers every morning and our experienced marketing team will assist the City with public notices via radio, newspaper and TV, if requested.

ACTUAL EXAMPLES

Polk County, FL experienced a Scenario 5 event after Hurricane Irma in 2017. CrowderGulf removed 2,370,172 cubic yards from Polk County alone, in just a few months' time. The damage from the hurricane was spread throughout numerous counties in FL and required significant resources to be deployed quickly. CrowderGulf had tremendous success in the recovery effort and holds valued relationships with all the communities affected. Overall we removed, reduced and disposed of 10,984,801 cubic yards of debris in Florida alone after Irma all the while, working in the State of Texas to complete the removal and disposal of 5,113,917 cubic yards of debris for 26 contract activations following Hurricane Harvey. After Hurricane Harvey, in September of 2017, CrowderGulf crews removed and reduced 2,006,840 cubic yards of debris from Aransas County, Texas rights-of-ways. The overall cost to Aransas County was \$24,406,652. CrowderGulf assisted the County in the removal and disposal of mixed vegetative and construction and demolition materials. This material had to be segregated and hauled to the proper facility for disposal. CrowderGulf removed, transported and disposed of 14,938 leaners/hangers, 6,039 white goods and 22,760 lbs. of HHW. Debris was reduced by grinding at three separate sites.

SCENARIO 7. CATASTROPHIC EVENT – TOTAL MANAGEMENT – CITYWIDE (THESE ARE ADDRESSED IN THE SOW BUT IT WAS NOT ADDRESSED IN THE PREVIOUS PROPOSAL)

Response

In addition to the resources and deployment times described above, CrowderGulf will proceed with the details included within the City's specific Debris Management Plan. This Plan will be reviewed and modified as necessary to meet the specific needs of the event and CrowderGulf will follow our Company Debris Operations Plan for mobilization, tasking, debris removal, disposal documentation and closeout procedures.

When a major catastrophic event is likely to occur, all stakeholders are put on alert and resources are marshaled. Immediately after the event occurs, Mobilization of personnel and equipment resources begins in anticipation of the initial Debris Emergency Response or "PUSH" period. As additional resources flow to the impacted areas, Debris Recovery Operations – the most demanding phase - is initiated. This is the phase in which CrowderGulf delivers what it has promised and makes certain that debris is removed and reduced as quickly and as efficiently as possible. Throughout the operation, the Documentation of all work must be completely and accurately documented in order for Reimbursement to occur.

All work will be conducted and documented in compliance with all **FEMA 325** regulations.

Actual Examples

In CrowderGulf's 50 plus years in the debris removal business, we have worked catastrophic events for numerous cities and counties across the United States. Examples include Lee County in Florida after Hurricane Ian in 2022 (which included the severely devastated Fort Myers Beach and Sanibel Island), Calcasieu Parish, LA following Hurricane Laura in 2020 and also 2005 after Hurricanes Katrina and Rita; the counties of Galveston, Montgomery and Jefferson, TX, following Hurricane Ike in 2008; and Baldwin County, AL, and numerous contracts in Florida following the 2004 hurricane season.

Texas Experience: After Hurricane Ike, CrowderGulf was activated by Galveston County. Bolivar Peninsula, part of Galveston County, was especially devastated. Cleanup work was delayed for over two months in order for search and rescue teams to complete their work. In November, 2008, CrowderGulf was given a task order to begin work in Bolivar. At that time there was minimal electricity and other facilities available on the peninsula and restoration of services presented many unique challenges. The work was accomplished through the close working relationship between the County officials, CrowderGulf management team, the monitoring company team, and FEMA officials.

CrowderGulf setup a self-sufficient Mobile Command Center on Bolivar Peninsula, with full **communications capability**, provided a management team of 24 personnel, and 8 subcontractors with 440 certified trucks. Several local residents were employed during the operation. CrowderGulf's operation began with the removal, reduction and disposal of ROW vegetative debris, C&D debris, white goods, electronics, tires and vehicles. Work was completed on all ROWs and eventually on ROE properties. Vegetative debris was reduced by grinding and burning. CrowderGulf managed three debris management sites on Bolivar Peninsula; High Island Site, Port Bolivar Site, and Crystal Beach Site. Due to the widespread destruction which threatened the life and safety of the residents, as well as directly affected the economic recovery on the Peninsula, FEMA approved several additional recovery projects and CrowderGulf did the work for the County. These projects included:

- The open field project that involved gathering and hauling unburnable debris that was scattered on most of the open fields throughout Bolivar. The burnable debris was measured for quantity and burned in the open fields.
- The vehicle and vessel removal program consisted of a special group of personnel that assisted in the lookup and processing of owners because the owners were no longer on the Peninsula. The vehicles and vessels were hauled to a separate DMS site on Bolivar and documented. In most cases, the processing of these items required the special handling with the removal and disposal of fluids, batteries and other hazardous material.
- The vehicles and vessels remained in this storage area until all titles were cleared. Owners were contacted when possible and given an opportunity to claim their vehicle or vessel.

- Eventually an auction was held to handle these abandoned vehicles and vessels. CrowderGulf worked closely with the State Law Enforcement Agency on this project.
- The Private Property Debris Removal (PPDR) program consisted of over 1,500 eligible properties on the Peninsula. CrowderGulf assisted in the property searches and owner notifications process in an attempt to speed up the process. Documentation on each property was secured and stored as each property owner agreed to the debris removal on their property. Each property had to be invoiced separately.
- Most of the vegetation on Bolivar was damaged due to the salt water storm surge from the Gulf of Mexico that covered the Peninsula. As a result, there were a substantial number of trees that were killed by the salt water which became hazardous and were removed as part of the leaners and hangers removal program. The 'Salt Water Kill' trees had to be documented separately. The work was conducted on both the ROW and private property. Crews were directed about the cutting of hazardous hanging limbs or the removal of hazardous leaning trees, as the proper approval of the properties were attained.
- CrowderGulf set up a concrete crushing site as part of the removal and reduction of concrete slabs from strewn about the Peninsula. These slabs and rubble were crushed at the Crystal Beach Annex and much of this debris was recycled by the County and used as road base.
- The canal debris removal program consisted of the removal of debris from canals and waterways in the area. This project required processes for debris removal from hand labor in sensitive areas to side scan sonar equipment in appropriate water depths.
- Beach cleaning, submerged debris removal, sand screening and beach reclamation was a project managed by the Texas General Land Office and completed by CrowderGulf.

Debris Operations Plan

Due to page limitation, the complete plan is not presented in this proposal but is available upon request from the City.

Standards

CrowderGulf commits to meeting all program standards as provided for in the City of Manvel's Debris Management Plan. CrowderGulf conducts all debris operations to meet or exceed all regulations and program standards of FEMA Public Assistance Program and Policy Guide (incorporating FEMA 325 Debris Management Guide and FEMA 327 Debris Monitoring Guide), the Occupational Safety and Health Administration, the Environmental Protection Agency, and all other local, state and federal agencies.

Responsiveness

CrowderGulf will be in contact with the City's Debris Manager at least 48 hours prior to a hurricane making landfall or immediately upon the occurrence of any debris generating event within the City of Manvel.

- Within 12 hours of receiving a NTP, CrowderGulf will have our Management team report to the City representative for operations planning and mobilization of personnel and equipment.
- Mobilization for PUSH operations will begin within 12-24 hours of NTP
- Within 48 hours of initial NTP, crews will be fully operational and hauling debris.
- Within 72 hours of the NTP, a TDSRS fully operational for reduction and disposal of debris.
- Crews will maintain full debris hauling operational capacity, seven days a week during daylight hours, until completion of the project, to the satisfaction of the City of Manvel.
- The TDSRS may, if required to meet the needs of the City, operate 24 hours per day.

Reimbursement Assistance

CrowderGulf's debris management staff consists of previous FEMA Regional Directors and Deputy Directors, City and City Emergency Management Directors and emergency operations personnel with over 20± years of experience in working State and Federal Disaster Declarations. CrowderGulf is prepared to share its knowledge and experience concerning reimbursement matters with City personnel in order to obtain maximum reimbursement by utilizing accurate record keeping and exacting quality control measures. Specifically, CrowderGulf will assist with:

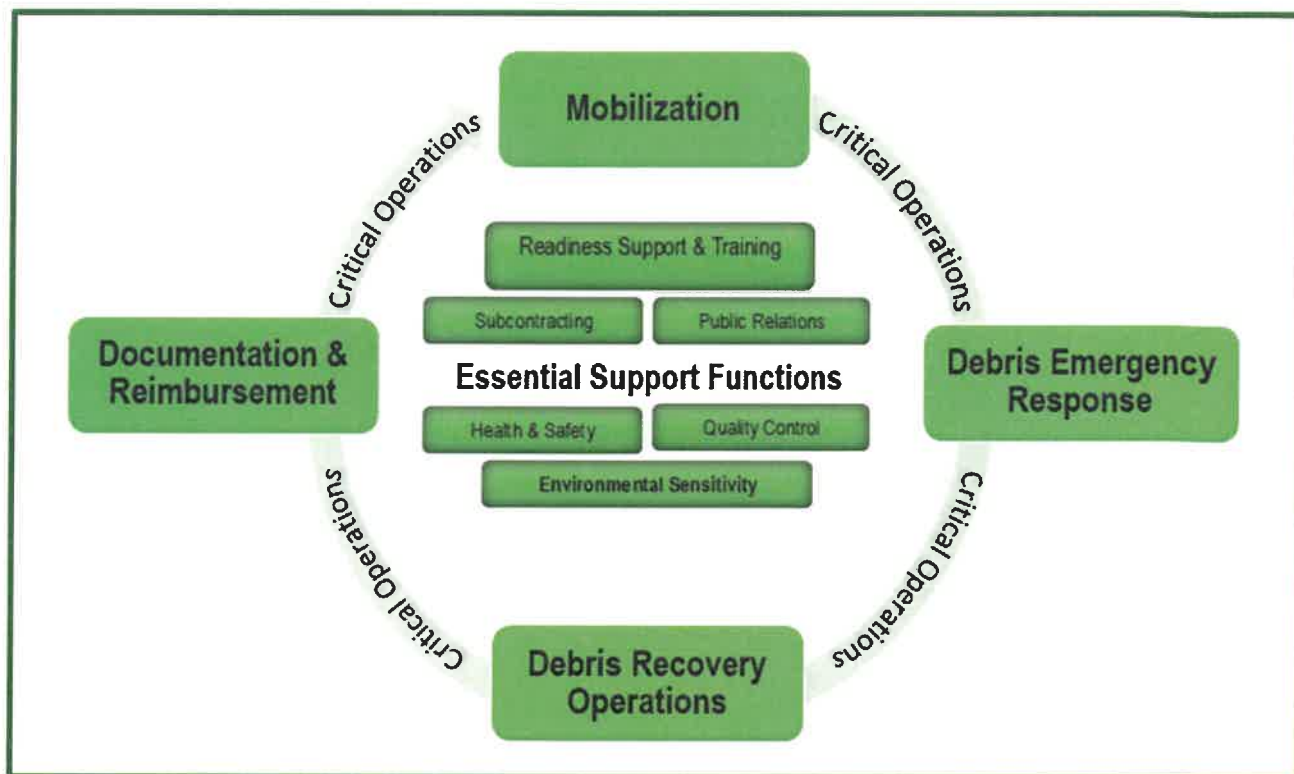
- Estimating debris volumes for initial damage assessment
- Developing Project Worksheets/Damage Survey Reports
- Identifying eligible and ineligible reimbursements
- Documenting every element of the recovery process and reviewing all records to assure that they meet federal and state reimbursement guidelines
- Orientating and training the City of Manvel personnel on requirements for quality and quantity of required documentation
- Closeout and final audit
- Hazard Mitigation Planning efforts
- FEMA Disaster Assistance policy changes

The CrowderGulf **Debris Operations Plan** establishes an early appraisal of disaster damage, moves trained and well-equipped crews into affected areas in the shortest time possible and follows a disaster-specific work plan. This ensures that our personnel and equipment will be mobilized and in place to remove and reduce debris in the most efficient and effective manner and with the least possible impact to citizens.

The amount of damage that occurs during a natural disaster and the effort required to restore the affected areas varies with each situation. CrowderGulf's comprehensive **Debris Operations Plan is a flexible strategy that integrates Critical Operations and Essential Support Functions** to insure the most efficient and cost effective debris management for the City of Manvel. These Operations and Functions are identified below and fully defined in the following sections. Each is integral to a comprehensive debris management effort.

The **Debris Operations Plan** was developed with only one objective – **to assist Clients that have suffered the effects of a disaster return to normal as quickly, as efficiently and as inexpensively as possible**. The Plan's components have been the cornerstone of all of CrowderGulf's disaster relief efforts for the past 50 years. When an event is likely to occur, all stakeholders are put on alert and resources are marshaled. Immediately after the event occurs, Mobilization of personnel and equipment resources begins in anticipation of the initial Debris Emergency Response or "PUSH" period. As additional resources flow to the impacted areas, Debris Recovery Operations – the most demanding phase - is initiated. This is the phase in which CrowderGulf delivers what it has promised and makes certain that debris is removed and reduced as quickly and as efficiently as possible. Throughout the operation, the Documentation of all work must be completely and accurately documented in order for Reimbursement to occur.

The four Critical Operations described here - **Mobilization, Debris Emergency Response, Debris Recovery Operations and Documentation and Reimbursement** - form the central core of the CrowderGulf Debris Operations plan. These elements are supported and enabled by six Essential Support Functions. Although not as visible during the debris management process, each support function - **Readiness Support and Training, Subcontracting, Quality Control, Health and Safety, Environmental Sensitivity, and Public Relations**, - is fundamentally important to CrowderGulf being able to provide a successful debris management effort. All of these elements are discussed briefly in the following sections.



CRITICAL OPERATIONS

➤ Mobilization

Alert and Team Notifications

If there is advanced notice (i.e., a hurricane), this phase will commence as soon as a disaster appears to be a credible threat to the City of Manvel. The CrowderGulf call-down list will be checked to verify accuracy. Field Project Managers and Field Supervisors will be advised to check e-mail and voice mail at least twice a day, and additional communication devices and cell phones may be distributed to key personnel.

Preparation

Based on the high probability of a known event, the Director of Operations (DO) will direct initial preparation of manpower and equipment. He will inform all responding personnel as to situation status, departure, tasking and assets to mobilize. The Director of Operations will manage the commencement of mobilization, the tasking of the support units, and the dispatch of managers, crews and equipment.

Mobilization of Resources

CrowderGulf shall contact the City's Debris Manager a minimum of 72-96 hours prior to a hurricane event or immediately upon the occurrence of a major disaster or debris generating event in which there is no advance warning.

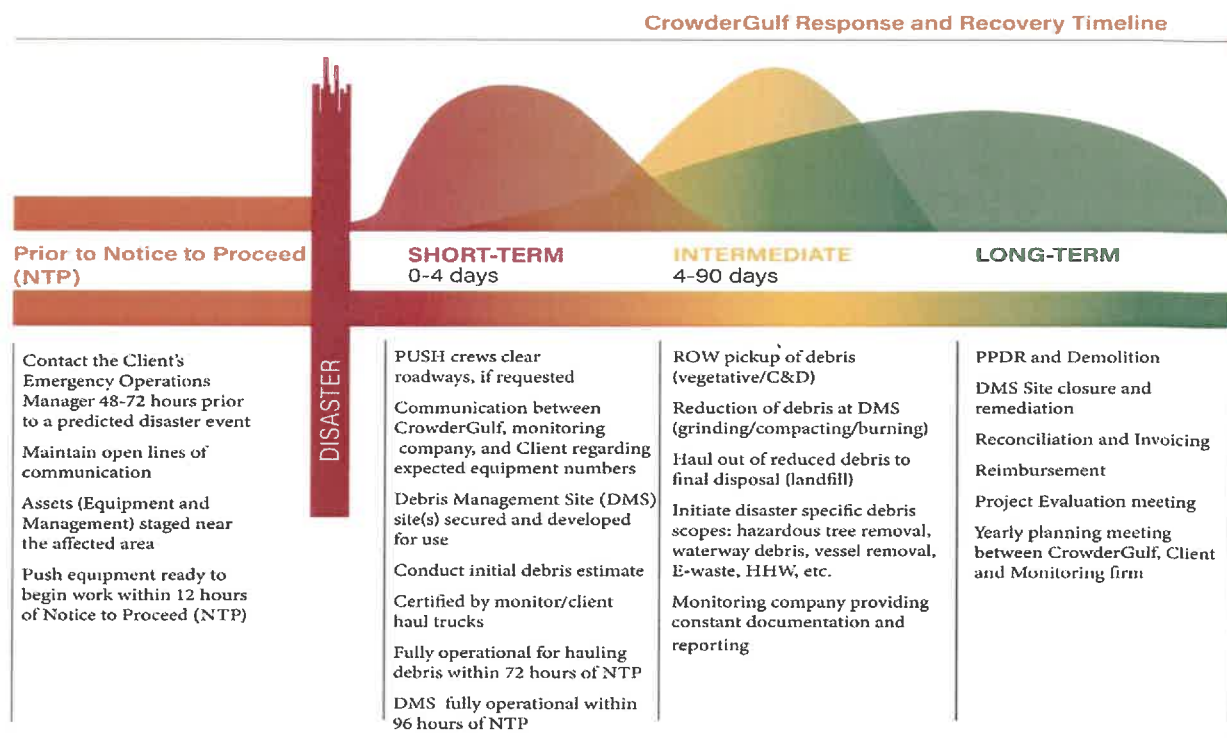
Mobilization will take place immediately upon receipt of a NTP and in accordance with requirements as defined by the City's Debris Manager. Within eight hours of receiving the NTP, CrowderGulf management team will be working on site with the City and its Debris Manager to begin planning the required mobilization and operations for debris removal. Debris removal from streets and roads ("PUSH") shall begin within 12 hours of receipt of the NTP and reduction and disposal operations shall be in full operation within 48-72 hours.

The severity of the disaster will determine how many employees and/or subcontractors will be assigned to a specific disaster event. Depending on the scope of the disaster, CrowderGulf will use a combination of company crews and subcontractors to perform work. We will begin with CrowderGulf personnel and proceed to add additional manpower and subcontractors until we have a sufficient workforce in place to effectively manage and handle the disaster recovery effort. Specific management personnel that will be assigned to this contract are provided in later sections of this proposal.

Sample Mobilization Parameters

Below are CrowderGulf's anticipated mobilization timelines for debris removal work. CrowderGulf has never failed to meet the end timelines for completing all projects and remain committed to meeting all timelines.

- Contacting the City's Emergency Operations Manager 48-72 hours prior to a predicted disaster event.
- Providing an advance CrowderGulf representative to the City's Emergency Operations Center 24-48 hours prior to a predicted disaster event or upon receiving notification of pending activation, if requested.
- Staging personnel and equipment in close proximity to the City to provide rapid deployment after the storm, while protecting those assets from damage/destruction by the event.
- Mobilizing resources and being operational for clearing debris and opening critical routes ("PUSH") within 24-48 hours of NTP if requested by the City.
- Being fully operational for hauling, sorting, and storing of debris within 48 hours of initial NTP.
- Being fully operational for reduction and disposal of debris within 72 hours of initial NTP.
- Maintaining full operational capability, 24 hours per day, 7 days per week for an extended period of time.
- Being able to clear all debris from all City maintained streets, roads and highway rights-of-way within 90 days from initial NTP.
- Rapidly adjusting the flow of resources based on the extent and magnitude of damage/debris.
- Providing Rapid Response Crews (RRC) as may be required.
- Being able to complete the entire debris management process from initial clearance through final disposal within 180 days from initial NTP or sooner as determined by the City's notice to proceed.



Because each activation / storm presents separate challenges and situations, the above information has been provided as a sample. During our pre-event training sessions with the City, we will work to frame out possible timelines for minor and major activations.

➤ Debris Emergency Response

Debris Response activities occur immediately after an event in order to clear emergency access routes. This initial phase of operations normally consists of clearing debris that may hinder immediate lifesaving actions within the disaster area and/or pose an immediate threat to public health and safety. The Debris Response phase includes immediate actions for the removal of debris in order to facilitate search and rescue efforts, allow access to critical facilities, and prevent flooding. Actions required during the response phase are usually completed within a matter of days following a disaster event. During Debris Response, CrowderGulf will conduct an emergency "PUSH" of critical streets and roads sufficient to allow for the movement of emergency vehicles. "PUSH" crews can be on-site and working within hours of an event. City staff shall determine priorities for "PUSH" activities with primary emphasis on major thoroughfares. Multiple crews will be conducting emergency "PUSH" activities within 12 hours of receipt of a NTP.

Requirements for government services increase dramatically following a major disaster. After emergency access has been provided to hospitals, police and fire stations, the next priority normally is to open access to other critical community facilities, such as schools, municipal buildings, water treatment plants, wastewater treatment plants, power generation units, airports and seaports.

As soon as critical facility locations are identified, CrowderGulf will dispatch "clearing crews". Depending on the damage, multiple crews will be deployed within 24 hours of receiving a NTP. The "clearing crews" will use all available resources with focus on local personnel and firms. Each "clearing crew" at a minimum will consist of:

- Two pieces of rubber-tired pushing / loading equipment such as backhoe loaders, rubber tired front-end loaders, and skid steer loaders with operators
- Two - three chain saw operators, laborers, flaggers with transport vehicles
- Five 16 to 20 cubic yard capacity dump trucks with drivers
- One Quality Control/Foreman with communications capability and pickup truck
- Equipment and resources needed to transport crew from one site to another

To maximize efficiency, the clearing crew may, depending on the size of the roadway and severity of damage, split into two work teams clearing at different locations on the same street or road. If a crew divides into two work teams, visual contact and effective radio or cellular communication will be maintained between the teams.

When needed, Search and Rescue Support Crews will be provided. At a minimum, each crew will consist of the following:

- One track hoe excavator, minimum 150hp with operator,
- Three laborers/riggers
- One crew foreman
- Slings, riggings, implements
- Transport equipment

Safety of the clearing crews in this early stage of work will be a paramount concern. Downed power lines, falling trees, equipment and chain saw injuries, worker fatigue, and a host of unanticipated hazards demand constant attention by all team members. Therefore, **toolbox safety discussions** will be a **daily requirement** for the team. Work areas will be surveyed for hazards before work begins and throughout the clearing operation. Special hazard observation responsibility will be assigned to the Quality Control Manager.

➤ Debris Recovery Operations

Debris Recovery consists of the removal and disposal of FEMA eligible storm-related debris in order to ensure the orderly recovery of the community, and eliminate less immediate threats to public health and safety. The debris removal, reduction and disposal procedures are addressed in specific detail in the following paragraphs.

Important Operational Considerations: At this point in the operation, decisions regarding the movement, storage, reduction and disposal of the debris will have a huge impact on the efficiency and effectiveness of the overall project. As in all CrowderGulf debris operations, we apply a set of standard principles to managing debris operations which include but are not limited to the following:

- Never load debris on a truck before the dump site has been identified.
- Handle only debris that meets FEMA's eligibility criteria.
- Sort debris before initial loading, whenever possible, to increase efficiency.
- Clean streets/roads thoroughly at each pass, i.e., "Clean as You Go" policy.
- If at all possible, load debris only once and deliver directly to the final disposal site.
- Use Temporary Debris Staging and Reduction Sites (TDSRS) only when they increase operational efficiency.
- Use the most efficient reduction method approved by the client.
- Recycle if costs to benefits are favorable.
- Use privately-owned or if available, publicly-owned landfills for final disposal.

Collection Methods

The fundamental component of a debris management strategy is the collection of debris. Implementation of debris collection immediately after a disaster event will assure the public that recovery efforts are in progress and that the community will return to normal quickly. The debris type, amount, and urgency determines which collection method is used. The two main methods of debris collection are curbside collection and collection centers. Both types of collection methods may be used and will be determined by the City of Manvel.

Curbside collection requires that only storm related debris be placed at the curb or public rights-of-way. *Source-segregated debris collection* offers the potential of high salvage value and efficient recycling/reduction processing. This method is important when collecting hazardous and environmentally sensitive debris, such as household hazardous waste and white goods. *Collecting mixed debris* allows for residents to place all debris types in one specified area, usually along the public rights-of-way in front of their residence. While this is the most convenient for the public, it does not facilitate effective recycling and reduction efforts, as the debris will need to be handled multiple times. This method prolongs recycling and reduction efforts and increases operational costs.

Collection Centers, the second type of collection method, relies on having residents transport their debris to a common location. Large roll-off bins may be placed on public rights-of-way or public property for the residents to bring their debris for collection. Separate bins can be designated for particular types of debris. If Collection Centers are used, they must be monitored to ensure only of the citizens use the Center and all debris is storm-related eligible debris.

Regardless of the collection methods used, educating the residents before a disaster occurs and keeping them informed after a disaster about the how, when and where of the debris removal operations, will alleviate a lot of stress for everyone. CrowderGulf can assist with keeping the public informed with the information needed to get their debris removed safely and in a timely manner.

Debris Types

The City of Manvel will determine the scope of the debris to be managed under this contract. However, CrowderGulf is prepared to assist the City in hauling, reducing and disposing of all eligible debris types in accordance with FEMA Public Assistance Program and Policy Guide. These include: vegetative debris, construction & demolition (C&D) debris, hazardous wastes, white goods, household hazardous waste (HHW), electronic waste (e-goods), abandoned vehicles and vessels, putrescent debris, infectious waste, chemical, biological, radiological, and nuclear-contaminated debris. The following diagram is a breakdown of the general **debris stream**:



Truck Certification

All debris hauling trucks will be certified by the City or a City representative before any hauling begins. The inside bed dimensions of all trucks will be accurately measured and all safety requirements will be checked and approved. This information along with the description and a picture of the truck, driver's name, license and tag number will be recorded on the FEMA compliant certification forms provided by CrowderGulf. The City will retain the original copy of the form and provide CrowderGulf and the driver with copies. The driver's copy must remain in the truck at all times. A placard displaying the trucks identification and measurement information will be displayed on both sides of the vehicle at all times. Specific truck documentation requirements are discussed in the **Documentation and Reimbursement** Section of this proposal.

Sectioning and Crew Assignments

Upon NTP, CrowderGulf will assist the City of Manvel in assessing damage and developing a specific plan of action. The affected areas will be divided into sections and then crews, subcontractors, and equipment will be assigned. All areas will be served simultaneously.

Crew Composition

CrowderGulf matches equipment to the requirements of the task. Crew composition varies depending on the type of equipment used in performing the loading operation. For example, crews with self-loading trucks do not need separate loading equipment that is required to support a crew consisting of dump trucks or trailers. However, every crew requires traffic control personnel, a foreman and a designated quality control person. Also, each crew requires a chain saw operator and laborer(s) to assist in the ground support work. Usually each piece of loading equipment (self-loading truck or separate loader) is supported by one saw operator, two laborers and two flaggers. At a minimum, debris separation crews will consist of two laborers, one chain saw operator with saw, one skid steer loader with operator and implements, all equipment necessary to transport personnel and equipment from one work site to another. When necessary, ground crews will separate and sort the debris by type, saw fallen trees and vegetative debris at the public rights-of-way, and be constantly alert for water meters, fire hydrants, utility pedestals and other infrastructure components that could be damaged by equipment.

Repair and Maintenance Equipment

CrowderGulf has the ability to perform maintenance and repair in the field, where the work is happening. Local resources may have experienced damages or have other responsibilities that take priority over their business such as family matters. To insure we have safe functioning equipment, over the years CrowderGulf has built a large support system for our company owned equipment and subcontractor equipment should they need assistance.

Service Trucks - CrowderGulf often utilizes our fleet of smaller service vehicles. These are typically one plus ton trucks outfitted with specialized equipment to make field services easier to complete. Features of these trucks include the following:

Air Compressors	Welding Equipment	Boom Cranes	Tommy-gates
Lubricant	Exhaust and other Fluids	Small Tools	Misc. Small Parts

Box Service Trucks - When a repair or service requires heavier equipment and additional support, CrowderGulf provides our "box trucks" which have several different types of equipment to allow the CrowderGulf employed full-time mechanic more options when conducting repairs. These units typically keep on hand the following supplies:

Several sets of various size tires	Large air compressors	Welders	Lift gates
Hoses	Fittings	Hydraulic lines	Hydraulic hose crimping machines
Lubricant	Exhaust and other fluids	Small tools	Misc. Small Parts

Mobile Repair Shop

CrowderGulf also owns a state of the art mobile repair shop. This is a larger unit, towed by a semi-truck. Once set up in an area, this unit performs the same as a shop. Features of this unit are self-contained, diesel powered electrical system, full hydraulic hose manufacturing ability, tool room, tire racks, outside flood lighting, and many other features that allows this unit to function like a full featured automotive repair shop. No matter what the situation is, CrowderGulf, utilizing our in-house assets, can maintain our fleet during any size activation.

Hauling Debris

The hauling or transport process begins at the time the truck or trailer leaves the "loading zone". Safe transport of the debris material to the disposal site becomes the drivers' primary concern. Drivers remain responsible for their loads until safely dumped at the disposal site.

All drivers will follow the most direct and safe pre-planned route to the nearest disposal site. Particular attention to safety is required in the areas near school buses, school zones and other areas of pedestrian foot traffic. Tarps or load covers are applied as required by local or state regulations.

On arriving at the disposal site, the driver will maneuver the hauling container for inspection by a City representative in the inspection tower. The load will be "called" by the City representative estimating the percent of the full volume or by estimating the number of cubic yards short of full volume. Drivers working for CrowderGulf are instructed never to disagree or complain about the load "call". Any concerns the driver has are to be directed to his or her crew foreman or supervisor for resolution.

When the debris is safely delivered to the disposal site, it will be mandatory to dump the load only when the truck and trailer are level. This prevents the dangerous hazard of trucks and trailers tipping over. CrowderGulf will employ spotters at the dumpsite to assist drivers in dumping safely.

When the dumping process is complete, the driver will maneuver the hauling container back to the inspection tower for a quick check to make sure all debris has been removed during the dumping process. Any debris hung in the truck or trailer bed must be removed before the truck or trailer leaves the disposal site.

All dumpsites will have a dumpsite manager to supervise and oversee the day to day operations. A safety officer will also be onsite to ensure all safety measures are being executed. Flaggers will be strategically placed at the site to direct traffic flow into and out of the disposal site.

Safety Measures

The Safety Manager and Safety Officers will monitor all safety procedures and daily reports of accidents and/or property damage. The Safety Manager or designee will also be responsible for coordinating and conducting safety meetings with crewmembers and subcontractor personnel. Safety is critical throughout all operations and is discussed later within this **Debris Operations Plan**.

Traffic Control

CrowderGulf will use its best efforts to mitigate the impact of debris removal operations on local traffic. Sufficient signing, flagging, barricading, safety equipment and communications devices will be used to ensure the safety of vehicular and pedestrian traffic in all work areas. All work shall be done in conformity with applicable federal, state, local laws, regulations and ordinances.

Hours of Operation

Debris will be collected and loaded during visible daylight hours (dawn to dusk) seven days per week. Debris reduction at the TDSRS may take place 24 hours per day, seven days per week if required by demand and approved by the City

Number of Passes

CrowderGulf will make as many passes as the City may direct in order to successfully complete the debris removal process. Normally, a few days may need to elapse between each pass so that the citizens have time to get their debris to the ROW.

Daily Coordinated Issue Management Meetings

Daily meetings will be held between the Field Project Manager, Field Supervisors, the Subcontractor Crew Foremen and representatives of the City of Manvel to discuss progress, needed adjustments and other issues. Decisions to increase/decrease manpower and/or equipment or change work areas will be made with approval of the City.

Accurate Record Keeping

CrowderGulf utilizes a number of systems to assure accurate truck certification and debris hauling information. Production reports, shift inspection checklists, safety meeting reports, quality controls, and daily crew and equipment usage reports are some of the Quality Control measures used to provide accuracy in the documentation process.

Using the most appropriate technology provides the necessary information to make decisions during the recovery operation. It also improves our ability to provide all documentation needed for maximum reimbursement from FEMA and other agencies. Details of our documentation procedures are fully described in the *Documentation and Reimbursement* section of this proposal.

Documenting and Resolving Damages

During the debris removal process there will always be some minor damage situations that occur regardless of the care taken during the work. CrowderGulf will respond quickly to all damage claims by the City or its citizens and will work diligently to resolve such claims to the satisfaction of all involved. We are well aware of the trauma and disruption to normal lifestyles that result from a natural disaster. Our personnel are thoroughly indoctrinated regarding our policy to always be caring, courteous, polite, and responsive to the needs of the citizens of the community.

Citizens will be provided an avenue to report damages. One option will be a citizens' hot line. The City, the monitoring company or CrowderGulf may provide the hot line. Regardless of the method chosen to provide the information, CrowderGulf is committed to resolving the damage complaint as quickly as possible to the satisfaction of the City and its citizens. We will employ a Claims Resolution Person (CRP) to handle all property damages that may occur during the recovery process. If possible, a local resident with excellent communication and negotiating skills will be employed to fill this position. This person will be tasked with responding to and amicably resolving all incidents that may occur.

Temporary Debris Staging and Reduction Site (TDSRS) Development

CrowderGulf has vast experience with selecting, developing, managing and operating Temporary Debris Staging and Reduction Sites. We are committed to efficient and safe TDSRS operations and require all personnel to be vigilant in using safe practices at all times. TDSRS are established when debris cannot be taken directly from the collection point to the final disposition location. A TDSRS is a location to temporarily store, reduce, segregate, and/or process debris before it is hauled to its final disposition.

TDSRS Site Selection

Site selection is probably the most important decision effecting TDSRS operations. CrowderGulf will work closely with the City of Manvel to identify and secure suitable locations. Specific Site Plans will be developed for each TDSRS either upon activation or upon request by the City, and will be in compliance with FEMA 325 regulations for site plan development. Once site selection is approved by the appropriate Debris Managers, CrowderGulf will perform baseline environmental testing protocols as required and will obtain any required special permits and environmental permissions. All costs associated with the preparation, operation, and restoration of TDSRSs is included in CrowderGulf's pricing structure for the contract.

CrowderGulf will work closely with the City to determine the best location for a TDSRS. After Hurricane Ike in 2008, CrowderGulf was activated by the City and hauled 719 loads of vegetative debris to a TDSRS on Bissel Road/Manvel and 103 vegetative loads to the Old Alvin Dump TDSRS. The debris was ground in both locations. Should another significant event occur requiring a TDSRS and this area is no longer available, CrowderGulf will work closely with the City to determine the best location for a TDSRS.

Allied Waste Landfill on FM 521 was the location that CrowderGulf haulers took the 34 loads of C&D from Manvel

Once site selection is approved by the appropriate Debris Managers, CrowderGulf will perform baseline environmental testing protocols as required and will obtain any required special permits and environmental permissions. All costs associated with the preparation, operation, and restoration of TDSRS is included in CrowderGulf's pricing structure for the contract. Site selection should be based on the following criteria:

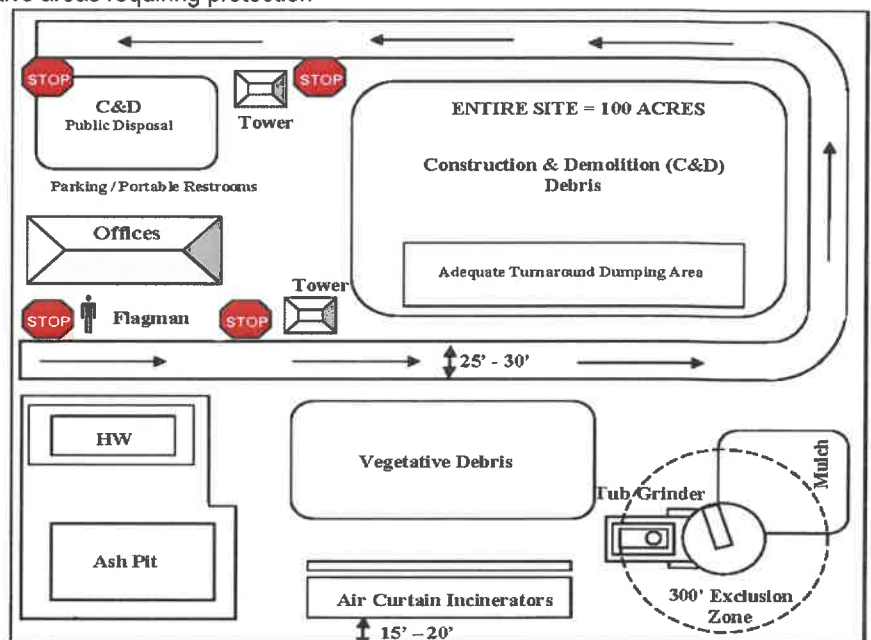
- Ownership
- Potential for Land Lease Agreements
- Size
- Location
- Environmental and historic concerns (baseline study findings)
- Required Permits

TDSRS Site Plan

A TDSRS Plan will be prepared to a scale of 1" = 50'. The Task Order specific Management and Operations Plan will be updated to include the Site Management Plans for all TDSRSs and Disposal Sites operated by CrowderGulf. The TDSRS Plan will display such functions as:

- Access to the Site
- Site Preparation – clearing, erosion control, and grading
- Traffic Control
- Site Security, Safety and Segregation of debris storage areas
- Location of ash disposal area, hazardous material containment area, contractor work area, and inspection towers
- Location of incineration operations and chipping operations
- Location of existing structures or sensitive areas requiring protection
- Household Hazardous Waste (HHW) or Hazardous, Toxic and Radioactive Waste (HTRW) storage
- A detailed list of equipment
- Sanitation facilities

The general site plan shown will be modified to fit the needs of each specific TDSRS and will incorporate all specifications addressed in the FEMA Public Assistance Program and Policy Guide and all local, state and federal regulations and requirements



Debris Separation and Reduction

Debris Separation

The Debris Reduction Manager will supervise the separation and segregation of all loads deposited at the TDSRS. If site segregation is required because of mixed loads, the separation will reflect the six categories cited below. Each of the following categories of debris will be dealt with in full compliance with the CrowderGulf Environmental Plan and local, state and federal standards:

- Clean, vegetative debris
- Vegetative debris containing other foreign matter
- Construction and Demolition (C&D) Debris
- Salvageable or recyclable debris
- White Goods, e-goods
- Hazardous or toxic materials / waste

Vegetative debris will be placed into two or more piles (no more than 15' high) which will allow for volume reduction without interfering with the ongoing dumping operation or until the dumping and/or reduction operations are complete. As directed by the City's representative, all construction and demolition (C&D) debris will be hauled directly to a certified landfill or prepared for reduction or recycling if feasible. White goods will be degassed, crushed and bailed for sale as scrap metal.

Methods of Debris Reduction

There are two primary types of reduction methods – incineration and chipping/grinding. After all major storms, we have used both grinding and burning to reduce debris, however, grinding has become the more common method due to environmental issues with burning.

- **Chipping and Grinding**

The chipping and grinding of vegetative debris reduces the volume by 75%. Many times clean chips will be recycled as bio-mass fuel. CrowderGulf is very experienced with chipping/grinding debris and has used this method in the majority of our disaster contracts for the past ten years. When grinding/chipping is utilized as the reduction method, all safety and compliance regulations are enforced throughout the operation.

- **Incineration**

There are several incineration methods available for volume reduction. These include uncontrolled open-air incineration, controlled open-air incineration, air curtain pit incineration, and portable air curtain incineration. Portable air curtain incineration is the most efficient incineration system available because the pre-manufactured pit is engineered to precise dimensions to complement the blower system. Any burning method used will only be conducted with concurrence from the City. Burning vegetative debris can produce up to a 95% reduction rate. In those situations where air curtain incineration may be approved by the City, all environmental compliance and safety, concerns will be addressed within the site specific plan. Setbacks and buffer zones will be established within and around the reduction sites not only for the public safety but also for the safety of the debris operations.

A setback of at least 100' will be maintained between the debris piles and the incineration area. There will be a buffer of 1,000' between the incineration area and the nearest building in order to create a zone for emergency vehicles, if needed. The fire will be extinguished two hours before anticipated removal of the ash mound. The ash mound will be removed before it reaches two feet below the lip of the incineration pit. To prevent explosions, hazardous or contaminated flammable material will not be placed in the pit. Finally, fencing and signage are simple and effective means to keep the public away from the incineration area. The CrowderGulf Environmental Protection Plan address and provides detailed guidance on TDSRS environmental concerns such as dust, smoke, erosion, storm water plus hazardous and toxic waste.

If the TDSRS is near an environmentally sensitive area or has historical sites in close proximity, special environmental consideration will be taken to protect and preserve such areas.

Debris Disposal

Final disposal of the products of debris reduction will be made in accordance with instructions from the City and in keeping with all federal, state and local laws.

Vegetative Debris

Based on the City's decision, all vegetative debris will be ground or burned. If ground, the reduced vegetative mulch will be hauled to a properly permitted final disposal site in accordance with all local, state and federal regulations. If vegetative debris is burned, the ash will be hauled to a properly permitted final disposal site. In past disasters we have also recycled the clean ash as fertilizer on farm land. We will properly recycle mulch and ash to the greatest extent possible and within permitted regulations.

After Hurricane Ike, CrowderGulf ground the City's vegetative debris and hauled the majority (97 loads) of the mulch to 19430 Morris Ave. The remainder of mulch (29 loads) was hauled to Hill Sand or Novus/Dickinson (7 loads).

Construction and Demolition Debris

All C&D material shall be disposed of in facilities approved by the City of Manvel in accordance with all federal, state and local laws. The City had only a small amount of C&D (34 loads) and it was hauled to **Allied Waste Landfill on FM 521. Should another disaster strike the City causing C&D debris, it is possible that the C&D will be taken to the same Landfill unless the City has an alternative site/s indicated in their Debris Management Plan.**

Experience with Specialty Debris

CrowderGulf's supervisory personnel are experienced in identifying and assessing potential problems imposed by specialty debris including **Abandoned Vehicles and Vessels; Dead Animal Removal, Demo Asbestos Materials; Electronic waste (E-Waste); Freon and White Goods; Household Hazardous Waste (HHW); and Waterway (Sand, Beach and Wet Marine Debris**

The table below shows the number of clients requiring specialty debris removal in recent years:

Year	Event	# of Clients	Abandoned Vehicles / Vessels	Demo / Asbestos Materials	E-Waste	Freon / White Goods	HHW	Waterway Sand/Beach Marine Debris
2023	Red Tide / Fish Kill	2						X
2022	Hurricane Ian	6			X	X	X	X
2021	Flooding & Storms	3			X	X		
2020	Hurricane Laura	8			X	X	X	X
2020	Hurricanes Sally, Hanna; Tropical Storm (TS) Cristobal	14	X		X	X	X	X
2020	Demo Project	1		X				
2019	TS Imelda	1			X	X		
2019	Misc. & Special Project	2						X
2018	Hurricanes Michael & Florence	13		X	X	X	X	X
2018	Red Tide / Fish Kill	7						X

Debris Recycling Plan

Based on the debris management goals and objectives of the City of Manvel, CrowderGulf will implement debris recycling programs as marketing opportunities allow. When recycling is feasible, CrowderGulf will monitor procedures to ensure that the recycling contractors comply with local, tribal, state and federal environmental regulations. Any reimbursement for recycled material will be credited or returned directly to the City.

Site Closure and Restoration

Upon completion of debris reduction operations, all TDSRs will be restored to pre-existing conditions. All equipment, inspection towers, and any other temporary buildings will be removed. Burn pits will be returned to existing grade. Any unburned or chipped materials will be hauled to an appropriate facility. Separated metals, plastics, white goods or other materials and types will be disposed of as required by contract or regulations. Site reclamation / remediation will be billed back to the client at a pass through cost. In addition, if groundwater and / or soil testing is required, these items will be billed to the client at as pass through cost. A final site inspection will be conducted by City authorities and any discrepancies will be corrected.

All work, including site restoration and closeout will be concluded within 30 calendar days of notice from the City that the last load of debris has been delivered.

2022 Hurricane Ian Cleanup
Wakahatchie Site located in Lee County, FL
Before Picture



2022 Hurricane Ian Cleanup
Wakahatchie Site located in Lee County, FL
After Site Restoration



➤ Documentation and Reimbursement

CrowderGulf has always been successful in supporting our Clients with accurate and complete documentation records. This documentation is readily available to the City, FEMA, FHWA and any other agency that provides reimbursement. Superior record keeping using the best available technology from the beginning to the end of the project is critical. Financial accountability is maintained throughout the process by using a system of checks and balances that are tied directly to the quantitative documentation originating in the field. Throughout the project, FEMA Public Assistance Program and Policy Guide will be followed and serve as the foundation of our documentation and accounting systems.

Documentation for Debris Hauling

In an effort to maximize accuracy of accounting, CrowderGulf utilizes the following system of project controls:

Phase 1 - Truck Certification

All debris hauling trucks are certified in accordance with FEMA guidelines. Part of the certification procedure includes truck safety checks. Any trucks not meeting the safety requirements will not be certified until infractions are remedied.

Documentation procedures include:

- The City's representative / monitoring company measures the interior dimensions of all debris hauling truck beds to determine the measured cubic yard capacity
- Safety and insurance requirements check is part of the certification process The City's representative, CrowderGulf and the driver will each retain a copy of the completed *Truck Certification Form*
- All equipment are affixed with placards displaying the owner's name, equipment number and certified capacity
- The City's representative/monitoring company may attach a unique bar code to the truck placard of each truck as part of their ADMS program.
- Photo documentation is provided for each hauling truck and driver.
- An electronic Capacity Certification Log is maintained in the field as a quality control tool

Phase 2 - Debris Load Ticket Completion

The load ticket is the primary debris-tracking document that records the transport of debris from the original collection point to the TDSRS or final disposal site. This information is now provided electronically by the client's monitoring company. Debris monitors in the field initiate the electronic ticket process by entering the truck number, the debris type, and the debris pick-up address/location. When the driver arrives at the TDSRS or the Final Disposal Site, the tower monitor will complete the electronic ticket information by determining and entering the debris load amount. While the debris hauler may receive a paper copy of the load information, CrowderGulf is provided the data electronically including a digital copy of each ticket. CrowderGulf downloads and saves the information in real-time or the same day as debris loads are hauled.

This process includes the following procedures:

- Completion of a multi-part *Debris Load Ticket* for each truckload of debris
- City representative(s) at the loading site(s) will inspect each loaded truck, legibly and accurately record the required information on the ticket and provide the debris hauler with a partially completed ticket
- City representative(s) at the temporary or final disposal site(s) inspection tower take the ticket from the driver and complete the disposal information
- City representative(s) retain the original completed ticket and a copy is provided to the driver and a CrowderGulf representative
- CrowderGulf field office personnel process the tickets sending electronic copies to the Home Office for additional quality control checks, data entry and storage

Accurate completion of these two phases of quantitative and descriptive debris information is imperative for cost reimbursement and contractor invoicing. When electronic ticketing is used, the above procedures are slightly modified according to the firm acquired that represents the City (monitoring company), while still maintaining the same quality of information and satisfying requirements.

Data Management

CrowderGulf utilizes a comprehensive and seasoned data collection and storage process with all projects. Regardless of whether electronic (ADMS) or paper ticketing documentation is used by the City or representative, CrowderGulf easily adapts data capturing procedures to accommodate all requirements. CrowderGulf's database is specifically designed to capture and track quantitative and descriptive debris data for the entire project while storing ticket images for reconciliation support and audit documentation support. Technology has made documentation, reconciling and invoicing a more efficient, transparent process that can help expedite FEMA reimbursement. However, the technology is only as good as the people using it. CrowderGulf has capable, well-trained personnel with the commitment to ensure functionality and accurate information on a continuous basis.

Monitoring Companies and Electronic Ticketing

Monitoring Companies are often contracted by the Client to serve as their representative in monitoring and documenting all debris work. All experienced, credible monitoring companies use an automated data management system (ADMS) that captures all required information for FEMA reimbursement. CrowderGulf has vast experience working with numerous monitoring companies and are familiar and compatible with their programs, processes and procedures. It is important that CrowderGulf and the City's representative (i.e., monitoring company) establish and maintain a positive and professional rapport throughout the project. This is necessary in order for the communication flow to be open with the central focus on making sure all documentation for eligible work is accurate, complete, and readily accessible to the City.

Reconciliation and Invoicing

An important aspect of the documentation process is the reconciling of all the truck certifications and load tickets prior to invoicing. CrowderGulf has earned a solid reputation with clients and monitoring firms by working closely with them to ensure that data reconciling is completed before invoicing. Whether reconciling with a monitoring company or with our clients direct, our database has all the information needed to expedite this process.

Data will be reconciles with the City or monitoring company and invoices fully supported by load tickets and other required documentation. CrowderGulf is very flexible in generating invoices. Invoices can be provided in different ways such as a dollar amount limit per invoice, designated work period on an invoice (i.e. one week per invoice) or single task invoices. CrowderGulf strives to accommodate by adapting to preferred formats and preferences. Schedules for invoicing are usually outlined in the contract. Many times, due to the severity of the disaster and a Client's available resources, the payment schedule may be modified to allow more time to pay the invoices. CrowderGulf is able to accommodate these situations due to our strong financial stability.

Schedules for invoicing are usually outlined in the contract. Many times, due to the severity of the disaster and a Client's available resources, the payment schedule may be modified to allow more time to pay the invoices. CrowderGulf is able to accommodate these situations due to our strong financial stability.

Documentation Maintenance

CrowderGulf maintains all documentation for a period of at least 7-10 years, depending on the requirements. All tickets and truck certifications, task orders, and any other pertinent documentation are kept in both hard copy and electronic format. Having all documents in an organized electronic file allows for easy access if and when FEMA audits the work.

FEMA Requirements and Assistance in the Reimbursement Process

CrowderGulf works closely with all regulatory agencies to assure minimum issues in our disaster management efforts. Over the past 20 years, **98%** of CrowderGulf's work has been with Cities, Counties, States and Agencies that received reimbursement from FEMA under the Public Assistance (PA) Reimbursement Program. As a result of our success in documenting all aspects of the debris management process to support reimbursements, CrowderGulf has established itself as one of the most respected debris contractors in the United States.

ESSENTIAL SUPPORT FUNCTIONS

➤ Readiness Support and Training

CrowderGulf's long and successful history of disaster response and recovery success is, in a large part, a result of continuous Readiness Planning and Training. CrowderGulf is dedicated to a year-round cycle of preparation, practice, review and analysis to refine our procedures and processes. We strive for continuous improvement with the goal of exceeding expectations where it matters, in project execution. Joint training and pre-planning with the City will be an important part of Readiness Planning. **On at least an annual basis, CrowderGulf specialists will provide training and pre-planning sessions.** In addition, our Debris Reduction specialists will be available to review and advise on potential TDSRS. Preparedness training will be tailored to the City's needs and requests.

➤ Subcontracting

It is company policy to utilize **qualified local subcontractors** to the maximum extent possible in **compliance with 44 CFR 206.10**. Per Client compliance requirements under **44 CFR 13.36(e)**, CrowderGulf, as Prime Contractor, will take all affirmative steps required to assure that minority firms, women's business enterprises, and labor area surplus firms are used when possible. In addition, we maintain a national subcontractor **database of over 3,200 pre-qualified subcontractors**, which allows us to identify companies by size, equipment and geographical location. Prospective subcontractors may visit our website, www.crowdergulf.com, to register or may fax information to the Disaster Administration Office for review. Due to CrowderGulf's reputation of always treating our subcontractors fairly and paying them on a weekly basis, we have a surplus of subcontractors throughout the nation ready to work at a moment's notice. *Due to page limitations, our complete subcontracting plan has been omitted however we can provide this information to the City upon request.*



Good Faith Effort

As required by each awarded contract, CrowderGulf will meet or exceed goals and expectations on the local minority workforce population and the utilization of minority professional firms, consultants and/or suppliers. CrowderGulf will maintain all requirements set forth by the City to maintain compliance with **44 CFR 13.36 (e) and FEMA Super Circular 2 C.F.R. Chapter 2, Part 200.**

Affirmative Steps Include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Subcontractor Oversight

In the past, CrowderGulf has mobilized over **400** subcontractors with as many as **5,000 people, 2,600 trucks, and 800 pieces of loading equipment.** To assure the same quality control and efficient operations for the City, CrowderGulf's management team will rely on NIMS management protocols to identify the proper number of supervisors for each debris management operation. CrowderGulf is fully prepared to marshal as many Field Project Managers and Debris Supervisors as needed to meet the City's debris management requirements. Project Managers and Field Supervisors will have the direct responsibility to ensure all workers have received the proper safety training and education on Federal Rules and Regulations as they pertain to debris removal operations.

Anticipated Outside Support/Subcontractor Equipment

CrowderGulf's has developed a Nationwide Database of Approved and Trusted Subcontractors & Vendors. It is company policy to utilize **qualified local subcontractors** to the maximum extent possible in compliance with **44 CFR 206.10**. We also endeavor to employ a percentage of qualified Minority Business Enterprise (MBE) subcontractors. In previous disaster activations, CrowderGulf has pre-positioned manpower and equipment to provide immediate response. The table below provides the number of subcontractors and their **equipment** listed in our database, in relation to the State of Texas.

Subcontractor Information	Regional	TX	US. 2023
Number of Registered Subcontractors	<u>257</u>	<u>518</u>	3460
Subcontractor Equipment	Regional	TX	US. 2023
Dump Trucks (16-65)	181	3135	19005
Pick up w/ dump trucks	426	970	5054
Knuckle-boom trucks	363	631	.3227
Wheel Loader 50hp – 150hp	417	818	6100
5 ton Pickup truck	461	1069	7635
Hydraulic Excavator 50hp-150hp	664	1145	7273
Trailer Mounted floodlight	284	413	1805
Low-bed Trailer w/ tractor	184	377	2310
Water Truck	101	195	1120
Air Curtain Burner	34	47	450
Backhoe w/ loader 15	223	3.97	1911
Dozer, 2-3 yd. blade/root rake blade D7	343	590	3876
Grader, Motor, 12 ft. blade 130-140hp	97	184	852
Chipper	42	128	1478
Tub Grinder 300-400 hp & 800-1000 hp	57	110	1051
Self-loading trucks	317	619	6465

Skid steer 40 hp – 80 hp	533	1246	8606
C&D Walking Floor 80-110 CY	96	235	2102
Mulch Trailer 80-110 CY	52	170	1505
Bucket Trucks	209	345	3231
Barges	81	117	1281
Work Boats	104	146	1569
Vacuum Trucks	243	297	1813

Texas Subcontractor Statistics	Regional	TX
Small Business	178	361
M/WBE, HUB, SDB or Veteran Certified	115	282
Push Crews	87	195
Debris Haulers	205	417
Marine Debris	17	31
Haul Outs	8	17
Grinding	10	23
Burning	5	7
Concrete Reduction	3	4
Recycling	4	9
Tree Work	7	18

Exclusive Subcontractors

The subcontractors in the table below work **exclusively** for CrowderGulf. These subcontractors immediately begin deployment when a threat is imminent. They have a combined 114 double trucks that can be called upon at a moment's notice.

Subcontractor	Storm Event	Work Location	
Dawn Til Dusk Disaster LLC (Bethany, MO) (PUSH, ROW Hauling, Stumps, L & H, ROE Hauling, Beach/ Sand) 36 Activations Master Subcontract # 12_133	2022 Ian	Lee Co, FL	
	2021 KY Tomado	Bowling Green, KY	Warren County, KY
	2021 Nicholas	Angleton, TX Brazoria Co, TX	Lake Jackson, TX
	2020 Zeta	Gulfport, MS	
	2020 Sally	Fairhope, AL	Orange Beach, AL
	2020 Laura	Lake Charles, LA West Lake, LA	Calcasieu Parish, LA
	2020 Tomado	Nashville, TN	
	2019 Imelda	Montgomery Co, TX	
	2018 Michael	Panama City, FL	
	2018 Florence	Duplin Co, NC Onslow Co, NC	Jacksonville, NC
	2017 Harvey	Aransas Co, TX	Corpus Christi, TX
	2017 Mississippi Tornado	Hattiesburg, MS	
	2016 Matthew	Deltona, FL	
	2016 LA Flooding	Ouachita Parish, LA Central, LA	
	2016 Texas Flooding / Misc.	Montgomery Co, TX Waller Co, TX	Newton Co, TX
	2015 SC Flooding	SCDOT	
	2014 Ulysses – Ice Storm	Greensboro, NC	
	2014 AL Tomado	ACCA – Blount Co, AL	
	2011 Irene	Dare Co, NC Kill Devil Hills, NC	Kitty Hawk, NC Nags Head, NC
	2008 Ike	Montgomery Co, TX	
	2005 Katrina	Pascagoula, MS	
Dotson & Sons (Higbee, MO) (ROW Hauling, L & H, Stumps) 31 Activations Master Subcontract # 16_725	2022 Ian	Ft. Myers, FL FDEM	Lee Co, FL
	2021 May Floods	Lake Charles, LA	
	2020 Laura	Lake Charles, LA	Calcasieu Parish, LA
	2018 Michael	Bainbridge, GA Decatur Co, GA	Panama City, FL
	2018 Florence	Holly Ridge, NC Onslow Co, NC	Richlands, NC
	2017 Irma	Bonita Springs, FL	Lee Co., FL
	2017 Harvey	Aransas Co, TX	Montgomery Co, TX



CrowderGulf
RFP 2023-03-002 Debris Management & Removal Services
City of Manvel, TX

Subcontractor	Storm Event	Work Location	
		Corpus Christi, TX	San Patricio Co, TX,
	2016 Matthew	Hilton Head Island, SC	
	2016 LA Flooding	Central, LA	
	2006 Ice Storm	Erie Co, NY	
	2005 Rita	Calcasieu Parish / Lake Charles, LA	
	2005 Katrina	North Miami, FL	Wilton Manors, FL
		Pascagoula, MS	Pompano Beach, FL
	2004 Ivan	Escambia Co, FL	
Gulf Services (Theodore, AL) (PUSH, ROW Hauling, L&H, Stumps, Site Mgt, Ditch work, PPDR) 17 Activations Master Subcontract # 12_191	2004 Charley, Frances, Jeanne	Lee Co, FL	Sanibel, FL
		Orlando, FL	
	2022 Ian	Bonita Springs, FL	Lee Co School District
		Estero, FL	Sanibel, FL
		Lee Co, FL	FDEM
Hauling Away LLC (Mobile, AL) (PUSH, ROW Hauling, L&H, ROE Hauling, Stumps, Grinding, Haul Outs, Sand, Demo, Waterway Debris) 90 Activations Master Subcontract # 12_223	2021 Ida	St. John the Baptist Parish, LA	Calcasieu Parish, LA Waterways
	2021 May Flooding	Lake Charles, LA	Calcasieu Parish, LA
	2020 Laura	Lake Charles, LA	Calcasieu Parish, LA
		Sulphur, LA	
	2018 Michael	Bay Co, FL	Panama City, FL
		Lynn Haven, FL	Washington Co, FL
	2022 Ian	Bonita Springs, FL	Ft. Myers Beach, FL
		Estero, FL	Lee Co, FL
		Ft. Myers, FL	Sanibel, FL
		FDEM	Synergy, Charlotte Co Schools, FL
	2021 TX GLO	Beach Debris – Sunken Car	
	2021 LA Tornado	Calcasieu Parish, LA	
	2021 Ida	St. John the Baptist Parish, LA	Calcasieu Parish, LA Waterways
	2020 Hanna & Beta	Texas General Land Office (GLO)	
	2020 Zeta	Gulfport, MS	
	2020 Sally	AL DOT SW Region	Gulf Shores, AL
		Baldwin Co, AL	Orange Beach, AL
	2020 Laura	Lake Charles, LA	Calcasieu Parish, LA
		Sulphur, LA	West Lake, LA
		Vinton, LA	West Calcasieu Port, LA
	2020 Cristobal	Dauphin Island, AL	
	2020 Tomado	Nashville, TN	Chattanooga, TN
	2019 TX Tomado	Richardson, TX	
	2019 Dorian	Dorchester Co, SC	
	2019 Imelda	Montgomery Co, TX	
	2018 Michael	Bay Co, FL	Jackson Co, FL
		FL Dept. of Enviro. Protection	Panama City Beach, FL
		Bainbridge, GA	Panama City, FL
			Decatur Co, GA
	2018 Florence	Jacksonville, NC	Onslow Co, NC
		North Topsail Beach, NC	
	2018 Florida Red Tide	Collier Co, FL	Fort Myers Beach, FL
		Sanibel Island, FL	
	2017 Irma	Collier Co, FL	Kissimmee, FL
		FL DEP Waterway Cleanup	Okeechobee Co, FL
		Hilton Head Island, FL	Polk Co., FL
	2017 Harvey	Aransas Co, TX	Corpus Christi, TX
		Texas General Land Office (GLO)	
	2017 Maintenance	Corpus Christi, TX	
	2017 T.S. Cindy	Dauphin Island, AL	
	2016 Matthew	FL Dept. of Enviro. Protection	Hilton Head Island, SC
		Hilton Head Plantation POA, SC	
	2016 LA Flooding	Central, LA	Ouachita Parish, LA
	2016 Texas Flooding / Misc.	Newton Co, TX	Waller Co, TX
		Montgomery Co, TX	
	2016 Maintenance	Corpus Christi, TX	
	2016 Tornado	Rowlett, TX	
	2015 Flooding-Alabama	AL DCNR, Baldwin Co, AL	
		AL DOT, Baldwin Co, AL	
	2015 SC Flooding	SCDOT	
	2015 Demolition	Orange Beach, AL	
	2015 Fish Kill	Orange Beach, AL	
	2015 Texas Flooding / Misc.	Blanco Co, TX	Republic Services, TX
		Corpus Christi, TX	Friendswood, TX



CrowderGulf
RFP 2023-03-002 Debris Management & Removal Services
City of Manvel, TX

Subcontractor	Storm Event	Work Location	
	2015 Severe Storm AL	Limestone Co, AL	
	2014 Tomado	Blount Co, AL	Limestone Co, AL
	2014 Maintenance	Corpus Christi, TX	
	2014 Pax (Ice Storm)	Dorchester Co, SC	Berkeley Co, SC
	2013 T.S. Andrea	Gulf Shores, AL	
	2012-2013 Sandy	NJ DEP	
	2012 Isaac	Biloxi, MS Dauphin Island, AL McComb, MS	Magnolia, MS Pascagoula, MS
	2012 Miscellaneous	The Nature Conservancy, AL	
	2012 Tomado	Motel 6 - Mobile, AL	
	2011 Irene	Rocky Mount, NC	
S. St. George Enterprises (Fredonia, NY) (PUSH, ROW Hauling, L&H, Grinding, Stumps, Haul Outs, Site Work) 83 Activations Master Subcontract # 13_376	2022 Ian	Bonita Springs, FL Edgewater, FL Ft. Myers, FL Ft. Myers Beach, FL Lee Co, FL FDEM	Lee Co School District Ormond Beach, FL Port Orange, FL Sanibel, FL South Daytona, FL
	2021 KY Tomado	Bowling Green, KY	Warren County, KY
	2020 Zeta	Gulfport, MS	Harrison Co, MS
	2020 Laura	Lake Charles, LA	Calcasieu Parish, LA
	2020 Tomado	Nashville, TN	Chattanooga, TN
	2018 Michael	Bay Co, FL Jackson Co, FL Lynn Haven, FL Decatur Co, GA	Panama City, FL Panama City Beach, FL Bainbridge, GA
	2018 Florence	Brunswick Co, NC Bolivia, NC Caswell Beach, NC Leland, NC Holly Ridge, NC Sandy Creek, NC Navassa, NC Swansboro, NC	Onslow Co, NC Jacksonville, NC Duplin Co, NC Richlands, NC Oak Island, NC Northwest, NC Shallotte, NC Vamantown, NC
	2017 Irma	Bonita Springs, FL Edgewater, FL Flagler Co, FL Lake Mary, FL Lake Co, FL Lee Co, FL	Okeechobee Co, FL Orlando, FL Ormond Beach, FL Sanford, FL Sarasota Co, FL St. Petersburg, FL Sumter Co, FL
	2017 Harvey	Aransas Co, TX San Patricio Co, TX	Corpus Christi, TX
	2016 Matthew	Hilton Head Island, SC Windmill Harbor POA, SC	Long Cove POA, SC Norfolk, VA
	2014 AL Tomado	ACCA- Blount Co, AL	
	2014 Pax - Ice Storm	Berkeley Co, SC	Dorchester Co, SC
	2011 Irene	James City Co, VA York Co, VA	Newport News, VA Rocky Mount, NC
	2005 Dennis	Bay Co, FL	Destin, FL
	2005 Wilma	Ft. Lauderdale, FL	West Palm Beach, FL
	2005 Rita	Calcasieu Parish / Lake Charles, LA	
	2005 Katrina	Aventura, FL Daphne, AL Lazy Lakes, FL	Pascagoula, MS Pompano Beach, FL Wilton Manors, FL
	2004 Ivan	Escambia Co, FL	Walton Co, FL

Partial List of Pre-Qualified MWBE Subcontractors Available to the City

2023 Houston – Galveston Regional TX Potential Subcontractors	Address	City	ST	Zip	SB	WO	VET	SDV	HUB	SDB
15/16, C&S Construction	17700 HWY 3	Webster	TX	77598	1					
1983 U. C. I.	519 Wisconsin	South Houston	TX	77587	1			1		
4 J's Services, Inc	1410 County Rd 63 / PO Box 646	Rosharon	TX	77583	1					
4L Construction Services	590 Longwood Lane	Conroe	TX	77302	1					
A & A Trucking, LLC	418 E. Texas Ave.	Baytown	TX	77520	1				1	
A & M Remediation & Dirtwork	P.O. Box 2452	Crystal Beach	TX	77650	1	1	1			



CrowderGulf

RFP 2023-03-002 Debris Management & Removal Services
City of Manvel, TX

2023 Houston – Galveston Regional TX Potential Subcontractors	Address	City	ST	Zip	SB	WO	VET	SDV	HUB	SDB
A. Demolition	P.O. Box 14711	Houston	TX	77021	1					
AAA Dumpsters, LLC	P.O. Box 357	Danbury	TX	77534	1					
AAM Contractors Unlimited LLC	233 3rd St	Brazoria	TX	77422	1	1				
AD Construction & Development	5512 Gulf Freeway	Houston	TX	77023	1					
ADCORP Sign Systems, LLC.	10965 Hwy 242	Conroe	TX	77385	1					
Affinity Professional Group, LLC.	13831 NW FWY Ste. 237	Houston	TX	77040	1	1			1	1
Affordable Land Services LLC	522 CR 105	Devers	TX	77538	1					
AG Excavation Construction, LLC	C/O 19931 Fort Davis Court	Katy	TX	77449	1					
AIMM Technologies, Inc.	801 Hwy 146 N	Texas City	TX	77590	1	1				
Algoa Construction	1340 Algoa Rd.	Alvin	TX	77511	1					
All In One Demolition Inc	10114 Hook Street	Houston	TX	77064	1					
All-N-One Services, LLC.	12115 English Brook Circle	Humble	TX	77346	1	1				1
Angel Padilla	4905 24th Street	Dickinson	TX	77518		1				
Apache Waste	5601 Loma Linda St	Houston	TX	77085	1					
APEC, LLC	1409 39th St	Galveston	TX	77550	1	1			1	
Archie Debris Removal Services	14619 Castle Cove Lane	Houston	TX	77044	1	1				
Argosy Barge Lines, LLC	4747 Bellaire Blvd, Suite 275	Bellaire	TX	77401						
Arredondos Trucking	5045 Hauna Ln	Dickinson	TX	77539						
Ashtead Technology, Inc.	19407 Park Row, Ste. 170	Houston	TX	77084						
Astro Fence Company	410 North Loop 336 West	Conroe	TX	77301			1			
B N T Services, LLC.	51 Bird Farm Rd.	Huntsville	TX	77320	1					
B Smith Contractors Inc.	P.O. Box 38856	Houston	TX	77238					1	
Bane Machinery Houston LTD	505 Rankin Rd	Houston	TX	77073						
Base Construction	7555 FM 2004 Bldg 2	Hitchcock	TX	77563	1					
Bay Area Industrial Contractors, Ltd.	1606 Sens Rd	La Porte	TX	77571		1				
Bayside Equipment, Inc.	P.O. Box 1263	Anahuac	TX	77514						
Bayway Homes	P.O. Box 1477	Friendswood	TX	77546	1					
Better Land Company, LLC.	1720 Pampas Trail Dr	Friendswood	TX	77546	1					
Blue Collar Home Services-	1029 Hwy 6 North	Houston	TX	77079						1
Blue4Hire	PO Box 1574	Rosenburg	TX	77471						
Bob's Construction Co., Inc.	10862 Circle DR	Willis	TX	77318						
Boswell & Son Construction Services	20027 Indigo Lake DR	Magnolia	TX	77355	1	1			1	
Brayland Properties	6938 New York St.	Houston	TX	77021						1
Brazos Sand Supply Company	17127 CR 39	Rosharon	TX	77583	1					
BRH-Garver Construction LP	7600 S Santa Fe, Bldg A1-E	Houston	TX	77061						
Bruce Construction Management	2303 Legends Shore Dr	Spring	TX	77386						
BTLS (Beach Town Lawn Service)	23 Cozumel Cir	Galveston	TX	77554	1					
Bud Lee Services, LLC.	1400 North Fulton St,	Wharton	TX	77488	1					
C.R.S. Disaster Recovery	36111 Mildred Ln	Pinehurst	TX	77362						
C5 Construction, Inc.	13103 Lazy Ln	Willis	TX	77318	1					1
Callan Marine	P.O. Box 17017	Galveston Island	TX	77552	1					
Cameron Recycling	20939 Hwy 6	Manvel	TX	77578						
CAR Mobile Dustless Blasting	412 West Duncan	Alvin	TX	77511						
Cardinal Culinary Services	5950 FM 517 Rd	Alvin	TX	77511	1					
Cardinal Customized Services	5950 FM 517 Rd	Alvin	TX	77511	1					
Caron Services Inc.	17202 Butera RD	Magnolia	TX	77355	1					
Carr Construction Services	6341 Stewart Rd	Galveston	TX	77551	1					
Chaney Land Group	P.O. Box 533	Bacliff	TX	77518	1					
Chris Drake Construction	11438 Stidham Rd.	Conroe	TX	77302	1					
Chris Peters	12803 Brigham Lane	Sante Fe	TX	77517	1					
Cinco International Group	915 S. 8th, Ste B	La Porte	TX	77572	1	1			1	1
Clean Harbors Environmental Services	500 Independence Pkwy South	La Porte	TX	77571						
Clean Harbors Environmental Services	2204 Genoa Red Bluff	Houston	TX	77034						
CLM Equipment Company, Inc.	13727 East I-10	Baytown	TX	77523						
Clubb Equipment	20195 Heights Blvd	New Caney	TX	77357	1					
Clyde Vick Logging & Construction	13781 Old Texaco Camp Rd	Conroe	TX	77302			1			
CNY Trucking	1314 Cross Valley	Sugarland	TX	77479	1					
Coastal Maintenance (CMI)	PO Box 1933	Friendswood	TX	77549	1					
Coastal Safety & Environmental, Inc.	900 Anders Ln, Ste. 6	Kemah	TX	77565	1	1				1
Compacta Construction Inc.	9418 FM 2920	Tomball	TX	77375	1					
Corrigan Consulting, Inc.	12000 Aerospace Ave, Ste 450	Houston	TX	77034						
Cottonwood Debris Company	5443 Katy Hockley Cut Off	Katy	TX	77493						
Coyote Construction & Trucking	19696 Hastings Rd	Alvin	TX	77511			1			
CPHP Ventures	13911 Turning Spring Lane	Houston	TX	77044	1		1	1		1
CRG Unlimited	9950 Westpark Ste 290	Houston	TX	77063	1					
Cypress Landscape Services	3606 7 Mile Rd.	Galveston	TX	77554	1					



CrowderGulf

RFP 2023-03-002 Debris Management & Removal Services
City of Manvel, TX

2023 Houston -- Galveston Regional TX Potential Subcontractors	Address	City	ST	Zip	SB	WO	VET	SDV	HUB	SDB
D&A Demolition	426 Croom Dr	Wharton	TX	77488	1					
Deneal and Company LLC	PO Box 846	Cleveland	TX	77328						
DFW Texas Builders, Inc.	4820 Pean Street, Unit O	Galveston	TX	77554	1					
Direct Waste Solutions	7718 VALLEY VIEW LN	Houston	TX	77074	1					
Dirt Cheap Mulch Company, Inc.	4460 FM 1960 E	Humble	TX	77346	1	1				
Disaster "R" Us	P.O. Box 7615	The Woodlands	TX	77387	1	1				1
Double J Land Clearing & Construction, Inc.	P.O. Box 7183	Conroe	TX	77306						
DP Woody's Construction, LP	17751 East FM 1097	Willis	TX	77378	1					
Dredgit Environmental	701 N. Post Oak, Ste. 350	Houston	TX	77024	1	1				
DSWoods Trucking Texas LLC	9711 S Mason Rd Ste 123 #128	Richmond	TX	77407		1			1	1
DTS Disaster Recovery	8218 Deer Lodge	Magnolia	TX	77354	1					
Durham Enterprise	7640 Belfort, Ste. B	Houston	TX	77061	1					1
Duty and Daughters, LLC	19901 Southwest Freeway Suite 103	Sugar Land	TX	77479	1	1				
Duty Construction Inc.	1507 Haddon St.	Houston	TX	77006	1					
FSH Services	98 Briar Meadow	Huntsville	TX	77320	1					
G - Force Media, Inc.	2551 South Shore Blvd	League City	TX	77573	1					
Gamer Environmental Services	1717 W. 13th St	Deer Park	TX	77536						
Gamer Paving & Construction, Ltd.	2123 Ave E	Danbury	TX	77534	1					
Globalize American Safety LLC	1923 Grand Willow Ln	Richmond	TX	77469					1	
GMI Construction	24980 Blackburn	Slendora	TX	77372	1	1				
Gonzalez Demolition and Dump Truck	11026 Edgebrook Dr	Texas city	TX	77591	1					
Got Junk	11020 Old Katy RD, Ste 202	Houston	TX	77043	1					
Gray Utility Service, LLC	PO Box 2099	Mont Belvieu	TX	77580	1					
Green Cares Lawn Care	26822 Prairie Lane	Katy	TX	77494	1					
GRG Commercial	9333 Bryant St	Houston	TX	77035						1
Grice & Grice	16502 Sun Valley Lane	Rosharon	TX	77583	1					
Grit Earthwork & Excavating, LLC.	27127 Ashley Hills Ct.	Fulshear	TX	77441						
Gulf Area TruckingCo	1408 WEST HARRIS AVE	PASADENA	TX	77506	1				1	1
Gulf Coast Environmental Services	4902 Shank RD	Pearland	TX	77581						
Gulf Coast Trucking	P.O. Box 5411	Katy	TX	77491						
Hagan Services	P.O. Box 350	Hardin	TX	77561	1					
Hansa Meyer Heavy Haul & Rigging USA, LLC.	8502 Miller Road 3	Houston	TX	77049						
Heron International, Inc.	6961 Highway 225	Deer Park	TX	77536	1					
Horizon Concrete, LLC	11250 West RD	Houston	TX	77377	1					
Hurricane Construction, Ltd.	774 FM 517	Alvin	TX	77511	1		1			
I.J. Greenworks	PO Box 93	Friendswood	TX	77549	1				1	
Impekable Trucking	219 Overland Park Dr.	Houston	TX	77049	1					
Industrial Performance Services	1238 Center St	Deer Park	TX	77536	1					
Integrity Trade Services	9001 Airport Blvd. #602	Houston	TX	77062	1				1	
Ivy Homes, LLC.	4313 FM 2351, Ste. A	Friendswood	TX	77546	1					
J and J Tree Service	21246 Shonnon Cir	Montgomery	TX	77316		1				1
J. Williams Services, Inc.	PO Box 9799	Huntsville	TX	77340	1					
James Bonds Custom Land Clearing	26050 Brushy Creek Dr.	Hockley	TX	77407	1					
James Fisher Subsea Excavation	6421 Cunningham Rd	Houston	TX	77041						
Jason Logan Inc	4903 Fawndale Way	Baytown	TX	77521	1					
John 3:16 Trucking	2227 Laurel Birch	Houston	TX	77014	1					
Jones Group International	315 West Alabama #103	Houston	TX	77006	1					1
Joslin Construction	2218 Northpark DR, Suite 200	Kingwood	TX	77339						
Journeys Logistics & Transportation Mgmt.	16231 Charterstone Dr.	Houston	TX	77070	1	1				1
JRMO Transports	146 Main Bldg 7C	Lamarque	TX	77568	1					
JSI Houston Transfer Station	11028 Cordoba Dr.	Houston	TX	77088						
JTB Services, Inc.	9026 Lambricht	Houston	TX	77075						
M & M Protection, LLC.	11831 West Fairmont Parkway	LaPorte	TX	77571	1					
M&T Services, LLC.	PO Box 55447	Houston	TX	77255	1	1				
Mabe's Hauling	P.O. Box 1242	Santa Fe	TX	77510	1					
Maga Demolition	1020 Bay Area Blvd Suite 210	Houston	TX	77058	1					
Main Lane Industries, Ltd.	9201 Tavenor Ln	Houston	TX	77075	1					
Managed Response, Inc.	3040 Post Oak Blvd. ,Ste 1240	Houston	TX	77056	1					
Manchester Wright Construction	2801 Post Oak Blvd., Ste 190	Houston	TX	77056						
Master Excavating, LLC.	4575 Simsbrook Dr	Houston	TX	77045						
Maximum Scuba	2001 Bayport Blvd.	Seabrook	TX	77586	1					
Mclvain Enterprises Inc.	P.O. Box 757	Winnie	TX	77665						
Memphis Williams	451 Maxey Rd. Apt. 2102	Houston	TX	77013	1					
Metts Company	20440 Red Oak DR	Cleveland	TX	77328	1					
MJA Enterprises	9826 Live Oak Ct	Manvel	TX	77578	1					
Mimbres Tree and Debris Hauling, LLC	11459 Queensboro Ct	Montgomery	TX	77316	1					



CrowderGulf
RFP 2023-03-002 Debris Management & Removal Services
City of Manvel, TX

2023 Houston – Galveston Regional TX Potential Subcontractors	Address	City	ST	Zip	SB	WO	VET	SDV	HUB	SDB
ML Cruze Investments LP	3347 Frick Rd	Houston	TX	77086	1					
Mountain Tarp/ Pioneer	12245 FM 529 Rd., Ste. D	Houston	TX	77041	1					
Moyas Cleaning	2002 Holton	Deer Park	TX	77536	1					
MTZ Trucking	P.O. Box 750213	Houston	TX	77275	1					
Native Services, Inc.	P.O. Box 1983	Friendswood	TX	77549	1					
New Masada Environmental, LLC.	9335 Sweetbush Drive	Houston	TX	77064	1					
Norman Bell's Concrete	PO Box 1390	Texas City	TX	77592	1					
Nonwood Development	P.O. Box 14711	Houston	TX	77021						
Novus Wood Group LLP	6002 Debbielou Gardens Dr	Houston	TX	77034	1					
Oakley Construction	22010 Loop 494	New Caney	TX	77357						
Odessa Fluids, LLC	150 CR 20854	Liberty	TX	77575	1					
OFF Duty Services, Inc.	908 Ave D, A100	Katy	TX	77493						
Old School Equipment	25728 Hill & Dale Ave.	Splendora	TX	77372	1					
Pagan Construction	28040 Etta Oaks Ln	Splendora	TX	77372	1		1			
Pecos Environmental Services	P. O. Box 692322	Houston	TX	77269	1					
Peninsula Marine, Inc.	P.O. Box 14	Port Bolivar	TX	77650						
Perez Concrete Placers, LLC	2710 Galveston Ave.	Dickinson	TX	77539						
Phoenix Contracting, LLC	2662 County Rd 250	Weimar	TX	78962	1	1				
PL Consultants, LLC	21658 Chokecherry Ave.	Porter	TX	77365	1		1	1	1	1
Port Bolivar Management Co.	P.O. Box 95	Port Bolivar	TX	77650	1					
Porter Financial Group	16111 Porter Lane	Porter	TX	77365	1					1
Posik Group, LLC.	17310 Old Richmond Rd.	Sugarland	TX	77498	1		1			
PRC Environmental, Inc.	1149 Ellsworth Dr, Suite 345	Pasadena	TX	77503	1					
Precision Land Clearing	PO Box 802276	Houston	TX	77280	1					
Primus Security & Consulting	7626 Bobbit Ln	Houston	TX	77055	1					1
Punch Logistics LLC	PO Box 682513	Houston	TX	77268	1	1				
Putnam Services, LLC	4404 5th St	Bacliff	TX	77518						
Questar Construction	701 N. Loop 336 E. Ste. 201	Conroe	TX	77301	1					
R & D Environmental Services	1610 Sheldon Rd.	Channelview	TX	77530		1				1
R. Middleton, Inc.	P.O. Box 1594	Montgomery	TX	77356						
Randy Roan Construction, Inc.	6052 N. FM 1486	Montgomery	TX	77356						
Rapid Environmental LLC	PO Box 687	Deer Park	TX	77536	1					
Rappid	502 W Montgomery St #412	Willis	TX	77378	1	1				
Reytec Construction Resources, Inc.	1901 Hollister St	Houston	TX	77080					1	
Rios Chemical Technologies, Inc	P.O. Box 6842	Katy	TX	77450		1				
RLN Industries, Inc.	7533 FM 2004	Hitchcock	TX	77563		1				
RMG Group, LLC	15503 Juniper Hollow Way	Cypress	TX	77433	1					
Rockworld Int.	1951 S. Pine Lake Rd	Montgomery	TX	77316	1					
Roy Maddoux	17577 1/2 Oak Hill	New Caney	TX	77357	1					
Ruckit Transport	1824 Spring St.	Houston	TX	77007	1					
Ryfl International	1022 22nd Ave North	Texas City	TX	77590	1	1	1			
SADL Construction, Inc.	26119 I 45 N	Spring	TX	77380	1					
Salutis Hauling, LLC	32327 Summer Park Lane	Conroe	TX	77385	1					
Sante Fe Sunrise Construction, LLC.	395 CR 142	Alvin	TX	77511	1					
ScrapMart Houston	6839 South Loop East	Houston	TX	77087	1					
Sellers and Sons Services LLC	109 Old Galveston Rd	Alvin	TX	77511						1
Site Services	230 22nd St.	San Leon	TX	77539	1					
Son-Way Agri. Products	P.O. Box 2505	Conroe	TX	77305						
SSIP Inc.	1066 Lakeview DR	Montgomery	TX	77356	1					
Stafford Disaster Relief	7261 Chasewood Dr.	Missouri City	TX	77489	1					
Steel Interests Group, LLC	P.O. Box 750906	Houston	TX	77275	1	1				
Strayhorn Trucking & Construction, LLC.	P.O. Box 1179	Crystal Beach	TX	77650						
Streams Construction	5214-D Eigel St	Houston	TX	77007	1					
Sun Coast Resources, Inc.	6922 Cavalcade St, Bldg 1	Houston	TX	77026					1	
Sunbelt Construction	9750 Tanner RD	Houston	TX	77041						
Super Universal Waste, LLC (dba U-Waste Recycling)	9048 Long Point Road	Houston	TX	77055	1	1	1			
Texas B&H Construction Group, Inc.	13810 Lakewater Dr.	Pearland	TX	77584	1		1			
Texas Landscape Products, Inc.	P.O. Box 139	Magnolia	TX	77353						
Texas TTL Inc.	10344 League Line RD	Conroe	TX	77304	1					
Thomas' Tractor Works	17114 Mustang Ln	New Caney	TX	77357	1					
Tinys Timber	1818 IH 10	Weimar	TX	78692	1					
TLC Engineering, Inc.	8204 Westglen DR	Houston	TX	77063	1				1	1
TMG	2951 Marina Bay DR Ste 130-337	League City	TX	77573	1		1	1		1
Tommy L. Baker	POB 236	Humble	TX	377338	1					
TORKE, LLC	5803 Vestavia	Houston	TX	77069	1					
TP Equipment Services	10733 Hwy 321	Dayton	TX	77535	1					

2023 Houston – Galveston Regional TX Potential Subcontractors	Address	City	ST	Zip	SB	WO	VET	SDV	HUB	SDB
Turner Construction	P.O. Box 506	Anahauc	TX	77514	1					
Turner Paving and Construction Inc.	10610 Tower Oaks Blvd.	Houston	TX	77070	1	1				
Unique Plumbing, Inc.	1414 S. Frazier # 108	Conroe	TX	77301	1				1	
United Civil Services, LLC	P.O. Box 131486	Houston	TX	77219	1			1		
United States Storm Recovery, USSR, Inc.	723 Main St Ste 703	Houston	TX	77002	1					1
UPI Builders LLC	5008 Fuqua St	Houston	TX	77048	1					
Velez Trucking Inc.	6623 Brightonfern Ln	Houston	TX	77049	1					1
Vernor Material & Equipment	435 Commerce St	Freeport	TX	77541	1					
W&F Cleaning & Hauling Services	10919 Capstone Dr.	Houston	TX	77088	1	1				
Warr Construction, Inc.	2931A Brundrett RD	Simonton	TX	77476	1					
Waste Masters TX	POB 1364	Manvel	TX	77578	1					
Wave Procurement & Logistics, LLC.	622 22nd Street #208	Galveston	TX	77550	1	1			1	
Wright Industrial Safety	2711 Ave. L	San Leon	TX	77539	1					
WWF Contractors	5850 San Felipe #500	Houston	TX	77057	1					1
X2 Services	6815 CR 42	Rosharon	TX	77583	1					

➤ Quality Control

The purpose of a quality control plan is to provide guidance and consistent attention to workplace policies and procedures in order to facilitate efficient, effective and safe debris removal and reduction. **CrowderGulf's success in managing quality is achieved by our commitment and attention to the people, processes, and procedures involved in our projects. This starts with identifying and communicating the following Fundamental Values to Quality Control Success:**

- Assurance of open and honest communication with clients at all levels in order to foster a clear and mutual understanding of expectations and promote mutual respect.
- Commitment to high quality standards - "Lead by Example".
- Dedication to staff training and education at all levels to ensure correct and safe performance of their tasks.
- Implementing "Clean as You Go" policy for every task

Our complete QC plan will be provided upon request.

The purpose of a quality control plan is to provide guidance and consistent attention to workplace policies and procedures in order to facilitate efficient, effective and safe debris removal and reduction.

"Clean As You Go"

This concept is the centerpiece of our Quality Control Plan. "Clean As You Go" is a simple concept that is defined as doing the best job possible the first time to reduce the necessity for redoing any work. This policy does not preclude contracted multiple passes. It simply implies that all the debris will be removed on every pass, regardless of the number of passes required by the County. This philosophy is especially important for debris work during emergencies or major disasters where restoration of critical public functions is the highest priority. CrowderGulf was the debris contractor that first coined the term "CLEAN AS YOU GO", over 14 years ago. Recently, the term has been used by other contractors and by municipalities in their RFPs. All CrowderGulf employees, subcontractors and consultants are expected to abide by this policy.



Example of 'CLEAN AS YOU GO' Debris Removal

Inspections

To assure the quality and timeliness of work, CrowderGulf will use a hierarchy of assigned inspection responsibilities based on the nationally recognized Incident Command System (ICS). This arrangement limits the respective spans of control to appropriate levels and has proven to facilitate optimum performance.

Security

CrowderGulf will restrict general access to its TDSRS operations to essential company and County personnel for both security and safety. Managers and supervisors will be granted access to a site(s) based upon their duties, responsibilities and spans of control. Operating personnel will be granted access to sites relevant to their respective tasks.

Maintenance

CrowderGulf follows manufacturer's maintenance recommendations on all of its equipment. CrowderGulf systematically performs "routine maintenance" appropriate to each item of equipment. This maintenance is reported on an equipment log that is retained for the life or ownership of the equipment. CrowderGulf's maintenance system uses its employee or contracted full-time mechanics and/or oilers for daily and routine maintenance. Heavy maintenance and/or major repairs of company-owned equipment are performed by heavy equipment maintenance firms under contract with CrowderGulf.

Knowledge and Training

CrowderGulf's Quality Control Manager will conduct briefings and de-briefings no less than once a day for the team managers and weekly for supervisors. Organizational and functional relationships will be thoroughly reviewed with supervisory personnel on an on-going basis. CrowderGulf employs debris-experienced equipment operators, foreman, supervisors, and subcontractors. In accordance with these established practices, CrowderGulf supervisors will evaluate the knowledge and debris experience of each operator and subordinate employees, regarding the specifics of his or her assigned tasks, to determine if the employee requires additional training.

Health and Safety

CrowderGulf's Philosophy of Safety

All company operations are managed with an aggressive and proactive commitment to the safety and well-being of employees, subcontractors and the public at large. We believe that this commitment to safety must go hand-in-hand with our commitment to quality production and cost efficiency. CrowderGulf believes that ALL injuries and accidents are preventable through the establishment of and compliance with safe work procedures. Therefore, the prevention of bodily injury and the safeguarding of health are the first considerations in all workplace actions and are the responsibility of every employee and subcontractor at all levels. This philosophy is reinforced and fulfilled as defined below:

- The CrowderGulf Safety Plan for the County shall be in place at all times to provide mandated directives, required actions, procedures and guidance for all levels of employees from initial response to final closure. The Safety Plan is intended to ensure that all employees work safely and remain safe.
- At all times, CrowderGulf will comply with appropriate safety/ security laws and regulations such as those established by:
 - The Occupational Safety and Health Act (OSHA),
 - The EPA (Environmental Protection Agency),
 - The DOT (Department of Transportation),
 - All other applicable federal, state and local safety and health regulations, and any additional safety standards required by the County

Corporate Commitment to Safety

CrowderGulf is committed to providing an accident free experience for our employees, subcontractors, visitors to our work sites and to the public we encounter during the execution of our projects. Our leadership team is firmly committed to the belief that "All Accidents Are Preventable". To emphasize our commitment to achieving an accident free experience in every CrowderGulf project, the company's senior executive, Mrs. Ashley Ramsay-Naile, serves as the senior Safety Official. Mrs. Ramsay-Naile's personal attention to CrowderGulf's safety, health and accident prevention performance establishes an absolute standard of top priority for all personnel throughout the organization. Many companies have written safety plans for individual safety topics, but few have a comprehensive plans designed to drive all company operations. CrowderGulf's corporate commitment to safety starts with its written Health and Safety Plan and includes all facets of company planning and operations. Our complete 368 page CrowderGulf Health and Safety Plan is available upon request.

Safety Performance Summary

Since 2012, CrowderGulf has received no citations, notifications or violations, pertaining to OSHA, or state OSHA. In that time period, CrowderGulf has worked approximately 1,561,271 and experienced 1 total recordable, which is well below industry standard. CrowderGulf policy is that daily tool box meetings are mandatory, and the Job Safety Analysis (JSA) process to be used as a communication tool for our workers. Every person involved in a CrowderGulf project has not only the right, but the responsibility to stop the job if an unsafe act or situation is discovered, or if there is a need for more understanding of the work process.

Year	Hours Worked	OSHA Recordable	Days Away From Work Cases	R.I.F Rate (Recordable Incident Frequency)	D.a.r.t. Rate (Days Away, Restrictions, or Transfers)
2022	414,960	1	1	.48	.48
2021	161,180	0	0	0	0
2020	177,820	0	0	0	0
2019	189,433	0	0	0	0
2018	173,960	0	0	0	0
2017	148,975	0	0	0	0
2016	111,243	0	0	0	0
2015	94,222	0	0	0	0
2014	89,478	0	0	0	0

*As additional documentation of our exemplary safety record, our most current **OSHA Form 300A – Summary of Work-Related Injuries and Illnesses**, can be provided upon request*

CrowderGulf's Site Specific Safety Plan

The Accident Prevention Plan (APP) and Site Safety and Health Plans (SSHP) for the County shall include the following commitments:

- Maintaining a safety and health program that meets the requirements of OHSA and all applicable laws.
- Equipping employees and subcontractors with the required safety equipment, hard hats, clothing, and other safety materials necessary to perform specific work tasks.
- Preparing an Accident Prevention Plan (APP) and Site Safety and Health Plans (SSHP) to inventory and address specific work hazards.
- Providing employees and subcontractors with continuing safety and health training necessary to enable them to perform their work in a safe manner.
- Assuring that at no time, while on duty, may employees or subcontractors be under the influence of alcohol, narcotics, intoxicants or mind-altering substances. Violations of this policy may result in immediate dismissal.
- Assuring that employees and subcontractors be required to immediately report all accidents, injuries, and "near misses" to their supervisor.
- Conducting safety meetings to review past activities, plan for new or changed operations, review hazard analyses and establish safe working procedures.

- Communication of Health, Safety, Security and Environment (HSSE) standards will take place in orientation trainings, safety meetings specific to individual situations, daily tool box meetings, memo's and other ways CrowderGulf deems appropriate.
- Assuring that all associates, regardless of position know that they have the right to "Stop the Job" in the event of a HSSE deficiency.
- Conducting Job Hazard Analyses (JHA) to define the activities being performed, the sequences of work, the specific hazards anticipated, and the control measures to be implemented to eliminate or reduce each hazard to an acceptable level.

A list of local Hospitals, Police Stations, and Fire/Emergency Response Stations will be provided as part of the Safety Plan after project activation.

SAFETY WILL BE THE PARAMOUNT CONCERN AT ALL TIMES

➤ Environmental Sensitivity

CrowderGulf is committed to unequivocal protection of the environment at all work sites and surrounding areas. This is accomplished by attention to organizational, operational and performance details. CrowderGulf personnel or subcontractors assigned to specific contractual duties that substantially impact environmental quality (i.e., incinerator operators) will have the quality of their work continually evaluated by a senior supervisor. Employees with duties partially or indirectly applicable to environmental protection will have those duties evaluated daily, whether relating to noise, smoke, dust, traffic, drainage or general containment actions or containment actions specifically related to hazardous materials.

Regulatory Permits and Compliance

CrowderGulf will ensure all applicable permits are obtained before work is started, including but not limited to the following:

- Air Quality
- Forestry
- Storm Water
- Reclamation of Surface Mining Sites
- Ground and Surface Water
- Local Health Department Permits

We work in full regulatory compliance with all agencies involved in disaster recovery including, but not limited to:

- Federal Emergency Management Agency (FEMA)
- Federal Highway Administration (FHWA)
- Environmental Protection Agency (EPA)
- United States Coast Guard (USCG)
- United States Army Corps of Engineers (USACE)
- Department of Environmental Protection
- Department of Health
- Department of Transportation
- Texas Commission on Environmental Quality
- Texas Department of Health
- Texas Department of Transportation

Environmental and Historic Considerations

State and local regulations, laws and ordinances will be addressed and followed for all environmental and historic preservation issues. The following list provides a brief review of the primary Federal laws which must be considered during debris management practices.

- National Environmental Policy Act
- Clean Water Act
- Clean Air Act
- Coastal Barrier Resources Act
- Resource Conservation & Recovery Act
- Endangered Species Act
- Coastal Zone Management Act
- Fish and Wildlife Coordination Act
- Wild and Scenic Rivers Act
- Executive Orders
- National Historic Preservation Act



Specific Environmental Concerns

Spills or Leaks

Should a spill or leak occur during performance of this contract, CrowderGulf will report the spill or leak to the City. CrowderGulf shall be responsible for cleaning up all spills in compliance with federal, state, and local laws and regulations and at no cost to the County or other government entities.

Asbestos Containing Materials

CrowderGulf is experienced and capable of managing the removal of asbestos containing material. If asbestos is encountered during a recovery effort for the County, CrowderGulf will utilize its resources to ensure all asbestos related activities are in accordance with Environmental Protection Agency (EPA) requirements, specifically the *National Emission Standards for Hazardous Air Pollutants* (NESHAP) 40 CFR Part 61, Subpart M. CrowderGulf staff will always comply with all environmental laws and regulations. CrowderGulf will conduct all debris operations outlined in this proposal to meet the program standards provided for in the **FEMA Public Assistance Program and Policy Guide**. In addition, CrowderGulf will conduct all debris related operations in accordance with all applicable federal, state, and local laws, rules and/or regulations.

➤ Public Relations

After a disaster, residents want answers regarding recovery operations. CrowderGulf will work closely with the City to ensure that the residents are given accurate and timely information for their use and own individual planning purposes.

Developing a Public Information Campaign

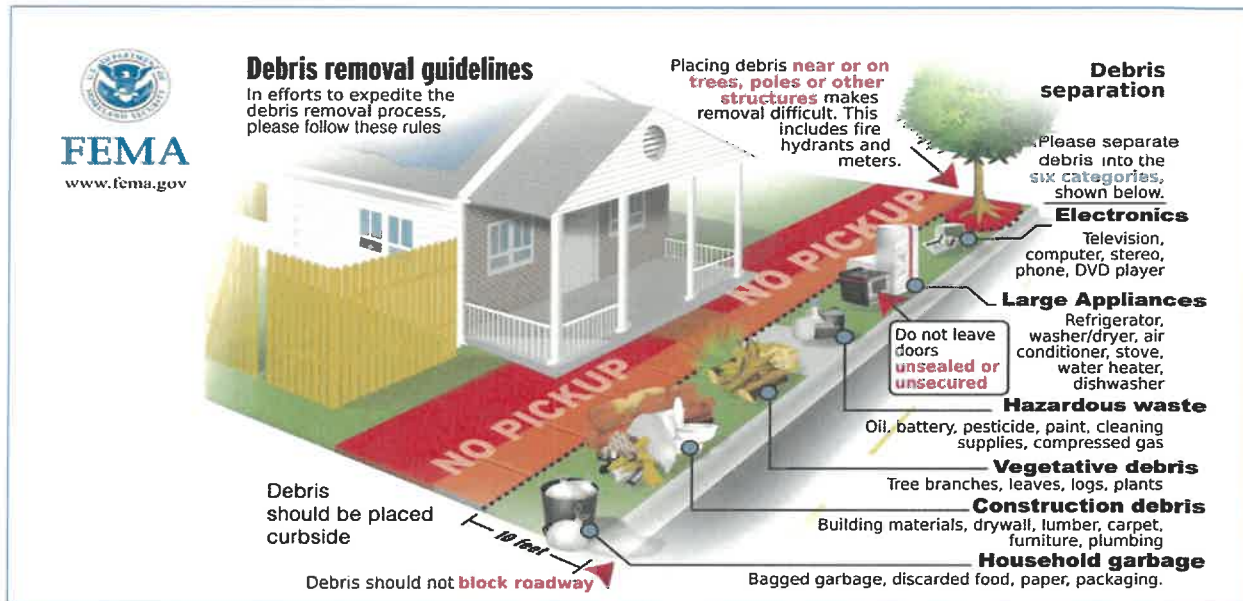
Experienced CrowderGulf personnel will be available to assist the City in the development of a public information campaign. The information could include the parameters, rules and guidelines of debris operations so residents can begin their personal recovery activities. The language used will be simple and easy for all residents to understand. Materials and information may be distributed in more than one language for it to be understood by non-English-speaking populations and neighborhoods.

Distribution Strategy

The following are suggested vehicles for distributing the information:

- **Media** – Local television, radio, newspapers, or community newsletters
- **Internet Site** – City of Manvel website
- **Public Forums** – Interactive meetings at town hall or shopping area kiosks
- **Direct Mail Products** – Door hangers, direct mail, fact sheets, flyers within billings, and billboards

Sample Flyer that can be distributed to local media outlets to assist citizens in properly segregating their debris curbside:



Updates and Redistribution

The public information strategy will be able to address changes and revisions as debris removal operations progress. During the early stages of the operations, distribution may rely on the immediate transmission of the information through radio and television, to update the general public regarding the debris removal operations. Once operations become more routine and predictable, the information can be distributed through the print media, such as newspapers, mailings, and flyers.

Debris Information Center

CrowderGulf can assist the City in establishing a temporary debris information center to address concerns and complaints, and answer questions that are not included in the public information campaign at-large. The debris information center may also be utilized to report fraud. Regardless of the venue, it will be important to address the residents' concerns, complaints, and questions in a timely and efficient manner. Feedback from the information center will give the Management Team an indication of how effective and efficient the operations are progressing. The City and the On-Site Management Team may use this information to adjust operations appropriately.

CrowderGulf's Personnel Resources

CrowderGulf Disaster Management brings a responsible and experienced organization to partner with the City of Manvel. Our Disaster Response Program and Project Management Organization reflects CrowderGulf's ability to effectively and efficiently manage multiple disaster response projects, notwithstanding the diversity of the requirements for each project. This is accomplished concurrently with the operations and capabilities of the CrowderGulf team dedicated to meeting the disaster needs of our clients. Our debris removal company has 40 fulltime employees and augmented with numerous others that are part time or contract employees that are utilized during disaster activations.

Mobilizing Large Workforces

Company-owned/Leased Equipment

CrowderGulf maintains a large inventory of company-owned/leased equipment that is debris specific and available for immediate response to a disaster. Company-owned/leased equipment will be pre-positioned for emergency PUSH operations and dispatched to the disaster area immediately upon the receipt of a NTP in order to begin restoring critical services in the City of Manvel as quickly as possible.

The following is a partial list of company-owned equipment available for use in any debris operation:

EQUIPMENT	UNITS
• Self-Loading Trucks; (60 – 100 cubic yards)	65
• Dump Trucks (16 yards – 50 yards)	153
• Rubber Tire Loaders (equipped with debris handling grapples)	26
• Rubber Tire and Track Equipped Excavators (with buckets and grapples)	18
• Pick-Up Trucks (equipped with portable phones for Foremen)	25
• Service Trucks	12
• Skid-Steer Loaders (equipped with buckets and grapples)	10
• Cherrington Beach Cleaners 4500 & 4500 XL	5
• Stationary Power Screens – (sand screener)	2
• Diamond Z 14' Tub Grinders	6
• Shallow and deep water boats equipped with latest sonar and photo equipment	4
• Barges, tugs and large boats for heavy marine debris removal	4

Equipment Rental Agreements

CrowderGulf maintains active accounts with all major national equipment rental companies to supplement equipment needs as may be required (i.e. Beard, Hertz, Caterpillar, John Deere, United Rental, Sunbelt, etc.).

All equipment shall meet all federal, state and local regulations.

“Their (CrowderGulf) overall performance and management of each project I found to be exceedingly professional, They maintained their projected schedules, if not exceeding them in some cases, met our staff’s expectations, performed within the contract documents, adhered to schedules and budgets defined within their’ projects and the close-out process was smooth and submitted promptly.”

***Cathie Lewis, Public Works Director
Town of Fort Myers Beach, FL***

The Summary Table below provides a snapshot of CrowderGulf’s disaster-related work experience. It reflects the Company’s ability to successfully complete multiple simultaneous disaster projects by providing the personnel and equipment resources needed, regardless of size, location, number of active projects, or the nature and severity of the disaster. Over 98% of the 508 disaster projects listed in the table below were the result of pre-event contracts that were activated after a disaster. CrowderGulf successfully provided every Client with all documentation required by FEMA in order to receive reimbursement.



CrowderGulf
RFP 2023-03-002 Debris Management & Removal Services
City of Manvel, TX

SUMMARY TABLE OF SIMULTANEOUS DISASTER DEBRIS PROJECTS					
Year	Hurricanes & Storm Disasters	Simultaneous Contract Activations	# of DMS Managed	Invoice Amt	Approx. Cubic Yards (CY)
2022	Hurricanes Ian & Nicole	38	52	\$290,220,471+	18,302,705+
2021	Ida, Nicholas; Tornados, Storms,	15	21	\$45,673,004+	2,630,348+
2020	Laura, Sally, Zeta; Tropical Storm (TS) Cristobal, Hanna, Tornados	34	72	\$500,950,933+	30,848,027+
2019	Dorian, TS Imelda, Tornado,	4	3	\$1,502,321	41,955
2018	Florence, Michael, Red Tide	40	56	\$284,507,345	19,311,888
2017	Irma, Harvey, Nate, TS Cindy, Tornado	98	142	\$300,409,064	17,643,955
2016	Hermine, Matthew; Severe Storms, Flooding, Tornado	51	35	\$99,983,827	6,645,566
2015	Severe Storms, (Flood & Tornados)	15	0	\$2,311,844	109,578
2014	Ice Storms Pax & Ulysses, Severe Storms	14	5	\$9,866,559	669,314
2012	Isaac & Sandy	13	4	\$60,627,670	972,993
2011	Irene	31	13	\$14,754,641	1,673,821
2008	Ike	36	27	\$178,318,425	16,933,904
2005	Dennis, Katrina, Rita, Wilma	67	41	\$279,764,959	19,441,656
2004	Charley, Frances, Ivan, Jeanne	36	61	\$292,426,233	16,800,678
2003	Isabel	16	19	\$66,344,733	5,447,815



TAB C – Corporate Experience and Capacity



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services



Tab C – Corporate Experience and Capacity

Office Address:

Disaster Administration Office
5629 Commerce Blvd. E
Mobile, AL 36619

Phone:

800-992-6207
251-459-7430

Fax:

251-459-7433

Email:

jramsay@crowdergulf.com
www.crowdergulf.com

Authorized Persons:

Ashley Ramsay-Naile
President, Company Official
Both Authorized to contract for CrowderGulf
646-872-1548 (cell)
jramsay@crowdergulf.com

Reid Loper
Vice President
678-477-3755
rloper@crowdergulf.com

FEIN: 01-0626019

Full Time Staff: 40
Part Time Employees: 50+

CrowderGulf Disaster Management brings a responsible and experienced organization to partner with the City of Manvel. CrowderGulf's extensive experience and personnel resources enables us to quickly assemble uniquely trained and experienced project teams and match specialized equipment and subcontractor resources with project execution requirements. All CrowderGulf officers, managers and supervisors have been involved in previous successful disaster related to debris operations and have been fully trained in quality control, safety, ethics and drug policies of CrowderGulf. Should we need their services we have additional management resources that include retired and semi-retired construction, City, County, FEMA, and Power Company professionals who are experienced in managing and inspecting disaster related work. We also have a standby agreement in place with various engineering companies to provide personnel for engineering services, if needed.

■ **Project Management Team Member Bios**

The names and biographical information of CrowderGulf's professional staff that could be assigned to the City's Management Team are provided below. Each individual is very experienced in emergency debris management. Depending on the need, additional staff may service the City. All additional CrowderGulf staff added will be upon approval of the City.

Possible Project Managers have been highlighted below:

Name	Position	Email	Phone	Years' Experience
Ashley Ramsay-Naile	President	jramsay@crowdergulf.com	(646) 872-1548	27
Reid Loper	Vice President	rloper@crowdergulf.com	(678) 477-3755	15
Nick Pratt	Director of Operations	npratt@crowdergulf.com	(251) 402-5566	18
Barrett Holmes	Regional Director – East Coast - NY, NJ, CT	bholmes@crowdergulf.com	(864) 569-6611	25+
Don Madio	Regional Director – FL	dmadio@crowdergulf.com	(813) 285-8749	23
Bill Doran	Regional Director - LA	bdoran@crowdergulf.com	(225) 456-1752	25
Leigh Anne Ryals	Regional Director – AL, MS & TX	lryals@crowdergulf.com	(251) 751-8660	25+
Drew Sprinkle	Regional Manager-AL, MS	dsprinkle@crowdergulf.com	(251) 423-1100	6
Joe Hayes	Regional Manager – FL	jhayes@crowdergulf.com	(561) 315-1360	6
Barton Holmes	Regional Manager – East	barton@crowdergulf.com	(864) 906-1671	5



CrowderGulf
RFP 2023-03-002 Debris Management & Removal Services
City of Manvel, TX

Name	Position	Email	Phone	Years' Experience
Valerie Gonzalez	Regional Manager – TX	vgonzalez@crowdergulf.com	(956) 330-6322	12
Clayton Young	Regional Manager - TX	cyoung@crowdergulf.com	(940) 206-6996	12
Wilber Ledet	Senior Project Manager	wledet@crowdergulf.com	(228) 326-5915	12
Matt Lucas	Senior Project Manager, East Coast	mlucas@crowdergulf.com	(609) 731-2858	25+
Lew Najor	Project Manager	lnajor@crowdergulf.com	(850) 393-9985	27
Howard Turner	Project Manager - East Coast	hturner@crowdergulf.com	(804) 814-6197	19
Isam Brisco	Project Manager	ibrisco@crowdergulf.com	(512) 373-0586	8
Margaret Wright	Documentation Director / PhD	mwright@crowdergulf.com	(251) 604-6346	23
John Campbell	Senior Director – East	jcampbell@crowdergulf.com	(859) 963-8672	25+
Buddy Young	Senior Director - West	byoung@crowdergulf.com	(940) 597-4252	25+
Jeff Zemlik	Safety Manager	jzemlick@crowdergulf.com	(251) 509-9422	12
Wesley Naile	Contracts Manager	wnaile@crowdergulf.com	(251) 533-5585	18
Jesus Carretie	Program Manager	jcarretie@crowdergulf.com	(512) 375-0229	8



TAB D – Qualifications



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services

Tab D – Qualifications

Corporate Management Team / Top Level Management Personnel

The personnel listed below bring a wealth of disaster debris removal and management experience. They have been involved in management and operational decisions of all past contract activations for the past 10 years. The knowledge and expertise make them invaluable assets to any debris removal operation from startup to final invoicing and reconciliation.

Ashley Ramsay-Naile – President – Previous Texas Experience

Mrs. Ramsay-Naile is a Graduate of the University of South Alabama. She has been involved in managing the day to day business of CrowderGulf operations since 1995 when Hurricane Opal impacted the Florida Panhandle. She has played a vital role in establishing the Disaster Administration Office (DAO) in which she has structured and managed since its acquisition. As President for CrowderGulf, her role has provided a liaison to clients, logistics coordination with our field operations, contract negotiations, preparation of proposals, subcontractor coordination, field supervisor, project management, and all aspects of back office activities including accounts payable, accounts receivable and human resources. Having served in both field and documentation management positions, Mrs. Ramsay-Naile is very knowledgeable in all aspects of the debris recovery business and a national leader in the field. **Due to Ashley's integrity and excellent leadership skills, CrowderGulf has continued to cultivate one of the most dedicated and capable teams in the disaster debris recovery business.** Mrs. Ramsay-Naile is involved with all aspects of decision making for CrowderGulf and is an authorized contract signer for the Company.



Reid Loper – Vice President – Previous Texas Experience

As a leading expert in the disaster recovery field, Reid Loper has played a key role in successfully managing recovery for some of the nation's most known disasters including the BP Oil Spill, Hurricane Sandy in New Jersey, the unprecedented 2017 storm season in the south and Hurricane Michael in the Florida panhandle. He started his career with CrowderGulf in 2010 as a Senior Project Manager after gaining valuable experience in management, estimating, scheduling and budgeting as a project manager for a leading commercial construction company in Atlanta.



Managing simultaneous projects is one of Reid's strengths and he honed those skills even more during the BP Oil Spill. He successfully managed more than 1,200 people, 600 pieces of equipment and eight forward operating bases throughout Alabama. In 2012, Reid was selected to oversee CrowderGulf's Hurricane Sandy Response for the New Jersey Department of Environmental Protection Agency. Since that time, he has managed more than 50 million cubic yards of debris removal for all CrowderGulf projects.

Reid has been strategically involved in directing all CrowderGulf projects since his promotion to Vice President in 2016. Reid's excellent leadership, organizational skills, attention to detail, and his interpersonal relationships with Clients, fellow employees, and subcontractors, makes him an invaluable asset to CrowderGulf and to the disaster debris industry. Reid played a key role during the unprecedented 2017 storm season directing 96 simultaneous contract activations and more than 150 project managers. Reid oversaw the 2018 Hurricane Michael debris missions after the Florida Panhandle was devastated by the first Category 5 hurricane to make landfall since the 1992 Hurricane Andrew. This resulted in removing more than 14,000,000 cubic yards of debris. During the 2020 storm season, also one of the most active in history, Reid directed operations in Louisiana, Mississippi and Alabama, removing and disposing of more than 20,000,000 cubic yards of debris.

In addition to playing a leading role in disaster recovery for CrowderGulf, Reid also manages their waterway debris removal division, including projects from New Jersey, Florida, Alabama, and Texas, making him nationally renowned as one of the leading experts for water borne debris removal. When he is not working on disaster responses, Reid bids and oversees various types of construction projects under the special project division

Academically, Reid graduated from Auburn University with a bachelor's degree in Aerospace Engineering and is a LEED Accredited Professional with certifications in NPDES and FEMA courses. He has a current OSHA 30 and HazWoper 40 certification is NIMS certified and holds general contractor licenses in the following states: Virginia, North Carolina, South Carolina, Georgia, Alabama, Mississippi, and Louisiana.

Reid is also a recognized leader in the community and was inducted into the Mobile Bay 40 under 40 class of 2021. He also serves as a board member for the Alabama Coastal Foundation, with a mission to improve and protect Alabama's coastal environment through cooperation, education and participation.

Nick Pratt – Director of Field Operations – Previous Texas Experience

Mr. Pratt serves as CrowderGulf's Director of Operations. Nick is the lead in the initial onsite team when a disaster strikes our clients. His ability to assess damage, evaluate the needs, coordinate field assets and subcontractor resources is invaluable to the overall success of our many projects. Since starting work with CrowderGulf in 2004, Nick has worked every disaster activation from Florida to Texas and New York to New Jersey. He has honed his skills as he worked in various field leadership positions, from crew foreman, equipment operator, field supervisor, project manager, and currently as the Director of Operations. Nick is a trustworthy man of action that works with Clients in an honest and forthright manner to help restore cities and counties after a disaster. His work ethic and management skills have gained him the respect of all that work with him, including the CrowderGulf team, Clients and subcontractors.



Mr. Pratt attended the University of South Alabama. He also holds certificates in CPR and First Aid, 40 hour HAZWOPER and refresher and in 30 HR OSHA Construction and has over a decade of Disaster Debris Management Experience. (NIMS Trained)

The following is a brief history of his extensive field experience beginning in 2004 after Hurricane Ivan.

- 2004 - Hurricane Ivan, equipment operator and crew foreman
- 2005 - Hurricane Katrina, field supervisor over crews in Pascagoula, MS
- 2008 - Hurricane Ike, field supervisor Galveston County, and later in Bolivar, Texas
- 2010 - BP Deep Water Horizon Oil Spill, Project Manager. He handled all of the logistics for the project of removing debris from all beaches along the AL Gulf Coast; trained and directed hundreds employees throughout the operation.
- 2012 - Hurricane Sandy, Senior Project Manager for large waterway debris removal contract with the New Jersey Dept. of Environmental Services.
- 2017 - Hurricanes Harvey on Texas Coast, and two weeks later Hurricane Irma in Florida. Senior Project Manager in charge of securing subcontractors, field personnel, equipment and assets to all **91 activated contracts** in Texas and Florida.
- 2018 - Hurricanes Florence, Irma and Michael, Director of Operations, provided leadership and resource assets for 20 activations in North Carolina and 11 activations in Florida.
- 2020 – Hurricanes Laura and Sally, Director of Operations for 26 contract activations in 6 states; provided leadership and strategically directed equipment, subcontractors and all resources.
- 2021 – Hurricanes Ida and Nicholas, Director of Operations for 15 contract activations in Louisiana, both land and waterway debris removal.
- 2022 – Hurricanes Ian and Nicole, Director of Operations for 38 contract activations in Florida, including numerous PUSH operations and 4 waterway debris removal projects.

Mr. Pratt's ability to assess each project's needs and assign personnel and inventory assets has been instrumental in our ability to meet each contract activation with the necessary resources to quickly and efficiently respond to each client. Mr. Pratt attended the University of South Alabama. He also holds certificates in CPR and First Aid, 40 hour HAZWOPER and refresher and in 30 HR OSHA Construction.(NIMS Trained)

Margaret R. Wright, Ph.D. – Senior Documentation Director – Previous Texas Experience

Dr. Wright has over 25 years of professional training and managerial experience. As a vital member of CrowderGulf's Senior Management Team, her roles include technical proposal writing, training developer and facilitator, regulations compliance, management of record keeping, including day-to-day operations of work completed, communication and coordination with contracting entities during reconciling process, and conducting formal evaluations at completion of projects. Dr. Wright has worked in field operations setting up and managing field offices, hiring and training personnel to work with all required documentation, and at CrowderGulf's Disaster Assistance Office (DAO) after all major disasters since 2003.



After Hurricane Ike in 2003, Dr. Wright developed an Orientation Training Program for Hurricane Preparedness and FEMA Regulations. She and Mr. Young presented trainings throughout Florida, Virginia, South Carolina and Texas for CrowderGulf Clients with pre-event contracts.

In 2017, Dr. Wright worked **onsite** with our Client and their monitoring firm to assure that documentation and FEMA reimbursement went smoothly after Hurricane Hermine caused damage in the Florida. She worked to properly invoice and document approximately 9 Million Dollars for the City of Tallahassee and Leon County. Most recently, she and her team worked to invoice and reconcile over **180 Million Dollars for Hurricane Irma** and over **86 Million for Hurricane Harvey**. (NIMS Trained)

Leigh Anne Ryals, ALEM, CLEM – Regional Director (AL, MS & TX) – Previous Texas Experience

Mrs. Ryals has over 17 years of experience and training in Emergency Management. She has 11 years serving as an Emergency Management Director and 5 years serving as a Disaster Public Information Officer. She has worked 12 Presidential Disaster Declarations and one Incident of National Significance, the Deep Water Horizon oil spill, and of those disasters she served as Incident Commander for eight of those events prior to starting work with CrowderGulf. Mrs. Ryals joined CrowderGulf in 2011 and immediately began work in North Carolina following Hurricane Irene. She used her knowledge of the FEMA Public Assistance Reimbursement Program and experience to provide quality control and project oversight to assist our team and our clients in program policy and procedures. Since that time, Mrs. Ryals continues to provide quality control technical assistance and policy guidance to our staff and clients.



Mrs. Ryals experience includes writing Debris Management and Mitigation Plans for County and Municipal Governments. She is extremely knowledgeable with FEMA's public assistance policies and procedures and has been successful in the FEMA appeals process. She has served as a member of the FEMA Hurricane Liaison Team and testified before the 110th and 111th U.S. Congress on Hurricane Katrina Preparedness and Response Initiatives – Best Management Practices. She obtained valuable knowledge in documentation proper damage survey, reports/technical writing, and extensive knowledge on FEMA policy and procedure. Mrs. Ryals learned first-hand the type of documentation and determination it takes to be successful in an OIG / FEMA audit. In addition, Mrs. Ryals has provided Project Management assistance to clients following Hurricane Matthew in Georgia, Hurricane Harvey in Texas and most recently, she served as Project Manager for the City of Daphne in Baldwin County, Alabama following Hurricane Sally. She is a Licensed and Certified Alabama Emergency Manager; and a NIMS 300 & 400 Course Instructor. She holds numerous FEMA and State Emergency Management Certifications.

Raymond “Buddy” Young – Senior Director – Texas Resident & Previous Texas Experience

Mr. Young was **Regional Director of FEMA Region VI from 1993 – 2001** and served as Administrator for 133 federally declared disasters and emergencies. He is nationally known and recognized in the Emergency Management field and is extremely knowledgeable about FEMA policies and procedures. He is a retired Captain of the Arkansas State Police where he served for 26 years. As the Director of Operations, Mr. Young has been directly involved in the field operations for all major disasters from Hurricane Isabel in 2003. Mr. Young’s FEMA knowledge and experience is invaluable to both CrowderGulf and all clients as decisions must be made during the cleanup operation. Mr. Young is one of the most knowledgeable people working in the debris management field with firsthand experience in managing major disasters. He is also a current member of the Board of Directors for Disaster Recovery Contractors Association (DRCA). (NIMS Trained)

**Valerie Gonzalez – Regional Manager (TX) – Texas Resident & Previous Texas Experience**

Ms. Gonzalez is a native Texas resident who enjoys the Great State of Texas and its vast beauties. Ms. Gonzalez believes in honesty, integrity and strong work ethic. She was born and raised in the Lower Rio Grande Valley. Ms. Gonzalez relocated to San Antonio to attend the University of Texas San Antonio where she received an undergraduate degree in Biology and Criminal Justice. After receiving her undergraduate degree, Ms. Gonzalez moved to Houston to attend graduate school. She earned a Juris Doctorate from Thurgood Marshall School of Law and graduated as the valedictorian.



Prior to her employment with CrowderGulf, Ms. Gonzalez worked for Aransas County. She began as a Sanitarian ensuring citizen and business compliance with regulations regarding food safety and on-site sewage disposal. After 18 months of employment she was promoted to Director of Environmental Health. In this position, she successfully assessed and navigated environmentally complex projects. As the Director of Environmental Health, Ms. Gonzalez simultaneously managed the solid waste program as well as the vector control program for Aransas County.

During her tenure as the Director of Environmental Health with Aransas County, she oversaw debris operations for Hurricane Harvey, a catastrophic Category 4 hurricane, which made landfall in Aransas County. As the debris manager, her duties included local, state, and federal coordination for debris clean up. Included in the debris clean-up, waterway debris removal as well as private property debris removal were also implemented and successfully completed. Ms. Gonzalez’s ability to successfully communicate, collaborate and coordinate with the various agencies involved in debris removal lead to recruitment and acceptance into the Texas Department of Emergency Management (TDEM) Disaster Recovery Task Force (DRTF) as a debris specialist. In her capacity as a debris specialist she was deployed to the Eastland Fire Complex to assist the local agencies with debris clean up. In addition to her Harvey debris efforts, Ms. Gonzalez successfully consulted and coordinated with state and federal partners in the county wide aerial vector control activities to alleviate nuisance mosquitoes which promoted recovery efforts.

Clayton Young – Regional Manager (TX) – Texas Resident & Previous Texas Experience

Mr. Young has been employed with CrowderGulf since 2010. He has served as the Texas and Louisiana client representative in that time, as well as project manager for a number of disaster activations. He spent parts of 2010-2011 in Galveston County Texas overseeing operations for a buyout mitigation program that turned 800 properties destroyed by Hurricane Ike, into green space on the Bolivar Peninsula. He was responsible for bidding and estimation of cost and reconstruction of these properties. After that project was completed, he spent time as a field supervisor in Alabama after the tornado outbreak in 2011. He was promoted to a project manager and oversaw debris removal efforts in North Carolina for the NC DOT after Hurricane Irene, Montgomery and Waller Counties in Texas after they were flooded on April 15, and Memorial Day in 2015. In addition, he was called to action in Central Louisiana for flood cleanup in 2016.



In 2017, Hurricane Harvey caused significant damage to the entire State of Texas and Clayton served as project manager for the Cities of Dickinson, Friendswood, La Marque, Santa Fe, Clear Lake Shores, Jones Creek, Lake Jackson and Galveston County. After completing those projects in 2018, he switched gears and managed waterway restoration projects under a contract with the Texas General Land Office on the Colorado, San Bernard, and Brazos Rivers, as well as Chocolate Bayou and Oyster Creek. In late 2018, after Hurricane Florence hit the East Coast and Carolinas, he managed the debris recovery operations in Duplin County North Carolina. In early 2019.

Mr. Young headed back to the City of Dickinson, TX as project manager for the Dickinson Bayou cleanup and de-snagging project under the Natural Resources Conservation Service (NRCS) Mr. Young has spent time studying and living abroad which has given him unique worldview and the ability to understand and communicate with a wide range individuals. He understands the bid process, contracting, mobilization, operation management, documentation and close out of disaster recovery projects. He excels at building close client relationships, business development and servicing pre-event contracts for Client's needs such as training and pre-planning. Clayton graduated from the University of North Texas where he focused on Entrepreneurial Management and International Business Practices. NIMS Trained

▪ Project Management Team and Field Personnel

Wilber Ledet – Senior Project Manager – Previous Texas Experience

Mr. Ledet's disaster experience with CrowderGulf began after Hurricane Ike with the managing of the wet debris targets identified by sonar from West Galveston Bay, Tiki Island and Omega Bay, TX. This project also included his expertise in managing the stored vessel reclamation program in which he assisted in the removal of hazardous substances from the vessel and coordinated its proper disposal. From 2010 to 2012, Mr. Ledet managed up to 800 Hazwoper certified responders and facilitated meetings with Environmental Teams and BP officials, serving as project manager, assigned to the Deepwater Horizon Oil Spill. In 2012, following Hurricane Isaac, Mr. Ledet was assigned as Project Manager to oversee the sand removal, sand screening and beach berm construction for the Town of Dauphin Island, AL. This project included sea oat replacement, and the management of the right of entry program for sand reclamation on private property. Following Super Storm Sandy in 2012, Mr. Ledet was assigned as project manager to oversee the wet debris removal from Barnegat Bay, NJ, and successfully completed removal and disposal of over 700,000 yards of wet debris. Mr. Ledet has also served as Project Manager for Ice Storm Pax (NC), and 2014 Tornado Outbreak in Limestone County (AL). Mr. Ledet worked as the Project Manager after the 2015 Severe Floods that devastated Columbia County (SC) in early October, 2015. Most recently, Mr. Ledet managed the floods in Ouachita Parish (LA) and Brazoria County (TX).



In late 2016, the City of Central (LA) suffered some severe flooding and Wilber lead the CrowderGulf Team during the removal operations within the City and East Baton Rouge Parish. Mr. Ledet also was the Senior Manager on Hilton Head Island (SC) which resulted in the removal and disposal of over **2.8 Million Cubic Yards** of debris. After Hurricane Matthew, he worked on the waterway debris removal project in Brevard and Volusia County (FL) for the Florida Department of Environmental Protection. In 2017, Mr. Ledet was deployed to **Aransas County, Rockport and Corpus Christi** after Hurricane Harvey caused extensive damage to the area. As Senior Project Manager, he was in charge of all 3 locations and he and the CrowderGulf Team removed and disposed of approximately **2.5 Million Cubic Yards** of debris.

Matt Lucas – Senior Project Manager – Previous Texas Experience

Mr. Lucas has over 25 years of extensive experience in debris clean up. He worked for the state of New Jersey and the New York Port Authority during the destruction of the world trade centers, and was instrumental in the construction of various logistical sites for the cleanup operations. In 2012 he was the Senior Project Manager managing clean-up operation for



Hurricane Sandy and was instrumental in the right of way collections, PPDR, waterway debris removal, vessel recovery, and dredging ICW/marinas that were impacted. He also managed clean-up efforts in Raleigh, North Carolina and Fayetteville, North Carolina for hurricane Matthew this included right of way collection, set up and close out of temporary debris sites. Mr. Lucas was also involved in vessel recovery and salvage operations Beaufort, South Carolina. He managed the hurricane Harvey clean up in Port Arthur, TX, which resulted in **1 million cubic yards** of debris removed and properly disposed.

More notably Mr. Lucas was the Sr. Project manager for hurricane Michael which devastated Panama City, FL. Mr. Lucas had over sight of all right of way, ditches, PPDR clean up and managed six temporary debris manage sites, which resulted in **4 million cubic yards** of debris removed from the city. He has owned and operated several business through his career. He has held a New Jersey A901 disposal license, a New Jersey electrical license, 100 ton U.S. Coast Guard License, and a CDL

Isam Brisco - Project Manager – Texas Resident & Previous Texas Experience

Mr. Brisco is a Graduate of the University of North Texas. He began working with CrowderGulf in 2017 as a field supervisor. His excellent work ethic, communication and job skills, allowed him to take on more responsibilities as a Project Manager. After flooding from Hurricane Harvey in 2017, Isam managed the debris removal operation in Dickinson, TX. He located a suitable temporary TDSRS for increased efficiency of haul in and reduction of C&D. He communicated with the City on a daily basis to give update on progress, organized and communicated with subcontractors daily to assign debris pickup zones, Isam also worked with the Monitoring Company to ensure the job ran smoothly.



Following Hurricane Michael in October, 2018, Mr. Brisco was assigned as Project Manager in East Bay County. His responsibilities included managing the PUSH Operations, locating and permitting suitable TDSRS, mapping and plotting debris on all County roads, assigning debris zones to subs and ensuring they adhered to assigned zones, supervising operations at TDSRS, and providing debris estimations for the County, and keeping them updated on progress.

Since Hurricane Laura in 2020, Mr. Brisco has been in Louisiana, where he managed the debris removal operations in Calcasieu Parish. He oversaw the day to day operations of a project that, at its peak had over 200 trucks removing over 98,000 cubic yards of debris from the ROW daily. He located and permitted 12 TDSRS in strategic locations throughout Calcasieu Parish to more effectively remove debris from the ROW. He was the liaison between the subcontractors, monitoring company, and Client to ensure all aspects of the job were running smoothly and the client's needs were met. He has seamlessly managed a project that removed, reduced, and hauled to final disposal over 6,200,000 cubic yards of debris. Mr. Brisco has continued to work with the Laterals Project, initiated in Calcasieu Parish to remove storm debris from ditches. (NIMS Trained)

Jeff Zemlik – Safety Manager – Previous Texas Experience

Mr. Jeff Zemlik graduated from Columbia Southern University, graduating with degrees in Occupational Safety and health as well as Organizational Management. Originally hailing from the Chicagoland area, Mr. Zemlik joined the CrowderGulf team in 2010 during the BP oil spill. During this cleanup effort, Jeff headed up the contractor safety program for the state of Alabama.



Every CrowderGulf activation requires Safety in the field, and Mr. Zemlik's field presence is one of his strongest qualities. Regardless of size, safety policy and procedure is strictly enforced, either by Jeff personally, or by the team of trained safety professionals managed by Mr. Zemlik. During Hurricanes Harvey and Irma, Jeff directed the safety program for over 1,500 hauling trucks doing work in 3 States without recordable injuries or fines.



In addition, provided operational oversight for debris removal operations in Brazoria County, TX. 2018's Hurricane Michael saw Jeff taking lead in Panama City's "PUSH" operations, providing oversight for the City's leaner/hanger program and removal of trees from publically owned spaces, as well as providing safety leadership to the entire area of operations.

During the hyper active hurricane season of 2020, Jeff spearheaded supplying PPE to various government agencies pertaining to COVID-19 protection. 2020 Project highlights include, removal of 60,000 yards of seaweed after Hurricane Cristobal, over 200 PUSH crews post Hurricane Laura, and working closely with the Audubon Society of New Orleans, LA for post Hurricane Zeta cleanup at several of their unique facility's housing common zoo animals and endangered species. Most recently, Mr. Zemlik was deployed to Lee County, Florida providing safety and environmental management, and overseeing all material being hauled from debris management sites to final disposal destination for all related CrowderGulf projects. **Since taking over the leadership of CrowderGulf Safety program, company safety performance metrics have been constantly below industry standards.** In addition to his accredited degrees, Mr. Zemlik holds his OSHA 500, trains all HAZWOPER associates, USACE CQM and 385-1-1 training. He also has his Asbestos Inspector and Supervisor Certifications. Mr. Zemlik also manages the companies DOT program, and is trained in Fishbone root cause analysis, incident inception. Additional training and certifications include: SONS & TWIC, OSHA 10 hour General Industry, OSHA 510 & 500, Leadership & influence. Most recently, Jeff has obtained his ISA Certified Arborist classification and is a local ISA member of both Texas and Florida Chapters. (NIMS Trained)

Resumes have been provided per the RFP requirements.

No employee identified for anticipated assignment to the City's Site Management Team has ever been a defendant in any proceeding involving or arising out of debris removal services.

Personnel Certifications and Understanding of Governmental Programs

CrowderGulf's management team includes previous FEMA Directors, Emergency Managers and FEMA trained Debris Specialists. Numerous certifications are held by all of our key management staff as well as our field operations staff. This wealth of knowledge is used to assist our clients in complying with FEMA guidelines and completing any and all paperwork that they may be called upon to provide FEMA, FHWA or the Office of Inspector General. Our staff is well-versed in the Code of Federal Regulations (44 CFR), FEMA's Public Assistance Program and Policy Guide (incorporating Debris Management Guide (FEMA 325), and Public Assistance Debris Monitoring Guide (FEMA 327). Today, the staff holds numerous FEMA course certifications and a number of OSHA Health & Safety and Hazardous Materials certifications. CrowderGulf employees are required to attend State and National conferences and training classes for continuing education credits and certification maintenance on a yearly basis.

Additional Courses that are relevant to Debris Management that are held by staff members include the following:

Course No.	Course Name	Course No.	Course Name
IS 1	Emergency Program Mgr.	IS-75	FEMA Military Resources and EMA
IS-2	Emergency Preparedness in the USA	IS-101/102	Deployment Basics
IS-5	Intro to Hazardous Materials	IS-111	Livestock in Disaster
IS-10/11	Animals in Disaster	IS-120	Introduction to exercises
IS-27	Orientation to FEMA logistics	IS-139	Exercise Design
IS-30/31	Mitigation e-Grants training	IS-208	State Disaster Management
IS-33	FEMA safety Orientation	IS-230	Principals of Emergency Management
IS-35.10	FEMA Ethics	IS-235	Emergency Planning
IS-45.11	FEMA Safety Orientation	IS-241	Decision Making and Problem Solving
IS-55	Household Hazardous Materials	IS-250	Emergency Support Functions
IS-240	Leadership & Influence	IS-288	Role of Vol. Agencies in Emer. Mgt.
IS-242	Effective Communications	IS-393	Intro. Hazard Mitigation
IS-324	Community Hurricane Preparedness	IS-403	Individual Assistance

IS-546	Continuity of Operations Planning (COOP)	ICS 363	Hurricane Readiness
IS-630	Intro to Public Assistance Process	IS-631	Public Assistance Operations
IS-632	Intro to Debris Ops in FEMA's PA Program		Oil and Hazardous Materials Response
G-202	Debris Management	G363	Hurricane Readiness
G 385	Disaster Response and Recovery Operations	FEMA	EMI Professional Development Series
L382	Public Assistance Coordinator (PAC) Crew Leader	L545	Basic Human Resources for Disaster Supv.
L680	Emergency Management – A Leadership Challenge	E0684	Integrating Science into Emergency Mgt. Policies & Decisions
K0202	Debris Management Planning Course for State Tribal and locals		Side Scan Sonar Systems Introduction and Side Scan Sonar Systems Operators Course
OSHA	HazWoper Training	L-292	Disaster Field Operations Mgt.
E257	State Director's Training	L-269	Managing FEMA Staff on Disaster Ops.
FEMA	State Director's Training	FEMA	Executive Academy Graduate Course
	Asbestos Contractor Supervisor	L449	ICS Incident Command Train the Trainer
IS 100	Intro to ICS	IS 200	ICS for single resources & Initial Action Incidents
IS300	Intermediate ICS	IS 400	Advanced ICS
IS 700	Intro into the National Incident Mgt. System	NIMS 800a	National Response Plan
NIMS 700/701a	Multi Agency Coordination System (MAC)	NIMs 702	NIMS Public Information System
703	NIMS Resource Management	IS 803	Emergency Support Functions PW

CrowderGulf's Certifications & Training

The following is a short list of certificates and training specialized by CrowderGulf personnel. There are over 135 additional certifications and training certificates available upon request.



FEMA | Emergency Management Institute

Emergency Management Institute



This Certificate of Achievement is to acknowledge that

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00700a
National Incident Management System (NIMS)

An Independent Study Course

Issued this 10th day of March, 2023

Signature of the Director

Signature of the Director

Signature of the Director

IS-00100 - Intro to Incident Command Systems

Ashley Ramsay-Naile	Don Madio	Lisa Baldwin
Amber Ramsay	Donna Suters	Margaret Wright
Andrew Sprinkle	Gary Jones	Mark Loper
Barrett Holmes	Gina Walley	Nick Pratt
Barry Lund	Jenny Todd Weaver	Reid Loper
Barton Holmes	Jeff Zemlik	Ronald Thorson
Bill Doran	Jesus Carretie	Valerie Gonzalez
Buddy Young	Joe Hayes	Vance DeHart
Charles Clark	John Campbell	Wes Naile
Clayton Young	Kerrie Noll	Wilber Ledet
Desiree Matlack	Leigh Anne Ryals	

IS-230 - Principles of Emergency Management

Bill Doran	Joe Hayes	Leigh Anne Ryals
------------	-----------	------------------

IS-00242 - Effective Communication

Barry Lund	Leigh Anne	Reid Loper
Bill Doran	Mike Moulder	

IS-00200 - ICS for Single Resources & Initial Action Incidents

Ashley Ramsay-Naile	Don Madio	Lisa Baldwin
Amber Ramsay	Donna Suters	Margaret Wright
Andrew Sprinkle	Gary Jones	Mark Loper
Barrett Holmes	Gina Walley	Nick Pratt
Barry Lund	Jenny Todd Weaver	Reid Loper
Barton Holmes	Jeff Zemlik	Ronald Thorson
Bill Doran	Jesus Carretie	Valerie Gonzalez Vance
Buddy Young	Joe Hayes	DeHart
Charles Clark	John Campbell	Wes Naile
Clayton Young	Kerrie Noll	Wilber Ledet
Desiree Matlack	Leigh Anne Ryals	

IS-00235 - Emergency Planning

Barry Lund	Joe Hayes
Bill Doran	Leigh Anne Ryals

IS-00632 - Intro to Debris Operations in FEMA's Public Asst. Program

Barry Lund	Jesus Carretie	Reid Loper
Donna Suters	Leigh Anne Ryals	

IS-00700 - Intro to National Incident Management System (NIMS)		
Ashley Ramsay-Naile	Don Madio	Lisa Baldwin
Amber Ramsay	Donna Suters	Margaret Wright
Andrew Sprinkle	Gary Jones	Mark Loper
Barrett Holmes	Gina Walley	Nick Pratt
Barry Lund	Jenny Todd Weaver	Reid Loper
Barton Holmes	Jeff Zemlik	Ronald Thorson
Bill Doran	Jesus Carretie	Valerie Gonzalez
Buddy Young	Joe Hayes	Vance DeHart
Charles Clark	John Campbell	Wes Naile
Clayton Young	Kerrie Noll	Wilber Ledet
Desiree Matlack	Leigh Anne Ryals	
IS-300 - Intermediate ICS		
IS-300 Instructors: John Campbell and Leigh Anne Ryals		
Bill Doran	Reid Loper	
Jeff Zemlik	Valerie Gonzalez	
OSHA 30 Hour – Construction		
Andrew Sprinkle	Lisa Baldwin	
Barrett Holmes	Mark Loper	
Buddy Young	Mike Moulder	
Charles Clark	Nick Pratt	
Clayton Young	Ronald Thorson	
Eric Hall	Reid Loper	
Jeff Zemlik	Vance DeHart	
John Campbell	Wes Naile	
Lew Najor	Wilber Ledet	
OSHA Misc.		
OSHA 10 Hour General Industry	Jeff Zemlik	
	Lew Najor	
	Reid Loper	
OSHA 500 – Train the Trainer	Jeff Zemlik	
U.S.A.C.E. – Q.C.M (Construction Quality Management)		
Amber Ramsay	Jeff Zemlik	
Andrew Sprinkle	John Campbell	
Barret Holmes	Leigh Anne Ryals	
Barry Lund	Lew Najor	
Clayton Young	Margaret Wright	
Don Madio	Nick Pratt	
Jason Zirlott	Reid Loper	
First Aid/CPR		
Ashley Ramsay	Jeff Zemlik	
Amber Ramsay	Jenny Todd Weaver	
Andrew Sprinkle	John Campbell	
Barrett Holmes	Leigh Anne Ryals	
Barry Lund	Margaret Wright	
Buddy Young	Mark Loper	
Charles Clark	Mike Moulder	
Clayton Young	Nick Pratt	
Desiree Matlack	Reid Loper	
Donna Suters	Ronald Thorson	
Eric Hall	Vance DeHart	
Gary Jones	Wes Naile	
Gina Wallev	Wilber Ledet	

IS-00800 - Intro to National Response Plan (NRP)		
Ashley Ramsay-Naile	Don Madio	Lisa Baldwin
Amber Ramsay	Donna Suters	Margaret Wright
Andrew Sprinkle	Gary Jones	Mark Loper
Barrett Holmes	Gina Walley	Nick Pratt
Barry Lund	Jenny Todd Weaver	Reid Loper
Barton Holmes	Jeff Zemlik	Ronald Thorson
Bill Doran	Jesus Carretie	Valerie Gonzalez
Buddy Young	Joe Hayes	Vance DeHart
Charles Clark	John Campbell	Wes Naile
Clayton Young	Kerrie Noll	Wilber Ledet
Desiree Matlack	Leigh Anne Ryals	
IS-400 - Advanced ICS Command & General Staff IS-400		
Instructors: John Campbell and Leigh Anne Ryals		
Bill Doran	Reid Loper	
Jeff Zemlik	Valerie Gonzalez	
Hazwoper – Hazardous Waste Operations and Emergency Response		
Jason Zirlott	Mark Loper	
Jeff Zemlik	Wilber Ledet	
John Campbell	Vance Dehart	
Nick Pratt		
Reid Loper		
Watershed Management Training		
Barry Lund	Jeff Zemlik	
Brandi Snell	Leigh Anne Ryals	
Clayton Young	Reid Loper	
T.W.I.C. Card		
Andrew Sprinkle	Jeff Zemlik	
Barry Lund	Nick Pratt	
	Reid Loper	
	Wilber Ledet	
Misc. Training		
Asbestos Supervisor	Jeff Zemlik	
Asbestos Inspector	Jeff Zemlik	
USACE 385-1-1 40 hour	Jeff Zemlik	



TAB E – References



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services



References

1. **Client:** City of Austin, TX **POP: 931,831 / Travis County**
Address: 2211 East X Street, Deer Park, TX 77536
Contact: Amy Slagle, Resource Recovery Division Manager, 512-974-4302, amy.slagle@austintexas.gov
Project Title: **2023 Ice Storm (2/2023 – Ongoing)**
 - Removed & Disposed: vegetation
 - Reduced by grinding

Contract Value:		CY Recovered & Reduced:
Ice Storm	\$6,275,426 +	450,344 +
2. **Client:** Aransas County, TX **POP: 25,721**
Address: 301 N. Live Oak Street, Rockport, TX 78382
Contact: Mike Geer, Airport Management & EMC 361-790-0141, mgeer@aransascounty.org
Commissioner Casterline, Precinct 2, 361-790-0184, bcasterline@aransascounty.org
2017 Hurricane Harvey (9/5/2017 – 06/05/2018)
 - Removed & disposed of vegetation, C&D, C&D compacted, mulch, leaners/hangers (14,938 trees), white goods (6,039) and HHW (22,760 lbs)
 - Reduction by grinding (3 - sites)

Contract Value:		CY Recovered & Reduced:
Harvey	\$33,521,254	3,242,505
3. **Client:** City of Dickinson, TX **POP: 20,359 / Galveston Cty**
Address: 4000 Liggio, Dickinson, TX 77539
Contact: Chris Heard, City Administrator, Ofc. 281-337-6204 or Cell 816-651-8929. heard@ci.dickinson.tx.us
Captain Steve Krone, Director of Emergency Operations, 281-337-6308, skrone@ci.dickinson.tx.us
Stephanie Russell, Assistant City Administrator 281-337-8839, srussell@ci.dickinson.tx.us
Project Title: **2020 Maintenance Project – Tributaries**
 - Removed waterway debris from rivers and canals.**2019 Hurricane Harvey NRCS Project (1/2019-2/2019)**
 - Removed waterway debris from rivers and canals from Dickinson Bayou.**2017 Hurricane Harvey (9/7/2017 – 01/26/2018)**
 - Removed & disposed of vegetation, C&D, white goods (4,801), E-waste (7,298) and HHW (169,801 lbs)**2008 Hurricane Ike (9/2008-2/2009)**
 - Removed & Disposed: vegetation, C&D, white goods, canal debris**2005 Hurricane Rita (10/2005)**
 - Emergency Push
 - Removed & Disposed: vegetation, C&D

Contract Value:		CY Recovered & Reduced:
2020-Special	\$100,750	Hourly
Harvey-Special	\$2,900,321	27,872
Harvey	\$4,357,015	283,914
Ike	\$2,309,107	217,088
Rita	\$92,554	5,777

4. Client: City of Panama City, FL POP: 36,986 / Bay County

Address: 9 Harrison Ave, Panama City, FL 32402

Contact: **Shane Daugherty** Solid Waste Superintendent, 850-872-3172 Ofc. 850-814-5396 cell,
sdaugherty@panamacity.govProject Title: **2018 Hurricane Michael (10/2018-09/15/2020)**

- PUSH Operations
- Removed & Disposed: vegetation, C&D, C&D Compaction, L&H, Stumps
- Special Projects – Right of Entry and Private Property Debris Removal Operations / Waterway, Drainage Ditches, Cemeteries, Parks
- Provided satellite phones
- Reduction by Grinding

2004 Hurricane Ivan (9/2004-10/2004)

- Removed & Disposed: vegetation, C&D, Stumps (12)
- Reduced by burning
- Provided generators

1995 Hurricane Opal

- Removed & Disposed: vegetation, C&D
- Reduced by grinding

Contract Value:		CY Recovered & Reduced:
Michael	\$81,562,445	3,971,295
Ivan	\$264,161	22,165
Opal	\$2,000,000	300,000

5. Client: City of Gulf Shores, AL POP: 11,809 / Baldwin County

Address: P.O. Box 299, Gulf Shores, AL 36547

Contact: **Brandan Franklin**, Chief Building Official 251-968-1149 Office, 251-269-7363 cell, bfranklin@gulfshoresal.gov
Mark Acreman, PE, City Engineer, 251-968-1155, macreman@gulfshoresal.govProject Title: **2020 Hurricane Sally (09/2020-01/27/2021)**

- Removed & Disposed: vegetation
- 2013 Tropical Storm Andrea (6/2013)**
- Special Projects: Cleaned the beaches of debris

2005 Hurricane Katrina (10/2005-2/2006)

- Special Projects: Removed & disposed of debris at West Beach; Beach plowing, sand screening & 7 miles of berm reconstruction

Contract Value:		CY Recovered & Reduced:
Sally	\$9,741,393	580,181
TS Andrea	\$8,029	Hourly
Katrina	\$7,147,306	270,218

6. Client: Lee County, FL POP: 739,224

Address: 10500 Buckingham Rd, Fort Myers, FL 33905

Contact: **Paul Flores**, Solid Waste Ops Manager, 239-533-8017, pflores@leegov.com
Jason Fournier, Public Utilities Mgr Cell: 239-229-5733, Ofc: 239-533-8000 jfournier@leegov.com
Doug Whitehead, Solid Waste Director 239-533-8917 dwhitehead@leegov.com
Jim Bjostad, Public Safety Em. Manager, Cell: 239-476-2147, Ofc: 239-533-0617, jbjostad@leegov.comProject Title: **2022 Hurricane Ian (10/05/2022-Ongoing)**

- PUSH
- Removed & Disposed of vegetation, C&D, Hangers, Leaners, E-Waste, HHW, White Goods, Freon
- Reduction by Compaction and Grinding
- Monitored by Thompson

2017 Hurricane Irma (9/19/2017 – 01/14/2018)

- Removed & Disposed: vegetation, C&D, Mulch, leaner/hangers (68,195 trees)
- Reduce by grinding (13 sites)

2005 Hurricane Wilma (10/2005-12/2005)



- Removed & Disposed: vegetation, C&D, stumps (114)
- Reduced by grinding
- Special Projects: *Debris Removal, Division of Natural Resources, (05/06-06/06)* removed waterway debris

2004 Hurricane Jeanne (8/2004-12/2004)

2004 Hurricane Charley

- Removed & Disposed: vegetation, C&D, stumps
- Reduced by grinding & burning

Contract Value:		CY Recovered & Reduced:
Ian	\$131,654,288	6,253,949
Irma	\$26,000,276	2,024,742
Wilma	\$7,995,412	451,948
Jeanne/Charley	\$14,000,000	902,555

7. Client: **City of Lake Charles, LA** POP: 77,117 / Calcasieu Parish
Address: 4331 E. Broad St, Lake Charles, LA 70615 / 326 Pujo Street, 10th Floor Lake Charles, LA 70601
Contact: **John Cardone, Jr.** City Administrator Ofc: 337-491-1381 Cell: 337-794-1513 jcardone@cityoflc.us
Karen Harrell, Director of Finance, 337-491-1251, kharrell@cityoflc.us

Project Title: **2021 Flooding & Severe Storms (06/08/2021-07/28/2021)**

- Removed & Disposed: Vegetation, C&D, Mulch, White Goods, Refrigerator Contents, E-waste
- Reduced by Compacting & Grinding
- 3 Sites

2020 Hurricane Laura (08/2020-9/9/2021)

- Removed & Disposed: vegetation, C&D, Mulch, Hangers, Leaners, Stumps & White Goods, HHW, Refrigerator Contents
- Reduced by Grinding & Compacting
- 5 Sites
 - Private Property Debris Removal (PPDR) Program (08/01/22-08/14/22)

2008 Hurricane Ike (9/2008-10/2008)

- Removed & Disposed: vegetation, C&D

Contract Value:		CY Recovered & Reduced:
Flood	\$685,582	86,709
Laura	\$80,383,800	4,077,816
PPDR	\$201,140	Lump Sum
Ike	\$150,000	15,636

8. Client: **City of Sulphur, LA** POP: 20,278 / Calcasieu Parish
Address: 101 N Huntington St, Sulphur, LA 70663
Contact: **Stacy Dowden**, Director of Public Works Ofc: 337-527-4500 Cell: 337-764-8044 sdowden@sulphur.org
Mayor LeLeux, (now Christopher Duncan), 337-527-4500, mayorsoffice@sulphur.org

Project Title: **2020 Hurricane Laura (08/2020-04/27/2021)**

- Removed & Disposed: vegetation, C&D, Mulch, Hangers, Leaners, Stumps & White Goods
- Reduced by Grinding & Compacting

2008 Hurricane Ike (11/2008)

- Removed & Disposed: C&D debris direct to final disposal

Contract Value:		CY Recovered & Reduced:
Laura	\$15,332,859	838,424
Ike	\$6,082	640



TAB F – Pricing



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services

Schedule 1 - Unit Rate Schedule

ROW Debris				
Item #	Description	Haul Distance	Unit of Measure	Unit Price
1	Eligible ROW Vegetative Debris Removal (Collect & Haul) - Work consists of removal and transport of vegetative debris on the ROW to DMS. **NOTE 1**	0-10 Miles	PER CY	\$8.00
		10.1 - 20 Miles	PER CY	\$8.50
		20.1 - 30 Miles	PER CY	\$9.00
2	Eligible ROW Vegetative Debris Removal (Collect & Haul) - Work consists of removal and transport of vegetative debris on the ROW to an approved designated disposal facility. **NOTE 1**	0-10 Miles	PER CY	\$10.00
		10.1 - 20 Miles	PER CY	\$11.00
		20.1 - 30 Miles	PER CY	\$12.00
3	Eligible ROW C&D Debris Removal (Collect and Haul) - Work consists of removal and transport of C&D debris on the ROW to a DMS. **NOTE 1**	0-10 Miles	PER CY	\$8.00
		10.1 - 20 Miles	PER CY	\$8.50
		20.1 - 30 Miles	PER CY	\$9.00
4	Eligible ROW C&D Debris Removal (Collect and Haul) - Work consists of removal and transport of C&D debris on the ROW to a designated disposal facility. **NOTE 1**	0-10 Miles	PER CY	\$10.00
		10.1 - 20 Miles	PER CY	\$11.00
		20.1 - 30 Miles	PER CY	\$12.00
DMS Management and Reduction				
5	DMS Management and Operations	N/A	PER CY	\$1.50
6	Reduction Through Grinding - Work consists of reduction of disaster related debris through grinding.	N/A	PER CY	\$3.00
7	C&D Reduction by compaction.	N/A	PER CY	\$3.00

8	Remediation of DMS Site	N/A	LS	At Cost
		0-10 Miles	PER CY	\$3.50
9	Haul-Out of Reduced Debris to a Designated Final Disposal Site - Work consists of loading and transport of reduced debris from DMS to a final disposal facility. **NOTE 2**	10.1 - 20 Miles	PER CY	\$4.75
		20.1 - 30 Miles	PER CY	\$6.00

Tree Work

10	Removal of Eligible Hazardous Trees - Work consists of removing hazardous trees.			
a	6 inch - 12.99 inch diameter	N/A	PER TREE	\$50.00
b	12 inch - 23.99 inch diameter	N/A	PER TREE	\$125.00
c	24 inch to 35.99 inch diameter	N/A	PER TREE	\$225.00
d	36 inch to 47.99 inch diameter	N/A	PER TREE	\$325.00
e	48 inch or larger diameter	N/A	PER TREE	\$390.00
11	Removal of Eligible Hazardous Limbs - Work consists of removing (cutting) hazardous limbs from trees - unit price per tree.	N/A	PER TREE	\$95.00
12	Removal of Hazardous Stumps - Work consists of the removing hazardous stumps, backfill, transport to final disposal.			
a	24 inch to 36.99 inch diameter	N/A	PER STUMP	\$270.00
b	37 inch to 48.99 inch diameter	N/A	PER STUMP	\$360.00
c	49 inch and larger diameter	N/A	PER STUMP	\$440.00

Specialty Debris

13	Eligible Household Hazardous Waste Removal - Work consists of the removal and transportation of eligible household hazardous waste (HHW).	N/A	PER POUND	\$9.00
14	Eligible Small Motorized Equipment Removal - Work consists of collection, oil and fuel recovery and hauling to an approved final disposal facility.	N/A	PER UNIT	\$35.00
15	Eligible White Goods Removal and Recycling - Work consists of all labor, equipment, fuel and miscellaneous costs for removal, transportation and hauling to an approved final disposal facility.	N/A	PER UNIT	\$50.00
16	Refrigerant recovery and decontamination.	N/A	PER UNIT	\$40.00
17	Eligible Electronic Waste (E-Waste) - Work consists of the removal, transpiration to approved Disposal/Recycling Facility	N/A	PER UNIT	\$40.00
18	Eligible Dead Animal Carcasses - Work consists of the recovery and hauling to an approved final disposal facility.	N/A	PER POUND	\$1.50

1. For all miles hauled over 30, please add \$0.35 / cy / mile.

NOTES: 2. For all miles hauled over 30 miles, please add \$0.40 / cy / mile.

3. For all tree work, all resulting debris will be hauled under ROW rates.

4. Tipping / Disposal fees on all line items will be a pass through cost.



TAB G – Conflict of Interest



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

CrowderGulf, LLC.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Not Applicable

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Ashley Ramsay-Naile
Signature of vendor doing business with the government entity

10/5/23
Date



TAB H – Certification



*2008 Hurricane Ike
Bolivar, TX*

City of Manvel, TX
RFP #2023-03-002 Debris and Removal Management Services



PROPOSER CERTIFICATION ACKNOWLEDGEMENT

By signature affixed, the proposer certifies that neither the proposer nor the firm, corporation, partnership, or institution represented by the proposer, or anyone acting for such firm, corporation, or institution has violated the anti-trust laws of this State, codified in Section 15.01, et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such fine of business.

Proposer has examined the specifications and has fully informed themselves as to all terms and conditions. Any discrepancies or omissions from the specifications or other documents have been clarified with City representatives and noted on the bid submitted.

Proposer guarantees product offered will meet or exceed specifications identified in this RFP.

Proposer Must Fill in and Sign:

NAME OF FIRM/COMPANY	<u>CrowderGulf, LLC.</u>
REPRESENTATIVE's NAME	<u>Ashley Ramsay-Naile</u>
REPRESENTATIVE's TITLE:	<u>President</u>
MAILING ADDRESS:	<u>5629 Commerce Blvd. E</u>
CITY, STATE, ZIP:	<u>Mobile, AL 36619</u>
PHONE & FAX NUMBERS:	<u>800-992-6207 / 251-459-7433</u>
E-MAIL ADDRESS:	<u>iramsay@crowdergulf.com</u>
AUTHORIZED SIGNATURE	<u></u>
DATE:	<u>06/02/2023</u>

CrowderGulf
5629 Commerce Blvd. East
Mobile, AL 36619
800-992-6207
www.crowdergulf.com
iramsay@crowdergulf.com

STATE OF ALABAMA

COUNTY OF MOBILE

Before me this 5th day of June 2023, Ashley Ramsay-Naile, President of CrowderGulf is the Officer acknowledged below. She personally appeared before me at the time of notarization, and is personally known to me. She has knowledge of the matters stated in the foregoing proposal.

Ashley Ramsay-Naile
Ashley Ramsay-Naile, President

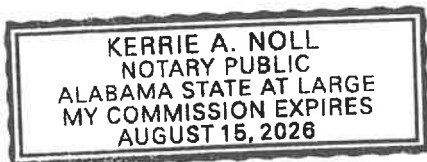
Subscribed and sworn to (or affirmed) before me this 5th day of June, 2023.

Kerrie Noll
(Official Notary Signature and Notary Seal)

Commission Number _____

Kerrie Noll
(Name of Notary typed, printed or stamped)

Commission Expiration Date 08-15-2026





CONTRACTOR'S CAPACITY TO PERFORM

Based on the provider's response to this solicitation, please identify dedicated resources available for contract fulfillment (use extra pages as necessary):

1. Availability to perform:
(Include any additional personnel or equipment/assets contractor will acquire to complete contract performance)

See Resumes + Equipment List attached.

2. Equipment and operational items:
(Identify by quantity and type any equipment/assets allocated to contract performance)

see Equipment List attached.

3. Personnel:
(Identify by quantity and category any personnel assigned to contract performance)

see Resumes attach + Tab D. Qualifications

4. Other resources:
(Identify any other resources to be allocated to complete contract performance)

See Proposal for Resumes, Equipment + Subcontractor List.



RESUMES

Management Experience

CrowderGulf Disaster Recovery, Mobile, AL

Project Manager

2010-Present

Tornadoes – 2021 – Kentucky, **Floods** – 2021 – LA, **Winter Storms** – 2021 – TX

Hurricane Nicholas – 2021 – TX, **Hurricane Ida** – 2021 – MS & LA

Hurricane Zeta – 2020 – MS, **Hurricane Delta** – 2020 – LA; **Hurricane Sally** – 2020 – AL & FL and **Hurricane Laura** – 2020 – LA

Hurricane Dorian – 2019 – South Carolina; **Tropical Storm Imelda** – 2019 – Texas and **Tornados -2019** – Texas & Tennessee

Hurricane Michael – 2018 – Florida; **Hurricane Florence** – 2018 – North Carolina and South Carolina

Hurricane Irma – 2017 – Florida; **Hurricane Harvey** – 2017 – Texas

Hurricane Matthew – 2016 – Hilton Head Island, SC

City of Friendswood, TX – 2015 Tornado Debris removal and disposal

South Carolina DOT – 2015 Storms and Flooding Removal and Disposal

Limestone County, AL – 2015 Flooding Waterway Debris Removal

City of Corpus Christi, TX – 2015 Vegetative Removal and Disposal

City of Raleigh, NC – 2015 Ice Storm Debris Removal

City of Raleigh, NC – 2015 Ice Storm Debris Removal

AL Department of Transportation – Drift Waterway Removal in Styx River

Blount County, AL – Debris Removal and Waterway Removal

Baldwin County, AL – Dredging of Little Lagoon Pass in Gulf Shores, AL on an as needed basis

- Alabama Department of Transportation (ALDOT)

Hurricane Sandy Water Way Debris Removal

- Description: Marine debris removal operation for the New Jersey Department of Environmental Protection, as a result of Hurricane Sandy. Manager over five different debris zones which produced over 100,000 cubic yards of debris and 400,000 cubic yards of sand/silt dredged from the impacted waters. The project also included sonar and survey of 56,000 acres of bays, streams, and rivers;

2011 Hurricane Irene Recovery, North Carolina & Virginia – Debris removal and reduction after Hurricane Irene

- Edgecombe County, NC
- City of Rocky Mount, NC
- Town of Williamston, NC

Completion Date: 11/4/2011 / Current Construction Value: \$1,519,737

Completion Date: 11/3/2011 / Current Construction Value: \$2,971,515

Completion Date: 9/10/2011 / Current Construction Value: \$129,325

2011 Tornado Recovery, Walker County, AL – Debris removal and reduction after tornado

- USACE mission assigned contract CrowderGulf Prime sub for Phillips & Jordan Completion Date: 8/2011 / Current Construction Value: \$3,303,475

2010 BP Deep Horizon Oil Spill Recovery Response, Gulf Waters & Beaches, AL, FL, MS –

- Oil Spill Response & Recovery, providing management, equipment, materials and personnel to recover, maintain and reclaim gulf coast beach areas

- BP Oil Exploration & Production / O'Brien's Response Management / Orange Beach, AL / Baldwin County, AL / Dauphin Island, AL

Completion Date: 8/20/2010 / Current Construction Value: \$129,390,001

2008 Hurricane Ike Recovery, Texas, Alabama – Debris removal, reduction and disposal after Hurricane Ike

- City of Alvin, TX
- Galveston County, TX
- City of League City, TX
- City of Pearland, TX
- Texas General Land Office
- City of Texas City, TX

Completion Date: 12/18/2008 / Current Construction Value: \$2,485,571

Completion Date: 9/12/2009 / Current Construction Value: \$84,145,785

Completion Date: 1/10/2009 / Current Construction Value: \$4,108,866

Completion Date: 1/23/2009 / Current Construction Value: \$4,638,531

Completion Date: 2/15/2010 / Current Construction Value: \$27,167,674

Completion Date: 10/27/2008 / Current Construction Value: \$3,578,002

Field Supervisor

2003-2006

2006 Flood Recovery, New York – Debris removal, reduction and disposal after flooding from storms

- Union Concrete Constructors, Erie & Genesee Counties, NY

Completion Date: 1/7/2007 / Current Construction Value: \$4,480,345

Completion Date: 1/18/2007 / Current Construction Value: \$258,128

2005 Hurricane Wilma Recovery – Debris removal, reduction and disposal after Hurricane Wilma

- City of Pembroke Pines, FL
- City of West Palm Beach, FL
- City of Wilton Manors, FL

Completion Date: 1/20/2005 / Current Construction Value: \$11,752,000

Completion Date: 1/11/2006 / Current Construction Value: \$3,333,174

Completion Date: 10/29/2005-12/9/2005 / Current Construction Value: \$1,706,597

2005 Hurricane Katrina Recovery – Debris removal, reduction and disposal after Hurricane Katrina

- Baldwin County, AL
- City of Biloxi, MS
- City of Daphne, AL
- City of Gulf Shores, AL
- Client: Harrison County, MS
- Jackson County, MS
- City of Pascagoula, MS
- City of Pembroke Pines, FL

Completion Date: 3/1/2006 / Current Construction Value: \$3,748,310

Completion Date: 5/23/2007 / Current Construction Value: \$17,395,715

Completion Date: 10/10/2005 / Current Construction Value: \$642,000

Completion Date: 2/20/2006 / Current Construction Value: \$7,147,306

Completion Date: 9/11/2005 / Current Construction Value: \$608,369

Completion Date: 8/31/2006 / Current Construction Value: \$651,266

Completion Date: 7/31/2010 / Current Construction Value: \$22,535,788

Completion Date: 9/16/2005 / Current Construction Value: \$730,000

2005 Hurricane Dennis Recovery – Debris removal, reduction and disposal after Hurricane Dennis

- Baldwin County, AL

Completion Date: 8/27/2005 / Current Construction Value: \$564,552

2004 Hurricane Ivan Recovery – Debris removal, reduction and disposal after Hurricane Ivan

- State of AL Dept of Conservation & Natural Resources
- Baldwin County, AL
- City of Daphne, AL

Completion Date: 12/23/2005 / Current Construction Value: \$4,385,100

Completion Date: 4/15/2005 / Current Construction Value: \$33,164,762

Completion Date: 10/10/2005 / Current Construction Value: \$2,196,324

Areas of Expertise

DISASTER RESPONSE; DISASTER RECOVERY; MARINE DEBRIS REMOVAL; LOGISTICS; SCHEDULING; PRESENTATIONS; CLIENT TRAINING

Professional Overview

Over 30 years of successful leadership and management experience with progressively increasing responsibility. A problem solver and innovative thinker who builds and leads winning teams to highly successful outcomes. A versatile leader with superb ability to bring ideas from conception to completion. Produces positive results regardless of the level of pressure. Flexible and adapts to change exceptionally well. Experienced in coaching, motivating, and mentoring others for success. Other key strengths in:

- Leadership and team building experience nationally and internationally.
- High standards of ethics and integrity with a flexible and adaptable approach.
- Highest regard for safe operations and risk management.
- Uniquely trained in planning, assembling, and managing experienced project teams at multi-site operations.
- Outstanding verbal, writing, and presentation skills.

Disaster Debris Management Experience and Responsibilities**CrowderGulf, LLC****2014-Present**

Disaster Debris Removal - C&D and Vegetative Debris, Leaners and Hangers, Stumps, Grinding Operations and Disposal, White Goods, E-Waste and HHW

- **December Kentucky Tornado** 2021
- **Hurricanes Laura, Sally, Delta & Zeta** 2020
- **Hurricane Dorian, Tropical Storm Imelda & Tornado's** 2019
- **Hurricane Florence** 2018
- Regional Manager for all Counties and Cities of Florence Activations in North and South Carolina/ Over 20,000,000cy
- **Hurricane Irma** September 2017
- Regional Project Manager for multiple Counties and Cities in Florida and Georgia; Nassau Co, Clay Co, Sumter Co, Brevard Co, Glades Co, Okeechobee Co, Lake Co, City of Coleman, and City of Cocoa Beach / Chatham Co, and Tybee Island, GA.
- **Hurricane Matthew** October 2016
- Senior Project Manager for Hilton Head Island, SC. Handled coordination of debris removal and recovery efforts for 22 individual contracts and removed and disposed of approximately 3,012,487 Cubic Yards of Debris. Daily meetings with clients and municipalities to update each contract with status.
- **Severe Storms and Flooding** March 2016
- Project Manager for Essex County, VA under the VPPSA Contract
- **Severe Storms and Flooding** October 2015
- Project Manager for the South Carolina Department of Transportation in Lexington and Richland Counties
- **Ice Storm Pax** February 2014
- Southeast Regional Manager for Dorchester County and Berkeley County, SC

Additional Experience and Skills

- **Senior Manager**, (Defense Coordinating Officer) 2010-2014
Federal Emergency Management Agency, Region IV, Atlanta, GA
- **Chief Operating Officer**, (Commander/District Engineer) 2008-2010
Japan Engineer District, Pacific Ocean Division, Tokyo, Japan
- **Strategic Planning Engineer**, (Division Engineer) 2006-2007
1st Cavalry Division, III Corps, Fort Hood, TX
- **Chief Operating Officer**, (Commander) 2002-2006
20th Engineer Battalion, 1st Cavalry Division, III Corps, Fort Hood, TX
- **Chief Facilities Director**, (Chief of Facilities and Logistics) 1999-2002
United States Army European Command, Joint Analysis Center, Molesworth, UK

Education & Professional Affiliations

- Master of Science, Construction Management, University of Florida, Gainesville, FL
- Master of Science, Strategic Studies, United States Army Senior Staff College, Carlisle, PA
- Bachelor of Science, Agricultural Economics, Clemson University, Clemson, SC
- Society of American Military Engineers
- Army Engineer Association
- International Association of Emergency Managers
- NIMS Certification for 100, 200, 700 and 800

Areas of Expertise

DISASTER RECOVERY SPECIALIST WITH A DEMONSTRATED ABILITY TO PARTICIPATE IN MAINTAINING CLIENT SATISFACTION WITH HIGH LEVELS OF CONFIDENCE AND MULTIFACETED GUIDANCE. SEASONED IN MID-TO-LARGE SCALE OPERATIONAL PROJECT MANAGEMENT ALONG WITH A STRONG BACKGROUND IN PLANNING, TRAINING, REPORTING, AND FEMA PUBLIC ASSISTANCE PROGRAM TECHNICAL ASSISTANCE.

Qualifications

- 23+ years' experience in disaster recovery, project management, debris management, and the Public Assistance Program
- Working knowledge of all disaster recovery areas with a comprehensive understanding of key functional processes, resources and government guidelines, with an emphasis on resolution of program issues for all categories of work outlined in the FEMA Public Assistance Program
- Seasoned in disaster recovery contracting throughout the country using acquired knowledge of various federal agency disaster recovery programs along with the programmatic rules and regulations governing their implementation (iFEMA, HUD, USACE, EPA and OFA's)
- Thorough understanding of current disaster recovery planning techniques and technologies as well as the methods used in performing risk and impact analysis - Facilitate training seminars for various levels of federal, state, and local governments
- Administer recovery planning and technical services associated with all categories of the FEMA Public Assistance Program, 44 CFR, and the Robert T. Stafford Act - Identify points of vulnerability and recommend appropriate recovery strategies
- Demonstrated ability to plan, organize and direct the testing of emergency response, recovery support and area business resumption procedures - Liaison between community, contractors, monitoring firms, federal, state and local officials

Disaster Debris Management Experience and Responsibilities

- Provide positive results in project execution as well as delivering work profitably for federal, state, and local agencies
- Identify points of vulnerability and recommend debris management and reduction strategies
- Coordinate the efforts of teams and team members in the development of recovery procedures
- Analyze environmental and equipment configurations for critical resources and recommend cost efficient backup capabilities
- Assure documentation required for recovery are identified and properly maintained
- Parallel the efforts of teams and team members in different functional areas in the development of procedures in a disaster situation
- Maintain FEMA and other governmental standards and procedures for disaster recovery documentation
- **Southeastern Regional Manager with CrowderGulf**
- 2022 – Hurricane's Ian and Nicole – Supervised 34 contract activations throughout Florida – Over 13,000,000 CYs of debris removal and disposal
- 2020 – Hurricane's Sally and Zeta (Okaloosa County, FL / Harrison County, MS)
- 2019 - Hurricane Dorian, Tropical Storm Imelda, St. Pete Red Tide, and Midwestern Tornadoes
- 2018 - Hurricane Michael – Supervised 11 contract activations throughout the Florida Panhandle – Over 12,000,00 CYs of Debris Removal and Disposal
- **Project Manager/Senior Project Manager with CrowderGulf**
- 2018 - Red Tide Projects - Collier County, Fort Myers Beach, Sanibel, Lee County and Sarasota County
- 2017- 2018 - Hurricane Irma: Supervised 64 contract activations throughout Florida
- 2016 - 2017 - Hurricane Matthew: Flagler County and the Cities of Bunnell, Flagler Beach, and Palm Coast, FL
- **Other Debris Management Experience**
- 2008 - 2010 - Commonwealth of Kentucky (KYTC) Ice Storms: Ballard, Christian, Grayson, Hart and Logan, Counties, KY
- 2007 - 2008 - Buffalo, NY Ice Storm: Erie County, NY
- 2005 - 2006 - Hurricane Katrina and Wilma: USACE (LA and MS) and FL
- 2004 - Hurricane Charley, Frances, Ivan and Jean: FL
- 2003 - Hurricane Isabel / Ice Storm: NC and SC
- 2002 - Hurricane Lily: LA
- 2001 - Tropical Storm Gabriele: FL
- 2000 - Tropical Storm Helene and Leslie: FL
- 1999 - 2000 - Hurricane Floyd: NC
- 1999 - Oklahoma F5 Tornado: OK

Education & Additional Experience / Skills

- **University of Florida** - Gainesville, Florida - *Bachelor of Science Degree in Public Relations-1996*
- OSHA/MOT
 - IS – 00100, 00200, 00700, and 00800
- NIMS (National Incident Management System) 100 / 200
 - Post Hurricane Reconstruction
- Debris Management (G202)

Areas of Expertise

Disaster Recovery Debris Operations; Contract Management; Logistics Coordination, Client Relations; Strategic Planning; Proposal Writing.

Relevant Qualifications

Effective group leader and communicator. Schedule and quality control oriented. Possess the necessary skillset to effectively run a project from start to finish, while ensuring the best possible end result for the Client.

Experience

CrowderGulf

2017-Present

Manager of multiple projects, directly responsible for subcontractor's performance, ensuring all items are completed to the Client's satisfaction. Communicate with the client, client representatives and subcontractors in order to insure the project is on schedule and all deliverables are being met. Managed operations consisting of hundreds personnel and pieces of equipment of various size and type. Work with clients to figure out the best possible solution to any issue. Work with subcontractors to ensure all reports and paperwork are submitted correctly to allow for timely payment. Organize and conduct safety meetings to constantly maintain a safe working environment. Qualified individual for company general contractor's license in Alabama, North Carolina, and California.

Hurricane Ida, 2021 - City of Gulfport, MS

ALDOT Bridge Special Project, 2021 – Dauphin Island, AL

The Nature's Conservancy Special Project, 2021 – Lightning Point, FL

Hurricane Delta & Zeta, 2020 – *Current Activations*

Hurricane Sally, 2020 - City of Gulf Shores, AL

Hurricanes Laura, 2020 - City of Lake Charles, LA

Point Aux Pins Special Project, 2020 - Bayou LaBatre, AL

Hurricane Dorian, Tropical Storm Imelda & Tornados/Flooding, 2019

Hurricane Michael, 2018 & 2019

- City of Parker, FL; over 400,000 Cubic Yards of Debris, Project Cost \$7,865,964
- City of Lynn Haven, FL; over 1,000,000 Cubic Yards of Debris, Project Cost \$13,7087,682

Hurricane Florence, 2018 - South Carolina DOT; **4,500 Cubic Yards of Flood Debris, Project Cost \$117,995**

Red Tide/Fish Kill Cleanup, 2018

- Lee County, FL; over 3,000 tons of dead marine life, Project cost \$374,201
- Ft Myers Beach, FL over 2,000 tons of dead marine life, Project Cost \$262,767

Hurricane Irma, Supervisor, 2017 - FLDEP Waterway Projects

Hurricane Harvey, Supervisor, 2017 - Corpus Christi, TX- managed haul-out operations and final disposal

Max Trans Logistics

2015-2017

Managed logistics operations for multiple high volume customer accounts. Oversaw over \$1,000,000 in freight spend per year for customers in the construction, steel, textile, and automotive industries. Was responsible for bidding on logistics contracts. Generated new business through customer development and outside sales. Added multiple new customer accounts.

Auburn University, Port of Catania (Sicily, Italy)

2015

Worked as a consultant intern with a team of six students from various countries to solve problems that plagued the port. Developed a solution plan that would allow for an increase in port traffic while maintaining safe and efficient operations. Performed a supply chain and marketing audit of port operations.

Licenses and Certifications

- Alabama Heavy Construction GC License
- North Carolina Highway and Heavy Construction License
- California Class A General Engineering Contractor License
- OSHA 30
- USACE CQM certified
- NIMS 100,200,700,800

Education

- **Auburn University** - Auburn, Alabama

*Bachelor of Science Degree in Business Administration (BSBA)
Major: Supply Chain Management/Logistics; Minor: Marketing*

Clayton B. Young

Texas Regional Manager

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS; EMERGENCY PLANNING/MANAGEMENT; STRATEGIC PLANNING AND NEGOTIATIONS

Relevant Qualifications

Experienced in group leadership and task execution. Well traveled and culturally aware, this makes for an effective communicator with people from all walks of life. Knowledgeable in the bidding process and job estimation.

Disaster Debris Management Experience

CrowderGulf

2010-Present

Project Manager / CrowderGulf Texas Client Representative

- 2021 Hurricanes Ida & Nicholas, Winter Storms - Texas
- 2020 Hurricanes Laura, Sally, Delta & Zeta
- 2019 Hurricane Dorian, Tropical Storm Imelda & Tornado's
- 2018 Hurricane Florence – Project Manager of Duplin County, NC; Over 200,000 CYs Debris Removal and Disposal.
- 2017 Hurricane Harvey – Served as Project Manager for the following clients: Cities of Dickinson, Friendswood, Lake Jackson, Jones Creek, La Marque, Santa Fe, Clear Lake Shores and Galveston County.
- 2017 Hurricane Harvey – Served as Project Manager for TX GLO Waterway Projects in the following locations: Colorado River, San Bernard River, Brazos River, Chocolate Bayou, and Oyster Creek.
- CrowderGulf representative/ Local Project Manager for clients in Texas and Louisiana
- Project Manager, Flooding in Waller and Montgomery Counties, Texas
- Project Manager, Hurricane Irene, North Carolina
- Managed Galveston County Buyout Program after Hurricane Ike
- Supervised crews in Walker County Alabama for Operation Clean-sweep after the April 27th tornadoes

Additional Experience and Skills

Self Employed; Denton, Texas

Entrepreneur

2001-2010

- During and after college made investments in an array of ventures in an effort to gain experience in the world of business creation.
- Home exterior painting service - Responsibilities included, but not limited to ground up business development, hiring, job estimation, advertising and project planning.
- Real Estate restoration and sales - Purchased down-trodden homes and restored/refurbished and sold them.
- Classic car restoration and sales - Purchased and sold historically significant classic cars.

Education

University of North Texas

Denton, Texas

- BA with focus on Entrepreneurial Management / Studied International Business in Italy
- Future Entrepreneurs Club / Tasked to develop and implement business plans
- NIMS Certified 100, 200, 240, 241, 242, 632 700, 701, 703, 800, 907

Additional Skills/Certifications

- NIMS Certified
- FEMA: Knowledgeable of FEMA Public Assistance Policy 321 and Debris Management Planning 325
- Strong communication and organizational skills
- Client Relations
- Project planning
- Estimating and competitive bidding processes

Young, Clayton - Resume

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS; EMERGENCY PLANNING/MANAGEMENT/MARINE DEBRIS CLEAN-UP

Relevant Qualifications

- Sixteen years of management experience in disaster recovery and marine debris.
- Expertise in managing stored vessel reclamation program.
- Assisted in the removal of hazardous substances from the vessels and coordinated their proper disposal.
- Sand removal, sand screening and beach berm construction, including sea oat replacement and right-of-entry program for sand reclamation on private property.
- Facilitated overall daily operations, training and safety programs on equipment for staff and customers.

Disaster Debris Management Experience

CrowderGulf, LLC – Theodore, AL

- **Senior Project Manager & Project Manager -** **2012-Present**
 - Louisiana Floods 2021
 - Mississippi – Hurricane Zeta 2020
 - Louisiana – Hurricane Delta 2020
 - Alabama & Florida – Hurricane Sally 2020
 - Louisiana & Texas – Hurricane Laura 2020
 - Texas – Tropical Storm Imelda & Tornadoes 2019
 - South Caroline – Hurricane Dorian 2019
 - Florida – Hurricane Michael 2018
 - North Carolina – Hurricane Florence – Duplin, Holly Ridge, Jacksonville, Onslow, North Topsail Beach, Richlands and Swansboro; over 1,129,000cy debris removal and disposal. 2018
 - Florida – Hurricane Irma 2017
 - Texas – Hurricane Harvey – Aransas, San Patricia, Corpus Christi / 2 Waterways (Aransas & TX GLO) 2017
 - South Carolina - Hurricane Matthew - Hilton Head Island and PUDs (15 Total Activations) 2016
 - Florida - Hurricane Hermine - City of Tallahassee / Leon County (2 Total Activations) 2016
 - Florida - Bayou Texar Dredging - City of Pensacola 2015
 - South Carolina - Storms/Flooding - Richland County 2015
 - New Jersey - Sandy Phase II Marsh Cleanup 2014
 - South Carolina - Ice Storm - Berkeley County 2014
 - North Carolina - Ice Storm Pax - City of Raleigh 2014
 - Alabama - Tornado - Limestone County 2014
 - New Jersey - Super Storm Sandy - Barnegat Bay 2012
 - Alabama - Hurricane Isaac - Dauphin Island 2012
- **Supervisor - Hurricane Isaac** **September 2012**
 - City of Pascagoula, Ms. - Removal of storm debris from right of ways.
 - City of Biloxi, Ms. - Removal of storm debris from right of ways.
 - City of Orange Beach, AL - Removal of debris from beaches.
 - Walton County FL. - Removal of debris from beaches.
- **Project Manager - BP MC252 Gulf Oil Spill - Baldwin County, AL** **May 2010 to February 2012**

Managed up to 800 Hazwoper certified responders. Managed both manual and mechanical removal of oil from all of the beaches in Baldwin Co. Alabama. Attended daily operation meetings with BP, US Coast Guard, Alabama Department of Environmental Management. Attended weekly planning meeting with BP operations to assist with plans for the clean up activities for the State of Alabama. July 2010 was appointed to BP's Waste Management Board, assisted in reducing the use of non recyclable plastic on the response.
- **Supervisor - Hurricane Ike** **January 2009 to November 2009**

Supervised removal of wet debris targets identified by sonar from West Galveston Bay, Tiki Island and Omega Bay, Texas. Chanel clean up of Dickinson and League City Texas. Located and removed sunken vessels in the same water ways. Stored vessels and removed all fluids and disposed of vessels. Disposal of vessels in Port Arthur and Orange Texas.
- **Supervisor Strayham Construction - Hurricane Ike** **September 2008 to November 2008**

Supervised seven (7) curtain burn pits in Pearland Texas. Reduced by burning over 600,000 cubic yards of vegetative debris.

Certifications

- FEMA Certifications: IS-00001, IS-00100.b, IS-00134, IS-00200.b, IS-00240.a, IS-00244.a, IS-00700.a, IS-00800.b, 40-Hr HazWoper, 30-Hr OSHA Construction Course
- US Army Corps Of Engineers: Construction Quality Management for Contractors #784

Ashley Ramsay-Naile

President

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS; EMERGENCY PLANNING/MANAGEMENT; STRATEGIC PLANNING AND NEGOTIATIONS

Experience

CrowderGulf - Mobile, AL

President

2020-Present

Senior Vice President and Chief Operating Officer

2011-2020

Disaster Recovery Project Manager & General Manager

2004-2011

- 25+ years of experience in disaster recovery and management.
- Strategic planning and supervise all administrative functions and personnel.
- Purchasing Manager, procurement and negotiation tactical planning.
- Accounts receivable and accounts payable flow for CrowderGulf's disaster debris projects.
- Manage documentation and records for disaster operations.
- Manage and direct field level disaster debris removal and reduction operations including site management and the supervision of subcontractors and foremen.

Storms

Hurricanes Ida & Nicholas (2021)

Ice Storms Ulysses (2014)

Tornadoes and Floods (2021)

Ice Storm Pax (2014)

Hurricanes Laura, Sally, Delta & Zeta (2020)

Dredging (ALDOT) 2012

Hurricane Dorian, TS Imelda & Tornado's (2019)

Hurricane Isaac (2012)

Michael & Florence (2018)

Hurricane Sandy (2012-2013)

Florida Red Tide & Fish Kill (2018)

BP Oil Spill (2010-2012)

Hurricane's Irma & Harvey (2017)

Hurricane Irene (2011)

Hurricane's Matthew & Hermine (2016)

Hurricane Charley (2004)

Severe Storms, Flooding & Tornado's (2015-2016)

Hurricane Fran (1996)

Beach Cleanup (2016)

Hurricane Erin (1995)

Storms, Flooding & Tornado's (2015)

Hurricane Opal (1995)

Tornado (2014)

Hargray Wireless - Hilton Head Island, SC

Property and Construction Manager

1999-2004

Independent Telecommunications Consultant

1997-1999

- Cell Site Development from site identification to zoning. Negotiated lease rates and terms. Coordinated with radio frequency engineer and site design with civil engineers. Procurement of site material. Supervised general contractor. Maintained 100+ existing cell sites and compliance with government agencies. Coordinated with accounting on department budget and worked within budget guidelines. Warehousing and issuing of materials for construction. Managed 25 company-owned towers.

Gulf Equipment Corporation - Theodore, AL

Project Coordinator & Manager Telecommunication Projects

1994-1997

- Managed turnkey cell site projects for Telecommunication construction projects: Sprint, GTE, Nortel, Powertel, BellSouth Mobility, DiGiPH PCS, Hargray Wireless.
- Material procurement. Civil Construction and tower crew coordination. Organization of projects for bidding purposes. Warehousing coordination of deliveries and shipments. Office manager responsible for accounting and invoicing. On site manager and crew foreman. Liaison between Gulf Equipment and elected officials. Public relations between City officials and area residents.

Education & Leadership

- Bachelor of Science, Special Education University of South Alabama, Mobile, AL
- Governor appointed Alabama State Workforce Investment Board
- Board member of Family Business Institute at the University of South Carolina

Areas of Expertise

DISASTER RESPONSE; DISASTER RECOVERY; ESTIMATING; MARINE DEBRIS REMOVAL; PLANNING; SCHEDULING; PRESENTATIONS; CLIENT TRAINING

Professional Overview

Reid started his career with CrowderGulf in 2010, as the Senior Project Manager (PM) for the BP Oil Spill. From there, Reid has been key in the direct management and planning of over 18 federally declared disaster responses. In 2018 Reid was appointed as Vice President of CrowderGulf and brings a level of dedication and unwavering leadership required in the disaster response industry. Reid's other strong points in the debris and response management efforts are: Contract management/negotiation, estimating/budgets, and planning multiregional simultaneous disaster response activations. These activations ranged from debris removal, sand screening, dredging, and vessel operations, to side scan sonar work. All projects have cumulatively exceeded \$800 million in invoicing and total project cost. In addition, Reid is considered as one of the industry's leading experts in waterway debris, completing more waterway debris removal projects since 2012 than anyone else in the country. Reid worked as a project manager for a commercial construction company in Atlanta, Georgia, prior to choosing to return to the Gulf Coast. The time spent in the commercial construction industry gave him vast knowledge in management, estimating, schedule and budget supervision.

Disaster Debris Management Experience and Responsibilities

CrowderGulf, LLC

2010-Present

- Direct manager of multiple project managers and respected projects, analyzing of contract requirements, profit/losses estimates (Daily and Monthly), and scheduling for over \$800 million in projects.
- Managed operations consisting of 1200 response personnel and over 600 pieces of equipment.
- Highly involved in and conducting business development and conducted quarterly performance reviews for clients, company growth, and quality control.
- Qualified Individual for company general contractor's license and assesses new and current projects to create estimates.
- Perform technical writing used in RFP responses and presentations and handle HR concerns, personnel consulting, and legal matters.
- Look for new opportunities for future work and expanding markets and perform business models for expanding and growth of current company.
- Managed safety program along with insuring that safety and operations coincided and maintained a company Safety TRIR of less than 2.0.
- Manage subcontractors from all aspects including: Insurance, billing, subcontracts, and performance.
- Started sites from the ground up with facilities, personnel, and equipment, and organize & conduct weekly progress meetings among management.
- Negotiate contract terms, review, and executed client contracts.

Vice President

Hurricane Nicholas - 2021 (7 Activations in Texas); **Hurricane Ida** - 2021 (4 Activations in Louisiana & Mississippi);
Tornadoes - 2021 (2 Activations in Kentucky), **LA Flooding** - 2021 - (2 Activations in Louisiana)
Hurricane Zeta - 2020 (7 Activations in Mississippi); **Hurricane Delta** - 2020 (1 Activation in Texas);
Hurricane Sally - 2020 (10 Activations in Alabama & Florida); **Hurricane Laura** - 2020 (8 Activations in Louisiana)
Tornado & Special Project - 2019 (2 Activations in Texas); **Tropical Storm Imelda** - 2019 (1 Activation in Montgomery Co, TX)
Hurricane Dorian - 2019 (2 Activations in South Carolina)
Hurricane Michael - 2018 (11 simultaneous activations throughout Florida and Georgia - Projected 12,000,000 CY of debris removed, Florida DEP - 115,000 CY of Waterway debris removed); **Hurricane Florence** - 2018 (26 simultaneous activations throughout North Carolina)

Senior Operations Planner

Hurricane Irma - 2017 (67 simultaneous activations throughout Florida, Florida DEP - 253,000 CY of Waterway debris removal throughout 8 counties within Florida); **Hurricane Harvey** - 2017 (26 simultaneous activations throughout Texas)
Hurricane Nate - 2017 (Single Activation for Sand Removal and Screening within Dauphin Island, AL)
Hattiesburg, MS. Tornado - 2017 (Single Activation for Disaster Debris Removal Services within Hattiesburg, MS)
Hurricane Matthew - 2016 (46 Simultaneous Activations for Disaster Debris Removal Services along the East Coast, Florida DEP - 78,000 CY of Waterway debris removal throughout 6 counties within Florida)
Hurricane Hermine - 2016 (Disaster Debris Removal Services in the Tallahassee and Leon County)

Senior Project Manager

Severe Storms (Ice, Flood & Tornadoes) 2014-2015-2016 Simultaneous activations per year
Ice Storms (Pax & Ulysses) Severe Storms (Flood & Tornadoes) - 2014 (Various Disaster Debris Cleanup for several Municipalities)
Hurricane Isaac - 2012 (9 Simultaneous Activations for Disaster Debris Removal Services along the Gulf Coast)
Hurricane Sandy - 2012 (Disaster Debris Removal, Waterway Marine Debris Cleanup and Vessel Removal for the State of New Jersey)
Hurricane Irene - 2011 (31 Simultaneous Activations for Disaster Debris Removal Services along the East Coast)
Joplin Tornado - 2011 (*USACE mission assigned contract Joplin, MO., DMS Site*)
Deep Horizon Oil Spill - 2010 (*Senior Project Manager over the BP oil response for the entire state of Alabama*)

Education & Certifications

- Bachelor of Science in Aerospace Engineering Auburn University 2007
- National Incident Management System ICS-100, 200, 300, 400, 241, 242, 632, 700, 702, 800, 810, 901 and 1900
- LEED AP (Leadership in Energy and Environmental Design Accredited Professional); HAZWOPER 40 Hour and 8 Hour refresher
- NASCLA Accredited (National Association of State Contractors Licensing); OSHA 30 and 10 Hour refresher
- General Contractor License (Commercial) Qualified Agent for the States of Alabama, Georgia, Louisiana, Mississippi, South Carolina & Virginia

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS; DOCUMENTATION SPECIALIST; QUALITY CONTROL/QUALITY ASSURANCE DIRECTOR; TRAINING; EMERGENCY PLANNING/MANAGEMENT; PROGRAM RESEARCH AND EVALUATION, TECHNICAL PROPOSAL WRITING

Relevant Qualifications

- Twenty years of experience in disaster recovery and disaster training projects. (1996; 2003-2018)
- Director of QC/QA documentation/data team for all field operations tasks. (2016-2018)
- Designed and developed debris management training for CrowderGulf customers with pre-event contracts (2004-2012).
- Developed, coordinated and/or conducted training sessions for clients in Florida, Texas, North Carolina, South Carolina, Maryland, Virginia, and Louisiana (2004-2012).
- Designed and developed CrowderGulf Project Managers' Training Manual in 2004 and provided yearly updates (2005-2018).
- Coordinated the set up and staff hiring and training for Debris Management Field Offices in five states (2004-2008).
- Managed documentation flow for CrowderGulf's disaster debris projects (2004-2017).
- Conducted evaluation research after project completion (2004-2012).
- Managed all documentation for and coordination of all Change Orders for two contracts with the Texas General Land Office (GLO), Sand and Beach Contract (2009); Marine Debris Contract (2009-2010).
- Assisted various clients with follow-up documentation for FEMA audits (2006-2017)
- Managed the technical proposal writing team for all pre-event Request for Proposals (2009-2012)

Disaster Debris Management Experience

Documentation Director 2003–Present

Hurricane Ida (2021) – 4 in Mississippi & LA; **Hurricane Nicholas (2021)** – 7 in Texas **December Tornadoes (2021)** – 2 in Kentucky

Hurricane Zeta (2020) – Mississippi; **Hurricane Delta (2020)** – Louisiana; **Hurricane Sally (2020)** – Alabama & Florida and **Hurricane Laura (2020)** – Louisiana

Hurricane Dorian (2019) – South Carolina; **Tropical Storm Imelda (2019)** – Texas and **Tornados (2019)** Texas & Tennessee

Hurricanes Florence & Michael (2018)

- Director of QC/QA team for field operations documentation for Hurricane Florence (20 contracts) and Hurricane Michael (10 contracts)

Hurricane Irma (2017)

- Documentation Director for 61 simultaneous activations throughout Florida. Oversaw DAO Office for reconciliation and final closeout on all projects.

Hurricane Harvey (2017)

- Documentation Director for 26 simultaneous activations throughout Texas. Oversaw DAO Office for reconciliation and final closeout on all projects. Point of Contact for fielding questions from Monitoring Firms and Clients regarding documentation, tickets, and invoicing.

Hurricane Matthew, (October 2016-2017)

- *Provided Technical Assistance and managed overall documentation process for 46 simultaneous activations throughout east coast.*

Hurricane Hermine, (2016)

- *Provided Technical Assistance and managed overall documentation process for 2 activations.*

Severe Storms (Flooding & Tornadoes) (2015-2016)

- *Provided Technical Assistance and managed overall documentation process for 14/15 simultaneous activations per year.*

Ice Storm Pax (February 2014)

- *Provided Technical Assistance & managed overall documentation process for debris removal operations for Dorchester and Berkeley County, SC.*

Hurricane Sandy (October 2012)

- *Disaster Debris Removal, Waterway Marine Debris Cleanup and Vessel Removal for the State of New Jersey*

Fort Lauderdale FEMA Audit (2010-2012)

- *Technical Assistance with FEMA Audit for 2004-2005*

Hurricane Irene (August 2011-October 2011)

- *Managed overall documentation and reconciliation process for 21 contracts in North Carolina, four (4) municipalities in Virginia, four (4) contracts with the North Carolina Department of Transportation for the removal of debris on roadways in thirteen North Carolina Counties. These contracts involved working with all municipalities as well as several monitoring companies representing various municipalities.*

Hurricane Ike (2008-2009)

- *Served as the Field Office Operations Manager & Coordinator for Debris Contracts in Texas, including four counties, 21 cities, and the Texas General Land Office (GLO). Set up and trained personnel for three onsite offices in Texas.*
- *Managed documentation and data management and assisted customers throughout entire operation to ensure FEMA compliance.*

Hurricane Rita, Calcasieu Parish, LA (2005)

- *Served as the Field Office Operations Manager for a large debris project in Calcasieu Parish, LA, during the 2005 Hurricane season.*

Hurricane Charley Debris Projects (2004)

- *Served as the Field Office Operations Manager for a large debris project in Polk County, FL, during the 2004 Hurricane season.*

Hurricane Isabel Debris Projects (2003)

- *Worked with clients to reconcile ticket data and invoice, during 2003 Hurricane Season.*

Hurricane Fran Project (1996)

- *Data entry, reconciling and invoicing with town of Wilson, NC.*

Education, Additional Experience and Skills

- *Intelligent Designs Systems Incorporated, - Program Evaluator, August 2000–November 2003*
- *University of South Alabama, Mobile, AL - Instructor, Special Education Department 1994-2000*
- *Mobile County Public School System - Consulting Teacher 1989-1994, Teacher of students with disabilities 1972-1989*
- *National Incident Management System (NIMS) Certified, ICS-100, 200, 700, 800*
- *Ph.D., Instructional Design and Development, University of South Alabama, 1998 / AA Certification, Learning Disabilities, University of South Alabama, 1980*
- *Masters, Mental Retardation, University of South Alabama, 1977 / Bachelor of Science, Elementary Education, Auburn University, 1967*

Raymond “Buddy” Young

Senior Director & FEMA Specialist/Technical Assistant Manager

Areas of Expertise

DISASTER RESPONSE; DISASTER RECOVERY; COMMAND AND CONTROL; EMERGENCY PLANNING/MANAGEMENT; EMERGENCY OPERATIONS; LOGISTICS; GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Professional Overview

Buddy Young is one of the most knowledgeable people working in the debris management business with firsthand experience in managing major disasters. He served as Regional Director of FEMA Region VI from 1993 – 2001. While in that position, under FEMA Director James Lee Witt, he was Chief Administrator for 133 federally declared disasters and emergencies. He is nationally known and well-respected in the Emergency Management community. As the Director of Debris Operations for CrowderGulf, he has provided management and technical assistance to local and county governments after all major hurricane disasters in the Southeast since 2003. He has served as Senior Project Manager in the field after all major hurricanes since joining CrowderGulf. He has managed all types of debris removal, reduction and disposal operations and special projects such as demolition and marine debris removal. His expertise in emergency management, and especially disaster debris removal, is utilized to provide preparedness training and advise CrowderGulf pre-event clients throughout the year. He has also worked with the Texas A&M Engineering Extension Program as an adjunct instructor to conduct full-scale exercises with local and state agencies in response to incidents of terrorism and natural disasters. He is a current member of the Board of Directors for Disaster Recovery Contractors Association (DRCA) and he is NIMS certified.

Experience

CrowderGulf, LLC	2003-Present
- Hurricanes Nicholas & Ida (2021) - Hurricanes Laura, Sally, Delta & Zeta (2020) - Hurricane Dorian, TS Imelda & Tornado's (2019) - Hurricanes Florence & Michael (2018) - Hurricane Harvey (2017-2018) - Hurricane Matthew (2016) - Severe Winter Ice Storms, Flooding & Tornados (2015-2016) - Hurricane Sandy (October 2012-Present) - Hurricane Irene (August 2011-October 2011) - Hurricane Ike (September 2008–2010) - Hurricane Rita (2005-2006) - Hurricanes Charley, Frances, Jeanne, and Ivan (2004-2005)	
Texas A&M Engineering Extension Program, College Station, Texas Adjunct Instructor	2001-2004
FEMA, Region VI Regional Director	1993–2001
Arkansas State Police, Little Rock, Arkansas Director of Security for State	1983-1993

Training

From 2004-2012, provided yearly training for city and county municipalities that have CrowderGulf pre-event debris management contracts in place. Yearly debris management training sessions include municipalities in Florida, North Carolina, South Carolina, Virginia, and Texas. A detailed list of sessions can be provided upon request.

Certifications and Training

- | | |
|---|---|
| <ul style="list-style-type: none">National Incident Management System, IS-100, 200, 700, 800Principles of Emergency Management, IS-230Leadership and Influence, IS-240Decision Making and Problem Solving, IS-241Effective Communications, IS-242Introduction to the Public Assistance Process, IS-630 | <ul style="list-style-type: none">Introduction to Debris Operation and FEMA Public Assistance Program, IS-632EOC Management and Operations, G-275Disaster Response and Recovery Operation, G-385Rapid Response Team Orientation, G-635 |
|---|---|

Education

- Graduate of Keeler Polygraph Institute, Chicago, IL, 1976 / Graduate of National FBI Academy, Quantico, VA, 1972
Graduate of Arkansas State Police Academy, Camden, AR, 1968
Approximately 100 hours of Coursework in Criminal Justice at the following:
- Certificate of Public Administration, University of Arkansas, Little Rock, AR, 1976 / Arkansas State University, Jonesboro, AR, 1973
 - University of Virginia, Richmond, VA, 1972 / Arkansas Tech, Russellville, AR, 1962-1963
 - University of Arkansas, Fayetteville, AR, 1968

Gary Evans Jones

FEMA Specialist and Technical Assistance Manager

Satellite Office: 5011 Golden Circle - Denton, TX 76208 - (904) 206-4021

Experience

CrowderGulf Technical Assistance Manager and FEMA Specialist **2012-Present**

Federal Emergency Management Agency – Region 6

Deputy Regional Director

1994-December 31, 2011

Served as Deputy Regional Director for 17 years of the 28 years with FEMA Region 6. During those 17 years as Deputy, also served as Acting Regional Director for 4 of those 17 years. Responsible for administration of emergency management programs in the FEMA Region 6 states of Arkansas, Louisiana, New Mexico, Oklahoma, and Texas. Also, responsible for oversight and implementation of response and recovery operations for presidentially declared disasters in the five-state region.

Federal Emergency Management Agency – Region 6

Technological Hazards Branch Chief

1983-1994

Joined FEMA Region 6 in 1983 and served as a Branch Chief managing several Technological Hazards Branch programs to include Radiological Emergency Management Preparedness, Radiological Defense, Hazardous Materials, Earthquake Preparedness, Hurricane Preparedness, Dam Safety and the Chemical Stockpile Emergency Preparedness programs.

US Public Health Service Physician Recruitment Coordinator

1977-1983

Responsible for recruiting doctors, dentists and nurse practitioners for rural communities in Arkansas that were federally designated as medically underserved.

Director, Arkansas Emergency Medical Services Program

Arkansas Department of Health

1974-1977

Responsible for administration and implementation of state-wide regulations for Ambulance Services and training certification of EMTs and Paramedics.

Other Leadership Roles

Served as designated **Federal Coordinating Officer** for **Hurricane Katrina, Rita and Georges**. Provided executive leadership to over 300 federally declared disasters including **Hurricane Andrew, Oklahoma City bombing, Columbia Space Shuttle and Tropical Storm Allison**.

Education

Master's Degree in Public Health Administration

Tulane University

Bachelor's Degree in Education

University of Arkansas

References

James Lee Witt

Nim Kidd

Chairman of the Board

State of Texas Emergency Management Director

Witt and Obrien Associates

Department of Public Safety

571-233-3135

512-424-2443

Experience

CrowderGulf

Emergency Management and Training Specialist

May 2006–Present

- **LA Floods (2021)**
- **Hurricanes Laura, Sally, Delta & Zeta (2020) – Current Activations**
- **Hurricane Dorian, Tropical Storm Imelda & Tornado's (2019)**
- **Hurricane Florence (2018)**
Regional Manager for all Counties and Cities of Florence Activations throughout North Carolina & South Carolina
- **Hurricane Irma (2017)**
Regional Manager for 61 simultaneous activations throughout Florida
- **Hurricane Harvey (2017)**
Senior Project Manager for 26 simultaneous activations throughout Texas
- **Hurricane Matthew (October 2016-2017)**
Senior Project Manager for 46 simultaneous activations throughout east coast
- **Hurricane Hermine (2016)**
Senior Project Manager for the City of Tallahassee and Leon County, FL
- **Severe Storms (Flooding & Tornados) (2015-2016)**
Senior Project Manager for for 14/15 simultaneous activations per year
- **Ice Storm Pax (February 2014 – May 2014)**
Served as Senior Project Manager for Dorechester County and Berkeley County, South Carolina
Disaster Debris Removal - Vegetative Debris, Leaners and Hangers, Grinding Operations and Disposal
- **Hurricane Sandy (October 2012-December 2013)**
Disaster Debris Removal, Waterway Marine Debris Cleanup and Vessel Removal for the State of New Jersey
- **Hurricane Isaac (August 2012)**
Served as the Project Manager for all four activations due to Hurricane Isaac in Mississippi
- **Hurricane Irene (August 2011 – October 2011)**
Served as the Senior Project Manager for all 21 activations due to Hurricane Irene in North Carolina
- **Hurricane Ike (September 2008–November 2009)**
This contract called for the management, surveying, collection, reduction, and disposal of debris in the aftermath of Hurricane Ike in 2008
 - Senior Project Manager for Hurricane Ike in Texas for Galveston County debris recovery work including all of Bolivar Peninsula
 - Project Manager for Wildlife and Fisheries contract for waterway cleanup in Texas cities
 - Project Manager for Texas General Land Office (GLO) Contract for Beach Restoration on Bolivar and other Galveston County Beaches
 - Managed Debris operations during the recovery from the storm
 - Performed duties as senior quality control and safety coordinator for debris operations
 - Served as a trainer for company field supervisor, counties personnel and subcontractors

Internal Training for Crowder Gulf

- Debris Management Operations Trainer for CrowderGulf clients in Florida, NC, SC and Virginia
- Served as a consultant on Debris Management Plan development for CrowderGulf clients in Florida, South Carolina and Maryland in 2006 through 2009

Lee County, Florida Emergency Management, Fort Myers, FL

Chief of Operations

2001–2006

Chief of Planning

2000–2001

- Responsible for daily operations of the Emergency Operations Center and multi-agency emergency coordination in response to storms, fires, hazardous materials releases and police emergencies.
- Some major activities during period include the response to Tropical Storm Gabrielle 2001, Natural Gas pipeline rupture 2003, Hurricane Charley 2004 (Landfall in Lee County), Hurricane Ivan 2004, Hurricane Katrina 2005, Hurricane Wilma 2005
- Responsible for the County Emergency Management Plan (CEMP), the public outreach program for Emergency Management and preparation of the daily Incident Action Plan during emergency activations of the Emergency Operations Center.
- Major activities during this period included County Brush Fires in 2000, the Spring Floods of 2001, and the County Response to Terrorist Threat from 9-11 attack

United State Army (Colonel, Retired)

1968 – 1998

Served in multiple command and staff positions through the grade of Colonel

Areas of Expertise

DISASTER PREPAREDNESS, RESPONSE AND RECOVERY OPERATIONS; EMERGENCY MANAGEMENT AND FEMA PROGRAMS AND POLICY, PROPOSAL DEVELOPMENT, CONTRACTS MANAGEMENT; LOGISTICS; SCHEDULING; PRESENTATIONS; CLIENT TRAINING

Qualifications

- Project Manager CrowderGulf Debris Operations since 2011
- Certified Local Emergency Manager (CLEM - State of Alabama)
- Advanced Level Certification in Emergency Management (ALEM)
- NIMS 300 and 400 Level Instructor

Disaster Debris Management Experience and Responsibilities

CrowderGulf, LLC

Project Manager and Emergency Management Specialist

August 2011- Present

- Project Manager and company representative for pre-event clients. Provide daily support for the Disaster Assistance Office in the form of accounts management. Performed technical writing and review of proposals for pre-event contracts. Assisted the company by attending pre-bid meetings participation in marketing presentations to perspective clients. Provided assistance to client on FEMA Public Assistance Program policy. Provided support to Regional Project Manager and served as government liaison to clients.
- Tornadoes & Floods** - KY & LA 2021
- Hurricanes Nicholas & Ida** – TX, MS and LA 2021
- Hurricane Delta & Zeta** - s 2020
- Hurricane Sally** – City of Daphne, AL 2020
- Hurricane Laura** - Current Activation 2020
- Tornado & Special Project** - 2 Activations in Texas 2019
- Tropical Storm Imelda** - 1 Activation Montgomery Co, TX 2019
- Hurricane Dorian** - 2 Activations South Carolina 2019
- Hurricane Michael** – QC & Data Manager over 12,000,000cy of Disaster Debris Removal & Disposal in Panama City Beach, FL 2018
- Hurricane Harvey** - Project Manager and government liaison to Texas clients in League City September 2017
- Hurricane Matthew** - Project Manager and government liaison to Georgia clients in Liberty County October 2016
- Ice Storm Pax** February 2014
- Emergency Management Specialist and Government Liaison to Berkeley County, SC. Provided information and assistance on debris related issues and assisted with compiling documentation for eligible reimbursement activities.
- Hurricane Irene** August 2011-October 2011
- Emergency Management Specialist and Government Liaison to 6 Counties in NC. Provided information and assistance resolving debris related issues as it relates to FEMA 325 guidelines, Disaster Specific Policies and the Robert T. Stafford Disaster Relief Act. Assisted clients in compiling documentation for eligible reimbursement activities, provided debris management training and updates on policy changes. Worked with clients to Conduct After-Action Follow up meetings with staff regarding disaster specific policies and protocols.

Additional Experience and Skills

Emergency Management Director	2000-2010
Disaster Public Information Officer and Administrative Assistant to the County Engineer	1994-2000
Regional Marketing Director and Account Manager for VideoCart, Inc.	1992-1993

Training Provided

Provides yearly training for City and County Government employees that have CrowderGulf pre-event debris management contracts in place. A detailed list of sessions can be provided upon request.

Certifications and Training

- | | |
|--|--|
| <ul style="list-style-type: none"> USACE Construction Quality Management National Incident Management System, IS-100, 200, 700, 800 National Incident Management System 300 &400 Instructor | <ul style="list-style-type: none"> Advanced Level Certification/Emergency Management (ALEM) Certified/Licensed Emergency Manager (CLEM) CPR & Blood Pathogens |
|--|--|

Education

- Bachelor of Arts and Science Degree - Radford University, Radford, Virginia 1991

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS; EMERGENCY PLANNING/MANAGEMENT; STRATEGIC PLANNING AND NEGOTIATIONS; CONTRACTS MANAGEMENT

Relevant Qualifications

- Over 15 years of experience in disaster recovery and management.
- Logistics, strategic planning, procurement and negotiation tactical planning.

Disaster Debris Management Experience

CrowderGulf

2004-Present

Contracts and Logistical Manager for Disaster Operations

- Ensure all pre-positioned equipment and supplies are deployed and ready
- Research and evaluate logistical systems and processes for incorporation into CrowderGulf's procedures
- Maintain CrowderGulf communication systems
- Maintain "Quick Kits" for immediate deployment
- Prepare and update logistical plans and procedures
- Manage and maintain warehousing, equipment and supplies

Disaster Experience

- **Hurricanes Nicholas & Ida** – Texas and Louisiana, *Contracts & Logistics Manager (7 & 4 Activations)* 2021
- **Hurricane Delta & Zeta** – Louisiana & Mississippi, *Contracts & Logistics Manager (1 & 7 Activations)* 2020
- **Hurricane Sally** – Alabama & Florida, *Contracts & Logistics Manager (9 Total Activations)* 2020
- **Hurricane Laura** – Louisiana & Texas, *Contracts & Logistics Manager (8 Total Activations)* 2020
- **Hurricane Dorian** – South Carolina, *Contracts & Logistics Manager (2 Total Activations)* 2019
- **Tropical Storm Imelda** – Texas, *Contracts & Logistics Manager (1 Total Activation)* 2019
- **Tornado's** Texas & Tennessee, *Contracts & Logistics Manager (2 Total Activations)* 2019
- **Hurricane Michael** – Florida, *Contracts & Logistics Manager (16 Total Activations)* 2018
- **Hurricane Florence** – North and South Carolinas, *Contracts & Logistics Manager (18 Total Activations)* 2018
- **Hurricane Irma**, *Contracts & Logistics Manager (61 Total Activations)* 2017
- **Hurricane Harvey**, *Contracts & Logistics Manager (26 Total Activations)* 2017
- **Hurricane Matthew**, *Contracts & Logistics Manager (46 Total Activations)* 2016
- **Hurricane Hermine**, *Contracts & Logistics Manager (2 Total Activations)* 2016
- **Severe Storms & Flooding**, *Contracts & Logistics Manager* 2014
- **Hurricane Isaac**, *Contracts & Logistics Manager* 2012
- **Hurricane Irene**, *Contracts & Logistics Manager* 2011
- **Deepwater Horizon Oil Spill**, *Contracts & Logistics Manager* 2010
- **Hurricane Gustav & Ike**, *Contracts & Logistics Manager* 2008
- **Hurricane Katrina, Wilma & Rita**, *Logistics Manager* 2005
- **Hurricane Charley**, *Field Manager in Volusia County, FL* 2004

Additional Experience and Skills

Gulf Equipment Corporation

Contractor

1999-2000

- Site preparation and installation of tower, grounding systems and equipment

Education/Military

- University of South Carolina 2000-2003
- U. S. Army - 12B Combat Engineer 1995-1998
Placement and removal of explosives and obstacles

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS SAFETY; EMERGENCY PLANNING/MANAGEMENT; SAFETY PLANNING AND POLICY IMPLEMENTATION

Certifications

- FEMA NIMS: ICS 100, ICS 200, ICS 300, ICS 400, ICS 700, ICS 800, ICS 240
- U.S.A.C.E Construction Quality Management
- U.S.A.C.E. 385-1-1 40 hour
- 40 Hour Hazwoper Certificate & Instructor
- SONS & TWIC
- OSHA 10 Hour General Industry
- OSHA 30 Construction
- OSHA 510 & 500
- Asbestos Supervisor and Refresher
- Asbestos Inspector and Refresher
- Leadership & Influence
- DOT Supervisor
- Root Cause and Incident Training

Disaster Debris Management Experience

CrowderGulf

May 2010-Present

Health & Safety Manager:

- Reviewed, evaluated, and analyzed work environments, design programs and procedures to control, eliminate, and prevent disease or injury caused by chemical, physical, and biological agents in the arena of environmental safety, marine operations, and general site safety.
- Created and implemented safety procedure and policy, as well as created all original safety plans specifically pertaining to the individual job or project; conducted inspections and enforced adherence to laws and regulations.
- Held daily safety meetings concerning various topics of personnel safety and training.
- Monitored the JSA process, including storage both physically and electronically and all forms of documentation and document preservation.
- Followed through with incident investigation to ensure that all required policies were followed. Trained, motivated and managed team of up to 16 safety observers.
- Aggressively case managed all cases of injury. Adjunct Hazwoper instructor for over 240 employees'.
- Issued permit to work, lift permits, hot-work permits, LO/TO program and ground disturbance permits.

Disasters:

December Tornadoes - 2021 – Kentucky (2 Activations)

Hurricane Nicholas - 2021 – Texas (7 Activations)

Hurricane Ida - 2021 – Mississippi, Louisiana (4 Activations)

Hurricane Zeta - 2020 – Mississippi (7 Activations)

Hurricane Delta - 2020 – Louisiana (1 Activation)

Hurricane Sally - 2020 - Alabama & Florida (10 Activations)

Hurricane Laura - 2020 - Louisiana & Texas (8 Activations)

Hurricane Dorian - 2019 - South Carolina (2 Activations)

Tropical Storm Imelda - 2019 – Texas (2 Activations)

Tornados/Flooding - 2019 - Texas & Tennessee (2 Activations)

2018 Hurricanes Florence - NC & SC and Michael – FL Safety Manager over activations, monitoring safety for over 800 debris removal crews.

2018 Red Tide / Fish Kill - Florida Project Manager for Sarasota County and Sanibel, FL

2017 Hurricane Harvey and Irma Disaster Debris Removal and Recovery Services in over 100 simultaneous activations from Texas to Florida.

2016 Hurricane Matthew & Hermine Disaster Debris Removal & Recovery Services in over 46 simultaneous activations along the East Coast.

2014, 2015, 2016 Severe Storms (Flooding & Tornados) Disaster Debris Removal & Recovery Services in over 30 activations over 3 years at various municipalities.

2012 Hurricane Sandy Cleanup Debris removal, Waterway Marine Debris Cleanup and Vessel Removal for the State of New Jersey.

2012 Hurricane Isaac Cleanup Debris removal and reduction after Hurricane Isaac for the cities of Pascagoula, Gulf Port, and Biloxi in Mississippi with no first aid or OSHA recordable incidents.

2011 Hurricane Irene Recovery, North Carolina & Virginia Debris removal and reduction after Hurricane Irene for over 20 municipalities in the North Carolina and Virginia area with no first aid or OSHA recordable incidents.

2011 Tornado Recovery, Walker County, AL Debris removal and reduction after several tornados devastated north Alabama with no first aid or OSHA recordable incidents.

2010 BP Deep Horizon Oil Spill Recovery Response, Gulf Waters & Beaches, AL, FL, MS Oil Spill Response & Recovery, providing management, equipment, materials and personnel to recover, maintain and reclaim gulf coast beach areas; BP Oil Exploration & Production/ O'Brien's Response Management/ Orange Beach, AL/ Baldwin County, AL/ Dauphin Island, AL

Additional Related Experience and Skills

Sales/Acting Branch Manager - Arrow Equipment/United Rentals - Chicago, IL

2001 to 2002

Safety Manager - Rite Way Masonry – Chicago, IL

1995 to 2001

Education

- A.A. Concentration Organizational Management
- B.A. Occupational Health and Safety

Indian River State College, Ft. Pierce, Florida
Columbia Southern, Gulf Shores, Alabama

Areas of Expertise

Disaster Recovery Debris Operations; Contract Management; Logistics Coordination, Client Relations and Strategic Planning. Project Manager with 6+ years in facilitating, organizing, and completing projects of varying scale and scope of work. Possesses a B.A. from Florida Atlantic University with expertise in the logistical, practical, and technological application of project management in multiple disciplines.

Disaster Debris Management Experience

CrowderGulf – Mobile, AL

Project Manager Supervisor, September 2017 - Present

- In the wake of Hurricane Irma (2017), managed numerous disaster recovery projects throughout the southern and central regions of Florida
- Managed assets and resources in the Town of Jupiter, the Village of Palm Springs, the City of Stuart, and the City of Vero Beach
- Developed and executed daily logistics for equipment and debris trucks to safely, efficiently and effectively clear effected areas of hazards generated by the storm
- Communicated with city and town officials in various departments on their immediate needs; ensuring that the work was done thoroughly and to their satisfaction
- Communicated and collaborated with a number state and local departments to ensure the projects were executed to the highest standards
- In the wake of Hurricane Michael (2018), managed the recovery effort in Jackson County, Florida
- Utilized a hands on management approach to develop and execute an effective strategy to successfully complete each phase of the recovery effort related to a category 5 storm
- Communicated with county officials in varying departments on their immediate needs following the storm; ensuring the highest standard of assistance in the wake of such a large scale disaster
- Developed, facilitated, and executed daily equipment logistics to assist the recovery effort to the safest, and most efficient standards
- Managed a number of personnel, resources, and assets in the effort to clear, manage, and ultimately remove storm debris
- Mitigated and overcame numerous challenges associated with the unique environment of the panhandle and the sheer scale of the event

First Construction of the Palm Beaches - West Palm Beach, FL

Supervisor/Project Manager, May 2014 - August 2017

- Developed, organized, and estimated projected scopes of work ranging from small home repairs to full-scale remodels
- Planned the logistics, staging, and timelines associated with completing projects on time and within the allotted budget
- Delegated responsibilities, resources, and assets thoughtfully; using hands on leadership to ensure the work was performed to the highest standards
- Managed each phase of the project from conception to completion; mitigating challenges while consistently accounting for the satisfaction of the contractor and the client alike

Education

Florida Atlantic University, Boca Raton, FL

Bachelor of Arts, College of Inquiry and Social Design, December 2011; Honors: Cum Laude (GPA: 3.5/4.0)

Additional Skills

- Proficient in Microsoft Office, with emphasis on Excel
- Excellent written communication
- Superior technological skills; require little to no training

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS; EMERGENCY PLANNING/MANAGEMENT; STRATEGIC PLANNING AND NEGOTIATIONS; CONTRACTS MANAGEMENT

Qualifications

Experienced and highly qualified professional offering years of extensive project management experience in construction and disaster relief. Accustomed to working on diversified projects for both new construction and disaster aftermath cleanup and recovery. Proven exceptional project management, organizational abilities, and supervisory skills to assure success in performance planning, project development, and client satisfaction. Effective at implementing guidelines that led to the successful completion of years of projects within time and budget.

Disaster Debris Management Experience

CrowderGulf

Managed Debris Removal Operations in Calcasieu Parish after Hurricane Laura August 2020 - Current

- Coordinated all operations for a project with over 200 trucks removing over 98,000 cubic yards of debris daily.
- Assigned all trucks to specific zones and ensured all trucks were "cleaning as they go" to not skip piles.
- Located, leased, and permitted 12 Disaster Management Sites in strategic locations in Calcasieu Parish.
- Communicated seamlessly with the monitoring company and subs to make certain over 200 trucks had a monitor every day.
- Successfully managed a job that has removed and reduced 6,215,300 cubic yards of debris through January 2021.

Managed Debris Removal in Western Bay County after Hurricane Michael October 2018 – June 2019

- Running PUSH Operations to clear streets immediately after the storm.
- Locating and permitting suitable temporary Disaster Management Sites, mapping and plotting debris on all county roads.
- Debris estimations for the County, Delegating debris zones to subs and ensuring they adhere to assigned zones.
- Supervising operations at Debris Management Sites, Removed 1,993,900 cubic yards of debris from ROW at the end of 2020.

Managed Debris Removal Operations in Dickinson, TX after flooding from Hurricane Harvey September 2017 - March 2018

- Found a suitable temporary Disaster Management Site for increased efficiency of haul in and reduction of C&D.
- Communicated with the City on a daily basis to update on progress and to prioritize areas for debris pickup.
- Mapped and plotted all of the roads in the City and relaying the maps to trucks.
- Zoned the City maps and assigned zones to trucks, worked with Monitoring Company to ensure the job ran smoothly.
- Oversaw haul out of compacted debris to final disposal, set up and supervised pick up and disposal of White Goods & HHW.
- Successfully removed, reduced, and hauled to final disposal over 230,000 cubic yards of C&D.

Additional Experience and Skills

Poolwerx Dallas, TX

Renovation Manager Responsible for Day-to-Day Operations of Construction Department. January 2014 – September 2017

- Calling clients and scheduling appointments for a project consultation.
- Providing bids to customers in a timely fashion.
- Assisting clients with selection of finishes & details.
- Scheduling work with subcontractors upon acceptance of a bid.
- Communicating with the client throughout the renovation process.
- Ensuring the work being performed was of outstanding quality.
- Invoicing and collecting payment once the project was complete.
- Increased work capacity by hiring additional subcontractors and maintaining working relationships with existing subcontractors.
- Grew department revenue over 100% in three years while maintaining targeted margins.

Education/Military

- University of North Texas 2002-2007
- Hospitality Management

Disaster and Debris Related Projects**CrowderGulf Quality Control Manager / Project Manager****2018-Present**

Duties: Implemented three phase Quality Control (QC) - Reviewed contract requirements - Created list of Definable Features of Work (DFOW) - Ensured quality of work and establish levels of workmanship - Check preliminary work and examined work areas to assure work has been accomplished - Checked for defective work and issued rework item logs for tracking and correcting - Performed QC on debris documentation. Ensured production rates of debris removal crews were being attained - Checked safety compliance - Provided weekly QC reports to Senior Project Manager - Implemented proactive intervention.

- **Hurricanes Laura, Sally, Delta & Zeta** - Current Activations 2020
- **Tropical Storm Imelda, Tornado/Flooding & Special Project** - Texas 2019
- **Hurricane Dorian** - South Carolina 2019
- **Hurricane Michael** / Bay County, FL - Oversaw QC of removal of 2 Million Cubic Yards of Debris. 2018-2020
- **Hurricane Harvey** / City of Baytown, TX - Oversaw quality control of removal of 30,000 Cubic Yards of Debris 2017-2018
- **Hurricane Harvey** / Brazoria County, TX - Oversaw quality control of removal of 50,000 Cubic Yards of Debris. 2017-2018

Advanced Construction Project Manager**1995-2006**

Duties: Direct field oversight of debris operations - Sectoring/zoning work areas - Identifying and set up of DMS (Debris Management Sites) - Attended weekly client meeting and provide schedule updates - Ensured project was performed in accordance of the contract and specifications - Ensure project completion and closeout focusing on Safety, Quality, Cost and Schedule.

- 2006 **Hurricane Ivan** Cape San Blas, FL - Beach renourishment
Gulf County, FL - Beach restoration, debris removal, Placement 100,000 CY Sand
- 2005-6 **Hurricane Katrina** Osyka, MS - Cleanup/Debris removal 30,000 CY
Amite, LA - Cleanup/Debris removal 60,000 CY
- 2004-5 **Hurricane Ivan** Perdido Key, FL - 150,000 CY Debris removal and reduction
- 2002 **Hurricane Damage/Erosion** Mexico Beach, FL - Beach renourishment, placement 100,000 CY Sand
- 2000-1 **Hurricane Beach Erosion** Cape San Blas, FL - Beach renourishment
Gulf County, FL - 200,000 CY Beach restoration
- 1999 **Hurricane Erin** Escambia Co., FL - Beach renourishment
- 1998 **Hurricane George** Cleanup and debris removal 50,000 CY
- 1995 **Hurricane Opal** Pensacola Beach, FL - Debris removal 300,000 CY

U.S. Army Corps of Engineer Related Experience**Quality Control Manager**

Duties: Responsible for inspecting, documenting, and reporting to the contracting officer all aspects of the work described and detailed in the plans and specifications. Responsible for implementing and enforcing the Quality Control Plan, Accident Prevention Plan & Environmental Protection Plan. Implemented the three phase. **Projects Completed in this Role:**

- **NOV-07A Levee Buildup** / Empire, LA - Low salinity fill / 200,000 Cubic Yards / Cost: \$11 Million 2015-2016
- **Navy/Marine Joint Strike Force Hangers** / Eglin AFB, FL - Site construction / Cost: \$3 Million 2009-2010
- **Mississippi River Levee Enlargement MRL #453** / Tallulah, LA -
Levee Enlargement Project / 300,000 Cubic Yards / Cost: \$5 Million 2008-2009
- **Mississippi River Levee Buildup MRL #457** / Lake Providence, LA
Levee Buildup Project / 700,000 Cubic Yards / Cost: \$10 Million 2007-2008
- **Road and Drainage Upgrades** / Hulbert AFB, FL - Site Underground Grading / Cost: \$5 Million 2007
- **Hurricane Charley-Operation Blue Roof** / Port Charlotte, FL - Blue Roof Operations / Cost: \$4 Million 2004
- **Restoration of Borrow Pits** / Eglin AFB, FL - Restored Gov borrow pits on base / Cost: \$2 Million 1996
- **Mississippi River Flood Control** / Martin, TN - Placement of Class II Rip Rap / 20,000 Tons Rip Rap / Cost: \$2 Million 1994
- **Containment Dike Installation** / Jackson, AL - Excavation of spoil dike / 200,000 Cubic Yards / Cost: \$4 Million 1993

Education

- Auburn University (Bachelor's Degree) 1988 - 1990
- Jefferson Davis Community College (Associates Degree) 1987 - 1988
- Certified USACE Construction Project Management #784
- Florida underground utility excavation: Contractor # CUCO57058
- Operation Blue Roof, Certified Class B CDL & 10 HR OSHA Training

DISASTER EXPERIENCE

CrowderGulf

03/2022 to Present

Hurricane Ian (DR-4673-FL)

Program Manager

Serve within a variety of CrowderGulf teams that include Data Management, Invoicing, Proposal Writing, Project Management, and Business Development. Tasks include quality control as well as handling client relations with a focus on our Florida clients.

K2 Project Management Solutions

08/2020 to 02/2022

Hurricane Michael (DR-4399-FL) – Senior Grants Specialist – Bay County (FL)

Managed and worked on project formulation & project management focusing on Category A within a Public Assistance (PA) contract with Bay County, Florida. Within Category A, there were 8 different projects with requests for reimbursements totaling over \$200,000,000.

2020 Oregon Wildfires (DR-4562-OR) – Branch Director – Oregon Department of Transportation

Accountable for the management of a team working under the monitoring contract for a Debris Management project due to the terrible wildfires that devastated the state of Oregon in 2020. Tasks included HR, data management, invoicing, and invoice QC for the project. Upon my departure, debris amounts totaled over 100,000 hazardous trees and 76,000 cubic yards of disaster-generated debris with the project ongoing.

Innovative Emergency Management

08/2018 to 07/2020

Hurricane Irma (DR-4377-FL) – Production Manager – Florida Department of Economic Opportunity

Responsible for the data management, internal reporting, and external reporting of the FDEO Rebuild Florida Project all with the goal of driving production for the overall project. This project was granted under a Community Development Block Grant-Disaster Recovery (CDBG-DR).

CrowderGulf

09/2017 to 07/2018

Hurricane Irma (DR-4377-FL) – Data & Invoice Specialist – Florida

Accountable for all data management and invoicing through project completion for 23 different Hurricane Irma CG clients in the State of Florida. Over the course of the projects debris totals included the removal of 200,000 hazardous limbs/trees and over 10,000,000 cubic yards of disaster-generated debris.

Metric Engineering/Wheeler EMC

02/2017 to 08/2017

Hurricane Hermine (DR-4280-FL) – Project Specialist – City of Tallahassee

Responsible for validating all data and invoices within the Category A part of a Public Assistance (PA) contract with the City of Tallahassee. The reviewed data included debris amounts totaling 18,400 hazardous limbs/trees and 130,000 cubic yards of disaster-generated debris.

Metric Engineering

09/2016 to 12/2016

Hurricane Hermine (DR-4280-FL) – Data & Invoice Specialist – Florida Department of Transportation

Accountable for the data management and invoicing for the monitoring aspect of the debris cleanup after Hurricane Hermine. Debris amounts for the project included the removal of more than 6,100 hazardous limbs/trees and 18,000 cubic yards of disaster-generated debris.

Metric Engineering

02/2014 to 02/2015

South Carolina Severe Winter Storm (DR-4166-SC) – Invoice/Billing Analyst – South Carolina Department of Transportation

Responsible for assisting in the data management and managing all of the monitoring firm's invoicing for the monitoring aspect of the debris cleanup after the 2013 South Carolina Severe Winter Storms. Debris amounts for the project included the removal of more than 150,000 hazardous limbs/trees and 2 million cubic yards of disaster-generated debris. More than 1,000 debris monitoring personnel supported this project.

OTHER EXPERIENCE

TEXSTAR ACQUISITIONS

03/2015 to 08/2016

Acquisition & Sales Associate – Austin, TX

Managed all aspects related to the acquisition and sale of residential real estate. Coordinated investment strategies for investor's portfolio. Performed property inspections to assess property value and needed improvements. Marketed a diverse portfolio of real estate investment opportunities.

PROFESSIONAL LICENSES AND SKILLS

- FEMA Certifications – IS-00100.b, IS-00200.b, IS-00393.b, IS-00632.b, IS-00634, IS-00700.b, IS-00800.b
- Bilingual- English and Spanish
- Highly knowledgeable in Automated Debris Management Systems (ADMS) for the predominant monitoring companies in the field

EDUCATION

- Florida State University – AA / BS Candidate (concentrations in Accounting and in Real Estate)

Areas of Expertise

Dedicated construction professional with years of direct experience with a proven track record of success. Results-oriented leader with outstanding work ethic and proven leadership, negotiation and problem resolution abilities. Ability to motivate and maximize all levels of productivity. Excellent communicator able to build cohesive and productive relationships with people across all corporate levels. Experience or expertise in:

- ◆ Procurement/contract negotiation
- ◆ Disaster Recovery
- ◆ Underground utility installation
- ◆ Electrical systems
- ◆ Power distribution
- ◆ Sports lighting installation
- ◆ Team Building/Leadership
- ◆ Demolition
- ◆ Solar system installation

Disaster Debris Management Experience

CrowderGulf – Mobile, AL

2016-Current

Senior Project Manager

- Project Manager over city of Alexandria, Louisiana after Hurricane Laura swept through the State. Removed approximately 250,000 Cubic Yards of Debris.
- Oversight of storm debris clean-up for the City of Raleigh, North Carolina. This includes management of subcontractors and clean-up crews for the massive collection of storm debris. In addition, managed temporary debris area for the collection and disposal of vegetation and construction debris. After completion and close-out of Raleigh project, I performed similar oversight and storm clean-up management in Fayetteville, NC, post Hurricane Matthew.
- Managed extensive storm clean-up efforts in Port Arthur, TX, post Hurricane Harvey. This included management of subcontractors and clean-up crews, as well as management of multiple temporary debris areas. In addition, coordinated with various City, State and Federal governmental agencies.
- Managed substantial storm debris clean up expanding more than 30 miles in and around Panama City, FL, post Hurricane Michael. This included managed of deep ditch clearing and extensive private property debris removal. Successfully completed the following projects for the United States Army Corps of Engineers in 2018: Lakehurst Air Force Base, NJ – Repair of electrical distribution system and Dover Air Force Base, DE – Complete construction of hydrant fuel system.

AshBritt Environmental, Deerfield Beach, FL

2016-2016

Senior Project Manager

- Managed complete vessel recovery as a result of Hurricane Matthew storm impacts.

CURRENT CONSTRUCTION CORP - CURRENT ENVIRONMENTAL & DEMOLITION, Allentown, NJ

2012-2016

Vice President

- Estimated and procure various electrical projects throughout the East Coast. This includes airport runway lighting and aviation construction, underground utility projects, sports lighting installation and power distribution. Supervised various members of the construction team to ensure the successful completion of commercial and residential demolition projects; including both interior and exterior demolitions.
- Performed clean-up efforts after Superstorm Sandy throughout many shore communities in New Jersey, totaling approximately 35% of all clean-up work in the state. Projects ranged from demolition of homes, installation of pilings to the raising and construction of homes, to the performance of marine vessel salvage. Managed the operation of pneumatic vacuum trucks in order to clean sand and sludge from underground mains in areas from Seaside Park to Point Pleasant, NJ.
- Supervised and performed marine vessel salvage and dredging of various channels and marinas in the Southern regions of the Jersey shore.
- Managed the building, operation and restoration of the largest temporary transfer station in Stafford Township, NJ. Maintained and adhered to all necessary codes and construction compliance.

LUCAS ELECTRIC COMPANY, INC. - LUCAS DEMOLITION & DISPOSAL, Hightstown, New Jersey

1995-2012

President

HENRY J. LUCAS ELECTRIC CO., INC.

1990-1995

Vice President

Project Manager/Estimator

1985-1995

Electrician (1979-1985)

Education / Licensing / Training / Leadership & Community Involvement

MERCER COUNTY VOCATIONAL TECHNICAL SCHOOL - Electrical Construction

West Windsor, NJ

New Jersey Electrical Contractors License #9758

New Jersey A901 Disposal License

100-Ton US Coast Guard Captain's License

New Jersey CDL-A License with Medical Card

Transportation Worker Identification Credential (TWIC) Card

OSHA 10/30 & First Aid Certification

Big Brother/Sister of Mercer County

Real Estate Investor – Commercial & Residential

Entrepreneurial Ventures - Owned and managed an auto body / collision center and laundromat in New Jersey.

Lucas, Matt - Resume

Experience**CrowderGulf - Theodore, AL*****Project Manager******2011-Present***

- Over two decades of experience in disaster recovery and management industry.
- Grinding at Temporary Disposal Storage & Reductions Sites (TDSRS) and secure additional sites when needed.
- Manage and direct field level disaster debris removal and reduction operations including site management and the supervision of subcontractors and foremen.
- Prepare bid proposals and manage post hurricane contracts for extra work not covered by pre-event hurricane contracts.
- Planning and scheduling of crews and equipment to collect hurricane debris from public rights-of way.
- Mediate all claims of property damage to satisfaction of property owner and municipality.
- Oversee debris reductions sites, schedule hauling and disposal of reduced vegetative material to final beneficial reuse sites.
- Oversee and schedule loading, transportation, disposal of wood fiber for beneficial reuse in nursery application, completion of debris and delivery of post reduction wood fiber.
- Oversee verification and completion of tracking documentation for payment, delivery tickets for invoicing and FEMA auditing.
- Assist in loading and expediting of ship to final destination.
- Site restoration of temporary debris management sites to FEMA and municipality requirements.

2021 December Tornadoes**2020 Hurricanes Laura Sally, Delta & Zeta****2019 Hurricane Dorian, Tropical Storm Imelda & Tornado's****2018 Hurricane Michael, Florida**

2018 Hurricane Florence, North Carolina - Senior Project Manager for hurricane debris pick-up and disposal in Fayetteville of over 160,000cy.

2017 – 2018 Hurricane Irma, Florida - Successful completion of hurricane debris pick-up and disposal in assigned areas. Debris management operation for numerous clients in the center portion of Florida. Two counties, Charlotte and DeSoto; two cities, Arcadia and Punta Gorda.

2011 – 2012 Hurricane Irene, Virginia - Successful completion of hurricane debris pick-up and disposal in assigned areas. York County, James City County, City of Williamsburg

CrowderGulf Partner/Subcontractor***2003-2011***

- Assisted CrowderGulf as primary and first liaison between the company, municipalities and FEMA requirements.
- Grind-All has three disposal sites available within the Richmond area CVWMA region and thirteen local member jurisdiction and CrowderGulf for use as TDSRS's and/or final disposal sites.
- Four existing grinders and support equipment available immediately.
- Grind-All fleet of trucks and additional hauling capacity available for hauling of reduced debris to final disposal site(s).
- Richmond based company with ability to provide local resources for personnel and equipment for debris pick-up, reduction, and disposal.

2004 - 2008 Consultant to CrowderGulf, Virginia and Florida - Assisted with preparation of bids for both existing pre-event contracts and requested bids and proposals end use of reduced debris not just storage.

2004 - 2005 Hurricane Charley, Ft. Myers, Florida Area - Full responsibility for day-to-day management of all disaster recovery activities including collection crews and equipment, debris reduction and disposal, and site restoration. Liaison with municipalities, Corps of Engineers and FEMA. Successful completion of hurricane debris pick-up and disposal in assigned areas. Lee County (including Lehigh Acres, North Ft. Myers, Captiva, Pine Island, and Bonita Springs) and four cities and towns (Ft. Myers, Ft. Myers Beach, Cape Coral, Sanibel) and successful completion of C&D debris removal from Upper Captiva Island by boat.

2003 – 2004 Hurricane Isabel, Virginia - Successful completion of hurricane debris pick-up and disposal in assigned areas. Four counties and five cities and towns (Southampton, Suffolk, York, and James City Counties, Virginia Beach, Norfolk, Newport News, Suffolk, and Poquoson. Assisted with all aspects of disaster debris collection, recordation, reduction, damage claims and client contact. Responsible for TDSRS restorations. Successful loading and expediting of shipments to final destination for disposal of reduced debris both domestically and internationally.

Previous Experience**Grind-All Company – Moseley, VA*****General Manager******1999–2003***

- Day-to-day management overseeing scheduling and operations of four grinders, three screens, mulch coloring plant, and fifteen loaders, excavators, trucks, and miscellaneous equipment.
- Responsible for the operation of three dumping and grinding sites for preparation of mulch, topsoil and organic growing media.

DISASTER EXPERIENCE

CrowderGulf

Regional Representative & Project Manager

(2016- Present)

- Current Project Manager for Fort Myers Beach, FL which was catastrophically impacted by Hurricane Ian.

OTHER EXPERIENCE

United States Army National Guard

(2017- Present)

- Airborne Infantryman (11B-P) (2017-2018)
- Basic Airborne Course (2018)
- Passed Special Forces Assessment & Selection (SFAS) and the Special Forces Qualification
- Course as an 18B Special Forces Weapons Sergeant (2018-Present)

Laurens County Sheriff's Office

(June 201-June 2016)

Detention Center Deputy

- Uniform Patrol Division (Corporal)
- Community Services Division (SRO, DARE Instructor)
- Criminal Investigations Division (Evidence)
- SWAT

Entry Team Leader, Assistant Commander

- DUI Task Force Coordinator
- Website Coordinator/ Social Media Contributor
- Detective Violent Crimes
- D.A.R.E. Instructor

Family YMCA of Greater Laurens

(June 2009-July 2010)

Executive Assistant to CEO

Grant Coordinator

Congressman J. Gresham Barrett

(May 2008-May 2009)

Legislative Assistant (Washington, DC)

District Campaign Office Manager/ Staffer (Anderson, SC)

EDUCATION / SKILLS

- Over 100 credit hours of course work completed from Texas A&M, Greenville Technical College, and the United States Army (ACE).
- USAJFKSWCS NCOA Basic Leadership Course (2019)
- (US Army John F. Kennedy Special Warfare Center and School Non-Commissioned Officer Academy- Ft. Bragg, NC)
- US Army Infantry School (2018)
- South Carolina Criminal Justice Academy - Basic Law Enforcement Class 566 (2011)
- Numerous Law Enforcement/ Military related firearms, tactics, safety, and medical training hours
- NIMS

Areas of Expertise

DISASTER RESPONSE DEBRIS OPERATIONS; EMERGENCY PLANNING/MANAGEMENT; STRATEGIC PLANNING AND NEGOTIATIONS

Relevant Qualifications

- 25 years of experience in disaster recovery and marketing.

Disaster Debris Management Experience

CrowderGulf

1999-Present

Community Relations/Media Manager

- Liaison between CrowderGulf Project Managers in the field and US Army Corp of Engineers, elected officials, public works directors, the incident commander at the EOC (Emergency Operations Center) and clients
- Coordinate directly with PIO (Public Information Office) to manage release of information pertaining to debris recovery operations
- Assist in preparing media releases regarding debris segregation and scheduling
- Facilitate information flow to CrowderGulf Project Managers regarding FEMA eligibility criteria
- Establish and manage Community Debris Hotline
- Manage CrowderGulf's Damage Claim Program
- Conduct annual training for clients with existing contracts
- Represent CrowderGulf at national, regional and state professional conferences and seminars
- Participate in continuing education conferences pertaining to debris management

Winter Storms, Flooding & Tornado (2021)

- Various Disaster Debris Removal

Hurricanes Nicholas and Ida (2021)

Hurricanes Laura, Sally, Delta & Zeta (2020)

Hurricane Dorian, TS Imelda & Tornado's (2019)

Hurricane Florence & Michael (2018)

Hurricane Irma (2017)

- 61 Simultaneous Activations in FL

Hurricane Harvey (2017)

- 26 Simultaneous Activations in TX

Hurricane Matthew (2016)

- 46 Simultaneous Activations in SC

Hurricane Hermine (2016)

- City of Tallahassee, FL
- Leon County, FL

Winter Storms, Flooding & Tornado (2015/16))

- Various Disaster Debris Removal

Sandy (2012-2013)

- NJ Disaster Debris & Waterway Clean-up

BP Horizon Oil Spill (2010-2012)

- Baldwin County, FL
- City of Gulf Shores, AL
- City of Orange Beach, AL

New York State Ice Storm (2006)

Hurricane Rita (2005)

- US Army Corp of Engineers Contract

- Calcasieu Parish, LA
- City of Lake Charles, LA

Hurricane Katrina (2005)

- Pascagoula, MS

Hurricane Ivan (2004)

- Pascagoula, MS

Hurricane Charley (2004)

- Lee County, FL
- Town of Ft. Myers Beach, FL
- City of Ft. Myers, FL
- Sanibel Island, FL
- Captiva Island, FL

Hurricane Charley Debris Projects (2004)

- Volusia County, FL
- City of Palm Coast, FL
- City of Edgewater, FL

Hurricane Fran Debris Project (1996)

- City of Wilson, NC

Hurricane Erin Debris Project (1995)

- City of Pensacola, FL

Hurricane Opal Debris Projects (1995)

- Panama City, FL
- Bay County, FL

Education & Certifications

- Bachelor of Science
- NIMS & FEMA Certified

Auburn University, Auburn, AL

Areas of Expertise

DOCUMENTATION SPECIALIST; DATA ANALYSIS SPECIALIST; ACCOUNTS RECEIVABLE MANAGER; DATABASE MANAGER

Relevant Qualifications & Experience

2004 THROUGH PRESENT

DOCUMENTATION SPECIALIST

- Documentation management
 - Ensure that documentation has been provided and that it is accurate and sufficient to record the work completed
- Historical data preservation & experience for proposals
 - Provide tables & charts with accurate figures from past projects to display CrowderGulf's accomplished work

DATA ANALYSIS SPECIALIST

- Data analysis
 - Review data for accuracy and capture necessary information directed by the contract
- Audit assistance and investigation
 - Assist and provide Client's necessary documentation and analyze reports to respond to questions during an audit

ACCOUNTS RECEIVABLE MANAGER

- Invoicing clients from reconciled data
 - Create accurate invoices from Client preferences and contract specifics
- Client and Client representative relations for reconciliation and documentation
 - Work with Clients and their representatives to reconcile data adhering to specific timelines and satisfaction goals

DATABASE MANAGER

- Database development, creation and management
 - Assisted in development of innovative database that assists in more accurate capture of data
 - Created a database specific to each Client's and event/project needs
- Contract knowledge as it pertains to documentation, pricing line items and invoicing
 - Review contract requirements and scope of work and define the best process to capture the required data

STORM RELATED EXPERIENCE (PARTIAL LISTING)

2021 Hurricane Nicholas	7 Activations	
2021 Hurricane Ida	4 Activations in MS & LA	
2020 Hurricane Zeta	7 Activations in MS	
2020 Hurricane Delta	1 Activation in TX	
2020 Hurricane Sally	10 Activations in AL & FL	
2020 Hurricane Laura	8 Activations in LA	
2018 Hurricane Michael	>1,032 invoices reconciled & generated	22 Client data projects managed
2018 Hurricane Florence	>235 invoices reconciled & generated	64 Client data projects managed
2017 Hurricane Irma	>1,386 invoices reconciled & generated	28 databases created & managed
2017 Hurricane Harvey	>479 invoices reconciled & generated	49 databases created & managed
2016 Hurricane Matthew	>590 invoices reconciled & generated	4 databases created & managed
2016 Hurricane Hermine	>25 invoices reconciled & generated	12 databases created & managed
2016 Tornados/Flooding	>115 invoices reconciled & generated	6 databases created & managed
2015 Ice Storm/Flooding/Severe Weather	>65 invoices reconciled & generated	12 databases created & managed
2014 Severe Storms	>46 invoices reconciled & generated	7 databases created & managed
2014 Ice Storm Pax, Ulysses	>24 invoices reconciled & generated	3 databases created & managed
2012 Hurricane Sandy	>80 invoices reconciled & generated	6 databases created & managed
2012 Hurricane Isaac	>16 invoices reconciled & generated	29 databases created & managed
2011 Hurricane Irene	>153 invoices reconciled & generated	8 databases created & managed
2011 Tornado Recovery	>63 invoices reconciled & generated	100 databases created & managed
2008 Hurricane Ike	>2,350 invoices reconciled & generated	33 databases created & managed
2005 Hurricane Wilma	>33 invoices reconciled & generated	18 databases managed
2005 Hurricane Rita	>18 invoices reconciled & generated	49 databases managed
2005 Hurricane Katrina	>186 invoices reconciled & generated	

Education

- ❖ University of Southern Mississippi, Paralegal Studies
- ❖ Remington College, Electronics & Computer Engineering Technology
- ❖ Faulkner State Community College, Undergraduate Studies

Areas of Expertise

SUBCONTRACTS; MINORITY AND DISADVANTAGED BUSINESS INVOLVEMENT; RFP PREPARATION

Relevant Qualifications

- Seventeen years of experience in disaster recovery and management.
- Strong legal background
- 10 years proposal preparation
- Managed subcontractor activations over various simultaneous events for CrowderGulf's disaster debris projects.

Disaster Debris Management Experience

CrowderGulf

2005-Present

Subcontractor S/WMBE Compliance Manager

2008-Present

- Subcontract execution during activations. Insurance compliance and subcontractor reconciliation oversight.
- Manage subcontractor compliance with all state and federal requirements.
- Develop and implement Company SMBE utilization plan.
- Continually solicit local subcontractors and MBEs during and after the bidding process to maintain client goals.
- Assist in Proposal organization and review.

Contract Analyst/Administrator

2006-2008

- Assist in Pre-Event Request for Proposal preparation and overviews of all existing contracts
- Accounts receivable/payable oversight.
- Manage Subcontractor Database

Data Management Analyst/Specialist

2005-2006

- Managed and maintained debris area databases, while organizing all debris ticketing and field certifications
- Implemented deductive reasoning and problem solving with field errors
- Maintained and analyzed all reconciliation records for the various debris locations
- Performed investigations into all discrepancies over payroll and hauling of Subcontractors
- Prepared final reconciliations between Municipalities and Subcontractors invoices for weekending payrolls

Activations Worked:

December Tornadoes (2021) – 2 Activations in Kentucky
Hurricane Nicholas (2021) – 7 Activations in Texas
Hurricane Ida (2021) – 4 Activations in Mississippi & Louisiana
Hurricane Zeta (2020) – 8 Activations in Mississippi & Louisiana
Hurricane Delta (2020) – 1 Activation in Texas
Hurricane Sally (2020) – 10 Activations in Alabama & Florida
Hurricane Laura (2020) – 8 Activations in Louisiana

Tornado & Special Project (2019)
 2 Activations in Texas

Tropical Storm Imelda (2019)
 1 Activation Montgomery Co, TX

Hurricane Dorian (2019)
 2 Activations South Carolina

Hurricane Michael (2018-20)
 61 Activations throughout Florida, Georgia

Hurricane Florence (2018)
 21 Activations throughout North & South Carolina

Hurricane Irma (2017)
 61 Activations throughout Florida

Hurricane Harvey (2017)
 26 Activations throughout Texas

Hurricane Matthew (2016)
 46 Activations throughout the East Coast

Hurricane Hermine (2016)
 2 Activations in Florida

Sever Storms, Flooding & Tornadoes (2015/16)
 Debris Removal Services for various municipalities

Ice Storms Pax and Ulysses (2014)
 3 Activations over North and South Carolina

Hurricane Sandy Debris Projects (2012/13)
 2 activations for Kitty Hawk, NC and
 State of New Jersey

Hurricane Isaac Debris Projects (2012)
 9 activations over 3 States

BP Oil Spill (2010/12)
 1,200 People and 700 pieces of equipment
 Baldwin County, Town of Dauphin Island,
 Cities of Gulf Shores & Orange Beach, AL

Tornadoes April and May Outbreak (2011)
 Various activations over Alabama, Missouri and Florida

Hurricane Irene Debris Projects (2011)
 24 activations over North Carolina & Virginia; Six additionally awarded

Hurricane Ike Debris Projects (2008)
 36 activations over 3 states with over 200 Subcontractors activated

Hurricanes Katrina, Rita & Wilma (2005)
 56 Activations over 5 states activating over 500 subcontractors for
 Debris Projects

Education

- Bachelor of Science, Marketing/Minor in Mathematics
- Associates Degree, General Studies

University of Alabama, Tuscaloosa, AL
 Faulkner State Community College, Bay Minette, AL



CrowderGulf Equipment List 2023

Self Loader Debris Trucks with trailer (Min 130 CY capacity)			
Year	Make	Model	Vin#
2023	Peterbilt	367 Debris Combo	1NPTX4EX0PD801027
2023	Peterbilt	367 Debris Combo	1NPTX4EX2PD801028
2023	Peterbilt	367 Debris Combo	1NPTX4EXXPD868427
2023	Peterbilt	367 Debris Combo	1NP TL40X4PD813636
2023	Peterbilt	367 Debris Combo	1XPTD40X7PD868424
2022	Peterbilt	367 Debris Combo	1NPTX4EX3ND792612
2022	Peterbilt	368 Debris Combo	1NPXL40X1ND808991 300654
2022	Kenworth	T880	1NK-ZXPTX-4-NJ478698
2022	Peterbilt	367 Debris Combo	1NPTX4EX1ND792613
2021	Peterbilt	367 Service Truck	1NP TH47X6MD765477
2021	Peterbilt	367 Debris Combo	1NPTX4EX3MD764907
2021	Peterbilt	367 Debris Combo	1NPTX4EX3MD764908
2021	Peterbilt	367 Debris Combo	1NPTX4EX3MD764909
2021	Peterbilt	367 Debris Combo	1NPTX4EX3MD764910
2021	Peterbilt	367 Debris Combo	1NPTX4EX3MD764911
2021	Peterbilt	367 Debris Combo	1XPTD40X3MD766243
2021	Peterbilt	367 Debris Combo	1NPTX4EX0MD736899
2021	Peterbilt	367 Debris Combo	1NPTX4EX3MD736900
2021	Peterbilt	367 Debris Combo	1NPTX4EX2MD749914
2021	Peterbilt	367 Debris Combo	1NPTX4EX4MD749915
2020	Peterbilt	367 Debris Combo	1NPTX4EX7LD640346
2020	Peterbilt	367 Debris Combo	2NPTX4EXXLM673996
2020	Peterbilt	367 Debris Combo	2NPTX4EX1LM673997
2020	Peterbilt	367 Debris Combo	1XPTD40X4LD688053
2020	Peterbilt	367 Debris Combo	1XPTD40X4LD723562
2020	Peterbilt	367 Debris Combo	1XPTD40X6LD722672
2020	Peterbilt	367 Debris Combo	1NPTX4EX7LD722674
2020	Peterbilt	367 Debris Combo	1NPTX4EX9LD722675
2020	Peterbilt	367 Debris Combo	1NPTX4EX5LD723564
2020	Peterbilt	367 Debris Combo	1NPTX4EX3LD723563
2020	Peterbilt	367 Debris Combo	1NPTX4EX7LD723565
2020	Peterbilt	367 Debris Combo	1NPTX4EX1MD754781
2020	Peterbilt	367 Debris Combo	1NPTX4EX3MD754782
2020	Peterbilt	367 Debris Combo	1XPTD40X5MD762288
2019	Peterbilt	567 Debris Combo	1NPCL40X1KD614651
2019	Peterbilt	567 Debris Combo	1NPCL40X8KD614646
2019	Peterbilt	567 Debris Combo	1NPCL40XXKD614647
2019	Peterbilt	567 Debris Combo	1NPCL40X3KD614652
2019	Peterbilt	567 Debris Combo	1NPCL40X0KD614639

Self Loader Debris trucks with Trailer (continued)

Year	Make	Model	Vin#
2013	Peterbilt	367 Debris/Combo	1NPTX4EX7DD178887
2014	Peterbilt	367 Debris/Combo	1NPTX4EX4ED237394
2013	Peterbilt	389 Debris/Combo	1XPXD49X4DD192224
2016	Peterbilt	367 Debris/Combo	1NPTX4EX7GD292571
2017	Peterbilt	389 Debris/Combo	1XPXP4TX4HD408644
2017	Peterbilt	367 Debris/Combo	1NPTX4EX9HD412906
2017	Peterbilt	367 Debris/Combo	1NPTX4EX5HD449323
2018	Peterbilt	389 Debris/Combo	1XPXD40X1JD452166
2015	Kenworth	T800 Debris/Combo	1XKDD49X5FJ436315
2018	Peterbilt	389 Debris/Combo	1XPXDP0X8JD480600
2018	Peterbilt	367 Debris/Combo	1NPTXX4EX8JD488588
2018	Peterbilt	367 Debris/Combo	1NPTX4EX3JD492774
2018	Peterbilt	367 Debris/Combo	1NPTX4EX5JD492775
2018	Peterbilt	389 Debris/Combo	1XPXD40X3JD498730

Skid Steer Loaders

Year	Make	Model	Vin#
2019	CAT	279D	CAT0279DARB901109
2022	Caterpillar	279D3	RB903797
2019	Caterpillar	279D	CAT0279DEGTL06966
2005	Bobcat	T300	521912526
2007	Caterpillar	262B	PDT01685
	Caterpillar	277C	CAT0277CTJWF00578
2006	Daewoo	155XL	AG00211
2006	Bobcat	T190	531614194
2006	Caterpillar	246B	CAT0246BLPAT03480
2006	Bobcat	T300	530012266
2010	Caterpillar	268B	CAT0268BJLBA01424
2010	Caterpillar	299C HF	MBT01588
2011	Bobcat	T300	525415845
2008	JD	650-J	T0650JX173003
2016	Cat	279D	CAT0279DEGTL03016
2018	Cat	299D	CAT0299DLFD203290

Excavators

Year	Make	Model	Vin#
2021	Caterpillar	309	GG901074
2021	Caterpillar	335	XBE00431
2022	Caterpillar	325	TEL11060
2022	Caterpillar	320 Long Reach	MYK11404
2022	Caterpillar	335	XBE00717
2021	Caterpillar	330 Long Reach	WCH10744

2021	Caterpillar	325	TEL10067
2019	Caterpillar	309CR	CAT00309CGG900247
2019	Caterpillar	335FLCR	CAT0335FTSGJ20670
2018	John Deere	345G	1FF345GXVJF020041
2018	Caterpillar	335FL	SGJ20224
2018	Caterpillar	335FL	SGJ20224
2016	John Deere	210G	1FF210GXHGF523928
2014	John Deere	300G	1FF300GXHDF710007
2017	John Deere	60G Mini	1FF060GXKKGJ288041
2017	CAT	308	308E2CRSB-FJX08636
2017	John Deere	245G	1FF245GXCHF800280
2004	Kobelco	SK70SR	YT01-03382
2004	Komatsu	200	KMTPCO49K87C5037
2004	Hyundai	R55W3	10014
2002	JD	200C-LC	FF200CX505406
2004	CAT	330CL	DKY 02901
2001	Case	9007B	DAC0072321
2005	CAT	325CL	CAT0325CVCRB01486
2001	CAT	320CL	PAB04298
2005	CAT	M318C	CATM318CKBC201044
2005	CAT	325CL	CAT0325CEBFE01812
2004	CAT	320	PAB01355
2003	CAT	325CL	CRB00550
2005	Komatsu	PC35 MR-2	KMTPC096T05006313
2006	John Deere	120-C	FF120CX035517
2006	Kubota	U35SS	30398
2006	Kubota	U35SS	30251
2006	Cat	320CL	PAB4383
2007	Cat	328D LCR	GTN139
2008	Kubota	KX913R1S	31194
2006	Kobelco	SK70SR-1E	YT0408468
2007	Cat	302.5	CAT3025CJGBB01604

Wheel Loaders			
Year	Make	Model	Vin#
2022	John Deere	304L	1LU304LXPZB056532
2022	John Deere	304L	1LU304LXPZB065327
2021	Caterpillar	908M	MCH8804997
2021	John Deere	724P	1DW724PAKMLZ12430
2021	John Deere	644P	1DW644PAJMLZ12094
2021	Caterpillar	908M	MEH8804951
2020	Caterpillar	908M	H8804534
2021	Caterpillar	908M	MEH8804951
2020	John Deere	304L	1LU304LXTZB065410

2020	CAT	908M	H8804484
2020	CAT	938M	J3R08835
2020	CAT	908M	CAT0908MEH8804366
2020	CAT	908M	CAT0908MCH8804417
2020	John Deere	624L	1DW624LZCKF701582
2020	Caterpillar	908M	H8804534
2020	John Deere	724L	1DW724LZALL705763
2020	John Deere	750L	1T0750LXAMF391506
2020	CAT	938M	P5K00934
2019	CAT	908M	H8802418
2019	John Deere	644K	1DW644KZCKF700623
2019	Kubota		11213
2018	John Deere	724K	1DW724KZCJF692256
2018	CAT	908M	CAT0908MKH8803210
2018	CAT	908M	CAT0908MHH8803653
2018	John Deere	724K	1DW724KZCJF692256
2009	CAT	930H	DHC01497
2014	CAT	924G	9SW01859
2011	CAT	930H	DHC02274
2014	CAT	908H	CAT0908HJJRD01594
2016	CAT	908M	CAT0908MJH8801071
2017	John Deere	624K	1DW624KZCGF674473
2017	John Deere	624K	1DW624KZLGF676803
2017	CAT	908M	CAT0908MCH8801198
2017	CAT	908M	H8800928
2015	CAT	914K	CD2000596
2017	John Deere	644K	1DW644KZJHF680047
2018	CAT	908M	CAT0908MCH8802397

Dozers			
Year	Make	Model	Vin#
2022	CAT	D1	XKL00610
2022	CAT	D6	SGG01366
2022	CAT	D6	SGG01365
2021	John Deere	700L	1T0700LXMF403551
2021	CAT	D3	XKY00651
2019	Caterpillar	D6T	RDC00436
2004	CAT	D3JXL	CAT00D3GCJMH00732
2005	John Deere	450-J	T0450JX104665
2005	John Deere	650J	T0650JX111587
2004	CAT	D6N	CAT00D6NVALY00800
1999	John Deere	450H	T0450HX922582
2004	John Deere	550H	T0550HX937488
2005	CAT	D6R	AAX01404

2005	CAT	D5N	AKD1461
2006	John Deere	450-JLT	T0450JX122072
2001	John Deere	450J	T0450JX103785
2008	Komatsu	D39PX-22	3059
2006	CAT	D3GLGP	BYR01437
2010	CAT	D5K LGPARO	CAT00D5KJYYY00703
2008	CAT	D3K LGP	LLL00568
2011	CAT	D3K LGP	LLL00382
2011	CAT	D3K LGP	LLL00388
2011	John Deere	450-J LGP	T0450JX181468
2011	John Deere	650-J	T0650JX173003

Grinders

Year	Make	Model	Vin#
2020	Diamond Z	Horizontal/tracks	1D9FX5202MC834009
2021	Diamond Z	Tub	1D9FX460XNC834025
2020	Diamond Z	1463B Tub Grinder	1D9FX483XLC834223
2020	Diamond Z	7000TKT	1D9FX520MC834008

Fork Lifts

Year	Make	Model	Vin#
2019	Caterpillar Forklift	DP40N1	
2018	Caterpillar	TL943D	MLJ00715
2004	CAT	480F	9NF00558
2007	Yale	543372	GLP11MCNSB098
2001	CAT	2EC20	A2F0260387
2002	CAT	V60B	52J00932
2007	CAT	TH63	5WM03130
2001	CAT	GC25	4EM04516
2005	JCB	930	SLP930025E0824674

Generators

Year	Make	Model	Vin#
2020	Allmand 65 Generator	65KW	4TCSU6526KHT14494
2020	Allmand 65 Generator	65KW	4TCSU6524KHT14493
2020	Allmand 45 Generator	45KW	23-000459
2020	Allmand 45 Generator	45KW	23-000458
2006	Miller Bobcat	250NT	LE209010
2006	Miller Bobcat	250NT	LF205099
2011	Generac	97A06245-S	2038141
2007	Miller Bobcat	250NT	LC574759
2013	Honda	6500Watt	EAPC-1010707
2011	Magnum	MMG55FH 45kW	800390
2011	Magnum	MMG35FH 25kW	73344, 73345, 73318

Specialty Debris Removal Equipment			
Year	Make	Model	Vin#
2018	Ponsee	Harvester	A220033
2019	Ponsee	Ergo	A220025
2019	Ponsee	Buffalo King	A120208
2020	Ponsee	Buffalo King	A120263
2020	Ponsee	Buffalo	A081136
2020	Ponsse	Cobra 8W	A260071
2018	Ponsse	Buffalo King 8W	PONS24GATAA120072

Barges				
<u>Size</u>	<u>Type</u>	<u>Material</u>	<u>Capacity</u>	<u>Notes</u>
24'x8'	Debris Barge	Fiberglass	8,000 lbs.	Shallow Draft Barge
28'x8.5'	Debris Barge	Aluminum	12,000 lbs.	Shallow Draft Barge
30'x10'	Debris Picker Barge w/ Grapple	Steel	14,000 lbs.	Shallow Draft Barge
30'x10'	Debris Picker Barge w/ Grapple	Fiberglass	14,000 lbs.	Shallow Draft Barge
30'x10'	Debris Picker Barge w/ Grapple	Aluminum	14,000 lbs.	Shallow Draft Barge
40'x8'	Pin-Together Barge	Steel	10,000 lbs.	Deck Barge
40'x8'	Pin-Together Barge	Steel	10,000 lbs.	Deck Barge
40'x8'	Pin-Together Barge	Steel	10,000 lbs.	Deck Barge
40'x8'	Pin-Together Barge	Steel	10,000 lbs.	Deck Barge
40'x8'	Pin-Together Barge	Steel	10,000 lbs.	Deck Barge
40'x8'	Pin-Together Barge	Steel	10,000 lbs.	Deck Barge
40'x8'	Pin-Together Barge	Steel	10,000 lbs.	Deck Barge
40'x11'	Debris Picker Barge w/ Grapple	Steel	20,000 lbs.	Shallow Draft Barge
48'x12'	12" Hyd Dredge	Steel	N/A	15' Dredging Depth - 36" Pump
50'x20'	Spud Barge	Steel	40,000 lbs.	Shallow Draft Spud Barge
55'x11'	Debris Picker Barge w/ Grapple	Steel	24,000 lbs.	Shallow Draft Barge
120'x30'	Deck Barge	Steel	150 Tons	Deep Draft Barge
120'x30'	Deck Barge	Steel	150 Tons	Deep Draft Barge
120'x30'	Spud Barge w/ Crane	Steel	150 Tons	Deep Draft Barge



3111 West Dr Martin Luther King Jr Boulevard, Suite 350
Tampa, FL 33607

813.498.1183 office
813.464.7807 fax

www.sspins.com

April 25, 2023

RE: CrowderGulf, LLC
Status of Bondability

To Whom It May Concern:

Sterling Seacrest Pritchard is proud to represent CrowderGulf, LLC. We consider them to be a premier contractor in their field and we do not hesitate to recommend them for your project needs.

Travelers Casualty and Surety Company of America has an A.M. Best rating of "A++, XV" and provides a bonding program to CrowderGulf, LLC with single bond limits up to \$250,000,000 and an aggregate program of \$1,000,000,000. These limits are not to be construed as maximums but are established to handle the daily needs of our client.

As always, Travelers Casualty and Surety Company of America reserves the right to perform standard underwriting at the time of any bond request. This includes, but will not be limited to, the acceptability of the contract documents, bond forms and project financing. We assume no liability for any reason if we do not execute the bonds as requested. This letter is not an assumption of liability, nor should it be considered a bid, payment, or performance bond. If you should have any questions, please do not hesitate to contact us.

Sincerely,

Sterling Seacrest Pritchard

A handwritten signature in blue ink, appearing to read 'James C. Congelio', written over the printed name.

James C. Congelio





January 4, 2023

RE: Bank Reference for Crowder Gulf, LLC and Crowder Gulf Joint Venture, Inc.

Please consider this letter as verification that Crowder Gulf, LLC and its wholly owned entity, Crowder Gulf Joint Venture, Inc., are one of Regions Bank's valued customers. Regions is privileged to have serviced the operating accounts of the companies since 1987, with all accounts handled in an exemplary manner.

The company currently maintains balances in the mid seven figures and a line of credit in the amount of \$150,000,000.00.

If you have any questions, please contact me at 251-438-8059.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Scottie Green', with a long horizontal flourish extending to the right.

Scottie Green
Vice President
Commercial Banking
scottie.green@regions.com



Sheila E. Bryant 1-4-2023

11 N Water Street, Mobile, Alabama 36602



RE: CrowderGulf LLC & CrowderGulf Joint Ventures, Inc.

To Whom It May Concern:

Pathway Insurance Group handles all insurance for CrowderGulf. The current coverages and limits carried by CrowderGulf are some of the highest in their industry and have been vetted by risk managers, municipalities, and other organizations throughout the country. We believe these limits are reasonable considering the scope of work performed by CrowderGulf. The insured also does an excellent job with its subcontractor program and vetting subcontracts and insurance limits maintained by their subcontractors. We are also in constant communication with the leadership at CrowderGulf regarding the state of the insurance marketplace and their activations.

However, in the event of an activation that warrants higher limit requirements, additional limits are readily available to CrowderGulf in the marketplace within 24-48 hours from our current insurance carriers as well as others in the market.

I have attached a sample of their current limits of coverage for your convenience. Please feel free to reach out to me regarding any questions related to the insurance for CrowderGulf.

Sincerely,

A handwritten signature in black ink, appearing to read "Robby Farmer", is written over a horizontal line.

Robby Farmer
Vice President
Pathway Insurance Group LLC

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YY)
6/27/2022**PRODUCER**Pathway Insurance Group, LLC
753 Nichols Avenue
Fairhope, AL 36532

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE**COMPANY**

A

THE GRAY INSURANCE COMPANY
A.M. Best Rating A- VIII, NAIC#: 36307**COMPANY**

B

COMPANY

C

COMPANY

D

INSUREDCrowderGulf, LLC
5629 Commerce Blvd. E
Mobile, AL 36619**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	XSGL-100090	7/1/2022	7/1/2025	GENERAL AGGREGATE
	☒ COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG \$3,000,000.00
	☐ OWNER'S & CONTRACTOR'S PROT				\$3,000,000.00
A	AUTOMOBILE LIABILITY	XSAL-100100	7/1/2022	7/1/2025	PERSONAL & ADV INJURY
	☒ ANY AUTO				EACH OCCURRENCE \$1,000,000.00
	☒ ALL OWNED AUTOS				FIRE DAMAGE (Any one fire) \$100,000.00
	☒ HIRED AUTOS				MED EXP (Any one person) \$5,000.00
	☒ NON-OWNED AUTOS				COMBINED SINGLE LIMIT \$1,000,000.00
					BODILY INJURY (Per person)
					BODILY INJURY (Per accident)
					PROPERTY DAMAGE
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT
	☐ ANY AUTO				OTHER THAN AUTO ONLY
					EACH ACCIDENT
A	EXCESS LIABILITY	GXS-100169	7/1/2022	7/1/2023	AGGREGATE
	☐ UMBRELLA FORM				EACH OCCURRENCE \$4,000,000.00
	☒ OTHER THAN UMBRELLA FORM				AGGREGATE \$4,000,000.00
A	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY	GWC-100174	7/1/2022	7/1/2025	☒ WC STATUTORY LIMITS
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: ☒ INCL ☐ EXCL				EL EACH ACCIDENT \$1,000,000.00
					EL DISEASE - POLICY LIMIT \$1,000,000.00
					EL DISEASE - EA EMPLOYEE \$1,000,000.00
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

The certificate holder is an additional insured on all policies except Workers' Compensation and is provided a Waiver of Subrogation, all if required by written contract. The above insurance policies shall be primary and noncontributory to any other insurance policies maintained by the certificate holder, if required by written contract.

CERTIFICATE HOLDER

2523#1

"SAMPLE"

CANCELLATION

In the event of cancellation by The Gray Insurance Company and if required by written contract, 30 days written notice will be given to the Certificate Holder.

AUTHORIZED REPRESENTATIVE

GCF 00 50 01 01 12

THE GRAY INSURANCE COMPANY

CERTIFICATE OF INSURANCE

Page 2

THE GRAY INSURANCE COMPANY

The below coverages apply if the corresponding policy number is indicated on the previous page.

A. Commercial General Liability

General Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

Primary Insurance Wording Included when required by written contract.

**Broad Form Property Damage Liability including Explosion, Collapse and Underground (XCU),
Premises/Operations**

Products/Completed Operations

Contractual Liability

Sudden and Accidental Pollution Liability

Occurrence Form

Personal Injury

"In Rem" Endorsement

Cross Liability

Severability of Interests Provision

"Action Over" Claims

Independent Contractors coverage for work sublet

Vessel Liability - Watercraft exclusion has been modified by the vessels endorsement on scheduled equipment.

General Aggregate applies per project or equivalent.

B. Automobile Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

C. Workers Compensation Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

U.S. Longshoremen's and Harbor Workers Compensation Act Coverage

Outer Continental Shelf Land Act

Jones Act (including Transportation, Wages, Maintenance, and Cure),

Death on the High Seas Act & General Maritime Law.

Maritime Employers Liability Limit: \$1,000,000

Voluntary Compensation Endorsement

Other States Insurance

Alternate Employer/Borrowed Servant Endorsement

"In Rem" Endorsement

Gulf of Mexico Territorial Extension

D. Excess Liability Policy Includes:

Coverage is excess of the Auto Liability, General Liability, Employers Liability, & Maritime Employers Liability policies

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

CrowderGulf

Disaster Recovery and Debris Management

5629 Commerce Blvd. East
Mobile, AL 36619

Office: (800) 992-6207
Fax: (251) 451-7433

EQUAL EMPLOYMENT OPPORTUNITY

AFFIRMATIVE ACTION PROGRAM

This company is an equal employment opportunity employer. It is the policy of this company to assure that applicants are employed, and that applicants are treated during employment, without regard to their race, religion, sex, color, national origin, age, disability, veteran status, military obligations, genetic information or any other characteristics protected by law. Such action shall include: employment, upgrading, demotion, transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job-training.

1. Publication and dissemination of this company's written policy of equal employment opportunity.
 - A. Each employee is informed that we are an equal opportunity employer and where our policy is posted.
 - B. Our policy is reviewed annually, or more frequently if required by contract, with all supervisory personnel.
2. Appointment of Equal Employment Officer charged with the responsibility of securing compliance and advising corporate Officials of progress.

Equal Employment Officer: Mary G. White
Office #: 251-478-6848
Email: hr@crowdergulf.com
3. Notification of all recruitment sources that the company, as an equal opportunity employer, solicits referral of qualified applicants without regard to race, religion, sex, color, national origin, age, disability, veteran status, military obligations, genetic information or any other characteristics protected by law.
4. The upgrading and promotion of employees shall be made based on qualifications and ability without regard to race, religion, sex, color, national origin, age, disability, veteran status, military obligations, genetic information or any other characteristics protected by law.
5. We request from all employees, especially minorities and females, that they refer any qualified friends or relatives to us for employment.
6. All company facilities and activities shall be non-segregated.
7. All Advertisements for employment shall contain the statement, "We are an Equal Opportunity Employer".
8. We continuously monitor, control, evaluate, and obtain feedback in regard to the application of our Equal Employment Opportunity policy at all levels.
9. All personnel activities shall be monitored to ensure that this Equal Employment Opportunity policy is being carried out.
10. CrowderGulf complies with all federal and state laws and regulations regarding Equal Employment Opportunity.
11. In succession to the previous EEO Officer, effective Mary G. White was appointed EEO Officer for the company effective 8/15/2011. Any person who believes he or she has been discriminated against should direct their complaint to Mary G. White.

Ashley Ramsay-Naile
President



Employment Eligibility Verification

Welcome
Kelley JamesUser ID
KJAM1888Last Login
01:00 PM - 11/17/2014
Log OutClick any  for help[Home](#)[My Cases](#)[New Case](#)[View Cases](#)[Search Cases](#)[My Profile](#)[Edit Profile](#)[Change Password](#)[Change Security Questions](#)[My Company](#)[Edit Company Profile](#)[Add New User](#)[View Existing Users](#)[Close Company Account](#)[My Reports](#)[View Reports](#)[My Resources](#)[View Essential Resources](#)[Take Tutorial](#)[View User Manual](#)[Share Ideas](#)[Contact Us](#)

Company Information

Company Name: CrowderGulf, LLC

[View / Edit](#)

Company ID Number: 312220

Doing Business As (DBA)
Name:

DUNS Number:

Physical Location:

Address 1: 5629 COMMERCE BLVD E

Address 2:

City: MOBILE

State: AL

Zip Code: 36619

County: MOBILE

Mailing Address:

Address 1:

Address 2:

City:

State:

Zip Code:

Additional Information:

Employer Identification Number: 010626019

Total Number of Employees: 20 to 99

Parent Organization:

Administrator:

Organization Designation:

Employer Category: None of these categories apply

NAICS Code: 562 - WASTE MANAGEMENT AND REMEDIATION SERVICES

[View / Edit](#)

Total Hiring Sites: 1

[View / Edit](#)

Total Points of Contact: 3

[View / Edit](#)

< Entity Information

Check Entity Registration Status

This tool allows you to check the status of your entity registration.



Non-federal users: You may only check the registration status of entities linked to your SAM.gov account.

Unique Entity ID

CAGE Code

TTNUYNSBDQU4

45Ze0

Entity Information

Crowdergulf, LLC ● Active Registration

Unique Entity ID
TTNUYNSBDQU4

Your registration was activated on 2022-09-09. It expires on 2023-09-07 which is one year after you submitted it for processing.



Core Data
Completed



Assertions
Completed



Reps & Certs
Completed



POCs
Completed



Submit
Completed



Processing
Completed



Active
Completed

More About the Entity Registration Status Tracker

+ [Getting Started with Registration](#)

+ [Entity Status Guide](#)

+ [Legend](#)

+ [What if my entity fails TIN validation?](#)

+ [What if my entity fails CAGE validation?](#)

+ [More Help](#)



Office of the Secretary of State

Certificate of Fact

The undersigned, as Secretary of State of Texas, does hereby certify that the document, Application for Registration for CrowderGulf, LLC (file number 801557137), a ALABAMA, USA, Foreign Limited Liability Company (LLC), was filed in this office on February 27, 2012.

It is further certified that the entity status in Texas is in existence.

In testimony whereof, I have hereunto signed my name officially and caused to be impressed hereon the Seal of State at my office in Austin, Texas on June 14, 2022.



A handwritten signature in black ink, appearing to read "John B. Scott".

John B. Scott
Secretary of State



125 EAST 11TH STREET | AUSTIN, TEXAS 78701-2483 | (512) 463-8588 | WWW.TXDOT.GOV

May 05, 2023

CROWDERGULF, LLC
5629 COMMERCE BLVD. EAST
MOBILE, AL. 36619

RE: TxDOT Vendor Number 15590

Dear Contractor:

Your Confidential Questionnaire is satisfactory and qualifies you to bid on Projects let by the Texas Department of Transportation (TxDOT) from the date of this letter through December 31, 2023.

Your bidding capacity has been set at \$3,434,931,000.00. You may request and receive bidding proposals for projects on which the engineer's estimate does not exceed your bidding capacity less any uncompleted work currently under contract with TxDOT.

If we may be of further assistance, please contact our Pre-qualification Branch at 512/416-2584.

Sincerely,

Greg Williams
Director, Letting Management Section
Construction Division

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:

Date Filed:
07/08/2022

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

CrowderGulf, LLC.
Mobile , AL United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP
Debris Removal Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Ramsay , Lyman M.	Mobile, AL United States	X	
	Ramsay-Naile , Ashley	Mobile , AL United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Ashley Ramsay-Naile, and my date of birth is 08-29-66.

My address is 5629 Commerce Blvd E, Mobile, AL, 36619, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Mobile County, State of Alabama, on the 8th day of July, 20 22.
(month) (year)

Ashley Ramsay-Naile
Signature of authorized agent of contracting business entity
(Declarant)



DRC

EMERGENCY SERVICES

Striking Back.

6702 Broadway Street • Galveston, TX 77554



(888) 721-4372



(504) 482-2852

www.drcusa.com

REQUEST FOR PROPOSAL

Debris Management & Removal Services

RFP No. 2023-03-002

June 7, 2023 • 2:00 PM

ORIGINAL

City of Manvel

20031 Hwy 6

Manvel, TX 77578

PREPARE • RESPOND • RECOVER

Points of Contact:

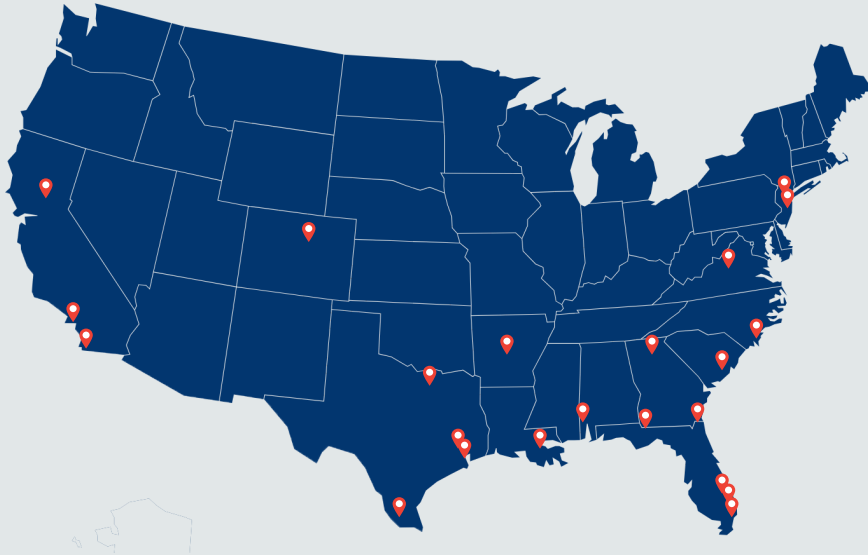


Clif Kennedy
Regional Manager
Ckennedy@drcusa.com



Kristy Fuentes
Vice President of Compliance and Administration
Kfuentes@drcusa.com





P.O. Box 17017
Galveston, TX 77552
TTY: 888-721-4DRC
Phone: 504-482-2852
Fax: 504-482-2852
www.drcusa.com

DRC CONTACT ADDRESSES

111 Veterans Blvd., Suite 401
Metairie, LA 70005

DRC CONTACTS

CLIF KENNEDY

Regional Manager

Email: ckennedy@drcusa.com

Cell: 713.715.8772



KRISTY FUENTES

Vice President of Compliance
and Administration

Email: kfuentes@drcusa.com

Office: 504.482.2848

Cell: 504.220.7682



JOE NEWMAN

Vice President of Operations

Email: jnewman@drcusa.com

Cell: 214.930.9300



JOHN SULLIVAN

President

Email: jsullivan@drcusa.com

Office: 504.482.2848

Cell: 832.731.8234



LISA GARCIA WALSH

Contract Manager

Email: lwalsh@drcusa.com

Office: 504.482.2848

Cell: 504.715.9052

Table of Contents

TAB A – MANAGEMENT SUMMARY	1
A. Organizational Chart.....	2
B. Signing Authority.....	3
TAB B – PROPOSAL.....	5
A. Technical Approach.....	5
B. Experience With FEMA Reimbursement	14
TAB C – CORPORATE EXPERIENCE AND CAPACITY	17
A. Office Locations.....	17
B. Availability of Firm’s Resources.....	18
C. Contractor’s Capacity to Perform	20
TAB D – QUALIFICATIONS	38
A. Key Personnel	38
B. Résumés	43
C. Texas Secretary of State License	52
TAB E – REFERENCES	53
TAB F – PRICING	54
TAB G – CONFLICT OF INTEREST	59
TAB H – CERTIFICATION.....	61



Tab A: Management Summary

Debris Management & Removal Services



6702 Broadway Street • Galveston, TX 77554 • (888) 721-4372 • Fax: (504) 482-2852

www.drcusa.com

June 7, 2023

City of Manvel
20031 Hwy 6
Manvel, TX 77578

Re: Debris Management & Removal Services
RFP No. 2023-03-002

Dear Sir or Madam,

DRC Emergency Services, LLC, appreciates the opportunity to present to you and the City of Manvel our proposal to provide Debris Management and Removal Services as required in the above referenced RFP. DRC is among the leading disaster management companies in the United States. Our services include emergency debris removal; disaster management—including temporary housing, workforce housing and life support—as well as required FEMA documentation; debris management; right-of-way maintenance; marine debris, salvage and recovery; vehicle and vessel removal and processing; technical assistance and project management; construction and construction management; demolition; and final disposal management.

DRC is a Texas based company located in Galveston, Texas with additional office locations across the United States which provide us with geographical maneuverability along the Atlantic and Gulf Coasts and allow us to continue to provide services to the City of Manvel should any location be compromised during a disaster. DRC currently has dozens of reservists and hundreds of subcontractors ready to participate in any response effort. Depending on the size of an event which may strike the City of Manvel, DRC will dedicate all necessary manpower and equipment and in no case, will the project be understaffed. DRC strongly believes the use of local knowledge and resources is vitally important to a successful disaster recovery operation.

Corporate officers with legal signing authority to bind DRC to the terms and conditions of this proposal include: John Sullivan, President; Kristy Fuentes, Vice President/Secretary-Treasurer. Evidence of their authority is attached.

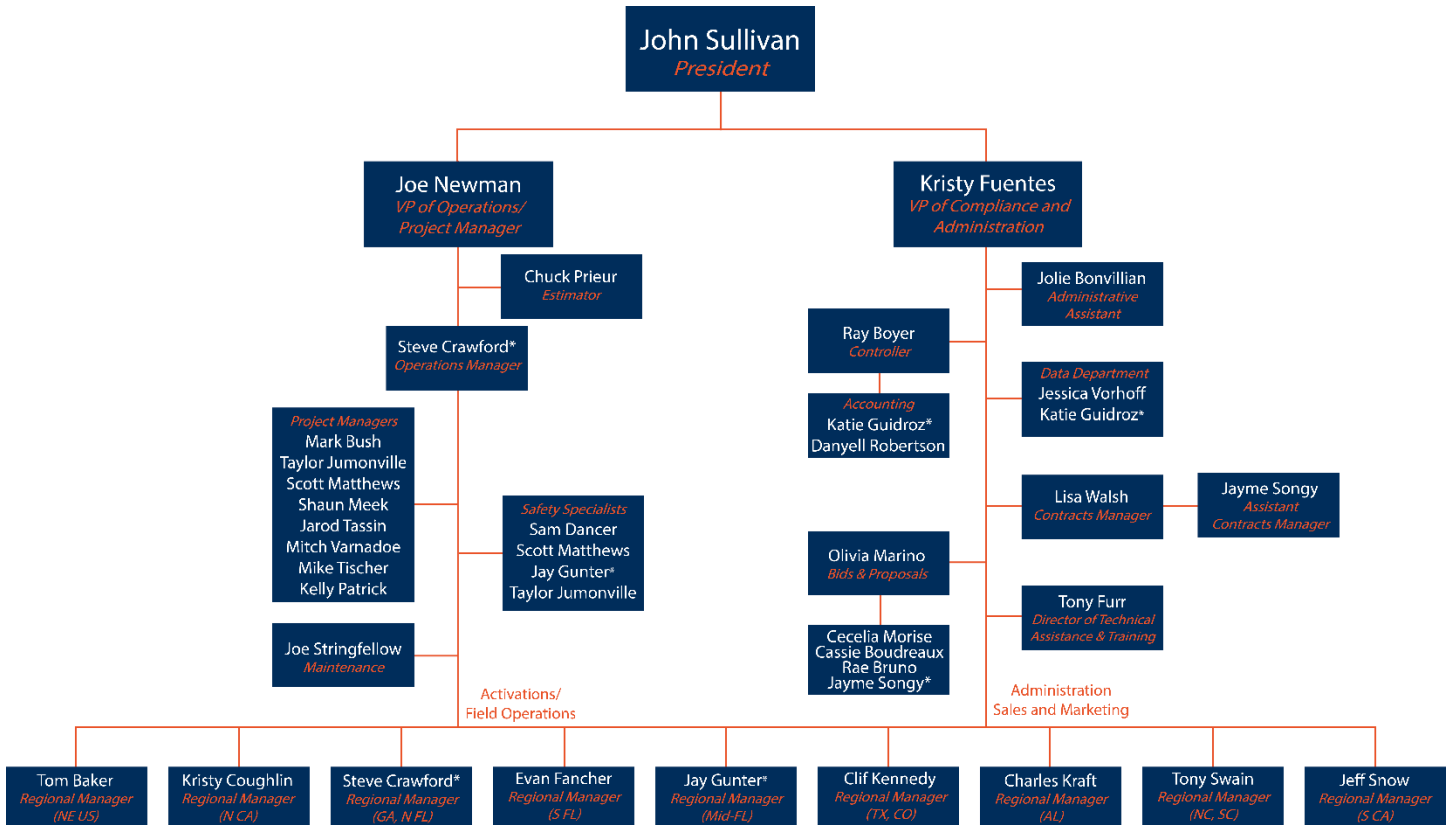
The Regional Manager for the City of Manvel is Cliff Kennedy who can be reached at (888) 721-4372, by cell: (713) 715-8772 or by email: Ckennedy@drcusa.com.

This proposal is in all respects fair and in good faith, without collusion or fraud and conforms to the specifications of your RFP. If we may offer any additional information or clarifications, please let us know. Thank you for the opportunity to offer our services and we look forward to working with the City of Manvel in the future.

Sincerely,

Kristy Fuentes
Vice President, Secretary, Treasurer

ORGANIZATIONAL CHART



* indicates this person is listed twice

**ACTION IN LIEU OF
A MEETING OF THE
MANAGER OF
DRC EMERGENCY SERVICES, LLC**

This action is taken in accordance with Section 10-12-22 of the Alabama Limited Liability Company Act, as amended (the “Act”), in lieu of a meeting of the sole Manager of DRC EMERGENCY SERVICES, LLC, an Alabama limited liability company (the “Company”), and is made effective as of January 19, 2016.

WHEREAS, Section 4.2 of the Company’s Second Amended and Restated Operating Agreement dated January 20, 2016 (as amended, the “LLC Agreement”) and the Act permit the Manager of the Company to take the following actions; and

WHEREAS, the undersigned, DRC Equity LLC, constitutes the sole Manager of the Company (the “Manager”).

NOW, THEREFORE, the undersigned hereby makes the following resolutions and consents to the following actions in lieu of a meeting of the Manager of the Company:

1. The following persons, in their respective corporate capacities indicated below, are hereby authorized and empowered for the express limited purpose of signing documents for the submission of bids, proposals, offers, responses and other related documents to, any federal, state or local government, including any governmental entity, organization, body, agency, department or political subdivision, for the transaction of business by or on behalf of the Company:

<u>Name</u>	<u>Office/Capacity</u>
John R. Sullivan	President
Kristy Fuentes	Vice President of Business Development, Secretary and Treasurer

2. The officers listed above after giving effect to this written consent are hereby authorized and directed on behalf of the Company to execute and deliver such agreements and instruments, make such filings and give such notices, and take any and all such other actions, and to do or cause to be done, such acts as such officers may deem necessary or advisable to accomplish or otherwise implement the purposes of the foregoing resolutions or to cause the Company to perform its obligations under any of the foregoing.

3. All actions taken by any officer of the Company in connection with any of the transactions contemplated by these resolutions are hereby authorized, approved, ratified and confirmed in all respects.

4. This written consent may be executed in counterparts, and all so executed shall constitute one action notwithstanding that all of the undersigned are not signatories to the original or to the same counterpart. This written consent shall be filed with the minutes of the proceedings of the Manager of the Company.

[SIGNATURE PAGE FOLLOWS]

Dated effective as of the date first written above.

DRC EMERGENCY SERVICES LLC

By: **DRC EQUITY, LLC**
a Texas limited liability company
Its: Manager



By: John R. Sullivan
Its: President

[Consent to Appoint Manager – DRC Emergency Services, LLC (January 2016)]

TECHNICAL APPROACH

The primary mission of DRC Emergency Services, LLC is to provide a professional, honest and immediate response to natural and man-made disasters.

One of the primary missions of any City is to protect lives, minimize the loss or degradation of resources, and continue to sustain and restore operational capability following an event. DRC uses a basic three phase approach to help the City of Manvel achieve these goals. DRC's approach to **prepare**, **respond**, and **recover** are fundamental to successful disaster management.

Prepare

Contract Award

Upon award, DRC's Regional Manager, Clif Kennedy, will schedule a meeting with the City of Manvel. The initial meeting is critical, allowing both the City and the Regional Manager to make introductions, as well as to prepare for any pending disasters. DRC's primary goal in this meeting would be to develop a step by step plan to expedite arrangements for training and response phases of the contract. These provisions include but are not limited to:

- 🌐 Presenting key team members, including the Project Manager, and their responsibilities
- 🌐 Scheduling table top scenario exercises to include planning and routing
- 🌐 Facilitating the designation and readiness of TDSRS and final disposal sites
- 🌐 Introducing Monitoring Firm Representative (if applicable)



Joint Planning and Training

DRC provides the City of Manvel with planning and training throughout the length of the City's contract at no extra cost. Benefits of these sessions include:

- 🌐 Providing an opportunity to build relationships between both parties
- 🌐 Delivering invaluable operational and administrative information to all stakeholders
- 🌐 Discussing forecasting and reviewing the debris management plan

IDENTIFYING EQUIPMENT STAGING AREAS

While discussing potential plots to stage equipment, the following should be considered:

- 🌐 Staging away from residential areas
- 🌐 Easy access from main right-of-ways
- 🌐 Sufficient acreage to manage a large number of vehicles
- 🌐 Fencing around the facility is preferable

TDSRS SITE SELECTION

Criteria at a minimum will include:

- 🌐 Public versus private land considerations
- 🌐 Environmental agency approvals
- 🌐 Dust and fire mitigation
- 🌐 Ingress and egress considerations
- 🌐 Security features
- 🌐 Storm water controls considerations
- 🌐 Elevation
- 🌐 Sound buffers and fencing

DRC will meet all program standards as provided for in the City of Manvel's Debris Management Plan.

IDENTIFYING PERMANENT DISPOSAL FACILITIES, TRANSFER AND RECYCLING FACILITIES

DRC has agreements in place with most major disposal and recycling facilities in the area. DRC's management will be responsible for working with the jurisdiction to identify these facilities and to secure favorable terms and conditions with each facility. Additionally, DRC's staff includes Steve Crawford, an expert in recycling, resource recovery, and disposal. With 25 years of experience, Crawford brings expertise and exceptional knowledge to every project.

ESTABLISHING EMERGENCY PUSH ROUTES & COLLECTION GRIDS

Collection grids and emergency push routes should include:

- 🌐 Hospitals
- 🌐 Police departments
- 🌐 Emergency shelters
- 🌐 Nursing homes
- 🌐 Major traffic routes

Respond

Alert Phase

If a potential disaster can be predicted, DRC will activate the following alert phases:

- 🌐 72 hours before impending impact, Clif Kennedy will contact the City of Manvel to discuss activation and response
- 🌐 At the discretion of the City, DRC will mobilize personnel within 24 hours prior to disaster impact to arrive at the Emergency Operations Center
- 🌐 Identification and readiness assessment of subcontractor network for Emergency Push and Load and Haul Operations
- 🌐 Pre-staging of equipment and personnel as needed to respond to the immediate aftermath of the event "push activities"
- 🌐 Emergency Push Collection routes have been determined

Disaster Impact

Response Timeline

The type, intensity, and duration of each event dictates the response time. Upon receipt of Notice to Proceed or Task Order, DRC will commence mobilization of equipment, operators, and laborers.

DRC proposes the following time frames in which services can be provided without unwarranted delay or interference:

WITHIN 24 HOURS POST EVENT

- 🌐 Project Manager and support are in place and interacting with the City of Manvel's Point of Contact
- 🌐 Staging and measurement (certification) of equipment is underway
- 🌐 Permitting and mobilization of TDSRS sites has begun
- 🌐 Emergency Push activities are well underway with coordination with utility providers
- 🌐 Initial Damage Assessment complete
- 🌐 Public Service Announcements are initiated
- 🌐 Logistical Support requirements have been assessed
- 🌐 Initial Safety Meeting is held
- 🌐 Time and location of daily production meetings is established

WITHIN 48 HOURS POST EVENT

- 🌐 Initial understanding of crew type and quantity has been established with the City's Point of Contact
- 🌐 Roughly 50 percent of required equipment and manpower are in place
- 🌐 At least one TDSRS is operational and load and haul activities can begin
- 🌐 Discussions have begun with final disposal and recycling/composting providers (if applicable)
- 🌐 Collection Zones have been mapped and discussed with the City's Point of Contact
- 🌐 Truck certifying continues
- 🌐 Daily Safety Meetings continue

WITHIN 96 HOURS POST EVENT

- 🌐 Full Mobilization is complete
- 🌐 Emergency Push complete (if applicable)
- 🌐 All contractual requirements (bonds, safety plans, dust control, community outreach, etc.) are submitted
- 🌐 Productivity assessments made based upon existing travel times and TDSRS requirements adjusted
- 🌐 Equipment and personnel needs are reassessed
- 🌐 Additional local and equal opportunity vendor outreach has begun and those applicants vetted
- 🌐 Daily productivity meeting continues between DRC, the City point of contact and the Monitoring Firm assigned to the project
- 🌐 Daily Safety Meetings continue

Initial Damage Assessment

Initial damage assessments are usually completed within 36 hours of an incident by local, state, federal, and contractors and provide an indication of the loss and recovery needs. *Due to page limitations, more detail can be provided upon request.*

Emergency PUSH Operations

Debris is "pushed" or cleared from the Public Roadway generally in an order of priority established by the City of Manvel. *Due to page limitations, more detail can be provided upon request.*

Loading and Hauling Operations

CERTIFICATION OF EQUIPMENT

This task can begin as soon as practical but generally 12-24 hours after a Notice to Proceed is issued. In general, trucks are staged at a location where the City's third-party monitoring firm can measure load capacity and assign unique identification to each piece of loading and hauling equipment.

DEBRIS REMOVAL FROM PUBLIC RIGHTS OF WAY

Within 24-48 hours of a Notice to Proceed (or a reasonable amount of time agreed upon by the City) DRC will commence debris removal operations with multiple Debris Removal Crews. *Due to page limitations, more detail can be provided upon request.*

MULTIPLE SCHEDULED PASSES

In order to allow citizens to return to their properties and bring debris to the right-of-way as recovery progresses, DRC ES adheres to FEMA's guideline of three scheduled collections or passes. In rare cases, particularly following major flooding, additional collections may be warranted.

FIELD OPERATIONS

All eligible debris will be removed from public easements, property, and rights-of-way to designated Temporary Debris Staging and Reduction Site and/or directly to a final disposal site. Eligible debris is generated directly by the event or as a

result of the event and is in the public Right of Way; for private property debris to be eligible, Private Property Debris Removal has to be authorized:

VEGETATIVE DEBRIS

Vegetative debris is defined as: tree branches, leaves, logs, timber, and stumps. *Due to page limitations, more detail can be provided upon request.*

CONSTRUCTION AND DEMOLITION (C & D) DEBRIS

Construction and Demolition (C&D) typically consist of: building materials, drywall, lumber, carpet, furniture, mattresses, and plumbing. *Due to page limitations, more detail can be provided upon request.*

WHITE GOODS

White goods is defined as: refrigerators, washers, dryers, freezers, air conditioners, stoves, water heaters, and dishwashers. *Due to page limitations, more detail can be provided upon request.*

HOUSEHOLD HAZARDOUS WASTE

HHW typically consist of oils, batteries, pesticides, paint, cleaning supplies and compressed gas. *Due to page limitations, more detail can be provided upon request.*

ELECTRONIC WASTE COLLECTION (E-WASTE)

E-Waste debris includes: televisions, computers, radios, DVD players, telephones, and almost anything with an electric cord. *Due to page limitations, more detail can be provided upon request.*

TIRES

Tires often appear on the public ROW for collection following flood events or tidal surge. *Due to page limitations, more detail can be provided upon request.*

PRIVATE PROPERTY DEBRIS REMOVAL

FEMA may extend public assistance to private property debris removal when it poses a threat to the public. Under the request and direction of the City of Manvel or its representative, the contractor will initiate and manage a Right of Entry (ROE) program to remove debris on private property and/or demolish private structures that are a public safety hazard. The property owner must grant access prior to any work, unless there is an immediate threat to the lives, health, and safety to the City's citizens.

HAZARDOUS TREE AND LIMB REMOVAL

A tree is considered "hazardous" if its condition was caused by the disaster and public health and safety are at risk. If possible, leaner and hanger removal will be performed in advance of load and haul activity and collected simultaneously with ROW debris. Eligibility is usually determined by the City of Manvel's independent monitoring firm. *Due to page limitations, more detail can be provided upon request.*

REMOVAL OF HAZARDOUS STUMPS

Stump removal usually takes place late in the debris removal process and is generally determined eligible by the City's monitor. *Due to page limitations, more detail can be provided upon request.*

SAND, SOIL RECOVERY, BEACH RESTORATION

Many jurisdictions are faced with damaged coastal areas and habitats that may require immediate recovery restoration. DRC has performed these sensitive and precise projects for thirty years. Permitting requirements will vary by jurisdiction. Typically multiple agencies are involved in beach projects. Recovery from public or private property will require Right of Entry (ROE) authority. *Due to page limitations, more detail can be provided upon request.*

EXPERTISE IN THE REMOVAL OF DEAD ANIMALS AND PUTRESCENT DISPOSAL

Improper disposal of animal carcasses can contaminate drinking water sources or spread disease. It is DRC's policy to handle and dispose of animal remains with care and in accordance with all state and local regulations. *Due to page limitations, more detail can be provided upon request.*

DEMOLITION

DRC Emergency Services, LLC employs many experienced supervisors, project managers, operators, and other technicians, many of whom have many years of experience in the demolition field. Demolition projects will be staffed with a Superintendent to oversee daily operations and a Project Manager responsible for subcontractor relations, schedule maintenance, and coordination with the City of Manvel. *Due to page limitations, more detail can be provided upon request.*

EMERGENCY CLEANING OF STORM WATER CATCH BASINS

As directed by the City, DRC will provide all labor, equipment, transportation, traffic control, signage and other incidentals required to provide emergency cleaning of storm water catch basins. Service will include the disposal of the water at Public Works facility or the Wastewater Treatment Plant. Debris collected from storm water appurtenances shall be placed at the curb for pick up by the ROW debris management program.

Temporary Debris Staging and Reduction Site Operations

PERMITTING AND SITE MOBILIZATION

Within 24 hours of a notice to proceed, mobilization to pre-established TDSRS locations will begin:

- 🌐 Phase One—environmental audit is performed
- 🌐 The number of TDSRS sites to be used is determined by estimated volumes, travel times, traffic patterns and material to be processed
- 🌐 Ideally, site placement and number should facilitate a minimum of five loads per truck per day
- 🌐 Land Use Agreements are immediately executed with any private land owners
- 🌐 For those sites not already permitted, an immediate permitting request will be submitted by DRC's Vice President of Administration and Compliance (Kristy Fuentes)
- 🌐 DMS Site Plan is established and submitted

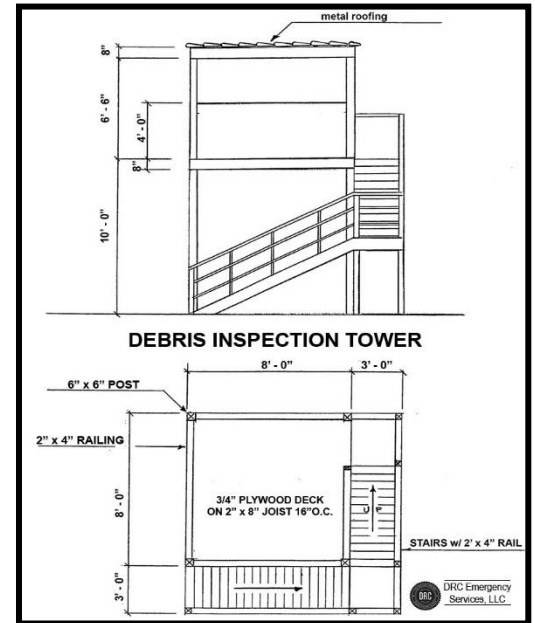
Environmental Considerations

- Where practical, a phase one environmental assessment should be performed prior to use as a TDSRS
- Soil samples are taken prior to use
- Pictures and video of the site prior to use is considered a best management practice
- DRC may use drone photography before and after use as a best management practice
- An independent engineer is often used to satisfy additional requirements of State regulators such as the need for SWPPP, perimeter silt fencing, air monitoring etc.

SITE ACCESS

For the success of site access, separate points of ingress and egress should be established if possible and avoidance of truck traffic through residential areas is ultimately important.

- 
Traffic Controls - Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at the ingress observation tower to maintain vehicular traffic control. Additional traffic control personnel can be stationed throughout the site, as needed, to enforce proper traffic flow.
- 
Inspection Towers - Inspection towers shall be constructed to facilitate observation and quantification of debris hauled for storage at debris staging sites. Ideally two inspections towers should be utilized at each DMS if volume warrants. One tower at point of ingress for use by the monitoring firm's employee, one tower at the point of egress to ensure all debris hauling trucks are in fact empty upon leaving the site. One tower may be utilized if ingress and egress point is the same. Additionally, the use of all terrain man lifts are sometimes substituted for the tower shown.
- 
Maintenance and Grading - Maintenance and grading of the debris management site will occur throughout the operating day. Access roads will be constantly maintained, and dust control managed by use of a water truck. Access roads will be swept as often as necessary.



DEBRIS STORAGE AREA

Debris may be segregated into five main areas as determined by the type of event.

Vegetative debris—Vegetative debris will be cleaned of C&D debris to the extent possible to facilitate compliance with requirements for reduction of vegetative debris and processing of C&D.

Construction and Demolition (C&D) Debris—Stored separately within an area that will facilitate separation, compaction or grinding.

Recyclables/Salvage—Recyclable/salvageable materials will be stock piled in accordance with the site plan.

White goods—White goods will be stock piled in a contained area in accordance with the site plan if not transported directly to the recycler.

Household Hazardous Waste (HHW)—HHW will be segregated and stored in an approved containment area that may be lined and bermed.

DEBRIS REDUCTION METHODS

Grinding and/or Chipping Operations—Primarily used for reducing vegetative debris to achieve a 4 to 1 reduction or better. Resulting product is beneficial for use as fuel or reused as compost. The method is less often used as a reduction method for Construction and Demolition material due to its impact on equipment.

- 
 Reduction by grinding provides opportunity for recycling, re-use and consumption as a fuel source

Burning—Environmental impact and safety are primary considerations. Most often allowed in rural settings, it's the most efficient reduction method for vegetative debris as a 95% reduction can be achieved. Air curtain incineration and trench burning can serve to mitigate the release of smoke etc.

- 
 Reduction by burning provides for the most cost- effective processing, if burning is an option

Compaction—The most acceptable reduction method for construction and demolition debris when combined with recycling; a 2 to 1 reduction ratio is most often achieved.

FINAL DEBRIS DISPOSAL

Selection of final disposal location(s) for processed debris is normally determined during the planning phase. Per Subtitle D, lined sites are generally selected. However, in some cases, permitted construction and demolition sites are used when regulations allow.

RECYCLING STRATEGIES

Vegetative Debris—Available to serve as a viable fuel source for manufacturing, etc. and used frequently as mulch for agricultural purposes. The resulting product is donated to citizens for use in flower beds and gardens and can be used as alternative daily cover in landfills when allowed. Additional uses are to use as roadbed for temporary roads and can be thinly spread across acreage to produce dirt.

Aggregates—Concrete, brick, and similar materials can be crushed and used as fill material, road base, etc.

Construction and Demolition Debris—Wood, metals, plastics and sometimes gypsum can be pulled from the waste stream and recycled if sufficient quantities exist and recycling facilities are available and accessible.

White Goods— Easy to recycle due to abundant processors.

Electronic Waste (E-Waste)—While these components are quite abundant, particularly following a flood or tidal surge, recyclers of these items have become more difficult to find. Some of the components found in televisions, computer monitors, copy machines etc. contain heavy metals making disposal a poor option, resulting in markets being the best option. Shipping to foreign markets is sometimes the best option.

DEBRIS MANAGEMENT SITE CLOSEOUT

Restoration is conducted during the close out phase of each TDSRS. The scope of restoration is determined by post use site conditions, terms of the land lease, or the City directive and mutual understanding when public property is used. Restoration can consist of final removal of all debris and other managed components as well as all structures and temporary features. Additionally, grading and leveling, removal of temporary roads and fencing, and grassing or seeding of the site to documented pre-use condition may be necessary. *Due to page limitations, more detail can be provided upon request.*

FINAL INSPECTION, RELEASED AND ACCEPTANCE OF THE CITY OF MANVEL AND/OR LANDOWNER

In most cases, final closure approval is needed by both the State Environmental Agency and the property owner.

Safety

DRC maintains an unwavering commitment to the health and safety of our employees, subcontractors, customers, and the communities that we service.

Our goal is to ensure that all projects operate under the safest possible conditions and as such, DRC maintains a robust in-house safety program. Headed by a dedicated team of Project Managers and Regional Managers, DRC's programs and practices include:

- 🌐 Morning project safety toolbox meetings
- 🌐 Weekly "better ideas for improvement" meetings
- 🌐 Weekly formal safety meetings
- 🌐 Constant safety training certifications
- 🌐 Safety recognition through our "challenge coin" award program

DRC follows all OSHA regulations and other federal and state agency guidelines when conducting an operation. DRC's Corporate Safety Plan includes Safety Plans and Policies, an Accident Prevention Plan and a Substance Abuse Policy. It is the policy of this organization to provide and maintain work environments and procedures which will:

1. Safeguard public and Government personnel, property, materials, supplies, and equipment exposed to contractor operations and activities;
2. Avoid interruptions of Government operations and delays in project completion dates; and
3. Control costs in the performance of this contract.

Operational safety, health, and accident prevention measures will be in effect and reinforced daily by all active personnel. These measures and procedures will be reiterated weekly during planning meetings, or as needed.

Immediate action will be taken to correct any safety deficiency while maintaining the utmost respect for all members of our workforce. All actions will be documented and the safety of citizens will be considered vital.

Prompt Damage Complaint

- DRC maintains a damage hotline (888-721-4DRC) for all projects. A complaint manager is assigned to the project and is responsible for tracking all damage and repair.
- DRC will investigate all damages and complaints within 24 hours and will propose a resolution to the damaged party within 48 hours.

Accounting and Document Management

DRC's invoicing procedure is as follows:

- Load tickets are received, logged, and then scanned into DRC's database system. Tickets are then entered and audited for accuracy.
- Invoice is worked up along with the ticket data backup.
- The reconciliation process then takes place with either the Monitoring Firm or the reconciliation contact with the City (if there isn't a Monitoring Firm).
- Once the invoice and ticket data has been 100% reconciled, the Monitoring Firm, or the reconciliation contact with the jurisdiction, then recommends the invoice to FEMA for payment.
- Frequency: The invoicing is usually done on a weekly basis

DRC maintains a fully-staffed, fully operational Data Center at its headquarters all year. The Data Center is staffed by experienced and professional personnel with extensive knowledge of recording, reporting, contract, and reimbursement requirements. The Data Center is equipped with state-of-the-art information technology and is prepared to meet and exceed the reporting requirements of each client. All servers and networked computers are backed up both on and off-site every day. The emergency nature of DRC's work requires that the Company remain on-line and in contact across its network at all time.

Recover

Many of the elements of work shown above can be categorized as a recovery functions, although some, if not all, could be performed simultaneously with the debris mission. Of those listed above, marine debris removal, marine salvage, and beach restoration have been previously addressed under the Response phase of operations.

Effective recovery requires a comprehensive effort of all phases that enable logical and efficient execution. The subsequent functions outlined below are all steps in a model that must be executed intelligently and with real-world experience. DRC Emergency Services, LLC, SLS and Callan Marine comprise a core of companies under single ownership that excel at providing a turn-key approach to total disaster management. We stand alone in the industry as the only provider of these services.



DRC's sister Company, SLS, is a prominent post disaster Temporary Housing provider. From turnkey temporary trailer facilities to massive man camps designed to house and feed thousands, SLS has designed and performed most all post disaster applications.

SLS pioneered the current FEMA S.T.E.P. program during the aftermath of Hurricane Sandy in New York. The Program in New York was called "Rapid Repair" and a similar program in Baton Rouge was called "Shelter at Home". These programs are designed to perform essential elements of restoring damaged single- family residences and return homeowners back into their homes quickly. As an additional positive result, the cost of the typical S.T.E.P. program is approximately 20% the cost of placing a displaced Family into a trailer or similar structure. Rapidly returning displaced families to their homes provides a sense of community and normalcy to the affected citizens.

DRC's sister Company, Callan Marine is a highly-specialized construction firm capable of providing, design, engineering, management and construction services such as:



-  Marine debris management and removal
-  Offshore and inland dredging
-  Shoreline protection
-  Beach re-nourishment
-  Port/Dock facility construction
-  Wetlands construction
-  Marine protection mitigation and improvements

Callan Marine has dredged thousands of miles of waterway in the Gulf Coast region to keep our customers productive.

EXPERIENCE WITH FEMA REIMBURSEMENT

DRC has an unparalleled record for providing jurisdictions the maximum reimbursement rate granted by FEMA. **Our record serves as a testament to DRC's ability to perform within the strict guidelines established by our Federal Government, as well as our ability to attract and maintain well trained and principled personnel.**

Adherence to Policy Changes

DRC Emergency Services strives to continuously stay ahead of any changes in FEMA policy and guidance that may affect our Clients. DRC immediately implemented internal measures to ensure that our clients and prospective clients were prepared to be fully compliant with this guidance. DRC carefully reviewed scopes of service, terms of inclusion, evaluation, pricing models, and other key components for any items which may have been deemed non-compliant relative to the new guidance. Additionally, **DRC Emergency Services, LLC is a founding member of DRCA** (the industry's trade organization). Through this membership, DRC helps shape policy and legislation for jurisdictions recovery process. Our additional memberships in other professional organizations (NEMA, APWA and SWANA), provides us with recent industry knowledge necessary to support our client base.

Tony Furr, DRC's Director of Technical Assistance and Training, works closely with our clients to educate and to ensure compliance with Federal Policy and Procedures. **Mr. Furr was the Region VI Debris Subject Matter Expert from 2013 – 2021 for FEMA** and has served as the Infrastructure Branch Director (IBD), Emergency Management Specialist, Appeals Analyst, Procurement Specialist, and Trainer **for over 100 federally declared disasters and emergencies**. He is nationally known and recognized in the emergency management community and is highly knowledgeable about FEMA policies, procedures, and debris operations.

Major Disaster Recovery Projects

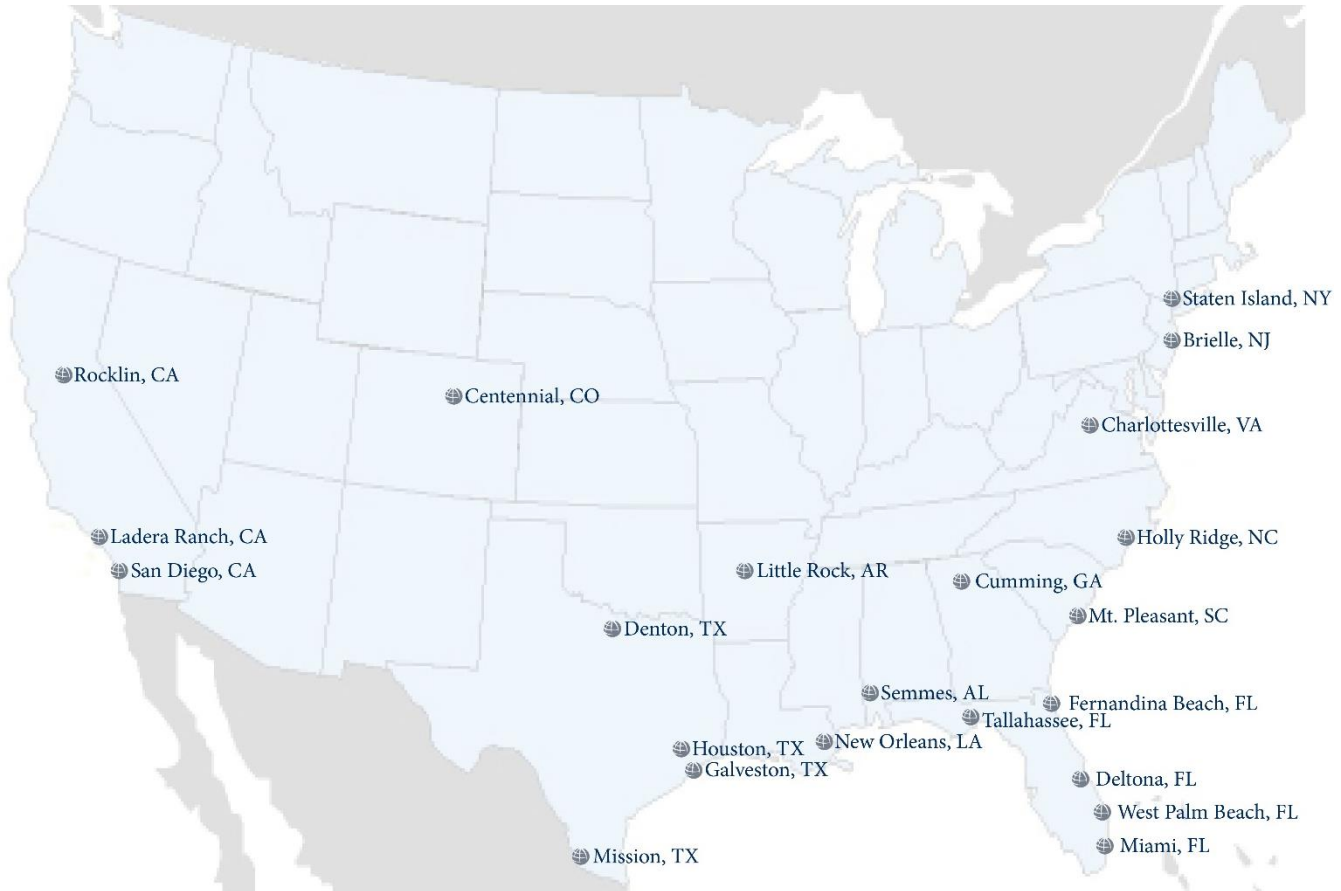
DRC has extensive experience working with FEMA on major disaster recovery projects. Through decades of experience, DRC has developed an inherent understanding of how to direct emergency response and recovery.

Date	Event	State	Declaration Number
2022	Hurricane Ian	FL	DR-4673
	Tennessee Severe Winter Storm	TN	DR-4645
2021	Marshall Fire and Straight Line Winds	CO	DR-4634
	Kentucky Severe Storms, Straight-line Winds, Flooding, and Tornadoes	KY	DR-4630
	Hurricane Ida	LA	DR-4611
	Texas Severe Winter Storms	TX	DR-4586
	Louisiana Severe Winter Storms	LA	DR-4590

2021	Storms, Straight-line Winds, and Tornadoes	AL	DR-4596
	Georgia Severe Storms and Tornadoes	GA	DR-4600
	Louisiana Severe Storms, Tornadoes, and Flooding	LA	DR-4606
2020	Hurricane Zeta	LA, MS, GA, AL	EM-3549, EM-3550
	Hurricane Delta	LA	DR-4570
	Hurricane Sally	AL, FL	DR-4563, DR-4564
	Washington BABB Fire	WA	FM-5355
	Hurricane Laura	LA	DR-4559
	Iowa Severe Storms (Derecho)	IA	DR-4557
	Hurricane Isaias	FL, NC	EM-3533, DR-4568
	Hurricane Hanna	TX	EM-3530
2019	Tropical Depression Imelda	TX	DR-4466
	Hurricane Dorian	NC	DR-4465
	Hurricane Barry	LA	DR-4462
2018	Hurricane Michael	FL, GA	DR-4399, DR-4400
	Hurricane Florence	NC	DR-4393
	Severe Thunderstorms and Dangerously High Winds	AL	DR-4362
2017	Hurricane Maria	PR	DR-4339
	Hurricane Irma	FL, GA	DR-4337, DR-4338
	Hurricane Harvey	TX	DR-4332
2016	Hurricane Matthew	NC, GA, FL	DR-4285, DR-4284, DR-4283
	Hurricane Hermine	FL	DR-4393
	LA Severe Storms & Flooding	LA	DR-4277
	Winter Storm Jonas	MD, VA	DR-4261, DR-4262

2015	TX Severe Storms & Flooding	TX	DR-4269
2014	Ice Storm Pax	SC, NC	DR-4166, DR-4167
2012	Hurricane Sandy	NY, MD, NJ, MO	DR-4085, DR-4091, DR-4086, DR-4098
	Hurricane Isaac	LA	DR-4080
2011	Hurricane Irene	VA, MD, NC, RI	DR-4024, DR-4034, DR-4019, DR-4027
2010	TN Severe Flooding	TN	DR-1909
2009	Ice Storms	MD, VA	DR-1875, DR-1874
2008	Hurricane Ike	TX	DR-1791
	Hurricane Gustav	LA	DR-1786
	Mother's Day Tornadoes	GA	DR-1750
	F5 Tornado	IA	DR-1763
2007	Ice Storms	MO	DR-1736
2006	Ice Storms	NY	EM-3268
2005	Hurricane Katrina	LA, MS	DR-1603, DR-1604
	Hurricane Rita	TX, LA	DR-1606, DR-1607

OFFICE LOCATIONS



DRC is a Texas based company located in Galveston, Texas with additional office locations across the United States which provide us with geographical maneuverability along the Atlantic and Gulf Coasts and allow us to continue to provide services to the City of Manvel should any location be compromised during a disaster. Should an activation occur, DRC will establish an office within Manvel from which all operations will be managed.

DRC has 38 full-time employees and no part-time employees, however, DRC's Family of Companies has over 450 employees.

Scenario

CATASTROPHIC EVENT: Site Management -County wide

NUMBER OF TDSR SITES: 4-6

LOCATION OF TDSR SITE: TBD

SIZE OF TDSR SITE: 7-20+ acres

TYPE OF EQUIPMENT: 1 Grinder or air current incinerators, 2 excavators, 1 dozer, 1 large wheel loader with rake, 1 large wheel loader with bucket, 1 water truck, 1 inspection tower and all applicable safety equipment.

TOTAL EXPECTED CUBIC YARDS OF DEBRIS: 1,000,000 + cubic yards

Personnel required- Project Manager, Superintendent, 2 foreman, 4-6 TDSR site managers, staff of 10-15 per TDSRS site and full back-office staff

Daily reports will be provided by DRC outlining the amount of debris, the types of debris and the zones the debris was collected.

AVAILABILITY OF FIRM'S RESOURCES

Availability of Key Personnel

Since its inception, the DRC team has responded to major natural or man-made disasters occurring within the continental United States and its territories. The DRC personnel are trained, motivated and available for immediate deployment in an emergency response. All assigned personnel will be available to the City as needed. Personnel are N.I.M.S.-certified and/or have specialized training in safety and asbestos management and are equipped with utility vehicles, digital, handheld, multi-state, two-way radios, cellular communications, and handheld computers. DRC personnel will have the experience and/or training to respond **immediately** to disasters and are provided with a DRC ES supervisor handbook including required reports and forms for successful disaster response and management thereof.

"DRC's knowledge base, experience, and ability to make experts available in the field were instrumental in the successful completion of this work."

– Donald G. Donaldson, P.E.,
Engineering Director/County
Engineer, Martin County, FL

Regional Managers are assigned to specific geographic locations throughout the United States to assist, monitor and lead the project teams in response to emergency situations. Regional Managers from one region may be assigned to support other Regional Managers as needed and all Regional Managers may be mobilized to one location to support emergency situations. Regional Manager for the City of Manvel is Clif Kennedy who is capable of responding to the needs of the City 24 hours a day, 7 days a week.

Available Equipment

DRC will use owned equipment, subcontractor equipment, or lease/rent equipment based upon the disaster scenario. DRC has the most expansive collection of rolling stock and equipment in the disaster services industry. The company has 2,568 trucks and 1,657 pieces of support equipment, either owned or under agreement, available for immediate use. As part of the company's Corporate Mobilization Plan, a monthly inventory of available equipment is performed, recorded, and readily available. DRC has actively demonstrated the ability to quickly amass and mobilize significant quantities of equipment. **During the 2021 hurricane season, DRC operated in excess of 4,000 pieces of equipment simultaneously while responding to Hurricane Ida.**

Additionally, DRC has Master Service Agreements in place with national equipment suppliers, such as Hertz, United, Caterpillar, and William Scotsman, to supplement our equipment needs.

Process for Managing Multiple Contracts

DRC has experience staffing, managing, and executing multiple debris management and emergency response projects nationwide. Our management approach is grounded in using highly qualified operational management teams coupled with area/sector/site managers, who provide strong management control, and a single point of contact for communication, responsibility, and accountability. DRC empowers managers to reassign resources as needed and to resolve project, cost, or schedule issues at the lowest possible level. DRC's management staff is provided state-of-the-art resource planning and forecasting systems.

DRC's process for managing multiple task orders has been successfully applied to more than 650 projects over the course of multiple events. Highlights of this proven management process include:

- ✓ *Assigning a Program Manager with the authority to commit resources to ensure proper levels of staffing*
- ✓ *Conducting quarterly meetings with clients, DRC's Program Manager, and other key staff, to review active task orders and overall implementation of the contract*
- ✓ *Providing autonomous decision-making authority to the Operations Manager at the task order execution level to avoid delays*
- ✓ *Developing a Communication Plan to clarify roles and responsibilities, identify all project stakeholders, provide a set format/time for communications, and clearly show the chain of command structure*
- ✓ *Allowing for consistency across multiple task orders through the use of proven project management and field activity control policies, plans, systems, and procedures*
- ✓ *Identifying critical schedule and quality impacts by holding monthly project review meetings with key subcontractors*
- ✓ *Developing look-ahead schedules that indicate resource requirements*

Experience Managing Multiple Contracts

DRC has implemented a comprehensive Corporate Level Advance Mobilization Plan to ensure a coordinated, expeditious and effective response to disasters by its personnel and resources. This plan has been utilized by DRC to respond quickly in the following contracts:

2022 Hurricane Ian

- 🌐 DRC was activated in 16 jurisdictions, managed 16 DMS sites, and removed and disposed of over 3,200,000 cubic yards of debris.

2021 Hurricane Ida

- 🌐 DRC was activated in 25 jurisdictions, managed 82 DMS sites, and removed and disposed of over 17,000,000 cubic yards of debris.

2020 Hurricane Season

- 🌐 DRC was activated in 45 jurisdictions, managed 81 temporary staging and reduction sites, and removed and disposed over 5,900,000 cubic yards of debris.

2019 Storm Season

- 🌐 DRC was activated in 14 jurisdictions in the Gulf Coast region as Hurricanes Barry, Dorian, and Tropical Storm Imelda hit the coast back-to-back over two months. DRC operated and managed 5 temporary staging and reduction sites in total and removed approximately 140,562 cubic yards of debris.

2018 Hurricane Michael

- 🌐 DRC was active in 9 jurisdictions, managed 27 debris management sites and removed approximately 5,702,004 cubic yards of debris.

2018 Hurricane Florence

- 🌐 DRC was concurrently activated in 14 jurisdictions, managed 18 temporary staging and reduction sites and picked up approximately 2,500,000 cubic yards of debris.

2017 Hurricane Maria

- 🌐 DRC was activated by the Department of Transportation and Public Works in Puerto Rico. During this contract, DRC managed 8 temporary staging and reduction sites and removed over 1,000,000 cubic yards of debris.

Please see the Contractor's Capacity to Perform Form attached.



CONTRACTOR'S CAPACITY TO PERFORM

Based on the provider's response to this solicitation, please identify dedicated resources available for contract fulfillment (use extra pages as necessary):

1. Availability to perform:

(Include any additional personnel or equipment/assets contractor will acquire to complete contract performance)

Please see attached.

2. Equipment and operational items:

(Identify by quantity and type any equipment/assets allocated to contract performance)

Please see attached.

3. Personnel:

(Identify by quantity and category any personnel assigned to contract performance)

Please see attached.

4. Other resources:

(Identify any other resources to be allocated to complete contract performance)

Please see attached.

CONTRACTOR'S CAPACITY TO PERFORM CONTINUED

Response to 1.

Availability to perform:

(Include any additional personnel or equipment/assets contractor will acquire to complete contract performance)

Availability of Firm's Resources

AVAILABILITY OF KEY PERSONNEL

Since its inception, the DRC team has responded to major natural or man-made disasters occurring within the continental United States and its territories. The DRC personnel are trained, motivated and available for immediate deployment in an emergency response. All assigned personnel will be available to the City as needed. Personnel are N.I.M.S.-certified and/or have specialized training in safety and asbestos management and are equipped with utility vehicles, digital, handheld, multi-state, two-way radios, cellular communications, and handheld computers. DRC personnel will have the experience and/or training to respond **immediately** to disasters and are provided with a DRC ES supervisor handbook including required reports and forms for successful disaster response and management thereof.

"DRC's knowledge base, experience, and ability to make experts available in the field were instrumental in the successful completion of this work."

– Donald G. Donaldson, P.E.,
Engineering Director/County
Engineer, Martin County, FL

Regional Managers are assigned to specific geographic locations throughout the United States to assist, monitor and lead the project teams in response to emergency situations. Regional Managers from one region may be assigned to support other Regional Managers as needed and all Regional Managers may be mobilized to one location to support emergency situations. Regional Manager for the City of Manvel is Clif Kennedy who is capable of responding to the needs of the City 24 hours a day, 7 days a week.

AVAILABLE EQUIPMENT

DRC will use owned equipment, subcontractor equipment, or lease/rent equipment based upon the disaster scenario. DRC has the most expansive collection of rolling stock and equipment in the disaster services industry. The company has 2,568 trucks and 1,657 pieces of support equipment, either owned or under agreement, available for immediate use. As part of the company's Corporate Mobilization Plan, a monthly inventory of available equipment is performed, recorded, and readily available. DRC has actively demonstrated the ability to quickly amass and mobilize significant quantities of equipment. **During the 2021 hurricane season, DRC operated in excess of 4,000 pieces of equipment simultaneously while responding to Hurricane Ida.**

Additionally, DRC has Master Service Agreements in place with national equipment suppliers, such as Hertz, United, Caterpillar, and William Scotsman, to supplement our equipment needs.

PROCESS FOR MANAGING MULTIPLE CONTRACTS

DRC has experience staffing, managing, and executing multiple debris management and emergency response projects nationwide. Our management approach is grounded in using highly qualified operational management teams coupled with area/sector/site managers, who provide strong management control, and a single point of contact for communication, responsibility, and accountability. DRC empowers managers to reassign resources as needed and to resolve project, cost, or schedule issues at the lowest possible level. DRC's management staff is provided state-of-the-art resource planning and forecasting systems.

DRC's process for managing multiple task orders has been successfully applied to more than 650 projects over the course of multiple events. Highlights of this proven management process include:

- ✓ *Assigning a Program Manager with the authority to commit resources to ensure proper levels of staffing*
- ✓ *Conducting quarterly meetings with clients, DRC's Program Manager, and other key staff, to review active task orders and overall implementation of the contract*
- ✓ *Providing autonomous decision-making authority to the Operations Manager at the task order execution level to avoid delays*
- ✓ *Developing a Communication Plan to clarify roles and responsibilities, identify all project stakeholders, provide a set format/time for communications, and clearly show the chain of command structure*
- ✓ *Allowing for consistency across multiple task orders through the use of proven project management and field activity control policies, plans, systems, and procedures*
- ✓ *Identifying critical schedule and quality impacts by holding monthly project review meetings with key subcontractors*
- ✓ *Developing look-ahead schedules that indicate resource requirements*

EXPERIENCE MANAGING MULTIPLE CONTRACTS

DRC has implemented a comprehensive Corporate Level Advance Mobilization Plan to ensure a coordinated, expeditious and effective response to disasters by its personnel and resources. This plan has been utilized by DRC to respond quickly in the following contracts:

2022 Hurricane Ian

- 🌐 DRC was activated in 16 jurisdictions, managed 16 DMS sites, and removed and disposed of over 3,200,000 cubic yards of debris.

2021 Hurricane Ida

- 🌐 DRC was activated in 25 jurisdictions, managed 82 DMS sites, and removed and disposed of over 17,000,000 cubic yards of debris.

2020 Hurricane Season

- 🌐 DRC was activated in 45 jurisdictions, managed 81 temporary staging and reduction sites, and removed and disposed over 5,900,000 cubic yards of debris.

2019 Storm Season

- 🌐 DRC was activated in 14 jurisdictions in the Gulf Coast region as Hurricanes Barry, Dorian, and Tropical Storm Imelda hit the coast back-to-back over two months. DRC operated and managed 5 temporary staging and reduction sites in total and removed approximately 140,562 cubic yards of debris.

2018 Hurricane Michael

- 🌐 DRC was active in 9 jurisdictions, managed 27 debris management sites and removed approximately 5,702,004 cubic yards of debris.

2018 Hurricane Florence

- 🌐 DRC was concurrently activated in 14 jurisdictions, managed 18 temporary staging and reduction sites and picked up approximately 2,500,000 cubic yards of debris.

2017 Hurricane Maria

- 🌐 DRC was activated by the Department of Transportation and Public Works in Puerto Rico. During this contract, DRC managed 8 temporary staging and reduction sites and removed over 1,000,000 cubic yards of debris.

Key Personnel Roles

John Sullivan, President

- 🌐 Executive management of projects
- 🌐 Coordination and delegation of responsibility among senior management personnel
- 🌐 Point of contact with executive client management
- 🌐 Oversight of all operational divisions

Kristy Fuentes, Vice President of Compliance and Administration

- 🌐 Overall day-to-day responsibility for directing the DRC ethics, business conduct and government contracting compliance programs ("Programs"). Ensure that all executives and employees have ethics training on an annual basis and that the Code provides compliance guidance appropriate to the size and nature of DRC business

- Management of DRC's marketing, sales and communications functions, providing client relations and assistance in the areas of planning, program management, disaster response, demolition contracting and regulatory compliance

Tony Furr, Director of Technical Assistance and Training

- Provide on-going education to DRC Personnel and Jurisdictions through trainings and workshops.
- Attend meetings with FEMA
- Consult with Clients to help identify and suggest equipment, products, or services they may need
- Perform a key role in project planning and identification of resources needed

Joe Newman, Vice President of Operations (Operations Manager)

- Oversees all on-ground execution of projects
- Provides crew oversight while managing schedule adherence, resource utilization, and quality/safety and regulatory compliance

Clif Kennedy, Regional Manager

- Specializes in client services, incident command and command center operations
- Provides Hands-on participation and incident command in response and recovery operations for numerous major disasters and emergencies

Mark Bush, Project Manager

- Works with the Vice President of Operations, Regional Manager, and Field Manager to help manage all phases of assigned projects
- Provides on-ground execution of projects at the direction of the Vice President of Operations

Sam Dancer, Field Supervisor

- Works with the Vice President of Operations, Project Manager, and Regional Manager to help supervise all phases of assigned projects
- Ensures contractual obligations are met and accountable for the personnel and equipment onsite

Lisa Garcia, Contracts Manager

- Maintain contractual records and documentation such as receipt and control of all contract correspondence
- Ensure that signed contracts are communicated to all relevant parties to provide contract visibility and awareness, interpretation to support implementation
- Responsible for applying, renewing and activating general contractors licenses nationwide; pre-qualifications with Department of Transportation offices nationwide
- Responsible for Secretary of State annual filings and authorizations to do business

Response to 2.

Equipment and operational items:

(Identify by quantity and type any equipment/assets allocated to contract performance)

Available Equipment

DRC will use owned equipment, subcontractor equipment, or lease/rent equipment based upon the disaster scenario. DRC has the most expansive collection of rolling stock and equipment in the disaster services industry. The company has 2,568 trucks and 1,657 pieces of support equipment, either owned or under agreement, available for immediate use. As part of the company's Corporate Mobilization Plan, a monthly inventory of available equipment is performed, recorded, and readily available. DRC has actively demonstrated the ability to quickly amass and mobilize significant quantities of equipment. **During the 2021 hurricane season, DRC operated in excess of 4,000 pieces of equipment simultaneously while responding to Hurricane Ida.**

Additionally, DRC has Master Service Agreements in place with national equipment suppliers, such as Hertz, United, Caterpillar, and William Scotsman, to supplement our equipment needs.

DRC Emergency Services Asset List		
Equipment Type	Description	Quantity
Bucket Trucks	various models with booms	110
Chip Trailers	various models and horse-power	14
Chip Vans	receptacle vehicles	2
Dump Trucks	various models with dual and tri axles	353
End Dump Trailers	various models and capacity	298

Flat Bed Semis	various models for equipment movement	6
Flat Beds	53' equipment trailers	20
Fuel Trucks	multiple model and gallon capacity	46
Low Boys	equipment movement trailers	53
Pickups	half and three quarter ton of various make and model	45
Roll Off Trucks	primarily Galbreath 60,000 pound hoist on various makes	82
Rolls Off Containers	20, 30 and 40 cubic yard containers	337
Self Loaders	various makes with buckets ranging from 2-10 cubic yards	343
Semi Dumps	various makes and models with various capacity	240
Semi Tractors	various makes	232
Service Trucks	fully stocked road ready service vehicles	79
Slingers	various models	5
Straight Trucks	various makes and models	8
Sweepers	various models used for DMS operation	3
Tankers	various models	125
Tractor /Trailers Combos	various models	29
Tractors	various makes and models	43
Trailers	25 foot travel trailer	1
Utility Trailers	15 and 20 foot utility trailers	2
Vacuum Trailer	various makes	30
Vacuum Trucks (Wet)	various makes for	13
Walking Floors	48 ft automated trailers	46
Water Trucks	various capacity used for DMS operation	3
Attachments - various	buckets, hoists, slings etc.	157
Back Hoes	various models and capacity	40
Bobcats	skid-steer with multiple attachments	53
Bull Dozers	various makes and sizes	45
Conveyors	used for material movement	2
Crushers	metal compaction and volume reduction	24
Excavator	various makes and models	164
Feller Buncher	various makes and models used for clearing projects	27
Front End Loaders	various makes, models and bucket capacity	127
Generators	various	41
Grinders	horizontal and tub grinders	36
Jarraf Tree Trimmers	high capacity trimming equipment	3
Jersey Barriers	used for highway projects and within DMS	200
Light Plants	various used for nite operation	100
Material Handlers (Tele Boom)	loading equipment	3
Mobile Kitchens	various models	13
Off Road Dumps	Volvo high capacity	2
Pumps	various sizes	5
Safety Signs, Cones and PPE/arrow boards/message boards	used for highway operations	503
skid steers	various sizes with multiple attachments	96
Screens	shaker screens and sand screens	4
Water Trucks	various models and capacity	12
Total:		4225
Marine Vessels/Equipment		
Equipment Type		Quantity
Inland Marine Harvester		1
Air Boat		3
Amphibious Aquatic Excavator		1
Tug Boat		14
Underwater ROV		1
Utility Boat		1
Work Boat		15
JON Boats		10
500 CRANE (120 X 54 X 10)		1
510 CRANE (100 X 52 X 9)		1
524 CRANE (250 x 64 x 12)		1
526 CRANE (293 X 80 X 19)		1

527 CRANE (176 X 75 X 13)	1
529 CRANE (250 X 64 X 12)	1
531 CRANE (420 X 98 X 25)	1
532 CRANE (300 X 90 X 19)	1
533 CRANE (310 X 100 X 20)	1
534 CRANE (111 X 45 X 11)	1
535 CRANE (250 x 64 x 12)	1
536 CRANE (250 x 64 x 12)	1
541 CRANE (200 X 60 X 12)	1
566 CRANE (140 X 70 X 12)	1
Hopper Barge (EX NYC DOS)	16
Hopper Barge (260 X 52.5 X 12)	7
Hopper Barge (200 X 40 X 17.75)	2
Hydra Sport	1
Hydraulic Driven propelled pushers	1
Pontoon Boats	9
Poseidon Barges	3
Push Boats	2
Rescue Skiff	2
Sectional Barges	28
Side Scan Sonar	2
Deck Barge	32
Deck Barge with 9' bin walls	2
Deck Barge with spuds	7
Deck Barge with steel box rails	19
Go Devil Boat	1
Total:	61

Response to 3.

Personnel:

(Identify by quantity and category any personnel assigned to contract performance)

Key Personnel

DRC, its subcontractors, and/or personnel lists their accomplishments among memberships in several professional organizations including NEMA, APWA, SWANA and the Society of American Military Engineers. DRC and/or its' affiliates, associates and/or subcontractors are licensed General Contractors in the states in which DRC performs disaster response services. DRC is familiar with USACE, FEMA, and FHWA rules and regulations, the Stafford Act, and 44CFR as they pertain to emergency response, recovery and reimbursement.

JOHN SULLIVAN, PRESIDENT

Mr. Sullivan has vast experience in all aspects of the construction industry, ranging from marine construction and dredging, land development and infrastructure construction as well as the intricate completion of individual custom homes. Mr. Sullivan, along with his brothers, started Sullivan Land Services, Ltd. which provides comprehensive site services for disaster response and recovery, infrastructure, and commercial landscaping, while earning a degree at Texas A&M University in Construction Management. His ingenuity eventually led to the creation of Sullivan Interests, Ltd., a portfolio of companies that provides services and products to various industries.

With over 28 years of experience in the construction industry, Mr. Sullivan has gained both extensive knowledge and hands on experience with the recovery process.

FEMA Certifications: IS-20.18, IS-100.b, IS-100.pwb, IS-200.b

KRISTY FUENTES, VICE PRESIDENT OF COMPLIANCE AND ADMINISTRATION

Kristy Fuentes is the Vice President of Compliance and Administration for DRC Emergency Services, LLC (DRC ES) and Chief Ethics & Compliance Officer. Previously, Ms. Fuentes was Director of Business Development, leading the marketing, sales and communications functions. Since joining DRC in 2005, Ms. Fuentes has provided assistance to clients in planning, program management, disaster response, demolition contracting and regulatory compliance.

Ms. Fuentes plays a key administrative role in every project DRC performs. In response to Hurricane Ida in 2021, Ms. Fuentes oversaw over the removal and disposal of over 17,000,000 cubic yards across 25 jurisdictional activations while managing 82 debris management sites. In the wake of Hurricanes Michael and Florence in 2018 she directed 45 simultaneous contract activations while providing oversight of accounting, invoicing, ticket reconciliation and overall administrative management. Ms. Fuentes has provided this kind of oversight on all of DRC's projects since 2013.

Since November 2013, Ms. Fuentes has implemented changes and improvements to the methods and procedures for contract, licensing and pre-qualification processes, ensuring contractor compliance with Federal and State regulations.

Following Hurricane Katrina, Ms. Fuentes managed expansive projects for the Orleans Levee Board, St. Bernard Parish and the United States Corps of Engineers. Ms. Fuentes has served as program manager for four contracts with the Louisiana Department of Environmental Quality, including the "Katrina Car and Vessel" contract and three massive demolition projects in the City of New Orleans. Following Hurricane Gustav, Ms. Fuentes managed nine major disaster-response contracts across southern Louisiana with a cumulative contract value of over thirty million dollars. In response to the BP MC 232 oil spill, Ms. Fuentes played a key role in the clean-up of lower Jefferson, Terrebonne and Plaquemines Parishes through the employment and management of hundreds of local residents and vessels.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-29, IS-37.17, IS-42, IS-100, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-241.b, IS-244.b, IS-315, IS-317, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-700, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-804, IS-906, IS-907, IS-909, IS-2900

JOE NEWMAN, VICE PRESIDENT OF OPERATIONS

With more than 20 years of experience overseeing large-scale construction and disaster-related debris management projects, Mr. Newman's responsibilities include on-ground execution of projects, oversight of all field personnel, schedule adherence, and resource utilization.

As Vice President of Operations, Mr. Newman maintains business relationships and offers hands-on participation and incident command on all operations. Mr. Newman provides operational oversight in order to measure progress and adjusts processes to ensure the success of the project. Mr. Newman works closely with management personnel and oversees all project managers to maintain efficient team structure during an activation.

Mr. Newman has managed teams across multiple types of disasters including Hurricanes, Tropical Storms, Floods, Ice Storms, Tornadoes, Winter Storms, Fires, and Earthquakes. Mr. Newman is a strong leader whose organization, critical thinking and communication skills are integral to the success of the team.

Mr. Newman plays a role in every major activation providing overall project management and operational oversight.

FEMA Certifications: IS-33.17, IS-35.17, IS-100.b, IS-100.pwb, IS-632.a, IS-702.a, IS-2900

TONY FURR, DIRECTOR OF TECHNICAL ASSISTANCE AND TRAINING

Mr. Furr was the Region VI Debris Subject Matter Expert (SME) from 2013 – 2021 for FEMA and has served as the Infrastructure Branch Director (IBD), Emergency Management Specialist, Appeals Analyst, Procurement Specialist, and Trainer for over 100 federally declared disasters and emergencies. He is nationally known and recognized in the emergency management community and is highly knowledgeable about FEMA policies, procedures, and debris operations.

Mr. Furr was directly involved in the FEMA Public Assistance (PA) grant program since 2005 (Hurricane Katrina and Rita) through 2020 COVID-19 events, including Hurricane Ike and Hurricane Harvey. Mr. Furr's knowledge and experience of the FEMA PA program is invaluable to both DRC Emergency Services, and all clients while navigating the FEMA Disaster grants programs. Mr. Furr is also a FEMA trainer for Grants Management and Debris Management. He has delivered the Debris Management training at the National Hurricane Conference, the Texas Emergency Managers Conference, the Oklahoma Emergency Managers Conference and presided over the round table workshops hosted by the Disaster Recovery Contractors Association (DRCA) in FEMA Region VI.

Tony Furr is one of the most knowledgeable people working in the debris management business with firsthand field experience managing major disasters and PA grants.

FEMA Certifications: ICS-100, ICS-200, IS-24, IS-632.a, IS-634, IS-800.b, IS-821, IS-00022, IS-00230, IS-00317, IS-00393.a, IS-00631, IS-00632, IS-00821, IS-1812

Other Certifications: National Wildlife Coordinative Group Certifications L-381 and L-480; E0193 Certified Appeal Analyst; Various field training, including CEF, Hazard Mitigation, PA Ops 1, PA Ops 2, and Debris; Project Management (Certified Project Manager (CPM) URS Corporation

CLIF KENNEDY, REGIONAL MANAGER

As a former Captain in the U.S. Marine Corps, Mr. Kennedy was responsible for the training and combat readiness of hundreds of Marines and led expeditionary combat operations around the world. His leadership and experience conducting operations in extreme situations gives him a unique perspective in the disaster response business. Additionally, his management background in a commercial real estate development and an international non-profit have broadened his capabilities in effective leadership. As a Regional Manager, Mr. Kennedy is responsible for maintaining business relationships and providing hands-on participation and incident command in response and recovery operations. His major recent activations include: Hurricanes Ida, Nicholas, Hanna, Laura, Michael, Florence and Harvey, COVID-19 response throughout Texas, the Lake Houston Dredging Project, Winter Storm Uri, trash operations throughout Texas, and the Marshall Fire in Boulder County, CO. Upon joining the DRC team, Mr. Kennedy was immediately activated in response to Hurricane Harvey and worked closely with the City of Houston and Harris County. Mr. Kennedy also worked with the Texas General Land Office restoring 125 miles of Texas coastline after Hurricane Harvey. During this project he coordinated with 8 different federal, state, and county agencies and completed the project on time while navigating numerous unexpected contingencies.

Mr. Kennedy has a B.A. in Political Science from Texas A&M University. He lives in Clifton, TX with his Wife, Kat, and their four children.

FEMA Certifications: IS 100, IS 00632.a, IS 00700.a

MARK BUSH, PROJECT MANAGER

Mr. Bush is a Texas native who worked previously as Field Service Supervisor/Operations Coordinator for an oilfield services company specializing in water treatment. He served 6 years in the US Army as a Light Wheel Mechanic and also served as a Squad Leader with the 4th Brigade/4th Infantry Division. His prior experience has helped him hone his skills in personnel management, reliability and responsiveness, attention to detail and adaptability to change, and time management. Mr. Bush manages the daily logistical coordination of crews, heavy equipment, and support resources; work flow and future crew movement planning; and daily work site documentation. Additionally, he implements health and safety protocols to ensure that all work was completed safely.

Following Hurricane Harvey, Mr. Bush served as the main point of contact to Harris County Engineering. He also worked closely with FDOT in the aftermath of Hurricane Michael. Mr. Bush went to Lamar University in Beaumont, TX.

FEMA Certifications: IS-100.c, IS-200.c

Other Certifications: Hazwoper, TX All-lines Ins. Adjuster (lic#2156078), SafeLand USA, SafeGulf USA, H2S Awareness Training, CPR AED Certified

MITCH VARNADOE, PROJECT MANAGER

Mr. Varnadoe has been employed with DRC for 2 years and has more than a decade of relevant work experience. He currently resides in Coffee County, GA.

Mr. Varnadoe has worked on the following projects with DRC: Graves County, KY; Mayfield, KY Tornadoes; Assumption Parrish, LA- ROW; Assumption Parrish, LA- DOT; Town of Napoleonville, LA- ROW; Town of Central, LA-ROW; St. James Parrish, LA-ROW; St. James Parrish, LA-DOT; Hurricane Laura, LA; Grant Parrish-ROW (2020); Jackson County, FL-PPDR

SHAUN MEEK, PROJECT MANAGER

Mr. Meek has been employed with DRC for over 5 years and has over 11 years of relevant work experience. He has worked on more than 15 different projects and has managed the City of Houston bulk waste project for more than 3 years. Mr. Meek has also managed up to 6 man-camps that provided laundry, shower/toilet, and food services. He currently resides in Harris County, TX.

TAYLOR JUMONVILLE, PROJECT MANAGER

Mr. Jumonville comes to DRC with 3 years of experience in project management. He has currently worked for DRC for 1 year. He has worked on 10 debris management projects throughout his career. Mr. Jumonville presently resides in Lafayette, LA.

Certification: MOT Advanced Certification

JAROD TASSIN, PROJECT MANAGER

Mr. Tassin joined DRC with 1 year of relevant work experience and has worked for DRC for 6 months. He has currently worked on 2 projects with the company. He presently lives in Metairie, LA.

SAM DANCER, FIELD SUPERVISOR AND PROJECT MANAGER

After more than a decade in the military and law enforcement, Mr. Dancer became a Field Supervisor and Project Manager, handling contracts involving clean-up following Hurricanes Ida, Delta, Gustav, and Ike; Shelby County, AL tornado; Pinellas County, FL Red Tide Fish Kill; East Baton Rouge Parish, LA ice storm and flood; Ascension Parish, LA flood; City of Fayetteville, AR ice storm; City of Nashville, Tennessee flooding; and the BP Oil Spill.

In 2020, Mr. Dancer was a Project Manager for Bulk Trash Removal in Lafourche Parish, LA. In the past, he was involved in: St. Charles County and the City of Bridgeton tornado debris removal (MO); Tuscaloosa (ALDOT) residential demolition of tornado-damaged residences (AL); Terrebonne Parish (LA) and St. Louis Bayou (MS) Cleanout project; City of New Orleans Strategic Demolition for Economic Recovery project (LA); East Baton Rouge Parish wind storm damage (LA); Ascension Parish, Tangipahoa Parish (LA), and Houston (TX) flood damage; project manager for Hurricane Irma Largo.

FEMA Certifications: IS-3, IS-5.a, IS-10.a, IS-11.a, IS -20.19, IS-20.21, IS -21.19, IS-21.21, IS-29, IS-33.17, IS-35.21, IS-36, IS-37.19, IS-37.21, IS-42, IS-60.b, IS-75, IS-100.c, IS-100.fda, IS-100.fwa, IS-100.hcb, IS-100.he, IS-100.leb, IS-100.pwb, IS-106.17, IS-200.b, IS-200.hca, IS-201, IS-230.d, IS-240.b, IS-241.b, IS-244.b, IS-315, IS-317, IS-324.a, IS-325, IS-360, IS-394.a, IS-405, IS-420, IS-421, IS-453, IS-454, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.b, IS-702.a, IS-703.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-804, IS-807, IS-807, IS-809, IS-810, IS-811, IS-812, IS-813, IS-906, IS-907, IS-909, IS-912, IS-914, IS-01010, IS-1150, IS-1172, IS -2000, IS-2002, IS -2500, IS -2600, IS-2900.a, IS-2901

OSHA Certifications: OSHA-105, OSHA-107, OSHA-108, OSHA-112, OSHA-113, OSHA-115, OSHA-116, OSHA-121, OSHA-122, OSHA-123, OSHA-144, OSHA-150, OSHA-151, OSHA-152, OSHA-161, OSHA-162, OSHA-602, OSHA-603, OSHA-605, OSHA-612, OSHA-614, OSHA-618, OSHA-700, OSHA-701, OSHA-702, OSHA-704, OSHA-707, OSHA-716, OSHA-718, OSHA-719, OSHA-722, OSHA-750, OSHA-806, OSHA-807, OSHA-808, OSHA-809, OSHA-815, OSHA-852

Other Certifications: Access to a TWIC card, LDEQ Asbestos Contractor/Supervisor, Access to HSIN granted by the Department of Homeland Security for Louisiana, Mississippi, Texas, Alabama, and the EM Site

LISA GARCIA WALSH, CONTRACTS MANAGER

Ms. Garcia Walsh has overseen DRC's contracts since 2010. Her role is to maintain all contractual records and documentation, such as receipt and control of all contract correspondence. She is responsible for applying, renewing, and activating general contractor licenses nationwide as well as other authorizations and pre-qualifications. Additionally, she is responsible for invoicing, ticket reconciliation and coordination with subcontractors, municipalities and monitoring firms regarding accounting procedures. Ms. Garcia Walsh helps ensure data is collected and processed efficiently.

Ms. Garcia Walsh brings experience in data management operations following some of the largest debris generating natural disaster in recent history. She oversaw data collection and processing for state and federally funded projects. She assists with data management, invoice reconciliation, and project closeout.

Ms. Garcia Walsh has provided administrative assistance to DRC's management personnel on all major disasters since 2013. Prior to joining DRC, Ms. Garcia Walsh provided administrative assistance for emergency response projects involving FEMA protocol.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-37.17, IS-42, IS-100.a, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-201, IS-244, IS-315, IS-317, IS-324.a, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.a, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-806, IS-906, IS-907 IS-909, IS-2900

Employment of Local & Minority Contractors

DRC maintains one of the industry's largest network of pre-screened and fully qualified subcontractors, including local and preferred vendors. DRC's subcontractors are evaluated extensively, including past performance, equipment and personnel availability, mobilization timeframes, insurance, and cost.

The use of local resources is vitally important to a successful disaster recovery operation. DRC proudly promotes community involvement by working closely with local suppliers and vendors when the situation allows. DRC utilizes local vendors to the maximum extent possible to minimize load times, transportation costs, and schedule risk.

Because of its importance, we have developed a vast network of subcontractors that are uniquely qualified and meet all operational requirements envisioned under this RFP. DRC has access to more than 2,000 firms through our prequalified supplier database, including over 1,200 Small Business Firms. This database facilitates our ability to identify firms qualified for specific scopes of work and allows DRC to efficiently sort the firms by type of service and size of business.

Throughout its history, DRC has maintained strong relationships with local vendors and subcontractors. We pride ourselves on facilitating local involvement during recovery efforts and encourage local knowledge and experience. DRC has assembled a cadre of thousands of subcontractors which includes SBE, MBE, WBE, HUB Zone, 8(a), and VOSB (including Service-Disabled VOSB) contractors. DRC has established procedures nationally recognized in the area of community outreach as discussed below.

LOCAL S/M/WBE RESOURCE PROGRAM

DRC understands that primarily mobilizing staff and equipment from local subcontractors reduces mobilization times and reduces cost. While DRC maintains a current, active subcontractor list, Regional Managers reach out to local subcontractors and small, minority and women-owned business enterprises (S/M/WBE) by utilizing:

- 🌐 Governmental databases
- 🌐 Local, regional, and national SBE compliance departments
- 🌐 Client and vendor references
- 🌐 Direct mail community outreach
 - Information can be found by contacting: 888-721-4DRC or going on drcusa.com

Upon receipt of Notice of Award, DRC will make contact with local governments and SBE Resource offices to schedule an informational and technical assistance workshop for potential vendors and businesses. The workshops provides:

- 🌐 "Hands on" technical assistance to a variety of companies
- 🌐 Matches S/M/WBE contractors with other companies in order to strengthen their competitive position

DRC is committed to ensuring that local companies are made aware of all potential contracting and partnership opportunities.

From our extensive experience with subcontractors, DRC knows the importance of establishing strict guidelines for performance and safety standards. All **subcontractors** will be screened for qualifications and safety compliance prior to being offered a contract with DRC. Additionally, at the discretion of the contracting agency, all subcontractors will be approved prior to beginning work.

Our sample Subcontractor Agreement details the scope of work and responsibilities of each subcontractor. The Subcontractor Agreement also commits the subcontractor to all governmental regulations and requirements. All subcontractor equipment will be inspected and properly maintained and all personnel certifications and safety courses will be on file and renewed or updated as needed.

In addition to stringent qualifications standards, DRC requires the following summarized items from subcontractors:

- 🌐 Compliance with all DRC safety plans.
- 🌐 Ability to meet liability and automobile insurance requirements (these may vary from contract to contract).
- 🌐 Compliance with governmental employment regulations, unemployment compensation and workman's compensation laws.
- 🌐 Completion of a subcontracting agreement specifying the scope of work, terms and conditions, pricing, liability requirements and any hold harmless agreements.

Prompt Payment of S/M/WBEs

In addition to occasionally assisting S/M/WBEs with operating startup costs, DRC has a 20 plus year history of paying subcontractors on a weekly basis. This expedited payment policy is critical to small businesses as they may experience cash flow issues that can impact operations.

Affirmative Action/ Equal Opportunity Policy

DRC is an equal employment opportunity employer. Employment decisions are based on merit and business need, and not on race, color, citizenship status, national origin, ancestry, gender, sexual orientation, age, religion, creed, physical or mental disability, marital status, veteran status, political affiliation, or any other factor protected by law. DRC complies with the law regarding reasonable accommodation for handicapped and disabled employees. DRC's President has issued the following policy:

DRC recognizes the value of hiring a diverse group. Due to the nature of our work and the fact that we provide services worldwide, we find it necessary and advantageous to employ a number of persons from various countries who are of different races, religions and ethnic groups. In addition, we believe work force diversity may provide a significant market advantage.

It is the policy of DRC to comply with all the relevant and applicable provisions of the Americans with Disabilities Act (ADA). DRC will not discriminate against any qualified employee or job applicant with respect to any terms, privileges, or conditions of employment because of a person's physical or mental disability. DRC will also make reasonable accommodation wherever necessary for all employees or applicants with disabilities, provided that the individual is otherwise qualified to safely perform the essential duties and assignments connected with the job and provided that any accommodations made do not impose an undue hardship on DRC.

Equal employment opportunity notices are posted as required by law. Management is primarily responsible for seeing that DRC's equal employment opportunity policies are implemented, but all members of the staff share in the responsibility for assuring that by their personal actions the policies are effective and apply uniformly to everyone. Any employee, including managers, involved in discriminatory practices will be subject to termination.

Response to 4.

Other resources:

(Identify any other resources to be allocated to complete contract performance)

DRC's team has decades of experience providing extensive disaster recovery and emergency management services to federal, state, and local governments. As a leader in the recovery industry, our passion is helping communities prepare for the worst while being prepared to deliver a rapid response when necessary, all to facilitate the most efficient recovery possible. DRC has managed over 650 debris removal projects, including the removal of 178,600,000 cubic yards of debris. Setting new industry standards is what our customers have come to expect; DRC takes pride in our versatility and in our innovative approach to every job. Having successfully completed over \$3.2 billion in contracts, DRC employs scores of talented professionals ready to satisfy our client's needs. We are proven, and we are ready.

The primary mission of our company is to provide a **professional, honest, and immediate response** to natural and man-made disasters throughout the world. DRC is highly capable in managing all facets of a disaster, particularly because of our extensive experience in communicating with our clients. Through our experience, we have developed an inherent understanding of how to direct emergency response and recovery.

DRC has provided a plethora of services in response to disaster recovery including, but not limited to:

-  Disaster Planning & Training
-  Technical Assistance and Project Management
-  Debris Management
-  Right of Way Maintenance
-  Private Property Debris Removal
-  Tree Trimming & Removal
-  Temporary Site Management Reduction, Recycling & Disposal

- 🌐 Hazardous Waste Segregation
- 🌐 Final Disposal Management
- 🌐 Marine Debris Removal & Recovery
- 🌐 Sand Screening & Beach Restoration
- 🌐 Wildfire Structural Debris Removal
- 🌐 Demolition
- 🌐 Oil Spill Response and Recovery
- 🌐 Temporary Housing and Logistics
- 🌐 Infectious disease Planning and Response
- 🌐 Covid-19 Vaccination Sites and Temporary Hospitals

Notable Achievements and Experience

- 🌐 In 2022, DRC worked in response to many different types of events including: Red-Tide Fish Kill, Tornadoes, Tropical Storm, Hurricane Ian, Flooding, Fire, Winter Storm, Ice Storm. These events had a combined contract total of **over \$159,300,000** and DRC removed and disposed of **over 3,698,000 cubic yards** of debris during this time.
- 🌐 In 2021, DRC removed **over 17,000,000 cubic yards** of debris and managed **82 debris management sites** in response to Hurricane Ida alone.
- 🌐 In 2020, DRC was activated in **45 jurisdictions, managed 81 debris management sites, and removed and disposed over 6,400,000 cubic yards** of debris.
- 🌐 Simultaneously mobilized, staffed, and successfully operated **53 individual projects** throughout the Southeastern US during the 2017 Hurricane Season.
- 🌐 Established a **single-day productivity record** for post-disaster debris removal as recognized by FEMA in 2008 for collecting 440,000 cubic yards.
- 🌐 Designed, implemented, managed and financed a **150-mile Gulf of Mexico shoreline protection system** in response to the BP oil spill.
- 🌐 Established industry standards for total volume recycled by **recycling 100% of the 5.6 million cubic yards collected** in Houston, TX following Hurricane Ike.

Background and Capacity

Since its inception, DRC has responded and navigated through countless disaster events that included hundreds of contracts, each involving a unique community with distinct circumstances. In the past, DRC has picked up as little as 170 cubic yards for a single client and over 17.5 million cubic yards during 31 simultaneous activations. Having performed debris operations across the nation for decades, DRC has engaged a network of over 3,000 subcontracting partners. Our relationship with these contractors **guarantees that no matter the size or location of an event, DRC will respond timely.**

Relevant Work Experience

2022	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Ian	Florida: Bradenton, City of Debary, City of Deland, Daytona Beach, FDEM, FDOT Districts 1,2, & 5, Lakeland, Lee County Schools, Longboat Key, Maitland, Manatee, Sarasota County, Sarasota Schools, St. Augustine, FL	17	3,254,038 <i>Ongoing</i>	\$107,924,786 <i>Ongoing</i>
2021	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Ida	Alabama: Dauphin Island Louisiana: Abita Springs, Ascension Parish, Assumption Parish, Baker, Bayou Lafourche Water District, Central, Donaldsonville, East Baton Rouge Parish/City of Baton Rouge, Gramercy, Iberville Parish, Jefferson Parish, LADOTD 61, LADOTD 62, Lafourche Parish, Lafourche School District, Lutchet, Napoleonville, Pointe Coupee Parish, Port Fourchon, Sorrento, Southeast Flood Protection Authority, St. Charles Parish, St. Bernard Parish, St. James Parish, St. Tammany Parish, Tangipahoa Parish, Terrebonne Parish, Pennsylvania: Montgomery County	82	17,573,949	\$317,700,611
2020	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Zeta	Alabama: Alabama DOT, Clarke County, Dauphin Island, Mobile, Mobile County, Selma, Washington County Georgia: Forsyth County Louisiana: New Orleans, Slidell, St. Charles Parish, St. Bernard Parish, Terrebonne Parish, Jefferson Parish, Plaquemines Parish Mississippi: Lucedale, Moss Point, Stone County	32	2,020,000	\$21,743,693
Hurricane Delta	Louisiana: Acadia Parish, Baker, Central, East Baton Rouge Parish, Lafayette Parish, Pointe Coupee Parish, St. Landry Parish, West Feliciana Parish	9	560,000	\$7,047,143
Hurricane Sally	Alabama: Dauphin Island, Mobile, Mobile County, Pritchard, Semmes Florida: Gulf Breeze, Mary Esther, Niceville	11	1,035,146	\$23,029,702
Hurricane Laura	Louisiana: Acadia Parish, Crowley, Grant Parish, Jefferson County Drainage District, Jefferson Davis Parish, Lafayette Parish, Natchitoches, Natchitoches Parish, Ouachita Parish, Vernon Parish, Winn Parish Texas: Matagorda County	27	2,513,185	\$32,667,393
Hurricane Isaias	Florida: Deland, North Carolina: City of Wilmington	2	237,497	\$2,738,159

Financial Strength & Stability

DRC is one of the most **financially sound and stable companies** in the disaster response industry. With a **bonding capacity of over \$1 billion** and access to dedicated cash and credit lines in **excess of \$400 million**, DRC has the ability to manage and complete multiple projects simultaneously without being hindered by a lack of operating capital. During high storm seasons over the past decade, DRC operated substantially out of pocket prior to client payment, yet remained fully capable of providing the critical services necessary to complete all contracts.

- 🌐 DRC's combined contract total for 2022 is valued at over \$159,000,000. During this time, DRC removed and disposed over 3,600,000 cubic yards of debris across 9 states.
- 🌐 In 2021, DRC removed over 17,000,000 cubic yards of debris and managed 82 debris management sites in response to Hurricane Ida alone. Our combined contract total for 2021 was valued at over \$300,000,000.
- 🌐 The 2020 hurricane season consisted of numerous hurricanes including Hurricanes Hanna, Laura, Isaias, Sally, Delta, and Zeta; DRC was mobilized in Alabama, Georgia, Louisiana, Mississippi, Florida, Texas, and North Carolina and removed and disposed of over 5,900,000 cubic yards of debris for contracts totaling over \$180 million.
- 🌐 The 2018 hurricane season brought several storms, most notably Hurricanes Florence and Michael. With only two weeks of reprieve between each storm, DRC mobilized in Florida, North Carolina, Virginia and Georgia simultaneously.
- 🌐 Three major hurricanes hit continental North America in 2017, Hurricanes Harvey, Irma, and Maria, consecutively. DRC managed a total of 53 projects simultaneously in the months that followed these disasters, totaling to \$207 million and 6 million cubic yards.
- 🌐 2016 brought several severe flooding events, primarily in Texas and Louisiana. Additionally, Hurricanes Hermine and Mathew wreaked havoc on Florida and the East Coast. DRC was activated in 30 total jurisdictions, DRC picked up a total of 4 million cubic yards of debris, totaling to an estimated amount of \$64.7 million contract value.
- 🌐 The winter of 2014 wreaked havoc on the eastern seaboard. Working primarily in South Carolina and North Carolina, DRC managed the debris removal for 5 counties in North Carolina and 8 counties for SCDOT. Removing over 225,000 trees and 1,400,000 cubic yards, the contract value is \$54,449,473.
- 🌐 DRC successfully performed in at least 9 contracts that were directly related to the British Petroleum Deepwater Horizon oil spill in the Gulf of Mexico which flowed for three months in 2010. The company's depth of knowledge with debris handling in ecologically sensitive environments was a significant asset to the regions affected. The total contract value is \$185,334,469.

DRC has never failed to complete any awarded work, defaulted on a contract, or filed for bankruptcy. The company has a 100% assignment completion record.

Banking

Texas Capital Bank

Leila Aloï

Senior VP Corporate Banking

One Riverway, Suite 2100

Houston, TX 77056

(832) 308-7005

Leila.Aloi@texascapitalbank.com

Surety

Bowen, Michlette & Britt Insurance

Agency LLC

Toby Michlette

Surety Bond Producer, Senior VP

1111 North Loop West, Suite 400

Houston, TX 77046

(713) 880-7109

Tmiclette@bmbinc.com

Insurance

McGriff, Seibels & Williams

Rob Harrison

10100 Katy Freeway

Suite 400

Houston, TX 77043

(713) 940-6544

Rob.harrison@mcgriff.com



January 17, 2023

To Whom It May Concern:

DRC Emergency Services LLC and affiliates have the financial resources to support business operations and the ability to obtain additional resources if needed. The companies have a multi-year syndicated revolving credit facility led by Texas Capital Bank with borrowing capacity up to \$500,000,000. The Companies have the financial capability to finance hundreds of millions of dollars in volume of work, without interference or slow down. The amount can be repaid and redrawn, subject to compliance with the terms of the Company's credit agreement. The credit agreement runs through January 31, 2027.

In addition to the Syndicated Credit Facility with our bank, the owners of DRC Emergency Services LLC and affiliates keep ample levels of additional Working Capital available at a moment's notice.

We have personally banked the owners of the companies for over 15 plus years and they have been a valued client of the bank, have always paid as agreed, and are one of the highest valued clients in the bank. We have witnessed them work on multiple projects and coordinate large scale efforts with excellent execution.

Please feel free to contact me should you need additional information.

A handwritten signature in blue ink that reads "Leila Z. Aloï".

Leila Z. Aloï
Senior Vice President
Texas Capital Bank
832-308-7005

1330 Post Oak Blvd., Suite 1700
Houston, TX 77056
832.308.7000



BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC
2800 NORTH LOOP WEST, SUITE 1100
HOUSTON, TEXAS 77092
TELEPHONE (713) 880-7100
FACSIMILE (713) 880-7149

January 4, 2023

DRC Emergency Services, LLC
6702 Broadway
Galveston, TX 77554

Re: DRC Emergency Services, LLC

To Whom It May Concern:

We are the surety bonding agent for DRC Emergency Services, LLC, of Galveston, TX. In this capacity, we have become very familiar with their financial, management, and operational capabilities. DRC Emergency Services, LLC is bonded through Travelers Casualty and Surety Company of America (Travelers), which has an A.M. Best Rating of A++ with a Financial Size Category of XV. Travelers has agreed to support performance and payment bonds for single projects up to \$500,000,000 as long as these projects fit within a \$1 Billion aggregate work program.

Please note that the decision to issue performance and payment bonds is a matter between DRC Emergency Services, LLC, and Travelers, and will be subject to the review and approval of the contract terms, conditions and related underwriting criteria at the time the bonds are requested. We assume no liability to third parties or to you if for any reason Travelers does not execute said bonds.

We hold DRC Emergency Services, LLC in the highest possible regard and it is our pleasure and privilege to recommend them for your consideration.

Very truly yours,

BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC

David T. Miclette
Senior Vice President

DTM/rg

INSURANCE / BONDS / RISK MANAGEMENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services, LLC 10100 Katy Freeway, #400 Houston, TX 77043	CONTACT NAME: Julia Becvar		
	PHONE (A/C, No, Ext): 713-877-8975	FAX (A/C, No): 713-877-8974	
	E-MAIL ADDRESS: jbecvar@mcgriff.com		
INSURED DRC Emergency Services, LLC P.O. Box 17017 Galveston, TX 77552	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Crum & Forster Specialty Insurance Company		44520
	INSURER B: United States Fire Insurance Company		21113
	INSURER C: Texas Mutual Insurance Company		22945
	INSURER D: Argonaut Insurance Company		19801
	INSURER E: Vantage Risk Specialty Insurance Company {16275}		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: KFHXMUMY

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			ECG107062	03/31/2023	03/31/2024	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			1337543307	03/31/2023	03/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			EFX122599	03/31/2023	03/31/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	0001307608 TX WC928968471754 OS	03/31/2023	03/31/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Contractors Pollution & Errors & Omissions			P03CP0000033200	03/31/2023	03/31/2024	Contractor's Pollution \$ 5,000,000 Errors & Omissions \$ 5,000,000 Policy Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

DRC Emergency Services, LLC
111 Veterans Memorial Blvd., Suite 401
Metairie, LA 70005

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

R Michael Broadlove, Jr

Page 1 of 1 © 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

Family of Companies

Together with our commonly-owned affiliates, SLSCO, Forgen, and Callan Marine we are able to respond immediately to disaster events and provide almost every service required to move through the complete disaster recovery timeline. We are one of the only companies in the United States that can perform these services in a streamlined manner from both the contracting and management sides. This portfolio of companies is under the same ownership and share all resources and assets, including financial, personnel, equipment and facilities.

DRC EMERGENCY SERVICES, LLC



DRC specializes in providing extensive disaster recovery, environmental and civil construction services throughout the country. We are recognized for providing government and private entities with rapid response solutions and facilitating the most effective immediate recovery efforts tailored to each specific disaster. Throughout our history, DRC

has successfully completed over \$3 billion in response contracts and has handled over 175,600,000 yards of debris. We have the ability to mobilize over 4,000 pieces of equipment to any location in the United States and maintain a strong cadre of disaster and debris management and operational personnel, who are augmented by hundreds of regional and local construction partners and personnel.

SLSCO, LTD



SLS specializes in disaster response, short-term and long-term housing solutions and comprehensive community rehabilitation and reconstruction. We are capable of providing both program/construction management and general contracting services. For over the past decade,

SLS has been involved in the reconstruction, rehabilitation elevation of over 22,000 homes in programs worth in excess of \$800 million. We have performed work nationwide and internationally and have served Federal clients such as FEMA and HUD, as well as numerous state, regional, county, and city governmental authorities throughout Texas, California, New York, New Jersey, Pennsylvania, Louisiana, South Carolina, South Dakota, Florida, Puerto Rico, and the U.S. Virgin Islands.

FORGEN



Forgen is one of the largest environmental construction companies in the United States offering remediation and infrastructure solutions across the country. Key management personnel have a combined 200 years of experience delivering hundreds of safe and successful projects in a variety of settings utilizing innovative technical solutions and

implementation strategies that render the best possible value. At Forgen, client partnership is paramount, from initial project development and engineering design through field construction and remedy implementation.

CALLAN MARINE, LTD



Callan Marine is a highly-specialized marine construction firm capable of providing design, engineering, management, and construction services. We provide every type of marine construction activity including debris management and removal, dredging,

shoreline protection, beach renourishment, port/dock facility construction, marine protection mitigation improvements and wetland construction. We are recognized as one of the leading marine construction service providers on the Gulf Coast with a long list of government and private clients who continually utilize Callan Marine for comprehensive marine construction services. Throughout our history, Callan Marine has performed hundreds of projects worth over \$200 million.

KEY PERSONNEL

DRC, its subcontractors, and/or personnel lists their accomplishments among memberships in several professional organizations including NEMA, APWA, SWANA and the Society of American Military Engineers. DRC and/or its' affiliates, associates and/or subcontractors are licensed General Contractors in the states in which DRC performs disaster response services. DRC is familiar with USACE, FEMA, and FHWA rules and regulations, the Stafford Act, and 44CFR as they pertain to emergency response, recovery and reimbursement.

John Sullivan, President

Mr. Sullivan has vast experience in all aspects of the construction industry, ranging from marine construction and dredging, land development and infrastructure construction as well as the intricate completion of individual custom homes. Mr. Sullivan, along with his brothers, started Sullivan Land Services, Ltd. which provides comprehensive site services for disaster response and recovery, infrastructure, and commercial landscaping, while earning a degree at Texas A&M University in Construction Management. His ingenuity eventually led to the creation of Sullivan Interests, Ltd., a portfolio of companies that provides services and products to various industries.

With over 28 years of experience in the construction industry, Mr. Sullivan has gained both extensive knowledge and hands on experience with the recovery process.

FEMA Certifications: IS-20.18, IS-100.b, IS-100.pwb, IS-200.b

Kristy Fuentes, Vice President of Compliance and Administration

Kristy Fuentes is the Vice President of Compliance and Administration for DRC Emergency Services, LLC (DRC ES) and Chief Ethics & Compliance Officer. Previously, Ms. Fuentes was Director of Business Development, leading the marketing, sales and communications functions. Since joining DRC in 2005, Ms. Fuentes has provided assistance to clients in planning, program management, disaster response, demolition contracting and regulatory compliance.

Ms. Fuentes plays a key administrative role in every project DRC performs. In response to Hurricane Ida in 2021, Ms. Fuentes oversaw over the removal and disposal of over 17,000,000 cubic yards across 25 jurisdictional activations while managing 82 debris management sites. In the wake of Hurricanes Michael and Florence in 2018 she directed 45 simultaneous contract activations while providing oversight of accounting, invoicing, ticket reconciliation and overall administrative management. Ms. Fuentes has provided this kind of oversight on all of DRC's projects since 2013.

Since November 2013, Ms. Fuentes has implemented changes and improvements to the methods and procedures for contract, licensing and pre-qualification processes, ensuring contractor compliance with Federal and State regulations.

Following Hurricane Katrina, Ms. Fuentes managed expansive projects for the Orleans Levee Board, St. Bernard Parish and the United States Corps of Engineers. Ms. Fuentes has served as program manager for four contracts with the Louisiana Department of Environmental Quality, including the "Katrina Car and Vessel" contract and three massive demolition projects in the City of New Orleans. Following Hurricane Gustav, Ms. Fuentes managed nine major disaster-response contracts across southern Louisiana with a cumulative contract value of over thirty million dollars. In response to the BP MC 232 oil spill, Ms. Fuentes played a key role in the clean-up of lower Jefferson, Terrebonne and Plaquemines Parishes through the employment and management of hundreds of local residents and vessels.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-29, IS-37.17, IS-42, IS-100, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-241.b, IS-244.b, IS-315, IS-317, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-700, IS-702.a, IS-706, IS-775, IS-

800.b, IS-801, IS-802, IS-803, IS-804, IS-906, IS-907, IS-909, IS-2900

Joe Newman, Vice President of Operations

With more than 20 years of experience overseeing large-scale construction and disaster-related debris management projects, Mr. Newman's responsibilities include on-ground execution of projects, oversight of all field personnel, schedule adherence, and resource utilization.

As Vice President of Operations, Mr. Newman maintains business relationships and offers hands-on participation and incident command on all operations. Mr. Newman provides operational oversight in order to measure progress and adjusts processes to ensure the success of the project. Mr. Newman works closely with management personnel and oversees all project managers to maintain efficient team structure during an activation.

Mr. Newman has managed teams across multiple types of disasters including Hurricanes, Tropical Storms, Floods, Ice Storms, Tornadoes, Winter Storms, Fires, and Earthquakes. Mr. Newman is a strong leader whose organization, critical thinking and communication skills are integral to the success of the team.

Mr. Newman plays a role in every major activation providing overall project management and operational oversight.

FEMA Certifications: IS-33.17, IS-35.17, IS-100.b, IS-100.pwb, IS-632.a, IS-702.a, IS-2900

Tony Furr, Director of Technical Assistance and Training

Mr. Furr was the Region VI Debris Subject Matter Expert (SME) from 2013 – 2021 for FEMA and has served as the Infrastructure Branch Director (IBD), Emergency Management Specialist, Appeals Analyst, Procurement Specialist, and Trainer for over 100 federally declared disasters and emergencies. He is nationally known and recognized in the emergency management community and is highly knowledgeable about FEMA policies, procedures, and debris operations.

Mr. Furr was directly involved in the FEMA Public Assistance (PA) grant program since 2005 (Hurricane Katrina and Rita) through 2020 COVID-19 events, including Hurricane Ike and Hurricane Harvey. Mr. Furr's knowledge and experience of the FEMA PA program is invaluable to both DRC Emergency Services, and all clients while navigating the FEMA Disaster grants programs. Mr. Furr is also a FEMA trainer for Grants Management and Debris Management. He has delivered the Debris Management training at the National Hurricane Conference, the Texas Emergency Managers Conference, the Oklahoma Emergency Managers Conference and presided over the round table workshops hosted by the Disaster Recovery Contractors Association (DRCA) in FEMA Region VI.

Tony Furr is one of the most knowledgeable people working in the debris management business with firsthand field experience managing major disasters and PA grants.

FEMA Certifications: ICS-100, ICS-200, IS-24, IS-632.a, IS-634, IS-800.b, IS-821, IS-00022, IS-00230, IS-00317, IS-00393.a, IS-00631, IS-00632, IS-00821, IS-1812

Other Certifications: National Wildlife Coordinative Group Certifications L-381 and L-480; E0193 Certified Appeal Analyst; Various field training, including CEF, Hazard Mitigation, PA Ops 1, PA Ops 2, and Debris; Project Management (Certified Project Manager (CPM) URS Corporation

Clif Kennedy, Regional Manager

As a former Captain in the U.S. Marine Corps, Mr. Kennedy was responsible for the training and combat readiness of hundreds of Marines and led expeditionary combat operations around the world. His leadership and experience

conducting operations in extreme situations gives him a unique perspective in the disaster response business. Additionally, his management background in a commercial real estate development and an international non-profit have broadened his capabilities in effective leadership. As a Regional Manager, Mr. Kennedy is responsible for maintaining business relationships and providing hands-on participation and incident command in response and recovery operations. His major recent activations include: Hurricanes Ida, Nicholas, Hanna, Laura, Michael, Florence and Harvey, COVID-19 response throughout Texas, the Lake Houston Dredging Project, Winter Storm Uri, trash operations throughout Texas, and the Marshall Fire in Boulder County, CO. Upon joining the DRC team, Mr. Kennedy was immediately activated in response to Hurricane Harvey and worked closely with the City of Houston and Harris County. Mr. Kennedy also worked with the Texas General Land Office restoring 125 miles of Texas coastline after Hurricane Harvey. During this project he coordinated with 8 different federal, state, and county agencies and completed the project on time while navigating numerous unexpected contingencies.

Mr. Kennedy has a B.A. in Political Science from Texas A&M University. He lives in Clifton, TX with his Wife, Kat, and their four children.

FEMA Certifications: IS 100, IS 00632.a, IS 00700.a

Mark Bush, Project Manager

Mr. Bush is a Texas native who worked previously as Field Service Supervisor/Operations Coordinator for an oilfield services company specializing in water treatment. He served 6 years in the US Army as a Light Wheel Mechanic and also served as a Squad Leader with the 4th Brigade/4th Infantry Division. His prior experience has helped him hone his skills in personnel management, reliability and responsiveness, attention to detail and adaptability to change, and time management. Mr. Bush manages the daily logistical coordination of crews, heavy equipment, and support resources; work flow and future crew movement planning; and daily work site documentation. Additionally, he implements health and safety protocols to ensure that all work was completed safely. Following Hurricane Harvey, Mr. Bush served as the main point of contact to Harris County Engineering. He also worked closely with FDOT in the aftermath of Hurricane Michael. Mr. Bush went to Lamar University in Beaumont, TX.

FEMA Certifications: IS-100.c, IS-200.c

Other Certifications: Hazwoper, TX All-lines Ins. Adjuster (lic#2156078), SafeLand USA, SafeGulf USA, H2S Awareness Training, CPR AED Certified

Mitch Varnadoe, Project Manager

Mr. Varnadoe has been employed with DRC for 2 years and has more than a decade of relevant work experience. He currently resides in Coffee County, GA.

Mr. Varnadoe has worked on the following projects with DRC: Graves County, KY; Mayfield, KY Tornadoes; Assumption Parrish, LA- ROW; Assumption Parrish, LA- DOT; Town of Napoleonville, LA- ROW; Town of Central, LA-ROW; St. James Parrish, LA-ROW; St. James Parrish, LA-DOT; Hurricane Laura, LA; Grant Parrish-ROW (2020); Jackson County, FL-PPDR

Shaun Meek, Project Manager

Mr. Meek has been employed with DRC for over 5 years and has over 11 years of relevant work experience. He has worked on more than 15 different projects and has managed the City of Houston bulk waste project for more than 3 years. Mr. Meek has also managed up to 6 man-camps that provided laundry, shower/toilet, and food services. He currently resides in Harris County, TX.

Taylor Jumonville, Project Manager

Mr. Jumonville comes to DRC with 3 years of experience in project management. He has currently worked for DRC for 1 year. He has worked on 10 debris management projects throughout his career. Mr. Jumonville presently resides in Lafayette, LA.

Certification: MOT Advanced Certification

Jarod Tassin, Project Manager

Mr. Tassin joined DRC with 1 year of relevant work experience and has worked for DRC for 6 months. He has currently worked on 2 projects with the company. He presently lives in Metairie, LA.

Sam Dancer, Field Supervisor and Project Manager

After more than a decade in the military and law enforcement, Mr. Dancer became a Field Supervisor and Project Manager, handling contracts involving clean-up following Hurricanes Ida, Delta, Gustav, and Ike; Shelby County, AL tornado; Pinellas County, FL Red Tide Fish Kill; East Baton Rouge Parish, LA ice storm and flood; Ascension Parish, LA flood; City of Fayetteville, AR ice storm; City of Nashville, Tennessee flooding; and the BP Oil Spill.

In 2020, Mr. Dancer was a Project Manager for Bulk Trash Removal in Lafourche Parish, LA. In the past, he was involved in: St. Charles County and the City of Bridgeton tornado debris removal (MO); Tuscaloosa (ALDOT) residential demolition of tornado-damaged residences (AL); Terrebonne Parish (LA) and St. Louis Bayou (MS) Cleanout project; City of New Orleans Strategic Demolition for Economic Recovery project (LA); East Baton Rouge Parish wind storm damage (LA); Ascension Parish, Tangipahoa Parish (LA), and Houston (TX) flood damage; project manager for Hurricane Irma Largo.

FEMA Certifications: IS-3, IS-5.a, IS-10.a, IS-11.a, IS -20.19, IS-20.21, IS -21.19, IS-21.21, IS-29, IS-33.17, IS-35.21, IS-36, IS-37.19, IS-37.21, IS-42, IS-60.b, IS-75, IS-100.c, IS-100.fda, IS-100.fwa, IS-100.hcb, IS-100.he, IS-100.leb, IS-100.pwb, IS-106.17, IS-200.b, IS-200.hca, IS-201, IS-230.d, IS-240.b, IS-241.b, IS-244.b, IS-315, IS-317, IS-324.a, IS-325, IS-360, IS-394.a, IS-405, IS-420, IS-421, IS-453, IS-454, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.b, IS-702.a, IS-703.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-804, IS-807, IS-807, IS-809, IS-810, IS-811, IS-812, IS-813, IS-906, IS-907, IS-909, IS-912, IS-914, IS-01010, IS-1150, IS-1172, IS -2000, IS-2002, IS -2500, IS -2600, IS-2900.a, IS-2901

OSHA Certifications: OSHA-105, OSHA-107, OSHA-108, OSHA-112, OSHA-113, OSHA-115, OSHA-116, OSHA-121, OSHA-122, OSHA-123, OSHA-144, OSHA-150, OSHA-151, OSHA-152, OSHA-161, OSHA-162, OSHA-602, OSHA-603, OSHA-605, OSHA-612, OSHA-614, OSHA-618, OSHA-700, OSHA-701, OSHA-702, OSHA-704, OSHA-707, OSHA-716, OSHA-718, OSHA-719, OSHA-722, OSHA-750, OSHA-806, OSHA-807, OSHA-808, OSHA-809, OSHA-815, OSHA-852

Other Certifications: Access to a TWIC card, LDEQ Asbestos Contractor/Supervisor, Access to HSIN granted by the Department of Homeland Security for Louisiana, Mississippi, Texas, Alabama, and the EM Site

Lisa Garcia Walsh, Contracts Manager

Ms. Garcia Walsh has overseen DRC's contracts since 2010. Her role is to maintain all contractual records and documentation, such as receipt and control of all contract correspondence. She is responsible for applying, renewing, and activating general contractor licenses nationwide as well as other authorizations and pre-qualifications. Additionally, she is responsible for invoicing, ticket reconciliation and coordination with subcontractors, municipalities and monitoring firms regarding accounting procedures. Ms. Garcia Walsh helps ensure data is collected and processed efficiently.

Ms. Garcia Walsh brings experience in data management operations following some of the largest debris generating natural disaster in recent history. She oversaw data collection and processing for state and federally funded projects. She assists with data management, invoice reconciliation, and project closeout.

Ms. Garcia Walsh has provided administrative assistance to DRC's management personnel on all major disasters since 2013. Prior to joining DRC, Ms. Garcia Walsh provided administrative assistance for emergency response projects involving FEMA protocol.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-37.17, IS-42, IS-100.a, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-201, IS-244, IS-315, IS-317, IS-324.a, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.a, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-806, IS-906, IS-907, IS-909, IS-2900

Please see below for a comprehensive listing of certifications held by DRC personnel:

ADEM-QCI, Asbestos, Hazwoper, IS-5.a, IS-8.a, IS-10.a, IS-11.a, IS-20.18, IS-20.19, IS-20.21, IS-21.19, IS-21.21, IS-27, IS-29, IS-33.16, IS-33.17, IS-35.16, IS-35.17, IS-35.20, IS-35.21, IS-36, IS-37.17, IS-37.19, IS-37.20, IS-37.21, IS-37.23, IS-42, IS-60.b, IS-75, IS-100.a, IS-100.b, IS-100.c, IS-100.fda, IS-100.fwa, IS-100.hcb, IS-100.he, IS-100.leb, IS-100.pw, IS-100.pwb, IS-100.sca, IS-106.17, IS-111.a, IS-120.a, IS-200, IS-200.a, IS-200.b, IS-200.c, IS-200.hca, IS-201, IS-230.d, IS-235.c, IS-00240.b, IS-241.b, IS-241.c, IS-242.b, IS-242.c, IS-244.b, IS-300, IS-315, IS-317, IS-317.a, IS-324.a, IS-325, IS-360, IS-394.a, IS-400, IS-405, IS-420, IS-421, IS-453, IS-454, IS-546, IS-546.a, IS-547.a, IS-559, IS-631, IS-632, IS-632.a, IS-633, IS-634, IS-700, IS-700.a, IS-700.b, IS-702.a, IS-703.a, IS-706, IS-775, IS-800.a, IS-800.b, IS-800.c, IS-800.d, IS-801, IS-802, IS-803, IS-804, IS-807, IS-808, IS-809, IS-810, IS-811, IS-812, IS-813, IS-906, IS-907, IS-909, IS-912, IS-914, IS-914, IS-1001, IS-1010, IS-1150, IS-1172, IS-2000, IS-2002, IS-2500, IS-2600, IS-2900, IS-2900.a, IS-2901, OSHA Introduction to OSHA and the OSH Act, OSHA-105, OSHA-115, OSHA-150, OSHA-151, OSHA-152, OSHA-602, OSHA-603, OSHA-605, OSHA-612, OSHA-700, OSHA 716, 10 Hour OSHA for Construction Industry, CPR/AED/First Aid, FOT Certificate (Advanced and Intermediate), VDOT Intermediate Work Zone Traffic Control, ATSSA Certificate, LDEQ Asbestos/Supervisor Certification

Please see résumés and DRC's Texas Secretary of State attached.

JOHN SULLIVAN

PRESIDENT

111 Veterans Boulevard, Suite 401 • Metairie, LA 70005

(888) 721-4372 • jsullivan@drcusa.com

INTRODUCTION

Mr. Sullivan has vast experience in all aspects of the construction industry, ranging from marine construction and dredging, land development and infrastructure construction as well as the intricate completion of individual custom homes. Mr. Sullivan, along with his brothers, started Sullivan Land Services, Ltd. which provides comprehensive site services for disaster response and recovery, infrastructure, and commercial landscaping, while earning a degree at Texas A&M University in Construction Management. His ingenuity eventually led to the creation of Sullivan Interests, Ltd., a portfolio of companies that provides services and products to various industries.

With over 26 years of experience in the construction industry, Mr. Sullivan has gained both extensive knowledge and hands on experience with the recovery process.

EDUCATION

Texas A&M University – College Station, Texas

Bachelor of Science – Construction Science

PROMINENT CERTIFICATIONS

FEMA IS-100.b Introduction to Incident Command System, ICS-100
FEMA IS-200.b ICS for Single Resources and Initial Action Incident

OTHER CERTIFICATIONS

OSHA Safety Certification

USACE Contractor Quality Management

NOTABLE PROJECTS

Hurricane Ian – 2022	Hurricane Laura – 2020	Hurricane Florence—2018
Kentucky Tornadoes – 2021	Hurricane Isaías – 2020	Hurricane Maria – 2017
Hurricane Ida – 2021	Hurricane Hanna – 2020	Hurricane Irma – 2017
Alabama Tornadoes – 2021	Hurricane Dorian—2019	Hurricane Harvey – 2017
Texas Severe Winter Storms – 2021	Tropical Storm Imelda – 2019	Hurricane Matthew – 2017
Hurricane Zeta – 2020	Hurricane Dorian – 2019	LA Severe Storms & Flooding – 2016
Hurricane Delta – 2020	Tropical Storm Barry—2019	Winter Storm Jonas – 2015
Hurricane Sally – 2020	Hurricane Michael—2018	Houston, TX Flood – 2015

EXPERIENCE

NYC Build It Back Program – City of New York, NY

- Program/construction management for the reconstruction, rehabilitation and elevation of over 700 homes in Staten Island. CDBG-DR funded project for New York City restoring homes damaged by Hurricane Sandy.

New York City Rapid Repairs Program – New York, NY

- Repair of over 1,700 homes throughout the five boroughs of New York following Hurricane Sandy. All repairs performed in a four-month period and included mechanical, electric and plumbing.

FEMA Galveston County Emergency Housing – Galveston County, TX

- Involved the complete development of two former athletic fields into fully-functional manufactured home communities totaling 106 units. Both projects were completed in 28 days.

USACE GIWW Willacy County Dredging – Harlingen, TX

- Dredging of approximately 423,000 cubic yards of material in Gulf Intracoastal Waterway and disposal in designated USACE placement areas.

Port of Harlingen Maintenance Dredging – Harlingen, TX

- Maintenance dredging of Port of Harlingen dock facilities. Dredging of approximately 58,000 cubic yards of material and disposal in POH placement areas.

KRISTY FUENTES

VICE PRESIDENT OF COMPLIANCE AND ADMINISTRATION

111 Veterans Boulevard, Suite 401 • Metairie, LA 70005

(888) 721-4372 • Kfuentes@drcusa.com

INTRODUCTION

Kristy Fuentes is the Vice President of Compliance and Administration for DRC Emergency Services, LLC (DRC ES) and Chief Ethics & Compliance Officer. Previously, Ms. Fuentes was Director of Business Development, leading the marketing, sales and communications functions. Since joining DRC in 2005, Ms. Fuentes has provided assistance to clients in planning, program management, disaster response, demolition contracting and regulatory compliance. Following Hurricane Katrina, Ms. Fuentes managed expansive projects for the Orleans Levee Board, St. Bernard Parish and the United States Corps of Engineers. Ms. Fuentes has served as program manager for four contracts with the Louisiana Department of Environmental Quality, including the “Katrina Car and Vessel” contract and three massive demolition projects in the City of New Orleans. Following Hurricane Gustav, Ms. Fuentes managed nine major disaster-response contracts across southern Louisiana with a cumulative contract value of over thirty million dollars. In response to the BP MC 232 oil spill, Ms. Fuentes played a key role in the clean-up of lower Jefferson, Terrebonne and Plaquemines Parishes through the employment and management of hundreds of local residents and vessels. Since November 2013, Ms. Fuentes has implemented changes and improvements to the methods and procedures for contract, licensing and pre-qualification processes, ensuring contractor compliance with Federal and State regulations. Ms. Fuentes plays a key administrative role in every project DRC performs. In the wake of Hurricanes Michael and Florence in 2018 she directed 45 simultaneous contract activations while providing oversight of accounting, invoicing, ticket reconciliation and overall administrative management. Ms. Fuentes has provided this kind of oversight on all of DRC’s projects since 2013.

EDUCATION

University of New Orleans – New Orleans, Louisiana

Marketing – 1993

Southeastern Louisiana University – Hammond, Louisiana

Marketing – 1992-1993

PROMINENT CERTIFICATIONS

Hazardous Waste Operations &
Emergency Response – Initial
FEMA IS-100.b

FEMA IS-632.a
FEMA IS-633
FEMA IS-634

FEMA IS-700
FEMA IS-702.a

OTHER CERTIFICATIONS

Can be provided upon request.

RECENT NOTABLE PROJECTS

Kentucky Tornadoes – 2021
Hurricane Ida – 2021
Alabama Tornadoes – 2021
Texas Severe Winter Storms – 2021
Hurricane Zeta – 2020
Hurricane Delta – 2020

Hurricane Sally – 2020
Hurricane Laura – 2020
Hurricane Isaias – 2020
Hurricane Hanna – 2020
Hurricane Dorian – 2019
Tropical Storm Barry – 2019

Hurricane Michael – 2018
Hurricane Florence – 2018
Hurricane Maria – 2017
Hurricane Irma – 2017
Hurricane Harvey – 2017

EXPERIENCE

DRC Emergency Services, LLC – New Orleans, Louisiana

Chief Executive Compliance Officer, October 2014-Present

- Overall day-to-day responsibility for directing the DRC ES ethics, business conduct and government contracting compliance programs (“Programs”). Ensure that all executives and employees have ethics training on an annual basis and that the Code provides compliance guidance appropriate to the size and nature of DRC ES business.

Vice President of Business Development, 2013-Present

- Management of DRC’s marketing, sales and communications functions, providing client relations and assistance in the areas of planning, program management, disaster response, demolition contracting and regulatory compliance

Regional Manager, 2005-2013

JOE NEWMAN

VICE PRESIDENT OF OPERATIONS

111 Veterans Boulevard, Suite 401 • Metairie, LA 70005

(888) 721-4372 • jnewman@drcusa.com

INTRODUCTION

With more than 17 years of experience in overseeing large-scale construction and disaster-related debris management projects, Mr. Newman has managed teams over multiple disasters including Hurricanes Michael, Florence, Irma, Harvey, Maria, and Matthew. Through the years, he has had many roles including heavy equipment operation, planning and coordination of construction process, securing permits and licenses, delivery of materials and equipment, FEMA compliance, coordinating and operating with municipality officials, and estimating for contracts. As Vice President of Operations, Mr. Newman provides operational oversight in order to measure progress and adjust processes to ensure the success of the project. Mr. Newman oversees all project managers and works closely with management personnel to maintain efficient team structure during an activation. Previously, while activated for Hurricane Ike, Mr. Newman oversaw the collection, processing, and recycling/disposal of over 1,000,000 cubic yards of debris. His recent project activations include Hurricanes Michael, Florence, Harvey, Maria, and Irma. Mr. Newman plays a role in every major activation providing overall project management and operational oversight.

EDUCATION

United States Army

Army Ranger – 1995-2000

PROMINENT CERTIFICATIONS

Hazardous Waste Operations & Emergency Response – Initial

FEMA IS-100.b Introduction to Incident Command System, ICS-100

FEMA IS-00632.a Introduction to Debris Operations

FEMA IS-702.a NIMS Public Information Systems

OTHER CERTIFICATIONS

FEMA IS-33.17

FEMA IS-35.17

FEMA IS-2900

RECENT NOTABLE PROJECTS

Kentucky Tornadoes – 2021

Hurricane Ida – 2021

Alabama Tornadoes – 2021

Texas Severe Winter Storms – 2021

Hurricane Zeta – 2020

Hurricane Delta – 2020

Hurricane Sally – 2020

Hurricane Laura – 2020

Hurricane Isaias – 2020

Hurricane Hana – 2020

Tropical Storm Imelda – 2019

Hurricane Dorian – 2019

Tropical Storm Barry – 2019

Hurricane Michael – 2018

Hurricane Florence – 2018

Hurricane Maria – 2017

Hurricane Irma – 2017

Hurricane Harvey – 2017

Hurricane Matthew – 2016

Louisiana Severe Storms and Flooding (DR-4277) – 2016

Houston, TX Flood – 2015

EXPERIENCE

DRC Emergency Services, LLC – New Orleans, Louisiana

Vice President of Operations – March 2017 – Present

Program Manager – 2003 – March 2017

- On-ground execution of projects
- Crew oversight
- Schedule adherence
- Resource utilization
- Qualify/safety and regulatory compliance

United States Army

Army Ranger – 1995-2000

- Ranger Indoctrination Program (RIP)
- Primary Leadership Development Course (PLDC)
- Airborne School

TONY FURR

DIRECTOR OF TECHNICAL ASSISTANCE AND TRAINING

111 Veterans Boulevard, Suite 401 • Metairie, LA 70005

(888) 721-4372 • Tfurr@drcusa.com

INTRODUCTION

Mr. Furr was the Region VI Debris Subject Matter Expert (SME) from 2013 – 2021 for FEMA and has served as the Infrastructure Branch Director (IBD), Emergency Management Specialist, Appeals Analyst, Procurement Specialist, and Trainer for over 100 federally declared disasters and emergencies. He is nationally known and recognized in the emergency management community and is highly knowledgeable about FEMA policies, procedures, and debris operations.

Mr. Furr was directly involved in the FEMA Public Assistance (PA) grant program since 2005 (Hurricane Katrina and Rita) through 2020 COVID-19 events, including Hurricane Ike and Hurricane Harvey. Mr. Furr's knowledge and experience of the FEMA PA program is invaluable to both DRC Emergency Services, and all clients while navigating the FEMA Disaster grants programs. Mr. Furr is also a FEMA trainer for Grants Management and Debris Management. He has delivered the Debris Management training at the National Hurricane Conference, the Texas Emergency Managers Conference, the Oklahoma Emergency Managers Conference and presided over the round table workshops hosted by the Disaster Recovery Contractors Association (DRCA) in FEMA Region VI.

EDUCATION

Mitchell Community College – Statesville, North Carolina
Technical or Occupational Certificate in Engineering– 2002

Stanley Community College– Albemarle, North Carolina
Technical or Occupational Certificate– 1980

TRAINING

ICS-100, ICS-200, IS-24, IS-632.a, IS-634, IS-800.b, IS-821, IS-00022, IS-00230, IS-00317, IS-00393.a, IS-00631, IS-00632, IS-00821, IS-1812, National Wildlife Coordinative Group Certifications L-381 and L-480; E0193 Certified Appeal Analyst; Various field training, including CEF, Hazard Mitigation, PA Ops 1, PA Ops 2, and Debris; Project Management (Certified Project Manager (CPM) URS Corporation

NOTABLE PROJECTS

- Designed and implemented the Chambers County Audit Program (DR-1791-TX) as requested by the Office of Inspector General (OIG). Specific program elements included: research and analysis of OIG findings, guidance to the seven person FEMA/State Audit Team on the necessary steps and methodology of the audit process, interpretation of statutory regulation and policy, and communication and coordination between all stakeholders on the project progress and results
- At the request of Senior Management, designed and developed the current Region 6, Debris Management Plan (DMP) templates to aid the Grantee / Subgrantees in the development of their own comprehensive DMP
- Serving as Region 6 Debris Subject Matter Expert (SME), reviewing all applicant submitted Debris Management Plans
- Performed technical review of the City of Dayton's (subgrantee) second appeal for FEMA HQ and provide White Paper technical analysis of programmatic compliance

EXPERIENCE

DRC Emergency Services, LLC

Director of Technical Assistance and Training, 2021-Present

- Provide on-going education to DRC Personnel and Jurisdictions through trainings and workshops.
- Attend meetings with FEMA
- Consult with Clients to help identify and suggest equipment, products, or services they may need
- Perform a key role in project planning and identification of resources needed

Department of Homeland Security-Federal Emergency Management Agency (FEMA)

Public Assistance Task Force Lead/Debris Task Force Lead, 2016-2021

- Regional Debris Subject Matter Expert (SME)
- Manage United States Army Corps of Engineers (USACE) mission assignment (MA) for Federal Operational Support (FOS) for debris mission consisting of ten debris SMEs conducting field operations.
- Coordinate Debris Task Force consisting of State, Federal, and local agencies to promote an efficient and affective debris removal mission consisting of in excess of 5,000,000 cubic yards of debris across 26 Parishes.
- Liaison to Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) for debris issues.

CLIF KENNEDY

REGIONAL MANAGER

6702 Broadway Street · Galveston, TX 77554

(888) 721-4372 · CKennedy@drcusa.com

INTRODUCTION

As a former Captain in the U.S. Marine Corps, Mr. Kennedy was responsible for the training and combat readiness of hundreds of Marines and led expeditionary combat operations around the world. His leadership and experience conducting operations in extreme situations gives him a unique perspective in the disaster response business. Additionally, his management background in a commercial real estate development and an international non-profit have broadened his capabilities in effective leadership. As a Regional Manager, Mr. Kennedy is responsible for maintaining business relationships and providing hands-on participation and incident command in response and recovery operations. His major recent activations include: Hurricanes Michael, Florence and Harvey. Upon joining the DRC team, Mr. Kennedy was immediately activated in response to Hurricane Harvey and worked closely with the City of Houston and Harris County. Mr. Kennedy also worked with the Texas General Land Office restoring 125 miles of Texas coastline after Hurricane Harvey. During this project he coordinated with 8 different federal, state, and county agencies and completed the project on time while navigating numerous unexpected contingencies.

EDUCATION

Infantry Officer's Course – Quantico, Virginia 2003

Texas A&M University – College Station, Texas

Bachelor of Arts in Political Science – 2002

Corps of Cadets, Company E-1 – 1998-2002

Ross Volunteer Company Commander - 2002

PROMINENT CERTIFICATIONS

FEMA – IS-100.b Incident Command System ICS-100

FEMA – IS-632.a Introduction to Debris Operations

FEMA – IS-700.a National Incident Management System (NIMS)

FEMA – IS-633 Introduction to Debris Management Plan Development

HAZWOPER

10- Hr OSHA Training for the Construction Industry

NOTABLE PROJECTS

Hurricane Beta – 2020

Hurricane Laura – 2020

Hurricane Hanna – 2020

Tropical Storm Imelda—2019

Hurricane Dorian—2019

Hurricane Florence – 2018

Hurricane Michael – 2018

Hurricane Harvey – 2017

Hurricane Maria – 2017

EXPERIENCE

DRC Emergency Services LLC – Houston, Texas

Texas & Southwest Regional Manager, March 2018 – Present

Special Projects Manager, October 2017-February 2018

- Responsible for seeking out, and managing the business development efforts for immediate and opportunistic disaster response and recovery projects in Texas and the Southwest United States.
- In charge of responding to RFP's and negotiating contracts with city, county, and federal agencies for pre-event disaster response contracts.
- Responsible for the response and coordination of a project and hand-over to the operations team in the field.

PREVIOUS EXPERIENCE

Every Village – Houston, Texas and South Sudan, Africa; *Director, 2016-2017*

Stream Realty Partners – Houston, Texas; *Vice President, 2010-2016*

MILITARY EXPERIENCE:

United States Marine Corps ; Captain/Infantry Officer

Marine Barracks Washington, "8th & I" – 2007-2010

2nd Battalion, 3rd Marines – Kaneohe Bay, Hawaii – 2004-2007

STEVE CRAWFORD

REGIONAL MANAGER

2639 North Monroe Street, Building A · Tallahassee, FL 32303
(888) 721-4372 · Scrawford@drcusa.com

INTRODUCTION

Mr. Crawford comes to DRC with 25 years of operational and sales experience in the waste and recycling industry. Mr. Crawford is a Florida resident and has lived in the state since 1990. He previously worked in the Organics Recycling and Compost industry in Florida, where he was responsible for operations, project management, as well as sales/marketing of compost and mulch products. Additionally, he was previously responsible for municipal and federal contracting, operations management, disposal management, transportation, logistics and commodity marketing. Mr. Crawford is a previous Board of Director Member and Chairman of the Sponsorship Committee for Recycle Florida Today, a nonprofit organization dedicated to recycling education and improvements throughout the state of Florida. His major recent activations include Hurricanes Michael and Florence. During Hurricane Michael, Mr. Crawford worked closely with FDOT where he managed a ten-day PUSH consisting of 339 crews.

EDUCATION

Mead Technical Institute, Meadville, PA -1990
Maplewood High School, Meadville, PA -1988

CERTIFICATIONS

FEMA IS-5.a	FEMA IS-11.a	Hazwoper
FEMA IS-8.a	FEMA IS-15.b	

NOTABLE PROJECTS

Hurricane Laura – 2020	Hurricane Dorian—2019	Hurricane Irma – 2017
Hurricane Delta – 2020	Hurricane Michael—2018	
Hurricane Sally – 2020	Hurricane Florence—2018	

EXPERIENCE

DRC Emergency Services, LLC – Fernandina, Florida
Regional Manager, Florida, April 2018-present

- Overall day-to-day responsibility for managing all client customer needs including contracts, maintenance, training and planning for disaster events.

McGill Environmental Systems

Senior Project Manager- Southeast US, July 2016-April 2018

- Reporting to CEO, responsible for all sales and operational growth projects for multiple organic recycling facilities in the Southeast.
- Directly manage Florida startup operation in 2017, improving net profit by 36% and sales revenue by 900K.
- Account manager for large municipal and commercial customer base within Florida.
- Strategic member of company leadership team with involvement in major capital projects, facility improvements, and sales growth.

Waste Pro USA

Division Manager- Jacksonville, FL, June 2014–July 2016

- Reporting to Regional Vice President and responsible for operations and safety of 115 employees, 75 vehicle fleet and 18 million in annual revenue. This included culture, training, improvement and all special projects.
- Directly responsible for all aspects of municipal contracting to include negotiating terms, public meeting presentations, implementation and operational execution.
- Accountable for growth & development of division revenue including success of staff, and management of sales staff development.
- Built rapport and interacted with internal and external customers, employees, businesses and municipal staff.
- Developed budgeting objectives for operations, shop and capital expenditures.

Waste Management

Strategic Business Director- Lombard, IL, August 2009– June 2014

SAM DANCER

PROJECT MANAGER

111 Veterans Boulevard, Suite 401 • Metairie, LA 70005

(888) 721-4372 • Sdancer@drcusa.com

INTRODUCTION

After more than a decade in the military and law enforcement, Mr. Dancer became a Field Supervisor and Project Manager, handling contracts involving clean-up following Hurricanes Gustav and Ike; City of Fayetteville, AR ice storm; City of Nashville, Tennessee flooding; BP Oil Spill. More recently, he was involved in: St. Charles County and the City of Bridgeton tornado debris removal (MO); Tuscaloosa (ALDOT) residential demolition of tornado-damaged residences (AL); Terrebonne Parish (LA) and St. Louis Bayou (MS) Cleanout project; City of New Orleans Strategic Demolition for Economic Recovery project (LA); East Baton Rouge Parish wind storm damage (LA); Ascension Parish, Tangipahoa Parish (LA), and Houston (TX) flood damage; project manager for Hurricane Irma Largo.

EDUCATION

Southeastern Louisiana University – Hammond, LA

Computer Science – Fall 1980, Fall 1981, Spring 1982

PROMINENT CERTIFICATIONS

Hazardous Waste Operations & Emergency Response – Initial

LDEQ Asbestos Contractor/Supervisor

FEMA IS-100.c Introduction to Incident Command System, ICS-100

FEMA IS-100.pwb Introduction to the Incident Command System

FEMA IS-632.a Introduction to Debris Operations

FEMA IS-633 Debris Management Plan Development

FEMA IS-634 Introduction to FEMA's Public Assistance Program

FEMA IS-700.b National Incident Management System (NIMS), An Introduction

FEMA IS-702.a NIMS Public Information Systems

OTHER CERTIFICATIONS

Available upon request

ADDITIONAL OSHA CERTIFICATES

Available upon request

ACCESS AND AWARDS

Available upon request

RECENT NOTABLE PROJECTS

Hurricane Ida – 2021

Alabama Tornadoes – 2021

Texas Severe Winter Storms – 2021

Hurricane Delta — 2020

Hurricane Laura — 2020

Hurricane Dorian—2019

Tropical Storm Barry—2019

Hurricane Michael—2018

Hurricane Florence—2018

Hurricane Irma – 2017

Hurricane Harvey – 2017

Louisiana Severe Storms and Flooding (DR-4277) – 2016

Houston, TX Flood – 2015

EXPERIENCE

DRC Emergency Services LLC – New Orleans, Louisiana

Field Supervisor/Project Manager, 2013 – Present

- Manages all phases of assigned projects, ensuring contractual obligations are met and accountable for the personnel and equipment onsite. Projects include St. Louis County and the City of Bridgeton, MO, tornado debris removal; Tuscaloosa, AL (ALDOT) residential demolition of tornado-damaged residences; Terrebonne Parish, LA, St. Louis Bayou Cleanout project; City of New Orleans, LA, Strategic Demolition for Economic Recovery project.

MARK BUSH

PROJECT MANAGER

111 Veterans Boulevard, Suite 401 • Metairie, LA 70005

(888) 721-4372 • Mbush@drcusa.com

INTRODUCTION

Mr. Bush is a Texas native who worked previously as Field Service Supervisor/Operations Coordinator for an oilfield services company specializing in water treatment. He served 6 years in the US Army as a Light Wheel Mechanic and also served as a Squad Leader with the 4th Brigade/4th Infantry Division. His prior experience has helped him hone his skills in personnel management, reliability and responsiveness, attention to detail and adaptability to change, and time management. Mr. Bush manages the daily logistical coordination of crews, heavy equipment, and support resources; work flow and future crew movement planning; and daily work site documentation. Additionally, he implements health and safety protocols to ensure that all work was completed safely. Following Hurricane Harvey,

EDUCATION

Lamar University, 1995-1997

Houston Area Plumbers Joint Apprenticeship Training, 1999-2003

CERTIFICATIONS

40-Hour OSHA HAZWOPER0

TX All-lines Ins. Adjuster (lic#2156078)

SafeLand USA

SafeGulf USA

H2S Awareness Training

CPR AED Certified

FEMA IS-5.a

FEMA IS10.a

FEMA IS-37.23

FEMA IS-100.c

FEMA IS-200.c

FEMA IS-235.c

FEMA IS-241.c

FEMA IS-242.c

FEMA IS-317.a

NOTABLE PROJECTS

Hurricane Ida — 2021

Texas Severe Winter Storms — 2021

Hurricane Zeta — 2020

Hurricane Delta — 2020

Hurricane Sally — 2020

Hurricane Hanna — 2020

Tropical Storm Imelda — 2019

Hurricane Dorian — 2019

Tropical Storm Barry — 2019

Hurricane Michael — 2018

Hurricane Florence — 2018

Hurricane Harvey — 2017

Hurricane Michael — 2018

EXPERIENCE

DRC Emergency Services, LLC

Project Manager, 2017-Present

- **Hurricane Michael, Jackson County, Florida.** Mr. Bush served as the project manager during DRC's response efforts for Hurricane Michael. Still activated in Florida working with FDOT, Mr. Bush's responsibilities included managing the daily logistical coordination of crews, heavy equipment, and support resources; implementing health and safety protocols to ensure that all work was completed safely; work flow and future crew movement planning; and daily work site documentation.
- **Hurricane Harvey, Harris County, Texas.** Mr. Bush served as the project manager during DRC's response efforts for Hurricane Harvey. Mr. Bush's responsibilities included managing the daily logistical coordination of crews, heavy equipment, and support resources; implementing health and safety protocols to ensure that all work was completed safely; work flow and future crew movement planning; and daily work site documentation. In addition to managing debris removal, Mr. Bush was the main point of contact for Harris County's Engineering Department for shutting down all DMS sites in the area.

Orion Water Solutions; Field Service Supervisor/Operations Coordinator, 2014-2017

Kellogg, Brown & Root-2003-2004; Foreman, (Djibouti, Africa), 2003-2004

MILITARY EXPERIENCE:

United States Army

- *Squad Leader with the 4th Brigade/4th Infantry Division, 2007-2013*

LISA GARCIA WALSH

CONTRACTS MANAGER

111 Veterans Boulevard, Suite 401 • Metairie, LA 70005

(888) 721-4372 · lgarcia@drcusa.com

INTRODUCTION

Ms. Garcia Walsh has overseen DRC's contracts since 2010. Her role is to maintain all contractual records and documentation, such as receipt and control of all contract correspondence. She is responsible for applying, renewing, and activating general contractor licenses nationwide as well as other authorizations and pre-qualifications. Additionally, she is responsible for invoicing, ticket reconciliation and coordination with subcontractors, municipalities and monitoring firms regarding accounting procedures. Ms. Garcia Walsh helps ensure data is collected and processed efficiently. Ms. Garcia Walsh brings experience in data management operations following some of the largest debris generating natural disaster in recent history. She oversaw data collection and processing for state and federally funded projects. She assists with data management, invoice reconciliation, and project closeout. Ms. Garcia Walsh has provided administrative assistance to DRC's management personnel on all major disasters since 2013. Prior to joining DRC, Ms. Garcia Walsh provided administrative assistance for emergency response projects involving FEMA protocol.

EDUCATION

Our Lady of Holy Cross College – New Orleans, Louisiana

Bachelor's Degree in Accounting – May 2015

Nunez Community College – Chalmette, Louisiana

Associates Degree in Business Technology – 2010

PROMINENT CERTIFICATIONS

Hazardous Waste Operations & Emergency Response – Initial

FEMA IS-100.b Introduction to Incident Command System, ICS-100

FEMA IS-632.a Introduction to Debris Operations

FEMA IS-633 Debris Management Plan Development

FEMA IS-634 Introduction to FEMA's Public Assistance Program

FEMA IS-700 National Incident Management System (NIMS), An Introduction

FEMA IS-702.a NIMS Public Information Systems

OTHER CERTIFICATION

Available upon request

RECENT NOTABLE PROJECTS

Kentucky Tornadoes – 2021

Hurricane Ida – 2021

Alabama Tornadoes – 2021

Texas Severe Winter Storms – 2021

Hurricane Zeta – 2020

Hurricane Delta – 2020

Hurricane Sally – 2020

Hurricane Laura – 2020

Hurricane Isaias – 2020

Hurricane Hanna – 2020

Tropical Storm Imelda – 2019

Hurricane Dorian – 2019

Tropical Storm Barry – 2019

Hurricane Michael – 2018

Hurricane Florence – 2018

Hurricane Maria – 2017

Hurricane Irma – 2017

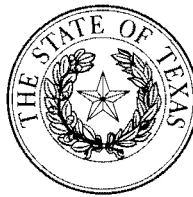
Hurricane Harvey – 2017

EXPERIENCE

DRC Emergency Services, LLC – New Orleans, Louisiana

Contracts Manager, November 2013-Present

- Maintain contractual records and documentation such as receipt and control of all contract correspondence
- Ensure that signed contracts are communicated to all relevant parties to provide contract visibility and awareness, interpretation to support implementation
- Responsible for applying, renewing and activating general contractor's licenses nationwide; prequalification with Department of Transportation offices nationwide
- Responsible for Secretary of State annual filings and authorizations to do business



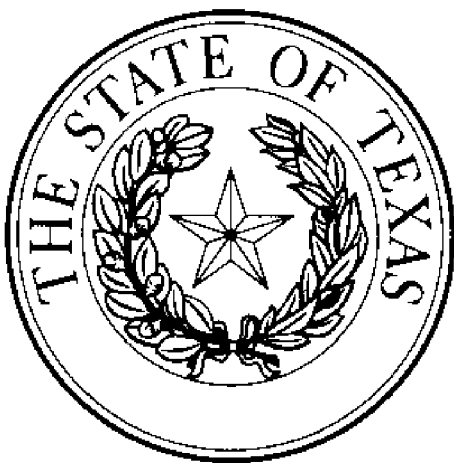
Office of the Secretary of State

Certificate of Fact

The undersigned, as Secretary of State of Texas, does hereby certify that the document, Application for Certificate of Authority for DRC Emergency Services, LLC (file number 800551038), a ALABAMA, USA, Foreign Limited Liability Company (LLC), was filed in this office on September 28, 2005.

It is further certified that the entity status in Texas is in existence.

In testimony whereof, I have hereunto signed my name officially and caused to be impressed hereon the Seal of State at my office in Austin, Texas on April 01, 2019.



A handwritten signature in black ink, appearing to read "David Whitley".

David Whitley
Secretary of State

REFERENCES

REFERENCES				
OWNER & TIMELINE	DESCRIPTION OF WORK	CONTRACT VALUE	CUBIC YARDS	POINT OF CONTACT
City of Austin, TX February 2023 – April 2023	Disaster Debris Removal - Winter Storm Mara	*\$8,461,203.87	655,423.55	Richard McHale, <i>Resource Recovery</i> Phone: (512) 974-4301 richard.mchale@austintexas.gov P.O. Box 1088 Austin, TX 78767
Lakeland, FL October 2022- December 2022	Annual Disaster and Debris Management Services - Hurricane Ian	\$1,654,141.04	112,785.00	Gene Ginn, <i>Manager of Solid Waste</i> Phone: (727)692-9797 Gene.Ginn@lakelandgov.net 228 Massachusetts Ave., Lakeland, FL 33801
Matagorda County, TX July 2020 – October 2020	Debris Clearance & Removal – Hurricane Hanna (EM-3530)	\$411,067	5,235	Amanda Campos, <i>Emergency Management Coordinator</i> Phone: (979) 323-0707 acampos@co.matagorda.tx.us 2200 7th Street 3rd Floor Room 2 Bay City, TX 77414
Jefferson County, TX September 2019- November 2019	Disaster Debris Management— Tropical Storm Imelda (DR-4466)	\$1,132,923.58	57,429.65	Robert Grimm Phone: 409-835-8757 Fax: N/A rgrimm@co.jefferson.tx.us 1149 Pearl Street, 1 st floor Beaumont, Texas 77701
Bellaire, TX September 2017 – May 2018	Debris Removal Hurricane Harvey (DR-4332)	\$ 1,279,672.03	61,800	Joshua Pascua, <i>Capital Projects and Grants Manager</i> Phone: (713) 662-8157 jpascua@bellairetx.gov 7008 S. Rice Avenue Bellaire, TX 77401

DRC has not had any conflicts that have occurred over the last three years with these, or any other contract for similar work.

Please see the Pricing Sheet attached.

Unit Rate Pricing Sheet

RFP 2023-03-002 Debris Mgmt. & Removal Services	Unit	Unit Price for an Estimated 1 Million CY
Removal, loading, hauling and dumping of hazardous uprooted stumps from trees that are 25 to 36 inches with root ball. (50% or more of root ball exposed) on public right of ways	EA	\$ 200.00
Removal, loading, hauling and dumping of hazardous uprooted stumps from trees that are 37-48 inches with root ball. (50% or more of root ball exposed) on public right of ways	EA	\$ 300.00
Removal, loading, hauling and dumping of hazardous uprooted stumps from trees that are 49 inches and larger with root ball. (50% or more of root ball exposed) on public right of ways	EA	\$ 350.00
Extraction, transport and disposal of stumps with a diameter of 24" or smaller at the unit cost rate for regular vegetative debris	CY	\$ 19.88
Uprooted stumps from trees that are 25-36 inches with less than 50% of root ball exposed on public right of ways- to be flush cut at ground level	EA	\$ 95.00
Disposing of above item	CY	\$ 19.88
Uprooted stumps from trees that are 37-48 inches with less than 50% of root ball exposed - to be flush cut at ground level	EA	\$ 125.00
Disposing of above item	CY	\$ 19.88
Uprooted stumps from trees that are 49 inches and larger with less than 50% of root ball exposed - to be flush cut at ground level	EA	\$ 125.00
Disposing of above item	CY	\$ 19.88
Removal of hazardous hanging limbs 2" and larger in diameter	PER TREE	\$ 78.50
Removal of hazardous standing trees 6"– 12" in diameter.	PER TREE	\$ 25.00
Removal of hazardous standing trees 13"– 24" in diameter.	PER TREE	\$ 120.00
Removal of hazardous standing trees 25"– 36" in diameter.	PER TREE	\$ 220.00
Removal of hazardous standing trees 37"– or larger in diameter.	PER TREE	\$ 295.00
Debris Management Site operation for reduction services of vegetative debris via grinding	CY	\$ 4.42
Debris Management Site operation for reduction services of vegetative debris via burning/incineration	CY	\$ 2.98
Debris Management Site operation for C&D and mixed debris services by compaction (70% VEGETATIVE/30% C&D)	CY	\$ 2.24
Debris Management Site reduction services through compaction of C&D Debris	CY	\$ 2.24
Debris Management Site haul away services 0-15 miles, one way haul	CY	\$ 4.62
Debris Management Site haul away services 15.1-30 miles, one way haul	CY	\$ 5.62

Debris Management Site haul away services 30.1 miles and greater , one way haul	CY	\$ 7.62
***Dead Animal Carcass (FROM PUBLIC PROPERTY) hauling to a designated landfill or incinerator site (based on one-way miles) (incinerator operation and disposal compensated under Bid Table B Price Sheet).	TON/MILE	\$ 35.00
Household Hazardous Waste	LB	\$ 12.00
Removal of White Goods	EA	\$ 40.00
Removal of Freon	EA	\$ 30.00
Eligible abandoned vehicle removal	EA	\$ 350.00
Eligible abandoned vessel removal	linear foot	\$ 125.00
Silt removal	CY	\$ 12.68
Used electronics removal	EA	\$ 20.00
PICK UP OF C&D DEBRIS		
Pickup of C&D debris from Public Property or Public Rights-of-Way and hauling to a designated Debris Management Site or Disposal Facility 15 or less miles away (one-way miles).	CY	\$ 8.72
Pickup of C&D debris from Public Property or Public Rights-of-Way and hauling to a designated Debris Management Site or to a Disposal Facility 16-30 miles away (one-way miles).	CY	\$ 9.46
Pickup of C&D debris from Public Property or Public Rights-of-Way and hauling to a designated Debris Management Site or to a Disposal Facility 31-60 miles away (one-way miles).	CY	\$ 11.42
PICK UP OF VEGETATIVE DEBRIS		
Pickup of vegative debris from Public Property or Public Rights-of-Way and hauling to a designated Debris Management Site or Disposal Facility 15 or less miles away (one-way miles).	CY	\$ 8.24
Pickup of vegative debris from Public Property or Public Rights-of-Way and hauling to a designated Debris Management Site or to a Disposal Facility 16-30 miles away (one-way miles).	CY	\$ 8.76
Pickup of vegative debris from Public Property or Public Rights-of-Way and hauling to a designated Debris Management Site or to a Disposal Facility 31-60 miles away (one-way miles).	CY	\$ 9.76

Hourly Pricing Sheet	
RFP 2023-03-002 Debris Mgmt. & Removal Services	
Equipment Type With Operator	Hourly Labor Rate
Air Curtain Burner, Self Contained System	\$ 95.00
50' Bucket Truck	\$ 150.00
Crash Truck w/Impact Attenuator	\$ 40.00
Dozer, Tracked, D3 or Equivalent	\$ 85.00
Dozer, Tracked, D4 or Equivalent	\$ 120.00
Dozer, Tracked, D5 or Equivalent	\$ 160.00
Dozer, Tracked, D8 or Equivalent	\$ 185.00
Dump Truck, 16 +/- CY	\$ 80.00
Dump Truck, 20 +/- CY	\$ 90.00
Dump Truck, 38 +/- CY	\$ 100.00
Light Plant with Fuel and Support	\$ 30.00
Hydraulic Excavator, 1.5 CY	\$ 150.00
Hydraulic Excavator, 2.5 CY	\$ 160.00
Knuckleboom Loader	\$ 125.00
Lowboy Trailer w/Tractor	\$ 95.00
Mobile Crane up to 15 Ton	\$ 150.00
Skid-Steer Loader, 1,500 LB Operating Capacity (w/utility grapple)	\$ 115.00
Skid-Steer Loader, 2,500 LB Operating Capacity (w/utility grapple)	\$ 125.00
Compact Track Loader, 1,500 LB Operating Capacity (w/utility grapple)	\$ 115.00
Compact Track Loader, 2,500 LB Operating Capacity (w/utility grapple)	\$ 125.00
Hydraulic Excavator, 1.5 CY (w/thumb)	\$ 150.00
Hydraulic Excavator, 2.5 CY (w/thumb)	\$ 165.00
Articulated, Telescoping Scissor Lift for Tower, 15 hp/37 ft lift	\$ 50.00
Water Truck, 2500 gal (Non-Potable, Dust Control and Pavement Maintenance)	\$ 150.00
Wheel Loader, 3 CY, 152 HP	\$ 195.00
Wheel Loader, 4.0 CY, 200 HP	\$ 215.00
Wheel Loader-Backhoe, 1.5 CY, 95 HP	\$ 165.00
Labor Category	Hourly Labor Rate
Operations Manager w/Cell Phone and .5 ton Pickup	\$ 85.00
Crew Foreman w/Cell Phone and 1 ton Equipment Truck w/small tools and misc supplies in support of crew	\$ 85.00
Tree Climber/Chainsaw and Gear	\$ 115.00
Laborer w/Chainsaw	\$ 55.00

Laborer w/Small Tools, Traffic Control, or Flag person	\$ 55.00
Crew Category	Hourly Labor Rate
Wheel Loader, 2.5, 950 or Similar w/Operator, Foreman with Support Vehicle and Small Equipment , Laborer w/Chain Saw, and 2 Laborers w/Small Tools	\$ 425.00

Please see the Conflict of Interest Form (CIQ) attached.

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

N/A

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

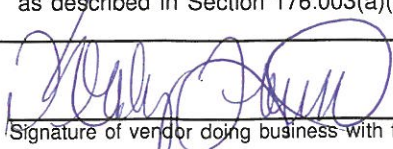
B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

Kristy Fuentes
VP/ Secretary/ Treasurer

4/10/23

Date

Please see the Proposer Certification Acknowledgement attached.



PROPOSER CERTIFICATION ACKNOWLEDGEMENT

By signature affixed, the proposer certifies that neither the proposer nor the firm, corporation, partnership, or institution represented by the proposer, or anyone acting for such firm, corporation, or institution has violated the anti-trust laws of this State, codified in Section 15.01, et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such fine of business.

Proposer has examined the specifications and has fully informed themselves as to all terms and conditions. Any discrepancies or omissions from the specifications or other documents have been clarified with City representatives and noted on the bid submitted.

Proposer guarantees product offered will meet or exceed specifications identified in this RFP.

Proposer Must Fill in and Sign:

NAME OF FIRM/COMPANY DRC Emergency Services, LLC

REPRESENTATIVE's NAME Kristy Fuentes

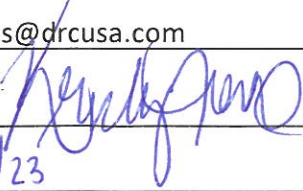
REPRESENTATIVE's TITLE: Vice President/Secretary/Treasurer

MAILING ADDRESS: 111 Veterans Boulevard, Suite 401

CITY, STATE, ZIP: Metairie, LA 70005

PHONE & FAX NUMBERS: Phone: (888) 721-4372 Fax: (504) 482-2852

E-MAIL ADDRESS: Kfuentes@drcusa.com

AUTHORIZED SIGNATURE 

DATE: 6/2/23



DEBRISTECH

BID/PROPOSAL NO. 2023-03-001
**DEBRIS MONITORING
SERVICES**

Due: Wednesday, June 7, 2023 at 2:00 PM

THE CITY OF
MANVEL
TEXAS — EST. 1961

Prepared by:
DebrisTech, LLC
923 Goodyear Blvd
Picayune, MS 39466

Contact:
Brooks Wallace, P.E.
601-658-9598
brooks@debristech.com

Real-Time Data. Real-Time Recovery.
www.DebrisTech.com



June 7, 2023

City of Manvel
Attn: City Manager
20031 Hwy 6
Manvel, TX 77578

Bid/Proposal No. 2023-03-001
Debris Monitoring Services

To the Selection Committee Members of
the City of Manvel,

DebrisTech, LLC, is a full-service debris
monitoring firm built upon a foundation of
experience, knowledge, and technology.

DebrisTech's team possesses proven experience in aiding entities in receiving their **maximum reimbursement from FEMA**. Our management team comes to the table with a combined experience of over half a century of working with FEMA, disasters, and debris removal monitoring. We believe that DebrisTech is the best debris monitoring choice for the following reasons:

RECENT, SCALABLE EXPERIENCE: DebrisTech has provided debris monitoring services in response to hundreds of contract activations across the United States and Puerto Rico. These range from smaller projects following localized storms to massive multi-county projects following wide-spread natural disasters, including Hurricane Ian (2022), Kentucky Tornadoes (2021), Oklahoma Ice Storms (2020), and Iowa Derecho (2020). DebrisTech has responded to every contract activation and has never failed to respond within 24 hours to a contract activation since its formation.

INDUSTRY-LEADING, COST-SAVING TECHNOLOGY: DebrisTech has the most innovative, advanced, and user-friendly Automated Debris Management System (ADMS) in the industry. ADMS reduces human error and restricts potentially fraudulent activities which are associated with paper ticket systems. DebrisTech continues to set the standard with upgraded features that lead to significant client savings. This technology results in **faster** project obligation from FEMA and **faster** reimbursement from recipients of federal funds.

DebrisTech's ADMS features allow our Supervisors and Managers to oversee debris operations in real-time and provide immediate feedback to debris monitors. Transparency is an integral feature of any monitoring process having multiple components and large-scale debris operations can have thousands of components daily. FEMA requires the Applicant to monitor all contracted debris operations to ensure the quantities and work claimed are accurate and eligible. DebrisTech's



ADMS is structured so that data is entered once and populates all required documents needed from project obligation to closeout. Supplemental documentation is captured and available as needed to support claimed costs. For instance, pictures are taken of every load coming in and out of dump sites, these pictures are available but not required by FEMA. Other unique features are located in the **Industry-Leading Reports** section.

SIMPLE, COMPETITIVE PRICING: DebrisTech's pricing structure is simple and straightforward. Since data is entered a single time and populates all required and supplemental documentation, it is DebrisTech's preference to only bid on field positions utilized in debris monitoring operations. Positions that have non-operational functions, such as Data Entry Clerks or Administrative Assistants, are not billed for as these positions' functions are embedded into DebrisTech's ADMS. An ADMS that is truly automated will not require these positions to be filled and all administrative support functions are absorbed by DebrisTech and not passed along to clients.

REAL-TIME DATA, FIRST-CLASS SERVICE: All of our data is accessible by our clients in real-time, giving you essential and timely information as you oversee this contract. By building a company solely focused on debris removal monitoring, we are able to provide you with our full and undivided attention. Please don't hesitate to contact me directly as the main point of contact and authorized negotiator for this proposal either by phone: **601-916-1113**, or by email: **brooks@debristech.com**.



Thank you for your consideration,



Brooks R. Wallace, P.E.
Founder and Managing Principal



DEBRISTECH e-Ticket 001206810
Truck Num: 00009113
Project: December 2021 Tornado Debris Removal
Prime: Ashbrite
Sub: County Waste
Owner: County waste
Contract: Road: Debris Type: C & D
Zone: Dawson Springs
Road: CS-2011
Transit Time: 14:32
Haul(d)*: 6.2
Haul(r)*: 8.4
Disposal Info: 7:25:23 Date: 3/16/22
Capacity (CY): 74
Pay (CY): 55.5
% Full: 75
Time: 16:30:28 Date: 3/15/22
Time: 7:02:36 Date: 3/16/22
Time: 7:25:23 Date: 3/16/22
Loc: 37.1683, -87.6956
Loc: 37.1708, -87.5827
Loc: 37.1708, -87.5828
Site ID: RIAFDS
Site ID: RIAFDS
Site ID: RIAFDS
Mon: Joseph James Gray
Mon: Jacob Michael Todd
Mon: CHRISTOPHER ALLEN
www.DebrisTech.com *direct, route in miles, Truck Route Distance Provided by ArcGIS.com



DebrisTech's **DT360** is a cutting edge innovation designed to assist the Client with additional documentation for the FEMA reimbursement process. DebrisTech has the ability to document 360 degrees of every mile of right-of-way within a Client's area of maintained responsibility. This added documentation is recommended as FEMA's guidance recently changed on September 16, 2022 regarding documentation requirements for hazardous trees and limbs. FEMA now *"requires documentation supporting the specifics of the immediate threat with the location and photograph or video documentation"*.



Costs associated with hazardous tree and limb removal are subject to multiple levels of FEMA review. Documentation is scrutinized and questioned tickets often are removed from project totals. In some cases, the questioned tickets are added back only after a lengthy appeal process. The **DT360** footage is supplemental documentation used in a case-by-case scenario, to help ensure accurate project obligation. [Click this link](#) or scan the QR code to see sample **DT360** footage.







TABLE OF CONTENTS

Cover Letter.....	3
Table of Contents.....	7

TAB A - Qualifications

Executive Summary	9
FEMA Reimbursement.....	13
Organizational Chart.....	15
Key Personnel and Qualifications	16
M/WBE Participation.....	28

TAB B - Experience

Disaster Experience	29
Current TX Clients	30
Texas Experience	31
Large Scale Projects	32
Recent Projects.....	33

TAB C - Project Methodology

Project Approach.....	37
Operational Safety	42
Automated Debris Management System	44
Geo-Fencing.....	46
Vehicle Registration.....	48
Project Schedule.....	49
Industry-Leading Reports	51

TAB D - Pricing and Fees

Fee Schedule	59
--------------------	----



TABLE OF CONTENTS

TAB E - References

Client References.....	61
Letters of Commendation.....	62

TAB F - Conflict of Interest

Proposer Certification Acknowledgment.....	66
Conflict of Interest Questionnaire	67
Litigation Summary	68



EXECUTIVE SUMMARY

Organization Profile

When a major disaster strikes, it is critical that response and recovery efforts be carried out quickly, safely, and efficiently. Since 2010, our Automated Debris Management System has provided real time access to all aspects of debris removal operations through the DebrisTech Central Information Database. Debris Removal Monitors, equipped with our tracking devices, keep a bullet-proof digital record from cradle-to-grave. Modeled after proven debris monitoring methods, DebrisTech replaces hand written tickets with real-time data collection devices, raising the bar for documentation and security. Built-in automated fraud detection and audit tools reduce the risk of fraudulent activities and minimize the potential of costly de-obligations.

Our system can also provide agencies such as FEMA or the Inspector General real-time access to this data. This access allows auditors to begin their task early, meaning *quicker reimbursement and recovery*. DebrisTech takes pride in cultivating personal, lasting relationships with our clients. DebrisTech is committed to providing the attention and service that is second to none. Our trained professionals have extensive experience in the areas of:



RESPONSE



PROCUREMENT



OPERATION



PLANNING



CONTRACT MANAGEMENT



ACCOUNTING SYSTEMS



EXECUTIVE SUMMARY

RESPONSE

Within 48 hours of notification, DebrisTech will provide adequate number of professionals and qualified personnel to monitor all debris loading sites and debris management sites. DebrisTech will increase its staffing from this point depending on the amount of removal equipment provided by the removal contractor. Major increases to the debris or monitoring staff will be disclosed to the client's designated debris manager.

PROCUREMENT

We are prepared to assist in the procurement process for the debris removal contractor by providing RFP templates and proposal evaluation assistance. DebrisTech's Debris Monitoring System Documentation will verify to FEMA that your debris removal operations are eligible for reimbursement, costs are reasonable, contract and procurement processes are appropriate, quantification of the debris is accurate, and the tracking of the debris to its final disposition is recorded and in absolute compliance with all regulatory requirements.



OPERATION

Debris removal monitoring is a very engaged process requiring focus and understanding of many areas of operation and federal guidelines. DebrisTech fully understands that these areas include:

- Understanding of removal contracts and reimbursements
- Accurate and objective estimation of debris quantities
- Understanding of all phases of debris management operations
- Knowledge of loading sites, DMSs, and final disposition sites
- Accurate differentiation of debris types
- Adherence to and understanding of site safety procedures
- Effective and efficient communication
- Experience and knowledge of construction machinery

DebrisTech has expertise in all of these critical areas of operation.



EXECUTIVE SUMMARY

PLANNING

Before a disaster, DebrisTech helps the Client with its Debris Management Plan to ensure it meets FEMA regulations. We act as advisors to the Client to maximize its return with FEMA. Our services in the planning stages will be at **NO COST** to the Client. The planning stage is a service DebrisTech provides as the Client's Monitoring Firm. With our ADMS, you have 24/7 access to the database that provides real-time updates on the progress of the Cleanup.

CONTRACT MANAGEMENT

DebrisTech is eligible to respond to this request for proposals based on experience acquired from providing debris monitoring services in response to more than 125 contract activations across 16 states and the commonwealth of Puerto Rico since 2010. DebrisTech, LLC certifies that it has never had any contract cancelled since formation in August of 2010.

ACCOUNTING SYSTEMS

The DebrisTech Automated Debris Management System provides accurate accounting for all loads and detailed information on stumps and leaning trees. A barcode application tool is provided to attach a unique barcode to each tree surveyed. A digital photo, GPS coordinates, timestamp, tree/stump size, inspector ID are collected with that barcode at three critical points of the removal process.

- When originally surveyed and marked for removal
- When loading for transport to the Disposal Site
- When offloaded at the Disposal Site

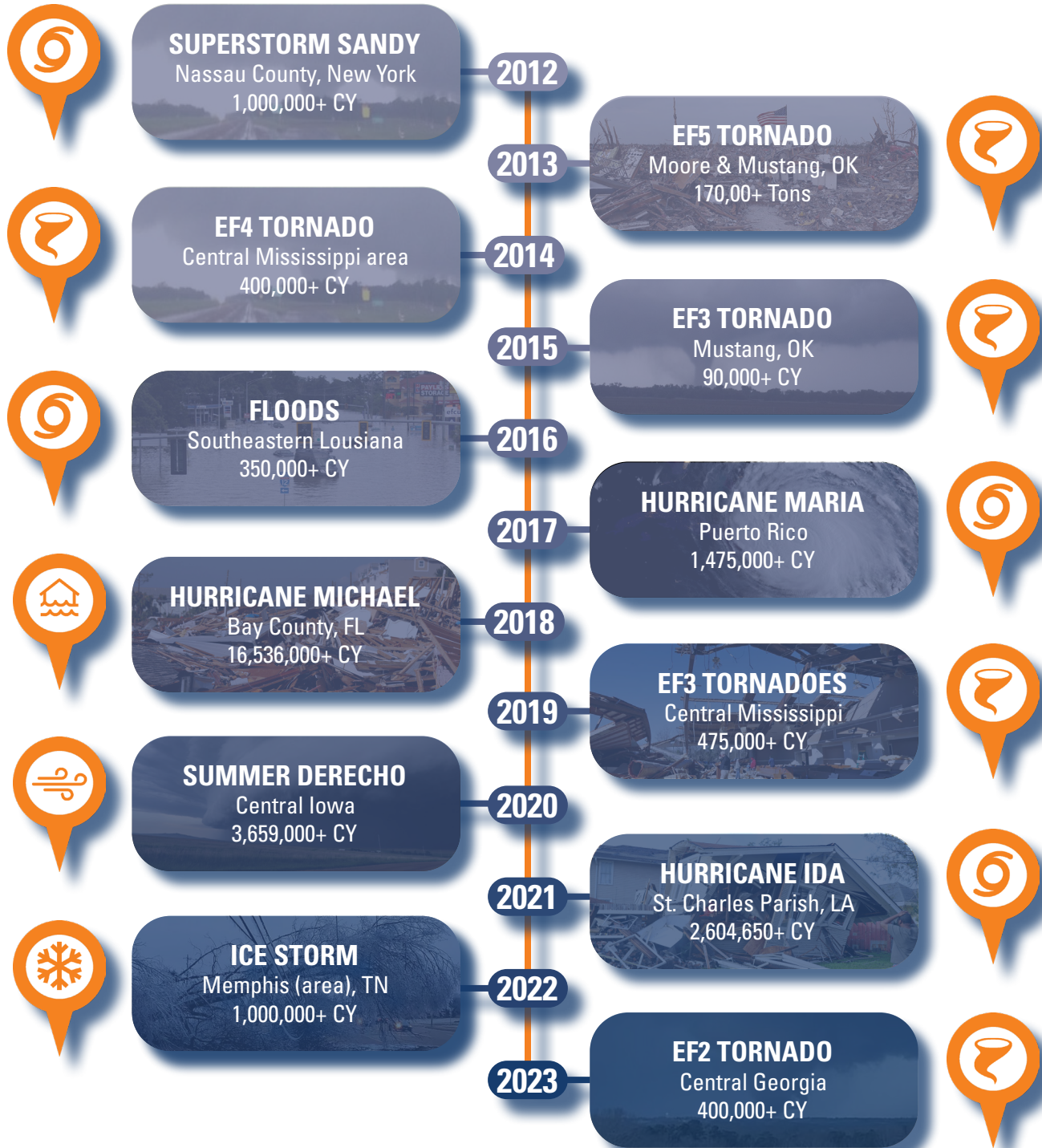
A unique truck/trailer barcode scanned at the loading and offloading points provides additional information.





DEBRIS HIGHLIGHTS

Our DebrisTech team has responded to federally declared disasters across the United States and has monitored **over 50 million cubic yards** of debris. Some of our many projects are highlighted below:





FEMA REIMBURSEMENT

DebrisTech has managed hundreds of debris monitoring projects since 2020. In that time, DebrisTech clients have zero reimbursement dollars disallowed that were directly caused by a failure of the debris monitoring process. DebrisTech's monitoring process is transparent and provides clients with direct access to every completed debris ticket. DebrisTech offers a pre-check of every hazardous tree and exposed stump which allows clients to individually approve prior to removal. DebrisTech's Private Property Debris Removal (PPDR) process captures all required documentation from landowners prior to debris removal. Each of these processes are examples of DebrisTech's conscious effort to ensure clients have zero unforeseen reductions and are provided documentation exactly as described by FEMA-PA and FHWA-ER guidance. DebrisTech goes even further by deploying the DT360 team ahead of debris operations to document the pre-event condition of every mile of roadway maintained by our clients.

FEMA Compliance

DebrisTech monitors the debris removal process from site loading to disposal with electronic tracking ensuring FEMA compliance. Accurate documentation of debris removal and disposal operations and eligible associated costs is essential for any and all grant reimbursements from FEMA. DebrisTech's Debris Monitoring System Documentation will verify to FEMA that your debris removal operations are eligible for reimbursement, costs are reasonable, contract and procurement processes are appropriate, quantification of the debris is accurate, and the tracking of the debris to its final disposition is recorded and in absolute compliance with all regulatory requirements. Our debris monitors understand FEMA policies and guidelines, including eligibility issues and specifically those relating to debris. However, each disaster is unique and we will work with you and FEMA to develop any specific protocols necessary for your particular situation.



Invoicing and Contractor Invoice Reconciliation

DebrisTech conducts a thorough review and reconciliation of the contractor(s) invoices submitted to the applicant. The DebrisTech, FEMA certified truck certification forms, and debris ticket database are used to verify each load billed by the contractor. The review includes a review of the collection date, time, and location from the removal location and the measurement and disposal locations. DebrisTech also compares the volume/weight of every load from the invoice with our digital recorded records. After review, DebrisTech submits the finalized invoice with a recommendation for payment to the Client. The recommendation includes a letter from the principal summarizing the reconciliation, including discrepancies addressed, and copies of the invoice recommended for payment.



FEMA REIMBURSEMENT

eTickets are the starting point for all claimed costs. Each eTicket captures a single reimbursable line item. eTickets are summarized in daily reports to the Client. The daily reports also provide cumulative project totals so the Client will always know the exact quantity and type of debris removed to date. At the end of each invoice period, eTickets are grouped and attached to invoice summaries. Since every eTicket is reconciled at the close of business daily between DebrisTech and the debris hauler, invoice recommendation is a seamless process.

DebrisTech's ADMS allows the Client to be engaged with daily operations. Supervisors must review and approve every eTicket prior to daily summaries being sent out. In this way, DebrisTech's ADMS requires the Client, DebrisTech, and the debris hauler to work together each day to produce accurate documentation. Reconciliation of multiple days, weeks, or months of documentation at once is an arduous approach that fails to produce a consistent product. Daily reconciliation is the most effective method of ensuring engagement, awareness, and accuracy to debris operations.

Each of these embedded procedures being performed daily for every eTicket equals documentation that is clear, concise, and consistent. DebrisTech team member Buck Dickinson is a former State Public Assistant Officer for the Florida Division of Emergency Management. His seven plus years of experience with the Recovery division plus DebrisTech's comprehensive ADMS processes, procedures, and documentation will provide the Client with accurate reimbursement and closeout.

FEMA Initial Damage Estimates

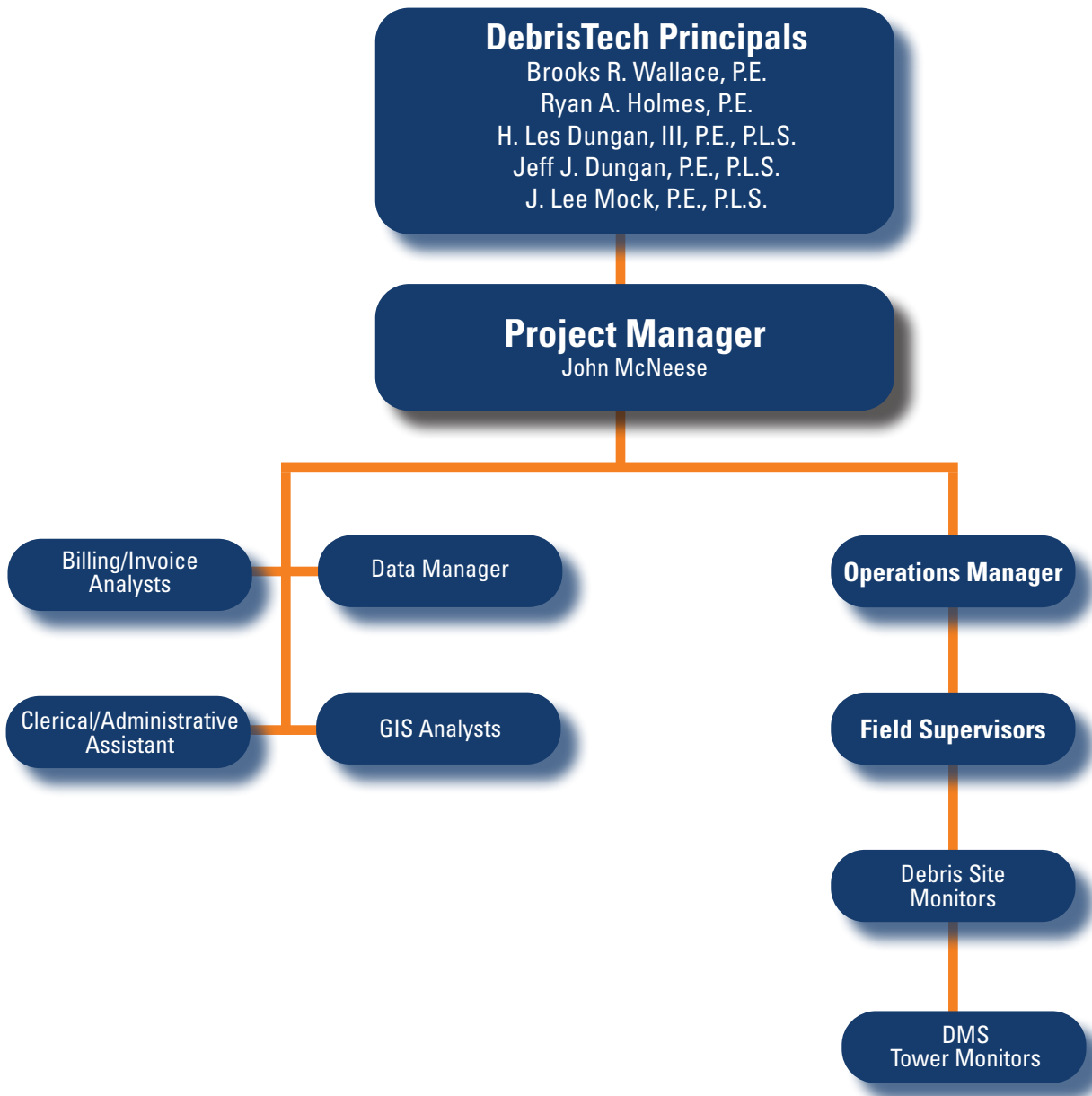
DebrisTech approaches debris estimation builds on the industry standard guidance provided by FEMA and the US Army Corp of Engineers. In addition to utilizing the time-tested FEMA modeling software, HAZUS, DebrisTech brings decades of hands-on experience to ensure the most accurate estimates are provided to the Client. DebrisTech can provide the Client with estimates that can be used for Expedited Project development to get cash flowing as soon as possible.

Immediate Needs Funding

Immediate needs funding is accomplished through creating an Expedited Project with FEMA. DebrisTech's debris estimation and Public Assistance experienced team members are well versed in developing Expedited Projects and fully understands the benefits and drawbacks from choosing this project path. To fully realize the speed of an expedited project there are many documents that must be provided to FEMA through the Grants Portal system prior to project obligation. Delays in providing these documents to FEMA can delay the obligation of expedited projects, and DebrisTech's team is experienced in providing the exact documents needed for this path. Expedited projects are obligated at 50% of the approved estimated cost and require project versioning to receive the remaining funds. In some cases, entering projects as "Work to be Completed", which are obligated at 100%, can be a quicker path to receiving project funding at the respective cost share.



ORGANIZATIONAL STRUCTURE



The number of Monitors will be dependent on the number of loading operations being operated by the Debris Removal Contractor. The Field Supervisor position will be staffed at one Supervisor per six Monitors.

BROOKS WALLACE, P.E., President

brooks@debristech.com



Brooks R. Wallace, P.E. created DebrisTech in 2010 in response to a need for real-time auditing of debris removal projects. He has a vast array of experience in the field of civil engineering and in debris removal monitoring. Working as an engineer on numerous projects in South Mississippi, including the aftermath of Hurricane Katrina, he was able to identify vulnerabilities and inefficiencies in the process of debris removal operations and monitoring. He realized that the technology was available to provide real-time data to FEMA

and municipal supervisors overseeing cleanup efforts while creating a database of information that could be referenced at any time for compliance purposes. Utilizing the technology currently available, Mr. Wallace developed the software platform for what has evolved into a system that is revolutionizing the process of debris monitoring and compliance.

A civil engineer by trade, Mr. Wallace has dealt with countless municipal and county projects involving infrastructure upgrades and the modernization of local and regional maps and surveys. He has worked with law enforcement agencies, municipal governments, state agencies, and FEMA on projects ranging from smart growth plans to large-scale utility and resource redesigns. In addition to the DebrisTech Automated Debris Management System, Mr. Wallace custom-designed the Emergency Operations Supply Tracking (EOST) system for the state of Mississippi to track hundreds of millions of dollars of COVID-19 supplies. Additionally, Mr. Wallace custom-designed the Debris Operations Tracking System (DOTS) for the state of Florida to better respond to statewide disaster events.

Mr. Wallace will perform contractual negotiations, contractor invoicing, software development, and asset/personnel assignment. He is proficient in preparation planning, analysis, monitoring procedures, and personnel management. The technology he developed, along with previous experience, creates an invaluable leader for the DebrisTech team.

Experience

DebrisTech, LLC

Founder/Creator - 2010 - Present

Dungan Engineering, P.A.

Principal Engineer - 2002 - Present

Education

University of Mississippi

Bachelor of Science, Civil Engineering

Disasters Worked

2023 DR-4685-GA Tornadoes

2023 DR-4685-AL Tornadoes

2022 EM-3587-FL Tropical Storm Nicole

2022 DR-4673-FL Hurricane Ian

2022 DR-4671-PR Hurricane Fiona

2022 DR-4663-KY Floods

2022 DR-4645-TN Winter Storms

2022 DR-4637-TN Straight-Line Winds

2021 DR-4634-CO Wildfires

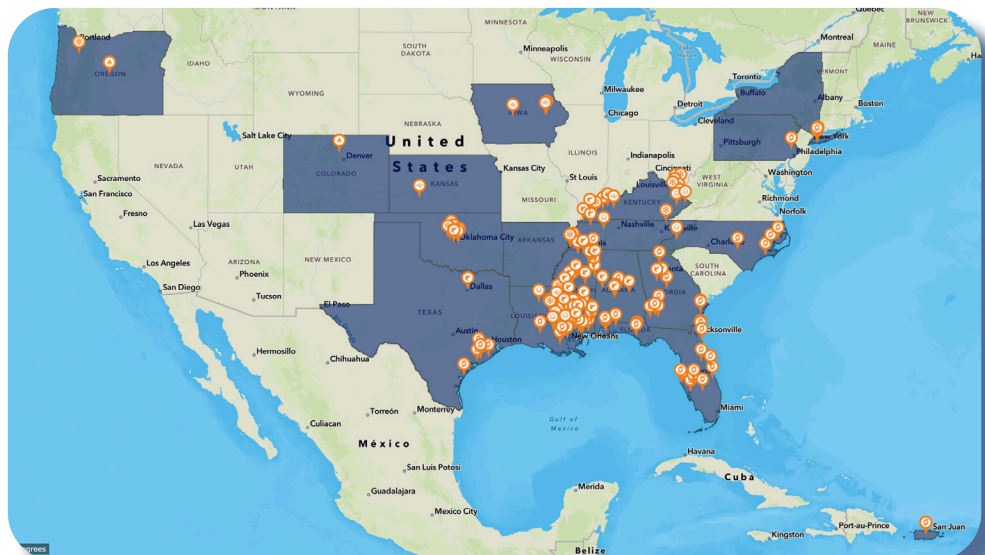




BROOKS WALLACE, P.E., President

2021 DR-4630-KY Tornadoes
 2021 DR-4626-MS Hurricane Ida
 2021 DR-4618-PA Hurricane Ida
 2021 DR-4611-LA Hurricane Ida
 2021 DR-4609-TN Floods
 2021 DR-4617-NC Floods
 2021 DR-4595-KY Ice Storm
 2021 DR-4598-MS Ice Storm
 2020 DR-4579-GA Hurricane Zeta
 2020 DR-4576-MS Hurricane Zeta
 2020 DR-4575-OK Ice Storm
 2020 DR-4573-AL Hurricane Zeta
 2020 EM-3549-LA Hurricane Zeta
 2020 DR-4570-LA Hurricane Delta
 2020 DR-4563-AL Hurricane Sally
 2020 DR-4564-FL Hurricane Sally
 2020 DR-4562-OR Wildfires
 2020 DR-4572-TX Hurricane Laura
 2020 DR-4559-LA Hurricane Laura
 2020 DR-4557-IA Derecho
 2020 EM-3530-TX Hurricane Hanna
 2020 DR-4550-TN Tornadoes
 2020 DR-4551-MS Tornadoes
 2020 DR-4536-MS Tornadoes
 2020 DR-4528-MS COVID-19
 2019 DR-4470-MS Straight-Line Winds
 2019 DR-4471-TN Straight-Line Winds
 2019 DR-4465-NC Hurricane Dorian
 2019 DR-4439-OK Tornadoes
 2019 DR-4450-MS Tornadoes

2019 DR-4429-MS Tornadoes
 2018 DR-4406-GA Hurricane Michael
 2018 DR-4400-GA Hurricane Michael
 2018 DR-4339-FL Hurricane Michael
 2018 DR-4393-NC Hurricane Florence
 2017 DR-4339-PR Hurricane Maria
 2017 DR-4338-GA Hurricane Irma
 2017 DR-4337-FL Hurricane Irma
 2017 DR-4332-TX Hurricane Harvey
 2017 DR-4320-TN Straight-Line Winds
 2017 DR-4314-MS Straight-Line Winds
 2017 DR-4295-MS Tornadoes
 2017 DR-4303-KS Winter Storm
 2016 DR-4284-GA Hurricane Matthew
 2016 DR-4283-FL Hurricane Matthew
 2016 DR-4277-LA Floods
 2016 DR-4263-LA Floods
 2016 DR-4248-MS Tornadoes
 2015 DR-4222-OK Tornadoes
 2014 DR-4175-MS Tornadoes
 2013 DR-4117-OK Tornadoes



H. LES DUNGAN, III, P.E., P.L.S., Principal

les@dunganeng.com

H. Les Dungan, III, P.E., P.S. has over 27 years of experience in the field of civil engineering. With a career that began in the government ranks with time working with the Mississippi Department of Environmental Quality and Natural Resources Conservation Service, he now serves as a self-employed consultant to various counties and municipalities in South Mississippi. Mr. Dungan has served as County Engineer for Jefferson Davis County and City Engineer for the Town of Prentiss for over 20 years. He has also served as County Engineer for Pearl River County since 2007.

Mr. Dungan has dedicated his career to serving the engineering needs of the entities and individuals that have placed their trust in him. He has a vast array of experience in the field of civil engineering and debris removal monitoring. Working on numerous projects in South Mississippi with disaster related services, including the aftermath of Hurricane Katrina, Mr. Dungan was able to provide the technical support needed in order for Pearl River County to have the confidence to use local contractors to perform the immense clean-up operation. As a civil engineer, Mr. Dungan has planned and administered the construction of various kinds of transportation and utility infrastructure type projects. He has worked with both counties and municipalities in South Mississippi on projects ranging from bridge replacement to water treatment plants. With DebrisTech, Mr. Dungan hopes to help cities and communities recover from disasters more quickly and efficiently, in order for the return of normal life to come as soon as possible. His desire to assist and his ability to manage, along with his previous experience, create a valuable addition to the team which is DebrisTech, LLC.

Experience

DebrisTech, LLC

Principal & Owner - 2010 - Present

Dungan Engineering, P.A.

Principal Engineer - 1993 - Present

Education

Mississippi State University

Bachelor of Science, Civil Engineering

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straightline Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 DR-4626-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Wildfires and Straight-Line Winds

2021 DR-4598-MS-Severe Winter Storms

2021 DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Tropical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms

2019 EF1 Tornado Dallas, TX

2019 DR-4465 Hurricane Dorian



RYAN HOLMES, P.E., Principal

ryan@debristech.com

Ryan A. Holmes is a licensed engineer and Principal at DebrisTech. Collateral duties include business development, project management, and marketing. Mr. Holmes has over 12 years of diversified civil engineering experience. He is uniquely talented, drawing from his experience with municipal, county, and state governments, along with private clients. Mr. Holmes has worked on numerous debris removal projects, including several projects along the Mississippi coast in the aftermath of Hurricanes Katrina and Isaac, and along the east coast following Hurricanes Matthew and Irma. He continues to aid in the recovery efforts in Puerto Rico while utilizing DebrisTech's cutting edge technology, Mr. Holmes has successfully assisted the aforementioned communities with "cradle to grave" documentation of debris collection and disposal.

Past experience, together with these skills, make Mr. Holmes a valuable asset to DebrisTech. He provides vision and leadership for our clients, integrating new technology and delivery of unparalleled debris monitoring and compliance. DebrisTech has offered an opportunity for Mr. Holmes to showcase his diversified talents to provide practical applications of advanced technology in a way that is easily deployable and repeatable. His skills in dealing with municipalities and government agencies have elevated DebrisTech as a leader in the debris removal monitoring industry.

Experience

DebrisTech, LLC

Principal and Owner - 2012 - Present

Dungan Engineering, P.A.

Principal Engineer - 2007 - Present

Education

University of Mississippi

Bachelor of Science, Civil Engineering

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straightline Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 DR-4626-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Wildfires and Straight-Line Winds

2021 DR-4598-MS-Severe Winter Storms

2021DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Topical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms

2019 EF1 Tornado Dallas, TX

2019 DR-4465 Hurricane Dorian

JEFF J. DUNGAN, P.E., P.L.S., Principal

jeff@dunganeng.com

Jeff J. Dungan, P.E., P.S. has 26 years of experience in the field of civil engineering. With a career that began with Anderson Engineering in Columbia, Mississippi, he now serves as co-founder and Principal with Dungan Engineering, PA serving counties and municipalities in South Mississippi. Mr. Dungan has served as County Engineer for Lawrence, Walthall and Marion County and City Engineer for the Town of Tylertown for over 15 years. He has also served as County Engineer in Lincoln County for the past 8 years.

Mr. Dungan has dedicated his career to serving the engineering needs of the entities and individuals that have placed their trust in him. He has a vast array of experience in the field of civil engineering and debris removal monitoring. Working on numerous projects in South Mississippi with disaster related services, including the aftermath of Hurricanes Katrina, Gustav and Isaac, Mr. Dungan was able to provide the technical support needed by many local governments throughout the south. His services enabled these local governments to have the confidence to use local contractors to perform the immense clean-up operation efficiently and at a reasonable cost. He has worked with both counties and municipalities in South Mississippi on many types of projects, such as roadway construction and maintenance, bridge replacements, water and waste-water treatment plants, industrial buildings and airports. With DebrisTech, Mr. Dungan hopes to help cities and communities recover from disasters more quickly and efficiently, in order for the return of normal life to come as soon as possible.

Experience

DebrisTech, LLC

Principal & Owner - 2010 - Present

Dungan Engineering, P.A.

Principal Engineer - 1993 - Present

Education

Mississippi State University

Bachelor of Science, Civil Engineering

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straightline Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 DR-4626-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Wildfires and Straight-Line Winds

2021 DR-4598-MS-Severe Winter Storms

2021DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Topical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms

2019 EF1 Tornado Dallas, TX

2019 DR-4465 Hurricane Dorian

2014 DR-4175 Tornadoes (MS)

2013 DR-4117 Tornadoes (OK)



J. LEE MOCK, P.E., P.L.S., Principal

lee@dunganeng.com

Mr. Mock has 20+ years of experience in the field of civil engineering. With a natural bent for precision, a keen attention to detail, and driven to work with both efficiency and excellence, Mr. Mock embodies the company-wide commitment to solving problems and creating solutions for every project and every client.

Mr. Mock has dedicated his career to serving the engineering needs of the entities and individuals that have placed their trust in him. He has a vast array of experience in the field of civil engineering and debris removal monitoring. Working on numerous projects in South Mississippi with disaster related services, including the aftermath of Hurricanes Katrina and Issac.

As a civil engineer, Mr. Mock has planned and administered the construction of various kinds of transportation and utility infrastructure type projects. He has worked with both counties and municipalities in South Mississippi on projects ranging from bridge replacement and dam rehabilitation to water and wastewater treatment plant designs.

With DebrisTech, Mr. Mock hopes to help cities and communities recover from disasters more quickly and efficiently, in order for the return of normal life to come as soon as possible. His desire to assist and his ability to manage, along with his previous experience, create a valuable addition to the team which is DebrisTech, LLC.

Experience

DebrisTech, LLC

Principal & Owner - 2010 - Present

Dungan Engineering, P.A.

Principal Engineer - 1994 - Present

Education

Mississippi State University

Bachelor of Science, Civil Engineering

University of Mississippi

Bachelor of Business Administration

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straightline Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 DR-4626-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Wildfires and Straight-Line Winds

2021 DR-4598-MS-Severe Winter Storms

2021DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Topical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms

2019 EF1 Tornado Dallas, TX

2019 DR-4465 Hurricane Dorian

JOHN MCNEESE, Regional Manager

jmcneese@debristech.com

John McNeese is a Project Manager and has been working with the DebrisTech management team since 2012. He began as an instrumental part in leading the recovery efforts in Moore, Ok following the aftermath of one of the most devastating tornadoes in US history.

Having an extensive background in communications, cost evaluation and construction, John excelled as a liaison between the client and contractor, aiding in the reimbursement process involved with federal funding. Prior to DebrisTech, John had been involved in recovery efforts as a debris contractor following Hurricane Katrina in 2005 and a project manager during the BP Oil Spill in 2010. Both of these events are considered two of the most historically devastating disasters along the Mississippi Gulf Coast.

Mr. McNeese has since served as a project manager in Puerto Rico following Hurricane Maria, overseeing more than 450 employees and approximately 100 million dollars in debris removal costs. He is currently serving as a project manager for DebrisTech in Mississippi, following a series of devastating storms.

Experience

DebrisTech, LLC

Project Manager - 2012 - Present

Wallace Environmental

Project Manager - 2010-2011

TL Wallace Construction

2010 - Project Manager

Holiday Construction

Project Manager - Equipment Operator - 2005-2006

Education

University of Mississippi

Bachelor of Science, University Studies

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straightline Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 DR-4626-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Wildfires and Straight-Line Winds

2021 DR-4598-MS-Severe Winter Storms

2021DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Topical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms

2019 EF1 Tornado Dallas, TX

2019 DR-4465 Hurricane Dorian



DENNIS CRUTHIRDS, Regional Manager

dennis@debristech.com

Dennis Cruthirds is a Project Manager with DebrisTech. His duties include the daily operations of the project, quality assurance/quality control of monitoring operations, the documentation of employee time, and delivering updates to the client's representative. Mr. Cruthirds has 12 years of experience in construction material testing and 16 years of debris monitoring. He brings a wealth of knowledge, capabilities, and experience to our clients and has worked on numerous debris removal monitoring and disaster recovery projects. During his career, Mr. Cruthirds has successfully managed the monitoring of millions of cubic yards of debris for some of the most catastrophic disasters across the nation. He has served as a project/site manager in Iowa, after the effects of a Derecho. He is currently overseeing operations in Kentucky. His personality and experience affords him a perfect relationship with contractors, as well as our clients.

Experience

DebrisTech, LLC

Project Manager - Operations Manager - 2012 - Present

Data Manager - Field Monitor - Field Supervisor - 2014

Dungan Engineering, P.A.

CMT Lab Manager - CMT Inspector - 2007 - 2018

Field Supervisor - Operations Manager 2005 - 2008

Training - Emergency Management Institute - FEMA Certified

IS-00008.a, IS-00019.15, IS-00020.15, IS-00021.15, IS-00022, IS-00026, IS-00027, IS-00029, IS-00033.15, IS-00042, IS-00100.b, IS-00100.pwb, IS-00100.fda, IS-00107.15, IS-00144, IS-00207, IS-00247, IS-00250.a, IS-00265, IS-00293, IS-00324.a, IS-00325, IS-00346, IS-00366, IS-00362.a, IS-00386, IS-00395, IS-00403, IS-00420, IS-00520, IS-00522, IS-00546.a, IS-00547.a, IS-00548, IS-00551, IS-00558, IS-00613, IS-00632.a, IS-00634, IS-00660, IS-00662, IS-00701.a, IS-00702.a, IS-00703.a, IS-00706, IS-00720, IS-00775, IS-00801, IS-00802, IS-00804, IS-00808, IS-00809, IS-00810, IS-00811, IS-00813, IS-00003, IS-00005.a, IS-00008.a, IS-00011.a, IS-00015.b, IS-00101.c, IS-00102.c, IS-00103, IS-00405, IS-00906, IS-00907, IS-00908, IS-00909, IS-00912, IS-00914

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straightline Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 DR-4626-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Wildfires and Straight-Line Winds

2021 DR-4598-MS-Severe Winter Storms

2021 DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Tropical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms

2019 EF1 Tornado Dallas, TX

2019 DR-4465 Hurricane Dorian



TYLER WILLIAMSON, Regional Manager

twilliamson@debristech.com

Tyler Williamson is a Regional Manager with DebrisTech. Collateral duties include overseeing the daily operations of the assigned projects, including coordinating the recovery efforts with the client, FEMA PA consultants, local, state and federal agencies. He has exceptional documentation practices and excels in strategical planning. Mr. Williamson has several years of experience with DebrisTech at nearly every position in the company. He has worked on more than 40 debris removal and disaster recovery projects. He is leading our efforts in Oregon with the training and supervision of hundreds of debris monitors. He also manages data, produces daily reports, for the debris monitoring effort for the several project through the southeast. Mr. Williamson has helped clients address their recovery needs through expertise, technology and knowledge. Utilizing past experience, together with these ever developing skills, make him a valuable asset to DebrisTech.

Experience

DebrisTech, LLC

Project Manager - Operations Manager - 2015 - Present

Data Manager - Field Monitor - Field Supervisor - 2014

Education

University of Mississippi

Bachelor of Science in Business Administration,
Managerial Finance

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straightline Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 DR-4626-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Wildfires and Straight-Line Winds

2021 DR-4598-MS-Severe Winter Storms

2021DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Topical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms

2019 EF1 Tornado Dallas, TX

2019 DR-4465 Hurricane Dorian



BUCK DICKINSON, Public Assistance

bdickinson@debristech.com

Buck Dickinson is the Public Assistance Director at DebrisTech. He comes with a wealth of experience in all aspects of debris management. His previous experience in emergency management spans every aspect of Public Assistance. As State Public Assistance Officer for the Florida Division of Emergency Management he led teams comprised of state and private sector consultants for all open events in the State of Florida. Buck has experience in the disaster declaration process, project development, programmatic compliance, project and event closeout and facilitating efficient communication between applicants, state entities, and FEMA. His contribution to DebrisTech will provide clients with a subject matter expert of the entire Public Assistance program, with an emphasis on ensuring accurate project obligation to closeout. Buck brings a solution-based perspective to project's unique issues resulting in clients gaining program knowledge which prepares them for future events.

Experience

DebrisTech, LLC

Public Assistance Director - 2022 - Present

Florida Division of Emergency Management

State Public Assistance Officer - 2019 - 2022

Programmatic Review Team Lead - 2018 - 2019

Public Assistance Coordinator - 2007 - 2010

Wheeler EMC

Emergency Management Consultant - 2016 - 2018

ER Asisst

Project Manager - 2012 - 2016

O'Brien's Response Management | BP Oil Spill

Florida Lead Scheduler - 2010 - 2012

Education

Florida State University

Bachelor of Science, Political Studies

Grant Experience

4486 – FL – COVID Pandemic (2020)

4468 – FL – Hurricane Dorian (2019)

4337 – FL – Hurricane Irma (2018)

4283 – FL – Hurricane Matthew (2017)

4280 – FL – Hurricane Hermine (2016)

4205 - MS - Tornado (2014)

4177 - FL - Severe Storms (2014)

4138 - FL - Severe Storms (2013)

4068 - FL - TS Debby (2012)

4084 - FL - Hurricane Isaac (2012 - 2012)

BP Oil Spill (2010 - 2010)

1840 - FL - 2009 Northeast Florida (2009)

1831 - FL - North Florida Flooding (2009)

3293 - FL - Hurricane Ike (2008)

1785 - FL - Tropical Storm Fay (2008)

3288 - FL - Tropical Storm Fay (2008)

1806 - FL - Hurricane Gustav (2008)

1679 - FL - Severe Storms (2007)

1604 - MS - Hurricane Katrina (2005)

1609 - FL - Hurricane Wilma (2005)

1602 - FL - Hurricane Katrina (2005)

1595 - FL - Hurricane Dennis (2005)

1551 - FL - Hurricane Ivan (2004)

1545 - FL - Hurricane Frances (2004)

1539 - FL - Hurricane Charley (2004)

1561 - FL - Hurricane Jeanne (2004)

Professional Certifications

Advanced Professional Series in Emergency Management

Professional Development Series in Emergency Management

50+ FEMA Courses

DANIEL BAXTER, C.P.A., Chief Financial Officer

dbaxter@debristech.com

Daniel Baxter is the Chief Financial Officer at DebrisTech. He graduated from the University of Mississippi with a Bachelor of Accountancy and a Master of Accountancy and Data Analytics. He is a licensed certified public accountant in the states of Mississippi and Tennessee and is active in his continued education in the accounting industry. Prior to DebrisTech, Daniel has experience working at a global accounting firm where he audited the financial statements of large public and private companies in the healthcare and manufacturing industries. He has a background that excels in providing data integrity and assurance from financial audits to disaster response. In addition to his auditing and disaster response experience, Daniel worked in Washington as a junior fellow at the Library of Congress appointed by Congressman Gregg Harper, the Chairman of the Committee on House Administration in 2018, where he made connections and learned about the innerworkings of government and documentation between Congress and the Library of Congress. Daniel is active in the disaster response industry by working with fellow debris contractors and lobbying FEMA on behalf of DebrisTech's clients to fulfill the needs required to make a full recovery after a natural disaster.

As a Data Manager for DebrisTech, Daniel was a part of the team credited with the development of the Emergency Operations Supply Tracking Program. Utilizing this internally developed program Daniel, and the teams of asset managers, are still responsible for tracking over \$100,000,000.00 of PPE.

While managing the EOST program, Daniel also assisted with invoice reconciliation from debris removal projects across the country. His background in accountancy and law work provide him with the knowledge and experience to parse dense removal contractor invoices. These invoices must be compared to the DebrisTech ADMS data and if correct, recommended payment by the client.

Daniel has assisted cities and communities address their recovery needs. Utilizing past experience and ever developing skills make him a valuable part of DebrisTech.

Experience

DebrisTech, LLC

Chief Financial Officer - 2022 - present

Project/ Data Manager - 2020 - 2022

Audit Intern-BDO USA, LLP

Junior Fellow-Library of Congress

Law Clerk-Swayze Alford Attorney at Law

Education - Emergency Management Institute - FEMA Certified

University of Mississippi

Master of Accountancy and Data Analytics

Bachelor of Accountancy, University of

Mississippi

TN – CPA License #28200 (August 2021 – Present)

MS – CPA License #R8152 (September 2021 – Present)

Debris Monitoring Projects in Process

2022 DR-4637-TN Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2021 4630-DR-KY Tornadoes

2021 4626-DR-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 Mississippi EMA Covid-19 PPE Inventory Allocation

2020 Mississippi Department of Health Covid-19 PE Inventory Allocation

2020 DR-4562-OR-Oregon Wildfires and Straight-Line Winds



CINDY CARTER, Senior Data Analyst

cindy@debristech.com

Mrs. Carter has 20 years experience in real estate as a licensed agent. In 2018 she joined DebrisTech to reconcile contractor invoices with our recorded data. Her responsibilities include communicating effectively with DebrisTech clients and removal contractors to correctly and efficiently evaluate invoices. Mrs. Carter is detail oriented with a solid reputation as efficient and highly-dependable. She has navigated multiple projects while maintaining a professional, quality relationship with the clients. Her largest projects to include Puerto Rico - DRD following Hurricane Maria and is currently assisting the clients in Mississippi, Kentucky, Tennessee and Louisiana. These clients include invoices from St. Charles Parish (Hurricane Ida), Mississippi Dep. of Health (Covid), and Mississippi EMA (Covid).

Experience

DebrisTech, LLC

Invoice Analyst - 2018 - Present

Education

University of Southern Mississippi

Bachelor of Science, Criminal Justice

Disasters Worked

2022 DR-4637-TN Severe Storms, Tornadoes, Straight-line Winds, and Flooding

2021 4630-DR-KY Tornadoes

2021 4626-DR-MS Hurricane Ida

2021 DR-4618-PA Hurricane Ida

2021 DR-4611-LA-Hurricane Ida

2020 DR-4562-OR-Oregon Wildfires and Straight-line Winds

2021 DR-4598-MS-Severe Winter Storms

2021 DR-4592-KY Ice Storms

2020 DR-4576-MS Hurricane Zeta

2020 DR-4579-GA Tropical storm Zeta

2020 DR-4563-AL Hurricane Sally

2020 DR-4654-FL Hurricane Sally

2020 DR-4572-TX Hurricane Laura

2020 DR-4557-IA Iowa Severe Storms - Derecho

2020 EM-3530 Texas Hurricane Hanna

2020 EM-3527 Louisiana Tropical Storm Cristobal

2020 DR-4551 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4536 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4478 Mississippi Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4476 Tennessee Severe Storms, Tornadoes, Straight-line Winds, And Flooding

2020 DR-4528 Mississippi Covid-19 Pandemic

2019 DR-4470 Mississippi Severe Storms

2020 DR-4473-PR Earthquakes

2020 EM-3426-PR Earthquakes

2019 DR-4470 Mississippi Severe Storms



M/WBE PARTICIPATION

Subcontracting Protocol

DebrisTech conscientiously looks for opportunities to work with small, women-, minority-owned and disadvantaged business enterprises whose specific capabilities complement our own skills for the benefit of our. We have established working relationships with a number of small, women, and minority-owned firms, and have worked with many agencies having equal employment opportunity requirements. In addition, we maintain contact and knowledge of the qualifications of these firms in an effort to select appropriate subcontractors for specific projects. Should the need for a subcontractor arise during a project, we contact a subcontractor whose capabilities meet the requirements. DebrisTech employs Landfall Strategies, LLC to staff projects with needed local employees for larger projects. Landfall Strategies, LLC is a certified M/WBE company.

State of Florida

***Woman & Minority Business
Certification***

Landfall Strategies LLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
01/03/2023 to 01/03/2025

J. Todd Inman
Florida Department of Management Services

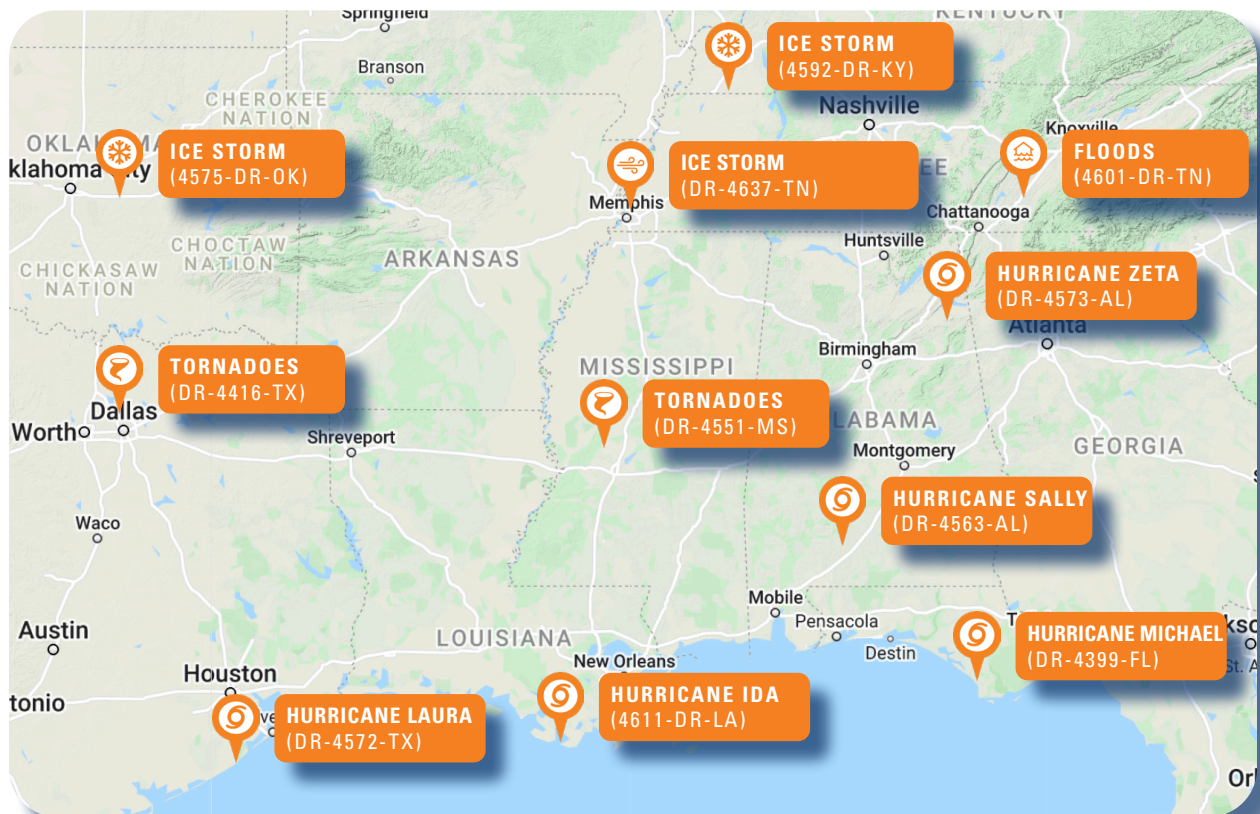


Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd



DISASTER EXPERIENCE

DebrisTech, LLC provides debris monitoring services to clients across the United States. Since 2010, our team has served every level of government in response to *more than 65 federally declared disasters* across the country and has never had a contract terminated for failure to perform. In the past two years alone, DebrisTech was responsible for the documentation and monitoring of the removal of tens of millions of cubic yards of eligible storm-generated debris for over 190 projects. Below is a map showing several of the recent disasters in which DebrisTech was an integral part of the recovery process for cities and counties:

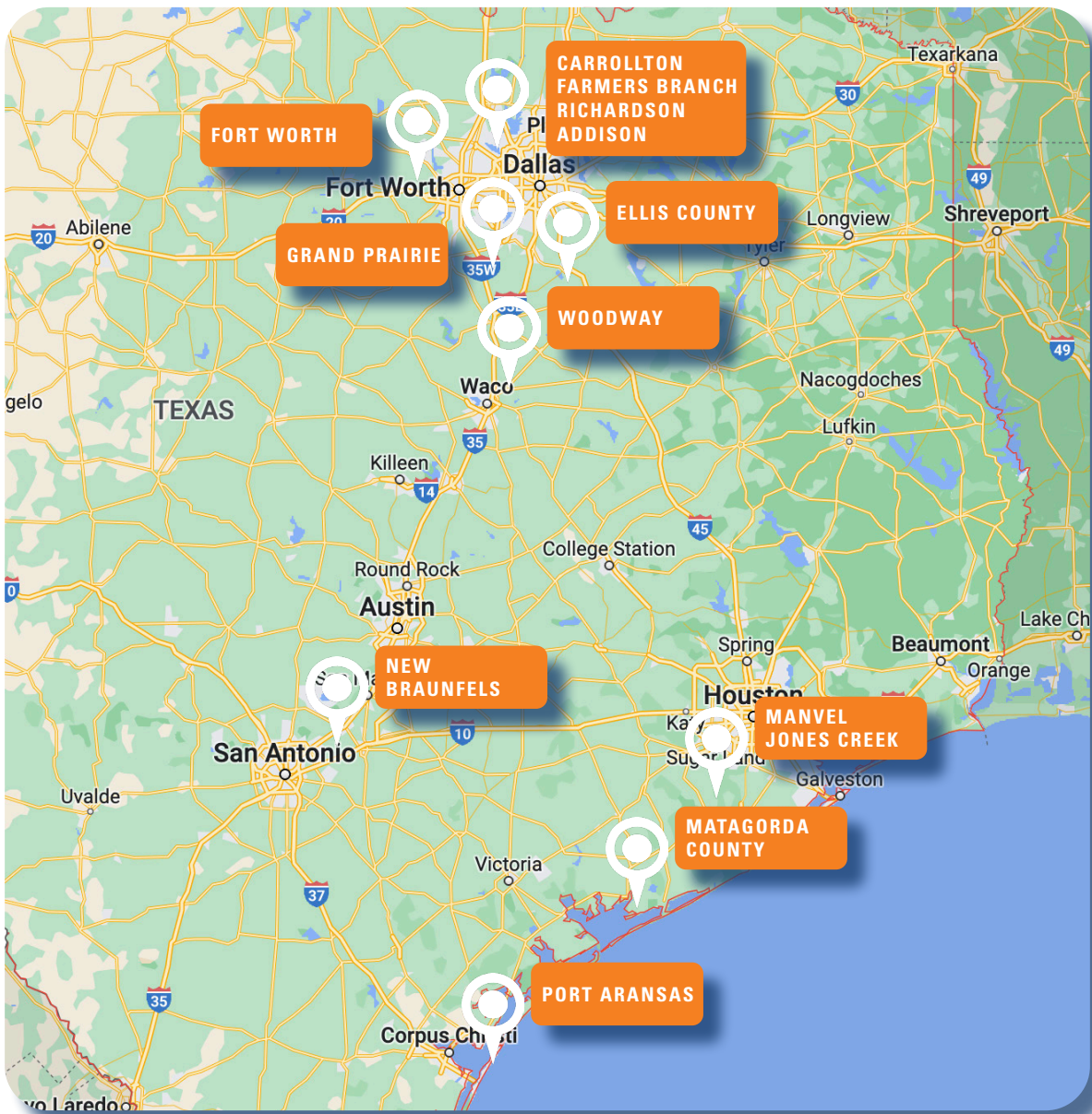


Through our decades of experience and hundreds of project activations, DebrisTech has demonstrated a wide-range of special disaster recovery program management services, including: monitoring of private property/right-of-entry (ROE) work, waterway/marine debris clean-up, sand recovery/beach remediation, hazardous tree/limb removal, hazardous material removal, vessel and vehicle recovery, data management, contracting/invoice reconciliation, and FEMA appeals assistance.



CURRENT TX CLIENTS

DebrisTech currently has pre-event contracts with the following client towns, cities and counties within the State of Texas:





TEXAS EXPERIENCE

Since Hurricane Harvey devastated Texas in 2017, DebrisTech has assisted multiple city and county entities by monitoring debris removal for maximum FEMA reimbursement. Since 2017, DebrisTech has responded to 5 declared disasters in Texas and has assisted 5 entities. Below is a list of our experience throughout Texas:

DebrisTech Clients Served:

City of Bay City, Texas

City of Dallas, Texas

City of Port Aransas, Texas

City of Wharton, Texas

Matagorda County, Texas

**Disasters in TX:**

Hurricane Harvey - 2017

Tornado (Dallas) - 2019

Hurricane Hanna - 2020

Hurricane Laura - 2020

Hurricane Nicholas - 2021



LARGE SCALE PROJECTS

DebrisTech has the capacity and experience to handle large-scale disaster events as necessary. Below are the DebrisTech projects where the total amount of debris monitored exceeded 1 million cubic yards.

EVENT	CLIENT	TOTAL CUBIC YARDS	YEAR
ICESTORM (DR-4637-TN)	City of Memphis, TN	1,000,681	2022
HURRICANE IDA (DR-4611-LA)	St. Charles Parish, LA	1,679,829	2021
DERECHO (DR-4557-IA)	City of Cedar Rapids, IA	4,618,442	2020
DERECHO (DR-4557-IA)	City of Marion, IA	1,114,546	2020
HURRICANE MICHAEL (DR-4399-FL)	City of Panama City, FL	5,843,262	2018
HURRICANE MICHAEL (DR-4399-FL)	Bay County, FL	10,442,409	2017
HURRICANE MARIA (DR-4339-PR)	Department of Transportation and Public Works, Puerto Rico	1,475,332	2017

In addition to large scale projects, DebrisTech has demonstrated experience with large-scaled clients and contracts. DebrisTech currently holds contracts with:



Mississippi Emergency
Management Agency



Association of County
Commissions of Alabama



North Carolina Department
of Public Safety



Florida Division of
Emergency Management



Puerto Rico Department of
Transportation and Public Works



RECENT PROJECTS

DebrisTech has worked with entities at the local, county and state level across the United States and Puerto Rico to document and monitor debris removal for maximum FEMA reimbursement. The following pages list a comprehensive look at our extensive debris monitoring experience:

EVENT	CLIENT	DEBRIS MONITORED	LEAD/SUB	STATUS
2022 FLOODS (DR-4655-MT)	Montana Disaster and Emergency Services	Ongoing	Lead	Ongoing
2023 TORNADOES (DR-4698-AR)	City of Wynne, AR	Ongoing	Lead	Ongoing
	Wynne Water Utilities	Ongoing	Lead	Ongoing
	Cross County, AR	Ongoing	Lead	Ongoing
	City of Jacksonville, AR	Ongoing	Lead	Ongoing
2023 TORNADOES (DR-4697-MS)	Carroll County, MS	Ongoing	Lead	Ongoing
	City of Winona, MS	Ongoing	Lead	Ongoing
	Montgomery County, MS	Ongoing	Lead	Ongoing
	Panola County, MS	Ongoing	Lead	Ongoing
	City of Amory, MS	Ongoing	Lead	Ongoing
	Three Rivers Railroad, MS	Ongoing	Lead	Ongoing
	Monroe County, MS	Ongoing	Lead	Ongoing
	Itawamba County Railroad, MS	Ongoing	Lead	Ongoing
	Dept Wildlife, Fisheries & Parks	Ongoing	Lead	Ongoing
2023 STRAIGHT-LINE WINDS (DR-4702-KY)	Muhlenberg County, KY	Ongoing	Lead	Ongoing
	McCracken County, KY	Ongoing	Lead	Ongoing
2023 TORNADOES (DR-4701-TN)	Tipton County, TN	Ongoing	Lead	Ongoing
	City of Covington, TN	Ongoing	Lead	Ongoing
2023 TORNADOES (DR-4684-AL)	Elmore County, AL	Ongoing	Lead	Ongoing
	Dallas County, AL	Ongoing	Lead	Ongoing
(DR-4117-OK)	City of Eutaw, AL	Ongoing	Lead	Ongoing



RECENT PROJECTS

EVENT	CLIENT	DEBRIS MONITORED	LEAD/SUB	STATUS
2023 TORNADOES				
(DR-4684-AL)	Spalding County, GA	82,778.2 CY	Lead	Ongoing
(DR-4685-GA)	Butts County, GA	18,476 CY	Lead	Ongoing
2022 TROPICAL				
STORM NICOLE	City of St. Augustine, FL	2,577 CY	Sub	Complete
(EM-3587-FL)	City of Rockledge, FL	636 Tons	Sub	Complete
2022 HURRICANE	Glades County, FL	8,992 CY	Lead	Complete
IAN (DR-4673-FL)	Indian River County, FL	11,996 CY	Lead	Complete
	City of St. Augustine, FL	6,267 CY	Sub	Complete
	City of Holmes Beach, FL	10,347.2 CY	Lead	Complete
	Town of Longboat Key, FL	29,510.4 CY	Lead	Complete
	City of Rockledge, FL	362.4 CY	Sub	Complete
	Hardee County, FL	308,453.8 CY	Sub	Complete
	City of Arcadia, FL	115,139.5 CY	Sub	Complete
	Longwood, FL	18,795.5 CY	Lead	Complete
	City of Punta Gorda, FL	224,056 CY	Sub	Complete
2022 FLOODS	Letcher County, KY	19,682 CY	Sub	Complete
(DR-4663-KY)	Floyd County, KY	PPDR	Sub	Ongoing
	Transportation Cabinet, KY	159,462.2 Tons	Sub	Ongoing
2022 ICE STORM	City of Memphis, TN	959,054.5 CY	Lead	Complete
(DR-4645-TN)	City of Germantown, TN	36,431.2 CY	Lead	Complete
	City of Bartlett, TN	7,767.5 CY	Lead	Complete
2021 TORNADOES	City of Dresden, TN	6,703.9 Tons	Lead	Complete
(DR-4637-TN)	Hopkins County, KY	400,005.9 CY	Sub	Complete
(DR-4630-KY)	Muhlenburg County, KY	87,827.3 CY	Sub	Complete
	Fulton County, KY	38,154.3 CY	Sub	Complete
	Caldwell County, KY	206,958.6 CY	Sub	Complete
	Marshall County, KY	515,737.8 CY	Sub	Complete
2021 HURRICANE	Town of Summit, MS	2,310.7 CY	Lead	Complete
IDA (DR-4626-MS)	Lincoln County, MS	7,946.4 CY	Lead	Complete
	City of Magnolia, MS	4,229.6 CY	Lead	Complete
	City of McComb, MS	16,830.2 CY	Lead	Complete
	Pike County, MS	83,401.3 CY	Lead	Complete
	Hancock County, MS	7,894.7 CY	Lead	Complete
	City of Picayune, MS	36,240.1 CY	Lead	Complete



RECENT PROJECTS

EVENT	CLIENT	DEBRIS MONITORED	LEAD/SUB	STATUS
2021 HURRICANE	St. Charles Parish, LA	1,704,613.4 CY	Lead	Complete
IDA (DR-4611-LA)	St. Charles Par Schools	24,974.3 CY	Lead	Complete
(DR-4618-PA)	City of Baker, LA	13,951.7 CY	Lead	Complete
	City of Kenner, LA	327,060.0 CY	Lead	Complete
	Montgomery County, PA	455,758.1 CY	Lead	Complete
2021 FLOODS				
(DR-4609-TN)	City of Waverly, TN	17,073.9 Tons	Lead	Complete
(DR-4617-NC)	Haywood County, NC	15,538.1 CY	Lead	Complete
2021 ICE STORM	Adams County, MS	67,541.6 CY	Lead	Complete
(DR-4598-MS)	Jefferson County, MS	10,347.2 CY	Lead	Complete
(DR-4595-KY)	Claiborne County, MS	41,007.1 CY	Lead	Complete
	Warren County, MS	19,682.4 CY	Lead	Complete
	City of Natchez, MS	26,934.2 CY	Lead	Complete
	Morgan County, KY	58,524.5 CY	Sub	Complete
	Elliott County, KY	89,011.2 CY	Sub	Complete
	Johnson County, KY	165,617.3 CY	Sub	Complete
	Boyd County, KY	12,106 Tons	Sub	Complete
	Carter County, KY	137,379.0 CY	Sub	Complete
2021 HURRICANE	City of Selma, AL	50,563.5 CY	Lead	Complete
ZETA (DR-4573-AL)	Town of Leakesville, MS	65,060.9 CY	Lead	Complete
(DR-4576-MS)	Greene County, MS	166,062.0 CY	Lead	Complete
(DR-4579-GA)	George County, MS	535,527.0 CY	Lead	Complete
	City of Pass Christian, MS	89,8402 CY	Lead	Complete
	City of Bay St. Louis, MS	154,287.60 CY	Lead	Complete
	City of Ocean Springs, MS	55,572.90 CY	Lead	Complete
	Forsyth County, GA	4,391 CY	Lead	Complete
2020 ICE STORM	City of Calumet, OK	9,509.6 CY	Lead	Complete
(DR-4575-OK)	City of Midwest City, OK	22,227.6 Tons	Lead	Complete
	City of Moore, OK	89,668.4 CY	Lead	Complete
	City of Mustang, OK	219,304.4 CY	Lead	Complete
	City of Piedmont, OK	40,573.70 CY	Lead	Complete
	City of Kingfisher, OK	46,241.50 CY	Lead	Complete
	City of El Reno, OK	98,408.50 CY	Lead	Complete
2020 HURRICANE				
LAURA (DR-4572-TX)	Matagorda County, TX	3,109.4 CY	Lead	Complete



RECENT PROJECTS

EVENT	CLIENT	DEBRIS MONITORED	LEAD/SUB	STATUS
2020 HURRICANES	City of Carencro, LA	28,101.60 CY	Lead	Complete
DELTA AND SALLY	City of Baker, LA	8,051.30 CY	Lead	Complete
(DR-4570-LA)	Santa Rosa County, FL	631,230.2 CY	Sub	Complete
(DR-4564-FL)	City of Robertsdale, AL	132,845.4 CY	Lead	Complete
(DR-4563-AL)	City of Foley, AL	965,009.1 CY	Sub	Complete
2020 DERECHO	City of Cedar Rapids, IA	2,519,454.4 CY	Lead	Complete
(DR-4557-IA)	City of Marion, IA	1,114,546 CY	Lead	Complete
	City of Madrid, IA	25,767.40 CY	Lead	Complete
2020 TORNADOES	Jefferson Davis County, MS	80,795.5 CY	Lead	Complete
(DR-4551-MS)	Lawrence County, MS	103,153.3 CY	Lead	Complete
(DR-4550-TN)	Pike County, MS	36,654.60 CY	Lead	Complete
(DR-4536-MS)	City of Memphis, TN	289,485.20 CY	Lead	Complete
	Jasper County, MS	195,024.3 CY	Lead	Complete
	Lawrence County, MS	43,157.8 CY	Lead	Complete
	Walthall County, MS	69,040.8 CY	Lead	Complete
	Marion County, MS	60,818.10 CY	Lead	Complete
	City of McComb, MS	107,080.90 CY	Lead	Complete
	Jones County, MS	272,050.60 CY	Lead	Ongoing
	Lamar County, MS	14,790.7 CY	Lead	Ongoing
	Jefferson Davis County, MS	237,697.1 CY	Lead	Complete
2019 STRAIGHT-LINE WINDS	City of Waverly, TN	22,558.0 CY	Lead	Complete
(DR-4471-TN)				
(DR-4470-MS)	City of Corinth, MS	181,460.9 CY	Lead	Complete
2019 HURRICANE		9,090.7 Tons and		
DORIAN (DR-4465-NC)	Hyde County, NC	107,136.9 CY	Sub	Complete
2019 TORNADOES	Monroe County, MS	152,784.80 CY	Sub	Complete
(DR-4450-MS)	City of McComb, MS	34,648.70 CY	Sub	Complete
(DR-4439-OK)	City of El Reno, OK	67.5 Tons	Lead	Complete
(DR-4429-MS)	Lee County, MS	138,770.20 CY	Lead	Complete
	Yazoo County, MS	11,843.0 CY	Lead	Complete
	City of Columbus, MS	3,191.8 Tons	Lead	Complete
2018 HURRICANE	Wiregrass Elec., AL	52,094.80 CY	Lead	Complete
MICHAEL	Baker County, GA	110,939.50 CY	Lead	Complete
(DR-4406-AL)	Mitchell County, GA	43,606.0 CY	Lead	Complete



PROJECT APPROACH

Understanding Project Approach

DebrisTech understands that the Client requires disaster debris monitoring services to support the oversight and management of debris removal contractors. DebrisTech shall be prepared to provide a range of services, including field monitoring and other services as needed and ordered.

The Client requires the experience and support of DebrisTech's Debris Removal Monitoring Management Team following a natural disaster. DebrisTech will provide services which may include:

1. Coordinate daily briefings, work progress, staffing, and key items with local officials.
2. Selection and permitting of DMS locations and any other permitting/regulatory issues as necessary.
3. Scheduling work for all team members and contractors on a daily basis.
4. Hiring, training, scheduling, and managing field staff.
5. Monitoring recovery contractor operations and making/implementing recommendations to improve efficiency as well as speed up recovery work and assure all debris removal work meets FEMA eligibility guidelines.
6. Assisting local officials with responding to public concerns and comments.
7. Certifying contractor vehicles for debris removal using methodology and documentation practices appropriate for contract monitoring.
8. Furnishing and operating an automated/electronic (paperless) debris tracking system.
9. Develop daily operational reports to keep the client informed of work progress.
10. Development of maps, GIS applications, etc. as necessary.
11. Comprehensive review, reconciliation, and validation of debris removal contractor(s) invoices prior to submission to the client for processing.
12. Project Worksheet and other pertinent report preparation required for reimbursement by FEMA, and any other applicable agency for disaster recovery efforts by local staff and designated debris removal contractors.



LOAD SITE MONITORING

1. General

1.1. The Client requires the support of DebrisTech's Debris Removal Monitoring Team following a debris generating event such as a hurricane, storm, or other event and debris management expertise. The debris monitoring is necessary to assure Federal Emergency Management Agency (FEMA) emergency plan and debris removal contract requirements are met by debris removal contractor. Documenting the removal of debris from public access roads, rights-of-way, and public property, monitoring the debris management sites, is DebrisTech's primary concern. The Client will assign a Debris Manager (DM). The Debris Manager will be the primary point of contact for DebrisTech and will resolve contract administration issues or questions.

1.2. Within 48 hours of notification, DebrisTech will provide adequate number of professionals and qualified personnel to monitor all debris loading sites and debris management sites. DebrisTech will increase its staffing from this point depending on the amount of removal equipment provided by the removal contractor.

Major increases to the debris. monitoring staff will be disclosed to the client's designated debris manager.

1.3. DebrisTech shall provide all debris monitors with appropriate personal protective equipment to include, but not be limited to: eye protection, hearing protection, safety vests, and hard hats, to comply with all federal, state, and local requirements.

1.4. DebrisTech supervision is responsible for resolving issues with truck drivers, and other contractor's personnel.

1.5. DebrisTech will utilize the DebrisTech Electronic Debris Management System to collect and report documentation of debris removal activities.

1.6. DebrisTech will provide temporary office space as necessary.

2. Load Site Monitoring Services

2.1. The primary function of the Loading Site Monitors is to issue debris load tickets for eligible debris removed from the Right of Way (RoW).

2.2. DebrisTech will within 48 hours, be prepared to provide qualified on site personnel to monitor debris removal operations at all debris loading sites located throughout the Client's designated area. Additional sites may be added as debris removal efforts increase. Each loading site may operate, approximately 12–14 hours per day, 7 days per week. The Client's Debris Manager in coordination may determine the exact number and location of loading sites with the debris removal contractor.



DEBRIS SITE MONITORING

- 2.3. DebrisTech will provide all employees with DebrisTech handheld devices. These devices will allow each employee to capture all required data for each load of debris, such as: GPS coordinates, digital photographs, truck number, load number, debris type, and monitor identity. All DebrisTech devices communicate wirelessly with the DebrisTech Central Information Database. DebrisTech will also provide the Client with management, supervision, labor, and equipment necessary to initiate debris load tickets to document the removal of eligible debris from public access roads, public rights-of-way, and public property within the Client's designated area.
- 2.4. DebrisTech will be prepared to provide a Loading Site Monitor per site per day at a minimum of a 12-14 hour shift.
- 2.5. All Loading Site Monitors will speak English, be a minimum of eighteen (18) years of age and have a valid driver's license issued in the United States.
- 2.6. Supervisors and all identified Loading Site Monitors will attend a day debris monitor training session. Training will be the responsibility of DebrisTech and will be coordinated with the The Client's Debris Manager.
- 2.7. Monitors will be capable of working in an outside environment and be able to climb a staircase ladder of 10 feet high and lift 30 lbs.
- 2.8. The function of the Debris Monitor is to verify that only eligible debris is being removed from designated public rights-of-way and public property before it can be loaded into a debris removal vehicle.
- 2.9. DebrisTech will provide at least one (1) monitor for each debris removal vehicle to monitor and verify eligible debris removal from designated public access roads within the debris pickup zone.
- 2.10. DebrisTech will provide all employees with DebrisTech handheld devices. These devices will allow each employee to capture all required data for each load of debris, such as: GPS coordinates, digital photographs, truck number, load number, debris type, and monitor identity. All DebrisTech devices communicate wirelessly with the DebrisTech Central Information Database.

3. Debris Management Site Monitoring Services

- 3.1. DMS Monitors are responsible for documenting the amount (volume/weight) of debris entering the DMS.
- 3.2. DMS Monitors are responsible for documenting that the removal vehicles are empty when leaving the DMS
- 3.3. The primary function of the Debris Management Site Monitors is to complete the documentation



FIELD SUPERVISORS

of the load and estimate volumes that have been transported to the debris management site for processing or storage, and/or disposal.

- 3.4. DebrisTech will provide all employees with DebrisTech handheld devices along with all necessary equipment to document disposal of the debris.
- 3.5. Monitors will speak English, be capable of working in an outside environment, and be able to climb a staircase ladder of 10 feet high.
- 3.6. Monitors will be a minimum of eighteen (18) years of age and have a valid driver's license issued in the United States.
- 3.7. Supervisors and all identified Debris Management Site Monitors will attend a 1/2 day debris monitor training session. Training will be the responsibility of DebrisTech and will be coordinated with the Client's Debris Manager.
- 3.8. Site Monitors will be capable of working in an outside environment and be able to climb a staircase ladder of 10 feet high and lift 30 lbs.

4. Field Supervisors

- 4.1. Field Supervisor are to verify that only eligible debris is being removed from designated public rights-of-way and public property within assigned debris pickup zones in the Client's designated area.
- 4.2. Field Supervisors will be prepared to operate a minimum of 12 to 14 hours per day, 7 days per week and will be responsible for 10 load site monitors each.
- 4.3. Field Supervisors are expected to remain in contact with their assigned 10 debris monitors throughout the day and report their monitors location and removal vehicle information.
- 4.4. DebrisTech will provide all Field Supervisors with DebrisTech handheld devices.
- 4.5. Make multiple visits to all assigned loading sites and debris management sites on a random daily basis.
- 4.6. DebrisTech will provide all employees with DebrisTech handheld devices. These devices will allow each employee to capture all required data for each load of debris, such as: GPS coordinates, digital photographs, truck number, load number, debris type, and monitor identity.
- 4.7. All Field Supervisors will speak English, be a minimum of eighteen (18) years of age and have a valid driver's license issued in the United States.



OPERATIONS MANAGER

4.8. Field Supervisors and all identified Debris Monitors will attend a 1/2 day debris monitor training session. Training will be the responsibility of DebrisTech and will be coordinated with the Client's Debris Manager.

4.9. Field Supervisors will be capable of working in an outside environment and be able to climb a staircase ladder of 10 feet high and lift 30 lbs.

5. Operations Manager

5.1. Operations Manager primary goal is to execute the operations plan as directed by the project manager.

5.2. Coordinate debris monitoring operations to Field Supervisors.

5.3. Lead Field Supervisors in daily supervisor meetings.

5.4. Reviewing project clocking and clock out records.

5.5. Make multiple visits to all debris management sites on a random daily basis.

6. Project Manager

6.1. The project manager will serve as the primary point of contact for DebrisTech to the client.

6.2. The Project Manager will be involved in all aspects of the project.

6.3. Reports directly to the president of the company, Brooks Wallace.

7. Data Manager

7.1. DebrisTech Data Managers are assigned multiple projects. Their duties are often preformed remotely in a location with the best possible internet connection.

7.2. Their primary role is to review every load removed from the RoW.

7.3. During this review process the data manger determine wether the ticket was recorded out of the project work zone, location eligibility, and correct debris type.

7.4. This position also communicates directly with the operations manager about data collection errors in the field to be addressed as quickly as possible.



OPERATIONAL SAFETY

8. Safety

8.1. All debris monitors are informed of safety procedure around large equipment in the afford mentioned training course administer by the management team.

8.2. DebrisTech will ensure that DebrisTech personnel adhere to all debris management site safety requirements.

8.3. PPE

8.3.1.Hard Hat

8.3.2.High Vis Safety Vest

8.3.3.Safety Glasses

8.3.4.Cell Phone

8.3.5.Recommend Clothing

8.3.6.Long Pants

8.3.7.Collared Shirt

8.3.8.Close Toed Shoe



DebrisTech, LLC has established administrative policies for the reduction and prevention of on-the-job accidents and illnesses, and the protection of the environment. These policies are to be used as a foundation for establishing safety and environmental health programs for DebrisTech, LLC employees. DebrisTech believes that the health and safety of employees are of the greatest importance.

It is DebrisTech's health and safety policy that no job is so important and no service so urgent, that we cannot take time to perform our work safely, and in an environmentally conscientious manner. DebrisTech, LLC will conduct its operation in compliance with all applicable regulation to protect: employees, clients, sub consultants, the community, natural resources, and the environment.

The purpose of DebrisTech's health and safety program is to:

- Provide employees with a safe and healthy work environment
- Develop a safety awareness among employees and others engaged in work for DebrisTech that accidents (personal injuries and property damage) and occupational illnesses will be reduced to a minimum
- Identify and control safety, public health, and environmental hazards associated with their operations
- Work constructively with government agencies and others to develop and implement laws, regulations, and standards to protect public health, safety, and the environment.

Employees should realize the following goals through the health and safety policy:



SAFETY

- The development of an ongoing safety consciousness among all member of DebrisTech.
- A reduction in occupational injuries and illnesses and the associated loss of productivity.

Safety Principles

The success of DebrisTech's health and safety effort depends on:

- Acceptance of the concept that all serious injuries can be prevented
- Supervisors assuming responsibility for preventing occupational injuries and illnesses, and
- All employees participate in health and safety training programs and recognize that working safely is to everyone's advantage

Project Managers and Operations Managers

Managers are responsible for being knowledgeable of and implementing applicable policies and directives and taking other action, as required, to ensure that the personnel and operations they supervise comply with applicable requirements. This includes taking positive action to determine and reduce to as low as reasonably achievable, the accidents and incidents associated with their operations, informing employees of the safety hazards associated with their work, instructing employees in safe work methods, keeping the individual performing the specific tasks apprised of the most recent procedure and trained in its implementation, and enduring that they perform their work according to requirements. Managers have the primary responsibility for operations in the field and for taking the necessary measures to make certain that survey field activities comply with established safety requirements and shall ensure that field crews:

- Use proper safety gear
- Ensure that field crews take precautions against heat-related illnesses and keep hydrated

All DebrisTech employees have an individual responsibility to:

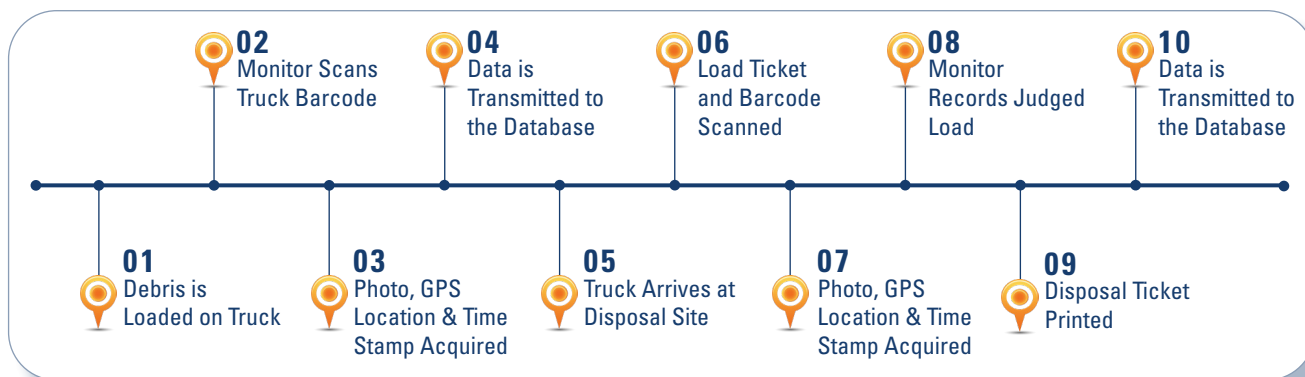
- Know and follow all health and safety rules, policies, and procedures for the area in which they are working
- Maintain a safe work environment
- Use good judgment
- Report to their supervisor immediately all
 - unsafe conditions, accidents, and
 - work-related injuries and illnesses (every occupational accident or injury) must be reported immediately using the DebrisTech's Accident Report.



AUTOMATED SYSTEM

Technical Approach with ADMS

In response to a disaster, DebrisTech sends one of its Mobile Command and Communications Centers to the project area. Each Mobile Command and Communications Center is a specially equipped, self-contained unit that provides office and living quarters for its vital team members. Each unit has computers, printers, badging and placarding systems, communication systems, training systems, and an appropriate number of load and disposal site deployment kits. The load deployment kits contain enough ruggedized tablets to document every removal crew and DMS. The disposal site kits typically include 4 tablets with MLPs, remote scanners, laser printers, paper, and printer cartridges. The kits permitted for carry-on luggage and, when necessary, may travel ahead of the Mobile Command and Communications Center by airline, if necessary. By following our emergency response project schedule our team has responded to over 125 contract activations for the services described in the RFP.



Real-Time Data

The DebrisTech Electronic Debris Management System provides real time access to all aspects of debris removal operations through the DebrisTech Central Information Database. Data is fed to the Central Information Database in real time by Debris Removal Monitors with DebrisTech devices. Authorized users have access to many different reports summarizing daily, weekly, or monthly activity by truck number, subcontractor, Right of Entry number, etc.

This allows the debris management team to track the location and progress of debris removal crews, track the type and quantity of debris being collected, as well as fully document the loading and disposal locations, time, date, contractor, personnel and equipment used. The real time system eliminates the need for a large administrative staff to manually enter paper tickets.



SCALABILITY

Cradle-to-Grave Documentation

The DebrisTech Electronic Debris Management System provides accurate accounting for all loads and detailed information on stumps and leaning trees. A barcode application tool is provided to attach a unique barcode to each tree surveyed. A digital photo, GPS coordinates, timestamp, tree/ stump size, inspector ID are collected with that barcode at three critical points of the removal process.

- When Originally Surveyed and Marked for Removal
- When Loading for Transport to the Disposal Site
- When Offloaded at the Disposal Site

A unique truck/trailer barcode scanned at the loading and offloading points provides additional information.

Scaleable

Because DebrisTech is standardized on Apple's iPads as the basis for its field unit and has partnered with national cellular providers, ramping up to hundreds of units can be done in a brief period. DebrisTech has created a customization system that can transform a best of class consumer-grade tablet to a ruggedized Debris Removal Monitoring Device in minutes — utilizing the iPad's and AppleTV's mirroring feature. The Mobile Command and Communications Center's outdoor video screen, DebrisTech's first responders, can train large groups of locally hired monitors at any location. Because of the iPad's inherently user-friendly and straightforward design, a typical training class usually lasts less than 2 hours. In a typical deployment, DebrisTech's first responders arrive and assess the severity of the event and determine how many support personnel are required to deploy and fully support the system.

Once the deployment begins, a new server instance of the DebrisTech Debris Management Database System is created and replicated at two or more locations. In the case of this contract, a third replication is set up for government use. One server instance is designated as the primary server, and field devices submit their data to it through a secure channel over a common carrier. The other servers are updated within minutes (usually seconds) and contain an exact copy of the records submitted by the field devices. One of the secondary servers is designated as a failover server should the primary server fail, or be inaccessible due to a regional communications outage. A redundant primary fiber loop serves DebrisTech's primary server location, and its secondary and tertiary servers are geographically remote and served by different ISPs. Upon completion of a mission, a copy of all data collected is delivered to the Client in Microsoft Excel and PDF format. DebrisTech is capable of meeting the daily reporting desired by the Client. The data can also remain accessible through the DebrisTech Debris Management Database for any period as required by the contract. DebrisTech currently maintains 1000 devices, 400 ready to be deployed.



GEO-FENCING

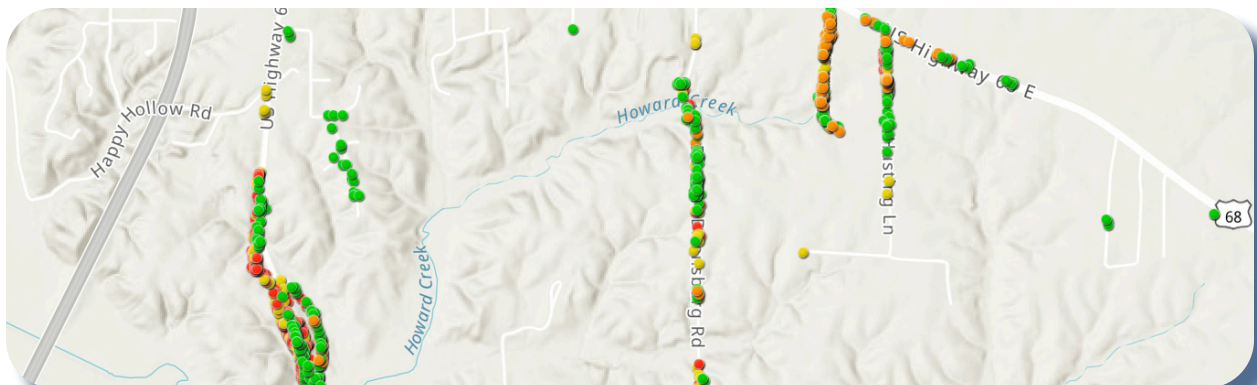
Paper Not Necessary

The DebrisTech Automated Debris Management System is modeled after a proven debris monitoring method that utilized a combination of handwritten paper tickets, electronic databases, and a Geographic Information System (GIS). The DebrisTech system follows this same model but replaces the handwritten tickets with real-time data collection devices. Paper receipts are still available but are no longer the primary record. DebrisTech handheld devices and software add a new level of documentation and security features. The built-in automated fraud detection and audit tools significantly reduce the potential for fraudulent activities that might result in costly de-obligations. The system can also provide real-time access to agencies, such as FEMA or the Inspector General, so that auditors can begin their task early, rather than months or years later.

The DebrisTech Automated Debris Management System provides real-time access to all aspects of debris removal operations through the DebrisTech Central Information Database. Data is fed to the Central Information Database in real-time by Debris Removal Monitors with DebrisTech devices. Authorized users have access to many different reports summarizing daily, weekly, or monthly activity by truck number, subcontractor, Right of Entry number, and other required documentation. This allows the debris management team to track the location and progress of debris removal crews, track the type and quantity of debris being collected, as well as fully document the loading and disposal locations, time, date, contractor, personnel, and equipment used. The real-time system eliminates the need for a large administrative staff to enter paper tickets manually.

GIS Compatible Geo-Fencing

The DebrisTech System also has interactive mapping features that allow authorized users to view the exact pickup and disposal location for each debris ticket in real-time. Once GIS boundaries are uploaded, the ADMS denies debris ticket acceptance if the contractor loads outside of the prescribed work zone. The ADMS assigns loads to certain districts of the clients maintained territories, such as city council districts or certain private communities.





MOBILIZATION

Administration View

In the desktop platform, clicking on the load's truck icon from the debris ticket list displays the pickup and disposal point for a specific load on a map. Clicking on the Truck icon in the header displays all loads in the current filter on a map. This feature is especially useful when trying to determine where a specific truck or subcontractor is working or has worked, or simply to see where debris removal operations are taking place in real-time. These are but a few of the extensive Geographical Information System (GIS) capabilities present in the system.

Subcontractor	Truck Type	Truck #	Volume	Tare Wt	Date	Project	Last Tared	Status
DRCTRIB	Self Loader	00011696	82		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011697	84		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011700	74		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011698	82		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011699	84		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011701	83		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011702	82		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011703	84		9/5/2021	StCharlesLAlda		Active
DRCTRIB	Self Loader	00011704	78		9/6/2021	StCharlesLAlda		Active

Site Managers and Tower personnel are issued DebrisTech handheld scanning devices, loaded with custom software explicitly configured for their role. DebrisTech handhelds scan barcodes, take digital photographs, apply GPS location tagging, accept manual inputs in open fields, and communicate via the Internet using the cellular network and other means if required. When loading and disposal data is collected, it uploaded wirelessly to the DebrisTech Central Information Database. If cellular service is not available, the data is queued on the device and transmitted via cellular network connectivity or when the devices are in the range of the Mobile Command and Communications Center for download and transmission of the data via satellite communications.

Mobilization

Within 24 hours of notification, DebrisTech provides an adequate number of professionals and qualified personnel to the project area to begin the startup of the Debris Removal Operation. DebrisTech continues to increase its staffing from this point to meet the requirements of the local government's contractor(s). Because we have worked constantly on various debris removal jobs since late 2015, we currently have a large staff of highly qualified individuals available to work on this project. DebrisTech is prepared to deploy as many resources as needed to meet the demands of this project. DebrisTech establishes local office(s)

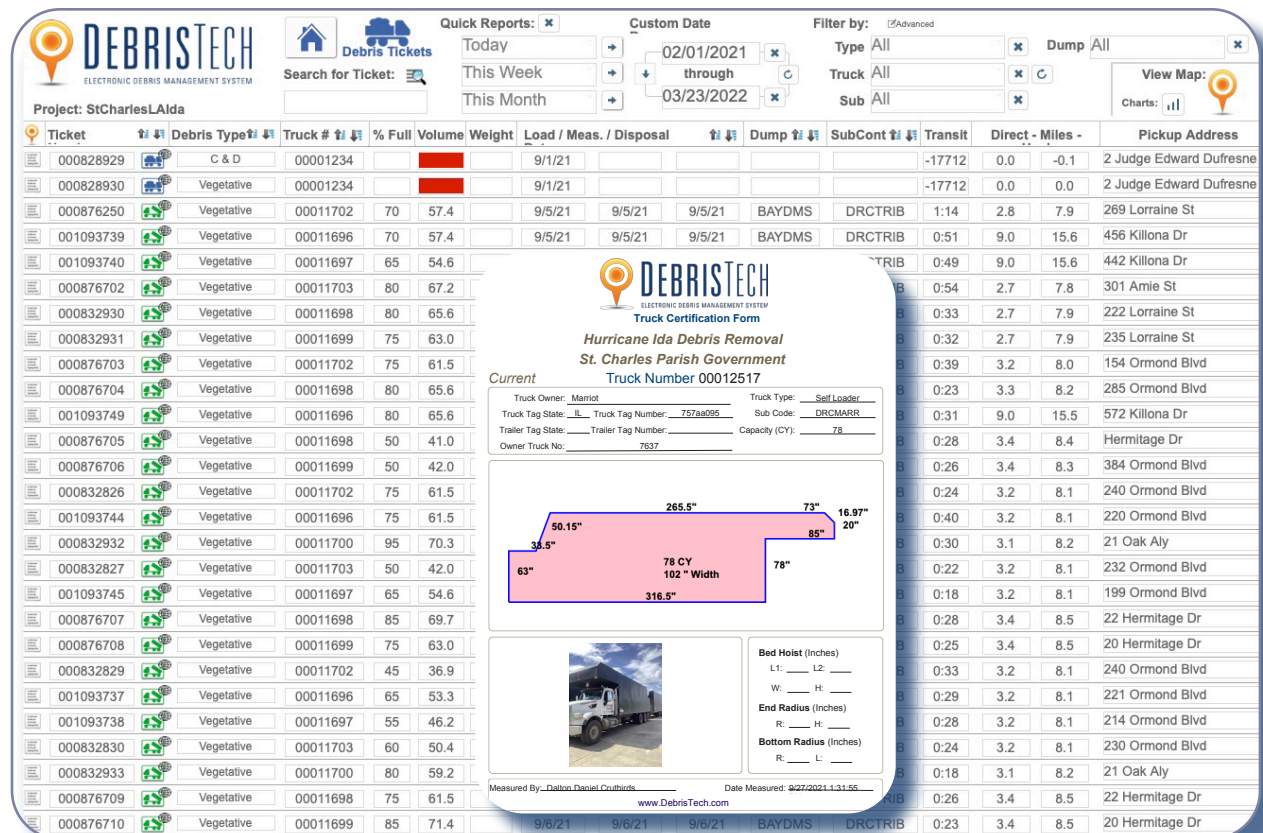


VEHICLE REGISTRATION

for hiring, training, and coordination of operations between the contractor and the government. This office is our base of operations for the duration of the project.

Vehicle Registration

Each vehicle registration identifies the mission (contract number) and a responsible governmental entity. Each registration record permanently ties to the bar code that is affixed to the truck body or trailer body, supplying unique identification data for contractor vehicles and equipment. Standard forms of measure (e.g. feet and inches) records the vehicle volume capacity utilizing industry-standard equations in each registration record created. Optionally, each driver of each truck may be issued a unique barcoded DebrisTech ID that ties the driver to the load and haul vehicle. Each member of the certification team is issued a unique barcoded ID that is scanned and becomes part of the certification registration form. The member certifying the vehicle must also sign the electronic form, using the signature capture feature. The DebrisTech System automatically rejects vehicles that are not certified and associated with the current event and responsible government entity.



DEBRISTECH
ELECTRONIC DEBRIS MANAGEMENT SYSTEM

Project: StCharlesLAlda

Quick Reports: Today, This Week, This Month

Custom Date: 02/01/2021 through 03/23/2022

Filter by: Type All, Truck All, Sub All

Search for Ticket: []

View Map: []

Ticket	Debris Type	Truck #	% Full	Volume	Weight	Load / Meas. / Disposal	Dump	SubCont	Transit	Direct - Miles -	Pickup Address
000828929	C & D	00001234				9/1/21				-17712	2 Judge Edward Dufresne
000828930	Vegetative	00001234				9/1/21				-17712	2 Judge Edward Dufresne
000876250	Vegetative	00011702	70	57.4		9/5/21	9/5/21	BAYDMS	DRCTRIB	1:14	289 Lorraine St
001093739	Vegetative	00011696	70	57.4		9/5/21	9/5/21	BAYDMS	DRCTRIB	0:51	456 Killona Dr
001093740	Vegetative	00011697	65	54.6						0:49	442 Killona Dr
000876702	Vegetative	00011703	80	67.2						0:54	301 Amie St
000832930	Vegetative	00011698	80	65.6						0:33	222 Lorraine St
000832931	Vegetative	00011699	75	63.0						0:32	235 Lorraine St
000876703	Vegetative	00011702	75	61.5						0:39	154 Ormond Blvd
000876704	Vegetative	00011698	80	65.6						0:23	285 Ormond Blvd
001093749	Vegetative	00011696	80	65.6						0:31	572 Killona Dr
000876705	Vegetative	00011698	50	41.0						0:28	Hermitage Dr
000876706	Vegetative	00011699	50	42.0						0:26	384 Ormond Blvd
000832826	Vegetative	00011702	75	61.5						0:24	240 Ormond Blvd
001093744	Vegetative	00011696	75	61.5						0:40	220 Ormond Blvd
000832932	Vegetative	00011700	95	70.3						0:30	21 Oak Aly
000832827	Vegetative	00011703	50	42.0						0:22	232 Ormond Blvd
001093745	Vegetative	00011697	65	54.6						0:18	199 Ormond Blvd
000876707	Vegetative	00011698	85	69.7						0:28	22 Hermitage Dr
000876708	Vegetative	00011699	75	63.0						0:25	20 Hermitage Dr
000832829	Vegetative	00011702	45	36.9						0:33	240 Ormond Blvd
001093737	Vegetative	00011696	65	53.3						0:29	221 Ormond Blvd
001093738	Vegetative	00011697	55	46.2						0:28	214 Ormond Blvd
000832830	Vegetative	00011703	60	50.4						0:24	230 Ormond Blvd
000832933	Vegetative	00011700	80	59.2						0:18	21 Oak Aly
000876709	Vegetative	00011698	75	61.5						0:26	22 Hermitage Dr
000876710	Vegetative	00011699	85	71.4						0:23	20 Hermitage Dr

DEBRISTECH
ELECTRONIC DEBRIS MANAGEMENT SYSTEM

Truck Certification Form

Hurricane Ida Debris Removal
St. Charles Parish Government
Truck Number 00012517

Current

Truck Owner: Marriot
Truck Tag State: LA, Truck Tag Number: 757aa096
Trailer Tag State: LA, Trailer Tag Number: 7637
Owner Truck No: 7637

Truck Type: Self Loader
Sub Code: DRCMARR
Capacity (CY): 78

Diagram showing dimensions: 50.15", 265.5", 73", 16.97", 20", 85", 78", 316.5", 63", 34.5"

78 CY
102" Width

Bed Hoist (Inches)
L1: L2:
W: H:
End Radius (Inches)
R: H:
Bottom Radius (Inches)
R: L:

Measured By: Dalton Daniel Outbirds
Date Measured: 9/27/2021 1:33:56
www.DebrisTech.com



PROJECT SCHEDULE

Vehicles that need recertification (obscured bar code placards, changes in sideboards, a spot check of capacities for random audits, etc.) can be compared electronically and automatically to the audit tables and other CQC audit records of previous certifications and registrations.

Certification records are available online and in downloadable and printable form for authorized users. Each monitor is also issued a unique identification badge that contains the employee identification barcode and Project ID barcode. Like the other barcodes, they are used to easily mark the ticket with the identity of the monitor or inspector that collects and reviews the data. Still, they can be used to circumvent the signature capture requirement. Each ticket has its barcode scanned using specially configured iPads. A limited number of these secure ticket objects are issued to monitors and inspectors. Without a physical ticket, no electronic tickets can be created. This authentication is the first of a three-factor ticket authentication system. The uniquely configured iPad is the second factor. The apps used for collecting data are registered individually to unique serialized iPad IDs and cannot function on unauthorized devices. These iPads, in most cases, are issued to individuals. Still, a third factor, a real signature by the monitor or inspector is required at each data collection point through a built-in signature capture feature of the iPad. This factor reminds the submitter that they are personally responsible for the accuracy of the data submitted.

Monitoring Project Schedule

Before a disaster, DebrisTech helps the Client with its Debris Management Plan to ensure it meets FEMA regulations. We act as advisors to the Client to maximize its return with FEMA. Our services in the planning stages will be at NO COST to the Client. The planning stage is a service DebrisTech provides as the Client's Monitoring Firm. With our ADMS you have 24/7 access to the database that provides real-time updates on the progress of the cleanup. Below is a graphic that summarizes the activities that will take place over the duration of the project:





DEPLOYABLE EQUIPMENT

Equipment Resources

DebrisTech understands providing debris monitoring services is a time sensitive industry. The requirements described in the RFP will be met within the mandated time period. In an effort to assure our preparedness for future disaster responses, DebrisTech maintains a surplus of a minimum of 200 devices ready to be deployed at any time. DebrisTech has responded to the largest scale events that required hundreds of staff and equipment to meet the needs of multiple clients simultaneously.

Available Equipment and Readily Available Equipment:

Project Managers	12
ADMS Devices	1,000
TDMS Cases	60
Time and Material Forms*	1,000
Truck Certification Placards*	1,000
Project Management Kits	25
HR Hiring Kits	25
Stump Cases	25
Laptops	35
Mobile Wireless (MiFi)	25
Scanner	120
Printers	170
Mobile Command Vehicles	17

**All paper Field Documents are replenished as needed. DebrisTech has agreements and relationships with emergency providers able to fill any equipment shortcoming in 24 hours or less. ADMS units are programmed and deployed in 24 hours or less.*

Within 24 hours of notification, DebrisTech provides an adequate number of professionals and qualified personnel to the project area to begin the startup of the Debris Removal Operation. DebrisTech continues to increase its staffing from this point meet the requirements of the local government's contractor(s). Because we have worked constantly on various debris removal jobs since late 2015, we currently have a large staff of highly qualified individuals that are available to work on this project. DebrisTech is prepared to deploy as many resources as needed to meet the demands of this project.

Since our founding we have never had a contract terminated for failure to fulfill. DebrisTech has never failed to provide a sufficient and continuous workforce per contract specifications.



INDUSTRY- LEADING REPORTS

DebrisTech has decades of experience monitoring debris generated from a variety of events that span the United States, its territories, and FEMA regions. Through this wealth of experience, DebrisTech has developed and maintains a **wide range of reporting options**. Clients will receive debris reports daily (or at any specified interval) that are generated directly from DebrisTech's proprietary software.

At NO additional cost, DebrisTech will customize reports to fit the needs of clients. This level of customer service is one of the reasons DebrisTech is an industry leader in debris monitoring. Report examples included in this response are some of the industry-leading reports provided by DebrisTech. **DebrisTech welcomes the opportunity to share all of our reporting capabilities with potential clients, which is best accomplished with an in-person presentation.**

SAMPLE REPORT - TRUCK CERT.

DebrisTech measures and certifies every truck and trailer utilized for hauling in a debris removal project.



DEBRISTECH

ELECTRONIC DEBRIS MANAGEMENT SYSTEM

Truck Certification Form

Hurricane Ida Debris Removal
St. Charles Parish Government

Current

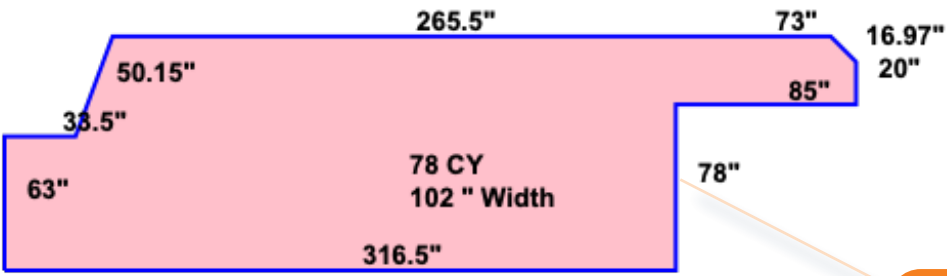
Truck Number 00012517

Unique DebrisTech code for FEMA/invoicing purposes

Contractor ID Number

Truck Owner: Marriot	Truck Type: Self Loader
Truck Tag State: IL Truck Tag Number: 757aa095	Sub Code: DRCMARR
Trailer Tag State: Trailer Tag Number:	Capacity (CY): 78
Owner Truck No: 7637	

Total truck capacity



78 CY
102" Width

Exact Trailer Dimensions



Bed Hoist (Inches)
L1: L2:

W: H:

End Radius (Inches)
R: H:

Bottom Radius (Inches)
R: L:

Measured By: Dalton Daniel Cruthirds

Date Measured: 9/27/2021 1:31:55

www.DebriTech.com



SAMPLE REPORT - HANGER TICKET

Our Hanger and Leaner Tickets document multiple points of data necessary for FEMA reimbursement. We capture three pictures for each Hanger/Leaner ticket: **1).** Documentation of the debris pre-work
2). Infrastructure at risk by the debris (showing the right-of-way)
3). Diameter of the debris post-work to ensure it meets FEMA minimum requirements



e-Ticket

February 2022 Ice Storm Debris Removal

Ticket: 501332501

Truck: 00013788

City of
Memphis

Prime Contractor:

Michaels Tree And Loader Services

Truck Owner:

HDR

Monitoring Firm:

DebrisTech, LLC

Timestamp: 4/10/2022 7:06:35 AM

Debris Type: Hanger

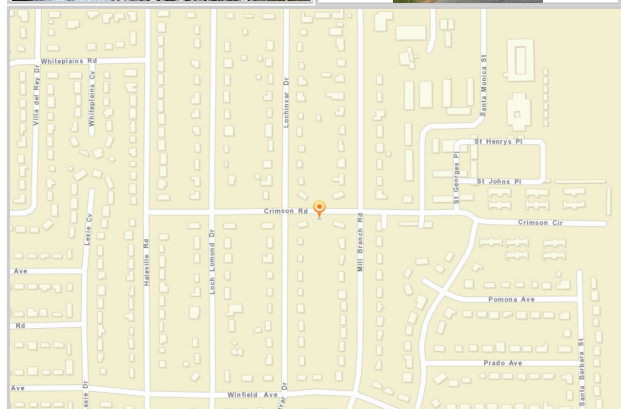
Coordinates: 35.0032, -90.0083

Address: 1644 Crimson Rd

Monitor: Williams Moses Perry

Arrow indicates the location of the debris

Exact GPS coordinates are automatically captured with every ticket created



Map location for easy location and reference

www.DebrisTech.com

SAMPLE REPORT - LOAD TICKET

Our Load Tickets provide cradle-to-grave documentation of debris loads for maximum FEMA reimbursement for all eligible debris. We capture pictures for internal load calls that document:

- 1). Where the debris truck loaded the debris (ensuring it is in a valid debris area)
- 2). Load call when the truck enters the disposal site to document the percentage full
- 3). Validation that the truck disposes of the entire load and leaves the disposal site empty



DEBRISTECH

ELECTRONIC DEBRIS MANAGEMENT SYSTEM

e-Ticket

001206810



Truck Nums: 00009113

ROE Numbers:

Project: December 2021 Tornado Debris Removal

Prime: Ashbritt

Sub: County Waste

Owner: County waste

Contract:

Zone: Dawson Springs

Road: CS-2011

Debris Type: C & D

% Full: 75

Capacity (CY): 74

Pay (CY): 55.5

Load Info		Transit Time	Measurement Info		Haul(d)*	Haul(r)*	Disposal Info	
Time: 16:30:28	Date: 3/15/22	14:32	Time: 7:02:36	Date: 3/16/22	6.2	8.4	Time: 7:25:23	Date: 3/16/22
Loc: 37.1683, -87.6956			Loc: 37.1708, -87.5827				Loc: 37.1708, -87.5828	
Site ID: RIAFDS			Site ID: RIAFDS				Site ID: RIAFDS	
Mon: Joseph James Gray			Mon: Jacob Michael Todd				Mon: CHRISTOPHER ALLEN	

1



2



Site ID indicates temporary or final disposal site

3



Load call percentage full

www.DebrisTech.com

*(d)irect, (r)oute in miles, Truck Route Distance Provided by ArcGIS.com



SAMPLE REPORT - PUNCH LIST

Having a punch list limits the work allowed by the contractor and contains overall costs. Our Punch List tickets verify that high priority items are addressed and ensures that there is an equity of coverage across all communities within an affected disaster area.

Type of debris pile needing to be picked up

**DEBRISTECH**

ELECTRONIC DEBRIS MANAGEMENT SYSTEM

St. Charles Parish Government
Hurricane Ida Debris Removal
Punch List

**Debris Type:** Vegetative**Record Number:**

022322085626941

Truck:

00011696

Timestamp:

2/23/2022 8:56:25 AM

Prime Contractor:

DRC Emergency Services

Subcode:

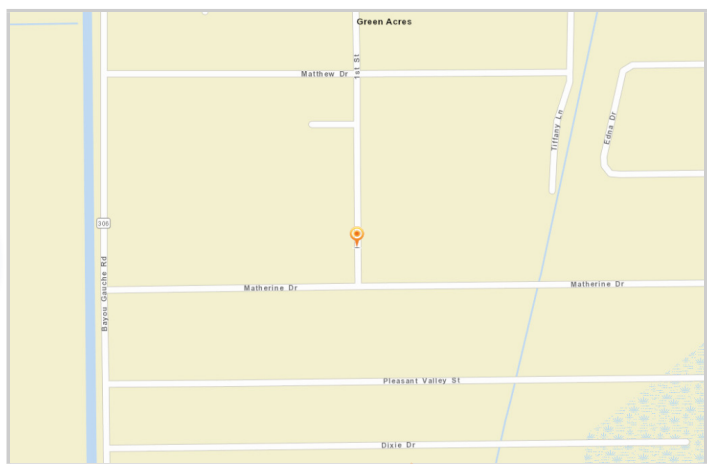
DRCTRIB

Truck Owner:

Triple bar

Monitoring Firm:

DebrisTech, LLC

Coordinates: 29.8057, -90.4252**Address:** 455 1st St**Monitor:** Hayden Cole Bryanwww.DebriTech.com

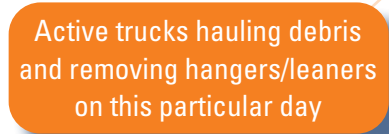
GPS coordinates captured and street address recorded for most efficient location pinpointing of the debris pile

Map location for additional reference point

Copyright © 2015 Pearson Education, Inc. or its affiliate(s). All rights reserved.

Green Dots - Vegetative Debris
Yellow Dots - Hangers
Red Dots - Leaners

Up-to-date totals of total CY of debris hauled and tree hazards removed



Daily ticket totals created by
DebrisTech monitors



SAMPLE REPORT - DAILY SUMMARY

DebrisTech's Daily Report gives real-time data to the Client and a clear picture of the project's overall progress on a daily report. This Daily Report can be customized to the needs of the Client to ensure they have all the necessary information to oversee the completion of the project.



St. Charles Parish Government Hurricane Ida Debris Removal

Debris Removal Daily Report - 11/08/2021

Contractor: DRC Total Work Days To Date: 64
Monitoring Firm: DebrisTech, LLC Total Days into Contract Period: 67

Production Data		Volume (CY)	Weight (Tons)
Trucks in Operation Today:	<u>19</u>	Today's Debris Production: <u>5,391.5</u>	<u>0.0</u>
Average Loads Per Truck:	<u>4.9</u>	Average Daily Production: <u>19,487.3</u>	<u>9.9</u>

Total active trucks on that date

Debris Quantity Summary - Right of Way				Volume (CY)		Weight (Tons)	
	Today	To Date		Today	To Date	Today	To Date
Vegetative Loads:	<u>26</u>	<u>12,538</u>	Vegetative Debris:	<u>1,565.2</u>	<u>652,930.7</u>	<u>0.0</u>	<u>15.0</u>
C & D Loads:	<u>54</u>	<u>7,556</u>	C & D Debris:	<u>2,451.4</u>	<u>350,481.5</u>	<u>0.0</u>	<u>618.8</u>
Wood Chip Loads:	<u>5</u>	<u>1,022</u>	Wood Chips:	<u>515.2</u>	<u>94,812.6</u>	<u>0.0</u>	<u>0.0</u>
C & D Haul Out Loads:	<u>9</u>	<u>1,744</u>	C & D Haul Out:	<u>859.7</u>	<u>148,959.9</u>	<u>0.0</u>	<u>0.0</u>

Daily total of debris removed

Debris Quantity Summary - Total Project				Volume (CY)		Weight (Tons)	
	Today	To Date		Today	To Date	Today	To Date
Total Loads Generated:	<u>94</u>	<u>22,860</u>	Total Cubic Yards:	<u>5,391.5</u>	<u>1,247,184.7</u>	<u>0.0</u>	<u>633.9</u>

Daily load total

Unit Rate Items				Today		To Date	
	Today	To Date		Today	To Date	Today	To Date
Leaning Trees (6"-12"):	<u>0</u>	<u>71</u>	White Goods:	<u>15</u>	<u>222</u>		
Leaning Trees (13"-23"):	<u>0</u>	<u>32</u>	Stumps:	<u>0</u>	<u>0</u>		
Leaning Trees (24"-36"):	<u>0</u>	<u>13</u>	Traffic Control (Inter.):	<u>0</u>	<u>0</u>		
Leaning Trees (37"+):	<u>0</u>	<u>1</u>	Traffic Control (2 Way):	<u>0</u>	<u>0</u>		
Hanging Limbs:	<u>0</u>	<u>1,844</u>	Separation Crew:	<u>0</u>	<u>0</u>		
			Consolidation Crew:	<u>0</u>	<u>0</u>		

Cumulative total of debris removed

Note: The Quantities Listed on this Report are for Progress Reporting Only and may not Reflect Final Pay Quantities.

www.DebrisTech.com

SAMPLE REPORT - ZONE SUMMARY

DebrisTech's reports can also be broken down by zones as assigned by the Client. This customization allows the Client to track needed measurables across neighborhoods, communities or zones to ensure equitable coverage of debris removal.



St. Charles Parish Government Hurricane Ida Debris Removal

Debris Quantity Summary By Zone - 02/23/2022

Zone: 11 - St. Rose

	Load Count		Volume (CY)		Weight (Tons)	
	Today	To Date	Today	To Date	Today	To Date
Vegetative Debris:	0	600	0.0	30,529.3	0.0	0.0
C & D Debris:	8	875	552.3	41,496.2	0.0	140.6
Wood Chips:	0	0	0.0	0.0	0.0	0.0
C & D Haul Out:	0	0	0.0	0.0	0.0	0.0
Zone Totals:	8	1475	552.3	72,025.5	0.0	140.6

Separate zones as specified by the Client

Zone: 12 - Bayou Gauche

	Load Count		Volume (CY)		Weight (Tons)	
	Today	To Date	Today	To Date	Today	To Date
Vegetative Debris:	4	445	244.7	21,143.5	0.0	0.0
C & D Debris:	2	483	124.0	23,719.8	0.0	4.1
Wood Chips:	0	0	0.0	0.0	0.0	0.0
C & D Haul Out:	0	0	0.0	0.0	0.0	0.0
Zone Totals:	6	928	368.7	44,863.3	0.0	4.1

Zone: 13 - Hahnville

	Load Count		Volume (CY)		Weight (Tons)	
	Today	To Date	Today	To Date	Today	To Date
Vegetative Debris:	0	984	0.0	43,942.7	0.0	0.0
C & D Debris:	0	818	0.0	32,492.3	0.0	78.1
Wood Chips:	0	0	0.0	0.0	0.0	0.0
C & D Haul Out:	0	0	0.0	0.0	0.0	0.0
Zone Totals:	0	1802	0.0	76,435.0	0.0	78.1

Note: The Quantities Listed on this Report are for Progress Reporting Only and may not Reflect Final Pay Quantities.

www.DebrisTech.com



PRICING SCHEDULE

PERSONNEL DESCRIPTION	HOURLY RATE
Principal	No Charge
Project Manager	\$67.00
Operations Manager	\$57.00
Field Supervisors	\$45.00
Load Site Monitors	\$34.00
DMS Tower Monitors	\$34.00
Data Manager	\$50.00

The hourly labor rates shall include all applicable overhead and profit. All non-labor related project costs will be billed to the County at cost without mark-up. All Per Diem expenses shall be billed directly to the County at a rate not to exceed the GSA Per Diem allowance for the project area. The rates listed below shall be straight time rates. All hours in excess of 40 hours per week shall be billed at 1.5 times the straight time rate.



CLIENT REFERENCES

Client: **City of Memphis, TN** Contact: **Philip Davis**, Deputy Director of Solid Waste
Debris Quantity: 1,000,000 + CY Contact Info: 901-576-6872, philip.davis@memphistn.gov
125 N. Main St #628, Memphis TN 38103
Description: Debris monitoring of debris removal, hazardous tree removal, and Right-of-Entry program.

Client: **St. Charles Parish, LA** Contact: **Chandra Sampey**, Contract Monitoring Specialist
Debris Quantity: 1,700,000 + CY Contact Info: 985-783-5012, csampey@stcharlesgov.net
15045 River Road, Hahnville, LA 70057
Description: Debris monitoring of debris removal, hazardous tree removal, and Right-of-Entry program.

Client: **Marshall County, KY** Point of Contact: **Kevin Neal**, County Judge Executive
Debris Quantity: 515,000 + CY Contact Info: 270-527-4750, kevin.neal@marshallcountky.gov
1101 Main Street, Benton, KY 420252
Description: Debris monitoring of debris removal, hazardous tree removal, and Right-of-Entry program.



The entire staff of DebrisTech was professional and trained properly in the reporting techniques required by FEMA. The DebrisTech staff worked closely with our debris removal team making the removal and reporting process efficient all the way to the complete removal of all storm debris. We had a very positive experience with DebrisTech and we highly recommend their services.

*~ Leon Grant, Director of Public Works
City of Neptune Beach, FL*



I am very pleased to say that DebrisTech is currently under a five (5) year continuing service contract with the City of Jacksonville Beach to provide debris monitoring services during declared emergencies. Prior to this contract, the City of Jacksonville Beach performed debris monitoring with its in house personnel. Records were damaged, lost or forgotten and I am positive that the City of Jacksonville never came close to recovering the amount of money that they could have, if they would have had a contractor like DebrisTech to perform the necessary paperwork.

*~Dennis R. Dupries, Construction Project Manager
City of Jacksonville Beach, FL*



COMMENDATION LETTER

David Stevens, Chairman
Bill Watson, Vice-Chairman
Joel Williams, Commissioner
Charles Jordan, Commissioner
Kelly S. Spratt, Commissioner



Adam S. Poppell, III, County Attorney
Richard E. Braun, Jr., Deputy County Attorney
John "Patrick" Zoucks, County Manager
Shawn Jordan, Deputy County Manager
Sherrell D. Davis, County Clerk

McIntosh County Board of Commissioners

P.O. Box 584 • 1200 North Way • Darien, Georgia 31305 • 912-437-6671 • FAX 912-437-6416

October 24, 2018

To Whom It May Concern

In the aftermath of Hurricane Irma McIntosh County contracted with Debris Tech for monitoring debris removal. The staff of Debris Tech were very professional, and they were knowledgeable in the requirements of FEMA and GEMA. They kept detailed records during this event and when FEMA had questions about submitted, debris removal documentation, Debris Tech was always available to answer questions, and provide additional information on documenting debris. There was never a "let me get back to you on that" response.

In the event of another disaster McIntosh County would not hesitate to contact Debris Tech to monitor operations for the county. It was a pleasure working with them and we would recommend their services to anyone in need.

Sincerely,



Ty S. Poppell

Director McIntosh County EMA
/ Public Safety / Homeland Security
/ County Safety Coordinator / CODE Enforcement
1019 Production Row
PO Box 584
Darien, Ga. 31305
Phone: 912-437-5170
Cell: 912-258-1343



COMMENDATION LETTER

**ASHLAND - BOYD COUNTY - CATLETTSBURG OFFICE OF EMERGENCY MANAGEMENT**

2039 MAIN STREET W. ASHLAND, KY 41102

OFFICE (606) 393-1801 FAX (606) 739-0025

www.boydcoem.net**TIM ENGLAND**

EXECUTIVE DIRECTOR

HAROLD HOLLEY

CHIEF DEPUTY DIRECTOR - OPERATIONS

JASON QUEEN

FEMA COORDINATOR

GREGORY PRIDDY

DEPUTY DIRECTOR - ADMINISTRATION

June 14, 2021

To Whom It May Concern:

Re: Debris Tech

The Boyd County Fiscal Court appreciates the efforts of Debris Tech in assisting our county with the clean-up tasking in the aftermath of the 2021 Ice Storm that significantly impacted Eastern Kentucky. It is without reservation that I am writing this letter of recommendation on behalf of the residents of Boyd County, Kentucky.

The personnel of Debris Tech were extremely professional as well as specifically trained in the utilization of the reporting techniques required by FEMA for this type of incident. Debris Tech staff worked closely with our debris removal team, thereby ensuring that the removal and reporting process maximized efficiencies to the complete removal of all storm debris. The data that was assimilated by Debris Tech was extrapolated utilizing methodologies that made it easy to reconcile invoices.

We had a very positive experience with Debris Tech and we highly recommend their services. Please feel free to reach out to me if you have any questions regarding the extremely proficient services that Debris Tech provided the Boyd County Fiscal Court during this incident.

Respectfully,



Jason Queen
FEMA Coordinator

C/C: Eric Chaney, County Judge Executive
Tim England, EM Executive Director
file



COMMENDATION LETTER

City of Mustang

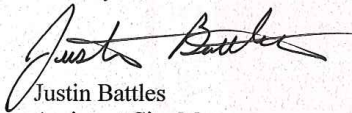
Council-Manager Form of Government

405-376-4521 1501 N. Mustang Road, Mustang, Oklahoma 73064

Debris Tech,

The City of Mustang could not be any more pleased with the monitoring services we have received from Debris Tech. Their attention to detail and ability to provide data in real time has assisted the City of Mustang in providing accurate information for reports as well as providing it to our citizens. Debris Tech is second to none in their customer service and we appreciate their efforts in delivering a quality product to the City of Mustang.

Thank you,



Justin Battles
Assistant City Manager
City of Mustang, OK



REQUEST FOR PROPOSALS

Cut along the outer border and affix this label to your sealed bid envelope to identify it as a "Sealed Proposal". Be sure to include the name of the company submitting the Proposal.

SEALED PROPOSAL • DO NOT OPEN

DEBRIS MONITORING SERVICES

BID/PROPOSAL NO. 2023-03-001

DUE DATE AND TIME: JUNE 7, 2023 @ 2:00 PM

For information Contact:

City Manager

281-489-0630 info@cityofmanvel.com

Company Name:

DebrisTech, LLC

Contact Name:

Debra McCormick, Business Manager

Phone Number:

601-658-9598

Proposals must be addressed to:

City of Manvel

Attn: City Manager

20031 Hwy 6

Manvel, TX 77578

**PROPOSER CERTIFICATION ACKNOWLEDGEMENT**

By signature affixed, the proposer certifies that neither the proposer nor the firm, corporation, partnership, or institution represented by the proposer, nor anyone acting for such firm, corporation, or institution has violated the anti-trust laws of this State, codified in Section 15.01, et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business.

Proposer has examined the specifications and has fully informed themselves as to all terms and conditions. Any discrepancies or omissions from the specifications or other documents have been clarified with City representatives and noted on the proposal submitted.

Proposer guarantees product offered will meet or exceed specifications identified in this RFP

Proposer Must Fill in and Sign:

NAME OF FIRM/COMPANY: DebrisTech, LLC

REPRESENTATIVE'S NAME: Debra McCormick

REPRESENTATIVE'S TITLE: Business Manager

MAILING ADDRESS: 923 Goodyear Blvd

CITY, STATE, ZIP: Picayune, MS 39466

PHONE & FAX NUMBERS: 601-658-9598/601-658-9656

E-MAIL ADDRESS: Debra@debristech.com

AUTHORIZED SIGNATURE: DATE: 

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

N/A

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

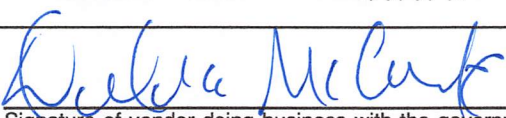
☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

June 5, 2023

Date



LITIGATION SUMMARY

DebrisTech, LLC certifies that neither the Company, nor any employee of the Company, has any conflict of interest, either direct or indirect, about the services sought herein pursuant to Federal or State Law or regulations.

DebrisTech, LLC certifies that it has never had any contract cancelled since formation in August of 2010, nor has it operated under any other name since formation in August of 2010.

DebrisTech certifies that it is not operating under Chapter 11 or any other financial restraints that would preclude its ability to enter into equipment leasing or rental arrangement.

DebrisTech certifies that it has not been prohibited from doing business with any government entity for any reason since its formation in 2010.

DebrisTech certifies that it has specific experience providing disaster debris monitoring following natural or manmade disasters.

DebrisTech is not currently involved in and has not had any claims, arbitrations, administrative hearings, or lawsuits related to debris monitoring, disaster recovery, or consulting brought against our company.

a. DebrisTech certifies that neither it nor any of its employees with the potential to be assigned to the debris removal and site management services, within the past ten (10) years, has been a defendant in any proceedings involving or arising out of debris removal services; and

b. DebrisTech certifies that neither it or any of its employees with the potential to be assigned to the debris removal and site management services, within the past ten (10) years, has been suspended or debarred from receiving federal funds regardless of whether the Prospective Contractor or the employee(s) was removed from being suspended or debarred; and

c. DebrisTech certifies that it has never had a contract, related to debris removal, canceled or terminated.

Audited financial statements will be provided directly to the Client upon direct written request. For more information, please contact our Chief Financial Officer, Daniel Baxter. dbaxter@debristech.com



MEMORANDUM OF ACTIONS BY
THE MANAGER OF DEBRISTECH, LLC

The following resolutions have been adopted by the Manager of Debristech, LLC, a Mississippi limited liability company (the “Company”), as evidenced by the signature of the Manager of the Company affixed to this Memorandum, effective as of the 11th day of January, 2021:

Appointment of Authorized Representative:

WHEREAS, Section 5.2 of the Limited Liability Company Agreement of the Company authorizes the Manager to do and perform all other acts as may be necessary or appropriate to the conduct of the Company’s business.

RESOLVED: That it would be in the best interest of the Company and its Manager to appoint an authorized representative of the Company to sign responses to certain “Requests for Proposals” (“RFPs”) on behalf of the Company in the absence of the Manager and perform such other duties in connection therewith.

RESOLVED: That Debra McCormick is hereby appointed by the Manager to serve as an authorized representative of the Company for the purpose of signing responses to RFPs on behalf of the Company until such authority is revoked by the Manager.

THE UNDERSIGNED MANAGER, BEING THE SOLE MANAGER OF DEBRISTECH, LLC, DOES HEREBY EXPRESSLY RATIFY AND APPROVE THE FOREGOING ACTIONS EFFECTIVE AS OF JANUARY 11, 2021.



BROOKS R. WALLACE
Sole Manager



DEBRISTECH



CONTACT US

DebrisTech.com

601-658-9598

923 Goodyear Blvd, Picayune, MS 39466



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: 7-3-2023

TOPIC

3RD PARTY SEARCH FIRM COST ESTIMATES

BACKGROUND

ESTIMATED COST OF UTILIZING A 3RD PARTY
SEARCH FIRM FOR THE OPEN CITY MANAGER POSITION

RECOMMENDATION

CLEAR CAREER PROFESSIONALS
\$17,000 FULL SERVICE / \$7,000 PARTIAL PLAN

ATTACHMENTS

FUNDING ISSUES

- ☐ Not applicable
- ☐ Not budgeted
- ☐ Full amount already budgeted
- ☐ Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER

CHAD J. DUMONT
HR MANAGER

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____

To whom it may concern,

I am the Mayor Pro Tem in Clear Lake Shores, Texas. Last October we had circumstances where we separated from our City Administrator. We interviewed several companies that could assist with this search and Clear Career Professionals was one of those companies. After meeting with Mike and Ken we felt very comfortable with our choice of who we wanted to go through this process with. They brought an Interim CA on board during the search for a permanent one and we were very happy with that experience. After just a few months we were able to bring an end to our search and have hired someone that we are very excited to work with as our new CA. Clear Career Professionals are very professional and easy to work with and they did a great job for us. They are also very reasonably priced and I would recommend them to to anyone looking for someone to assist in this market.

Thanks,
Randall Chronister
Mayor Pro Tem
City of Clear Lake Shores
281-831-9008
Randy.Chronister.Cls@gmail.com

Clear Career Professionals, LLC

Proposal to Provide Professional
Executive Search Services for the

Manvel, City Manager Position



Michael Boese, President

3000 Custer Rd #270191

Plano, TX. 75075

(972) 837-0916

michael@clearcareerpro.com



WHY CHOOSE US?



MICHAEL BOESE, M.P.A.

With over 24 years of local government experience including 7 years as a city manager, Michael will work closely with you to customize a search approach that best serves your specific objectives.

KENT MYERS, Ph.D.

Kent has over 40 years of city manager experience in four different states and serves as the ICMA Chairman of the Job Hunting Task Force. Kent will lead the state and national recruitment effort.

KELLY KUENSTLER, M.P.A.

Kelly's passion for public service led her to serve as a county manager, city manager, and director of a statewide agency. Texas city manager of the year in 2020, Kelly has over 25 years of executive experience.

APPROACH

Clear Career Professionals (Clear), a majority female owned firm, is customer service-oriented and committed to recruiting qualified, diverse applicants. Our approach is collaborative, customized, and relationship based. As former city managers, we understand the executive search process and how selecting a City Manager can empower the organizational culture. We are passionate about public service and inclusion. We focus on getting to know your city and your community. We will strive to match qualified candidates to the unique attributes of the organization and the community.

OUR NETWORK

As former city managers and candidates ourselves, we understand the hiring process and how it can impact the candidate. At Clear Career Professionals we treat every candidate as our customer. We communicate with them weekly to keep them updated throughout the process. We have developed deep relationships across the government sector and understand how to attract top candidates. We are connected to modern, accomplished, qualified public managers, both directly and indirectly through our extensive network. We have worked with many of them as colleagues. Most importantly, we are committed to attracting diverse, inclusive candidates that are underrepresented in many executive search processes. We work closely with chapters of women leading government, HBCUs, along with similar organizations and institutions to continually grow diversity in executive leadership throughout the state.

We also know the newsletters, publications, and websites these professional candidates subscribe to and utilize them in the search process.

Finally, because of our lengthy and direct experience in the public sector, we are also able to streamline the selection process improving efficiently and reducing costs.

Clear Career Professionals will customize a search process that best serves your specific objectives and situation.

The general workflow process is below

Search Foundation

- Understanding the Community
- Selection Criteria
- Candidate Profile
- Position Description

Timeframe:
1 week

Search Strategy

- Recruiting Brochure
- Outreach to Network
- Regional & National Postings

Timeframe:
3-4 weeks

Identify Top Candidates

- Screen Candidates
- Recommend Semi-Finalists
- Select Finalists

Timeframe:
2 weeks

Verify & Check Finalists

- Reference Reports
- Background Checks
- Academic Verifications
- ADW Assessment

Timeframe:
1 week

Interview & Hire

- Set Up & Confirm Interviews
- Schedule Travel Logistics
- Manage Finalist Interviews

Timeframe:
2-3 weeks



STEP 1: SEARCH FOUNDATION

The first, and most important part of our process is getting to know you and your community. In our experience, we know finding the next leader for an organization is not a one-size fits all approach. Our process is focused on developing a community profile and quickly finding the best candidate. As former public executives, we understand how important it is to understand your community and to have a complete, professional, and thorough process. We structure time to spend in your community to experience its amenities, economy, and people.



Developing the ideal candidate profile begins with a survey sent to you and designated staff prior to our first meeting. Members individually complete these surveys to help begin to paint the picture of what you want to see in your next City Manager. We can also distribute similar customized surveys to stakeholders that you identify to make sure there is broad-based support for the process.

We then meet on-site with you, designated staff, and stakeholders to discuss the required background, professional experience, management and leadership characteristics desired for your position. We work with you to thoroughly understand (or help identify) the position's requirements, current challenges, strategic priorities, organizational culture, and expectations. Information obtained from these efforts, coupled with our review of any provided resources, is used to prepare selection criteria, a position description, and candidate profile, which is completed before recruitment begins.

STEP 2: SEARCH STRATEGY

We work collaboratively with you to develop a comprehensive outreach strategy to notify potential candidates about the vacancy and conduct an open recruitment that encourages applications from a talented and diverse pool of experienced professionals. We will recommend a search strategy that may include national, state, regional, and local elements.

Leveraging our network

Central to that strategy is to leverage our extensive network of city management executives. Often, we know qualified candidates who are actively seeking new employment and will respond to an advertisement.

One of the tools we leverage is a comprehensive recruitment brochure that can accompany all networking and outreach efforts. This brochure typically includes the candidate profile defined in Step 1, a summary of city challenges and priorities, and information that conveys your community as a highly attractive place to live and work.

Leveraging ICMA, TCMA & other professional organizations

From our decades in city leadership, we utilize the International City/County Management Association (ICMA) and the Texas City Management Association (TCMA), as do the type of candidates you want for this position. Most city management executives are members of one or both, and it is the first stop for anyone in the industry looking for a new job. As members of the organization, we are highly familiar with its leadership, processes, and network. We also use our extensive network including the Womens Leadership Institute, Texas Women Leading Government, and HBCUs. At the state level, we use the Texas Municipal League (TML) to ensure we are adequately marketing to in-state candidates.



STEP 3: IDENTIFY TOP CANDIDATES

Upon approval of the custom search strategy and marketing tools, we promptly begin the search process, starting first and foremost with our network.

Application packets will be received and categorized according to the rating criteria established by you and your team to ensure that the candidate pool has the matching skills and background. You will receive weekly updates on the development of the candidate pool. Information on all applicants will be retained and organized for recordkeeping purposes and will be transmitted to you upon completion.

Each candidate submitting a resume is sent a timely acknowledgment, including an approximate schedule for the recruitment. Throughout the process, we communicate weekly with each candidate regarding information about the recruitment progress and their status.

We will screen candidates using the position criteria and recommend a list of 6-8 semi-finalists to you.

Important tools we use during this process include a candidate leadership profile customized to your unique position and situation. The candidate leadership profile goes to all semi-finalists and provides additional information about their background and experience.

We interview semi-finalists through engaged video storytelling where they are given an opportunity to tell us about their journey in public service. This is intended to help us, and you better assess who they are as people and as leaders. This approach can help develop a more comprehensive understanding of the candidate's ability to think on their feet and their personal and professional demeanor. Occasionally, the governing body wants to conduct the semi-finalist interviews. We have the ability to set-up the virtual interviews and coordinate the process for the governing body.

We will provide you with a semi-finalist report that includes copies of all marketing media, the master applicant list, as well as a cover letter, resume, completed leadership profile, and videos for each semi-finalist. From there, we will review semi-finalist information with you and recommend finalists for your personal interviews.



STEP 4: ADW ASSESSMENT AND VERIFY INFORMATION

When you approve a group of finalists for on-site interviews, we will ask them to complete the ADW Profile and begin the process of conducting reference checks, background checks, social media reviews, and academic verifications. The ADW Profile is a powerful tool for understanding an individual in A Deeper Way. The ADW Profile is a global measure of personality that measures 9 different families (40 scales) of an individual's personality, including the Big 5, Self-Concept, Psychological Values, and Conflict Energies – all at one's best, on a typical day, and under stress.

For the background checks, we will collect information on the candidates in the following areas:

City/County/State Criminal	Federal District Civil Litigation
Federal District Criminal	Judgement/Tax Lien
City/County/State Civil Litigation	Sex Offender Registry
Employment Verification	Motor Vehicle Driving Record
Reference Verification	Educational Verification
Social Media Review	Professional Association Verification

STEP 5: INTERVIEW AND HIRE

Upon completing the candidate verifications and checks, we will work collaboratively with you to develop the final interview process.

We will provide you with a Final Candidate Report prior to the commencement of interviews. This report will include a copy of the recruitment brochure and interview schedule, as well as a cover letter, resume, completed questionnaire, ADW Profile, and reference/background results for each finalist to be interviewed. It will also include our individual analysis of each candidate compared to the ideal candidate profile developed with you (e.g., our evaluation of minimum professional qualifications, responses to the questionnaire, etc.). Note: A minimum of one week is required to develop the packet of information for your review once finalists have been identified.

Accompanying the final report will be guidelines for interviewing the finalists, suggested interview questions, and a customized interview grading tool for your interview panel(s). We will attend finalist interviews to support the continuity of the process.

We will work with you to develop an interview process that is thorough and inclusive of your organization and community. Successful options we have used in the past include: a community meet and greet (this allows community members, elected officials, and staff to meet and visit with the finalists), a community interview panel to serve as one of the events for finalists during the in-person interview process, a community tour, and/or a community dialogue event.

Additional options available to you but not included are:

- *Assistance with developing a compensation package and related employment considerations
- *Participation in the deliberation of candidates
- *Assistance with employment agreement negotiations

Finally, we notify candidates of the final decision and will confirm final process close out items with you.



AGREEMENT TO USE CITY CONTRACT

We can provide our standard engagement agreement or execute a standard contract form provided by the City if preferred. Clear Career Professionals further acknowledges that our firm maintains, or will acquire, the minimum or greater of the insurance limits required.

AGREEMENT TO COMPLETE PROJECT ACCORDING TO PROJECT SCHEDULE

The timeline provided is a general breakdown of tasks, milestones, and timeframes to support a thorough and successful recruitment process.

This timeline is a suggestion only and we will work with you to finalize and approve an exact timeline.

OVERALL COST AND VALUE OF PROJECT

CITY MANAGER SEARCH:

Clear Career Professionals offers a firm, fixed fee of \$17,000 which includes all our expenses and costs.

The only thing you will pay Clear Career Professionals is the agreed upon fee. This includes costs for professional graphic design, background, and academic verification, and consultant travel and expenses. This means the only other costs you will be responsible for are the costs associated with the candidates' (and spouses, if invited) travel, accommodations, and meals for the interview process.

The advantage to you is you know exactly what you will pay and do not have to worry about reviewing costs associated with the project.

We will bill the fee as the phases are completed and according to the following schedule:

- \$10,000 upon execution of the contract
- \$4,000 upon selection of the group of semi-finalists
- \$3,000 upon selection of final candidate

MID-LEVEL CITY MANAGER SEARCH OPTION:

Clear Career Professionals offers a mid-level city manager search option. The firm, fixed fee of \$7,000 includes Step 1 - Search Foundation, and Step 2 - Search Strategy. All candidates will then be provided to the City for completion of the City Manager selection process.



BIOGRAPHIES



Michael Boese, M.P.A.

Michael began his local government career in 1999, with the Plano Police Department. Over his 23-year career with the cities of Plano, Venus, Keene, and Wimberley he served in a number of management and executive positions. While at Plano, he served as the commander of the Professional Standards Unit, where he was responsible for developing and implementing a comprehensive recruiting and selection plan including a nationally recognized annual Women in Law Enforcement recruiting event. Michael became the Chief of Police for the City of Venus, Texas. Shortly thereafter, he was appointed by the city council to serve as the city manager and chief of police. Michael has also served as a city manager for the cities of Keene, and Wimberley, Texas. With more than 7 years of experience serving as a city manager, leading a variety of departments he has a thorough understanding of the executive recruitment process. Michael holds a B.A. in History from Metropolitan State University and an MPA from the University of Texas at Dallas. He is a member of the International City Managers Association (ICMA), Texas City Manager Association (TCMA), International Association of Chiefs of Police (IACP), Texas Police Chiefs Association (TPCA), Government Finance Officers Association (GFOA), past member of the Texas Police Chief's Legislative Committee, and the Professional Development Committee for the Texas City Manager Association. He also serves as an instructor at the Bill Blackwood Law Enforcement Management Institute of Texas (LEMIT) Leadership Command College.



Kent Myers, PhD

Kent, a native of Fort Worth, was appointed City Manager of Fredericksburg in May 2012, where he served for 10 years. Prior to this appointment, Dr. Myers served as City Manager in four other communities during his 40-year city management career. He started in the profession as the first City Manager in Converse, Texas. He also served as City Manager in Casa Grande, Arizona, Hot Springs, Arkansas, and Port Angeles, Washington. He graduated from the University of Texas at Arlington with a Bachelor's in Criminal Justice. He received his MPA degree from TCU. In 2021, he received his Ph.D. in Leadership Studies from Our Lady of the Lake University. He has been active in the community including the Fredericksburg Morning Rotary Club. He has also received the National Service to Youth Award from the Boys and Girls Clubs of America. Dr. Myers is a member of the Texas City Management Association (TCMA) and is a lifetime member of the International City Management Association (ICMA). He previously served for 7 years as the manager in residence (MIR) of the University of Texas at San Antonio. He was recently awarded the TCMA Mentor of the Year Award. He formerly served as the Past-President of the Texas Public Power Association (TPPA). During his career, Dr. Myers hired numerous department directors. This includes public works directors, planning directors, finance directors, police chiefs, and fire chiefs. This experience has resulted in highly qualified individuals being hired by cities over the past 40 years.



BIOGRAPHIES



Kelly Kuenstler, M.P.A.

Kelly's passion for public service has led her in the direction of serving as the Director of the Administrative Office of the District Attorneys (a statewide agency), a County Manager, and a City Manager. She joins Clear Career Professionals as a Vice President of Training Services. She earned her master's degree in Public Administration from New Mexico State University in 2002 and has been a part of many board appointments, guest lectures, and professional development committees for over 25 years. Born in Cotulla, Texas, but raised primarily in New Mexico, Kelly spends time between the two states. Her commitment to public service has earned her statewide awards in both New Mexico and Texas. She was the Employee of the Year for the State of New Mexico in 2002 and was the City Manager of the Year in Texas in 2020. She has

served on many boards in both States and has also been actively involved in the New Mexico Association of Counties, the Texas Municipal League, and the Texas City Management Association. Kelly's commitment to quality management is also demonstrated in her involvement at the University of Texas, San Antonio, MPA Program, where she served as an adjunct instructor; on the Public Administration Advisory Board, and as a coach & advocate for students in graduate school who choose government management as their career path. She cares deeply about responsible and ethical government management and is a great addition to our team.



Brian Beasley

Brian is an experienced Human Resources leader with a proven track record of success in developing and implementing strategies to advance organizational culture and employee engagement. With over two decades in the Fortune 500 world and just shy of 10 years in local government, Brian brings a depth of experience in executive coaching, organizational design, recruiting, talent management, compensation and benefits design, performance management and employee engagement.

Brian delivers real-world strategies and strategic partnering to our clients and is passionate about hearing the voice of the customer to do so.

Brian is a Texas Native with two Bachelor's degrees from the University of Texas at San Antonio. He is married and has two adult boys and one elementary age adopted daughter.



Michael Garibay
PO Box 1218
Van Horn, Texas 79855
(432) 207-9010

To whom it may concern:

I am writing this letter to highly recommend Michael Boese and Clear Career Professionals LLC. I have had the pleasure of working with Michael for five months as he worked tirelessly to find our perfect match for our City Administrator and we were consistently impressed by their knowledge, skills, and work ethic.

During Mr. Boese's time in working alongside the Town of Van Horn, he has consistently demonstrated a high level of expertise in his field. He has a strong work ethic and is consistently willing to go above and beyond what is expected of him.

In addition to their technical abilities, Michael Boese with Clear Career Professionals was a pleasure to work with. He has excellent communication skills and was always open and respectful in his interactions with us, as his client.

Overall, I strongly recommend Michael Boese with Clear Career Professionals LLC. His skills, work ethic, and personality would make him a great asset to any organization that is seeking his professionalism. If you have any further questions, please do not hesitate to contact me.

Sincerely,



Michael Garibay
City Alderman for the Town of Van Horn



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: 7-3-2023

TOPIC

3RD PARTY SEARCH FIRM COST ESTIMATES

BACKGROUND ESTIMATED COST OF UTILIZING A 3RD PARTY
SEARCH FIRM FOR THE OPEN CITY MANAGER POSITION

RECOMMENDATION SGR : STRATEGIC GOVERNMENT RESOURCES
\$ 24,900 FULL SERVICE /

ATTACHMENTS

FUNDING ISSUES

- ☐ Not applicable
- ☐ Not budgeted
- ☐ Full amount already budgeted
- ☐ Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER

CHAD S. DUMONT
HR MANAGER

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____

A LA CARTE SERVICES

JOB MARKETING & ADVERTISING

June 2023 Pricing

JOB BOARD

SGR's Job Board (SGRjobs.com) is the 2nd largest local government job board in the nation, averages more than 16,000 unique visitors per month, and has 1,600 jobs listed at any given time.

JOB BOARD AD | \$175 per Position

One-time job posting for up to 60 days

JOB BOARD SUBSCRIPTION | \$450 per Calendar Year

Unlimited job postings on SGR's Job Board for one calendar year

JOB BLAST

SGR has an extensive network of subscribers to our profession-specific opt-in Job Alert emails.

JOB BLAST | \$375 per Position

- One-time job posting for up to 60 days on SGR's Job Board
- Targeted email to our profession-specific Job Alert subscriber database.
 - Logo and link to your organization's website
 - Marketing language written by SGR
 - Click-to-Tweet link

CONTACT US

Recruitment@GovernmentResource.com

Main Office: 817-337-8581 | www.GovernmentResource.com



DIGITAL TALENT MARKETING

June 2023 Pricing

Take advantage of SGR's social media networks to reach passive and active candidates. SGR creates a custom-made graphic and promotes your position on SGR's website, Facebook, Twitter, Instagram, and LinkedIn.

DIGITAL TALENT MARKETING (DTM) | \$650 per Position

- Custom-made graphic
- One-time promotion across SGR's social media networks
- Posted on SGR's website for up to 60 days ([GovernmentResource.com](https://www.GovernmentResource.com))
- One-time job posting for up to 60 days on SGR's Job Board ([SGRjobs.com](https://www.SGRjobs.com))
- Targeted email to our profession-specific Job Alert subscriber database.
 - Logo and link to your organization's website
 - Marketing language written by SGR
 - Click-to-Tweet link

For complete details on DTM, [click here](#).

MARKETING & NETWORK BOOST | \$2,950 per Position

DTM, plus:

- Development of a professional position profile brochure
- Development of a list of ad placement recommendations
- Draft ad language

CONTACT US

Recruitment@GovernmentResource.com

Main Office: 817-337-8581 | www.GovernmentResource.com



PROPOSAL FOR EXECUTIVE RECRUITMENT SERVICES

**City Manager
City of Manvel, Texas**

June 29, 2023

This proposal is valid for 60 days

Strategic Government Resources
P.O. Box 1642, Keller, Texas 76244
Office: 817-337-8581

JJ Peters, President of Executive Recruitment
JJPeters@GovernmentResource.com





June 29, 2023

Hon. Mayor Dan Davis and City Council
City of Manvel, Texas

Dear Mayor Davis and Council Members,

Thank you for the opportunity to submit this proposal to assist the City of Manvel in your recruitment for a new City Manager. SGR has the unique ability to provide a personalized and comprehensive recruitment to meet your needs.

We would like to draw your attention to some key aspects that distinguish SGR from other recruitment firms and allow us to reach the most extensive and diverse pool of applicants available:

- SGR is a recognized thought leader in local government management and is actively engaged in local government operations, issues, and best management practices.
- SGR announces all conducted recruitments in our Servant Leadership e-newsletter, which reaches over 43,000 subscribers in all 50 states.
- SGR reaches a broad community of over 15,000 LinkedIn followers and over 2,600 Facebook followers.
- SGR sends targeted emails to our opt-in Job Alert subscriber database of over 5,800 city management professionals.

We recognize that the COVID-19 pandemic has created unique operating challenges for local governments in many ways, including recruitment efforts. SGR has invested in a variety of technologies that will allow a safe social distancing recruitment process, and we will continue to provide alternatives to in-person meetings, to the extent your organization desires, during this uncertain time.

We are happy to provide references upon request. We are excited about the prospect of conducting this recruitment for the City of Manvel, and we are available to visit with you at your convenience.

Respectfully submitted,

Jeri J. Peters, President of Executive Recruitment
JJPeters@GovernmentResource.com

TABLE OF CONTENTS

- 1 Company Profile**
- 2 Unique Qualifications**
- 3 Project Personnel**
- 4 Recruitment Methodology**
- 5 Projected Schedule**
- 6 Costs & Service Guarantee**
- 7 SGR City/County Management Recruitments**
- 8 Appendix A: Sample Position Profile Brochures**
- 9 Appendix B: Sample Contract: Full Service Recruitment**

Company Profile

Strategic Government Resources, Inc. (SGR) exists to help local governments become more successful by Recruiting, Assessing, and Developing Innovative, Collaborative, and Authentic Leaders. SGR was incorporated in Texas in 2002 with the mission to facilitate innovative leadership in local government. SGR is fully owned by former City Manager Ron Holifield, who spent two high-profile decades in city management and served as a City Manager in several cities.

SGR's business model is truly unique. Although we are a private company, SGR operates like a local government association. Most of SGR's principals are former local government officials, allowing SGR to bring a perspective and depth of local government expertise to every project that no other firm can match.

SGR's Core Values are Customer Service, Integrity, Philanthropy, Continuous Improvement, Agility, Collaboration, Protecting Relationships, and the Golden Rule.

SGR is a full-service firm, specializing in executive recruitment, interim placements, online training, onsite training, leadership development, psychometric assessments, strategic visioning retreats, one-on-one employee coaching, and other consulting services.

SGR's services are designed to promote innovation, team building, collaboration, and continuous improvement in local governments. SGR has approximately 700 local government clients in 47 states for all of our business lines combined. SGR has been, and continues to be, a leader in spurring innovation in local government.

SGR has 39 full-time employees, 3 part-time employees, 21 recruiters, 20 facilitators and multiple consultants who function as subject matter experts on a variety of projects.

SGR has corporate headquarters in Texas, as well as virtual offices in California, Colorado, Florida, Maryland, Minnesota, New York, North Carolina, Ohio, Oklahoma, and Oregon.

View all SGR team members and bios at: [Meet the Team](#).

SGR's Unique Qualifications

Extensive Network of Prospects

SGR is intent on being a leader in executive recruitment, and we believe it is imperative to be proactive in our mission to build a workforce that represents the communities we serve. SGR reaches an extensive and diverse pool of applicants by utilizing our unequaled network of prospects.

- Your position will be announced in SGR's Servant Leadership e-newsletter that reaches over 43,000 subscribers in all 50 states.
- We will send targeted emails to over 5,800 opt-in subscribers to SGR's City Management Job Alerts.
- Your position will appear on SGR's Website, <https://sgr.pub/SGRWebsite>, which has approximately 20,000 visitors per month.
- Your position will be posted to SGR's Job Board, <https://sgr.pub/SGRJobBoard>, which averages nearly 10,000 unique visitors per month and has more than 1,600 jobs listed at any given time.
- SGR provides a comprehensive social media marketing campaign that includes custom-made graphics and distribution on Facebook, Twitter, Instagram, and LinkedIn.
- SGR frequently partners with local government associations including League of Women in Government, Alliance for Innovation, and the National Forum for Black Public Administrators.
- Approximately 65% of semifinalists selected by our clients learned about the open recruitments through our website, servant leadership e-newsletter, job board, job alert emails, social media, or personal contact.

Collective Local Government Experience

Our recruiters have years of experience in local government, as well as regional and national networks of relationships. The executive recruitment group works as a team to leverage their networks to assist with each recruitment. SGR team members are active on a national basis in local government organizations and professional associations. Many SGR team members frequently speak and write on issues of interest to local government executives. SGR can navigate all relevant networks as both a peer and insider.

Equal Opportunity Commitment

SGR strongly believes in equal employment opportunity. SGR does not discriminate and believes that equal opportunity is an ethical issue. SGR will not enter an engagement with an entity or organization that directs bias or expects bias to be demonstrated on any basis other than factors that affect the ability of the candidate to do the job. SGR will make a serious and sincere effort to encourage qualified applicants from underrepresented demographic groups to apply. Although SGR cannot guarantee the makeup of the semifinalist or finalist groups, SGR has relationships and contacts nationwide to encourage the meaningful participation of

underrepresented minority groups, and we continue to evaluate and improve our processes by embedding a lens of equity and inclusion into our recruitment practices.

Listening to Your Unique Needs

SGR devotes significant time to actively listening to your organization and helping you define and articulate your needs. We work hard to conduct a comprehensive recruitment that is unique to you. SGR dedicates a prodigious amount of energy to understanding your organization's unique culture, environment, and local issues to ensure a great fit regarding values, philosophy, and management style perspectives.

Trust of Candidates

SGR has a track record of providing remarkable confidentiality and wise counsel to candidates and next generation leaders. We have earned their trust. As a result, SGR is able to bring exceptional prospects to the applicant pool. Candidates trust SGR to assess the situation well, communicate honestly, and maintain their confidentiality to the greatest extent possible.

Accessibility & Communication

Your executive recruiter is accessible throughout the recruitment process and can be reached at any time by candidates or clients via cell phone or email. In addition, the recruiter communicates with active applicants on a weekly basis to keep the applicants informed about the community and opportunity.

Comprehensive Evaluation and Vetting of Candidates

SGR offers a screening process that ensures a detailed understanding of candidate backgrounds and minimizes surprises. Our vetting process includes:

- Prescreening questions and technical review of resumes
- Cross communication between our recruiters about candidates who have been in previous searches for greater understanding of background and skills
- Comprehensive written questionnaires to gain insights beyond what is available through a resume
- Online pre-recorded video interviews that allow search committee members to view candidates in an interview setting prior to the finalist recruitment stage
- All-inclusive media reports that far surpass automated Google/LexisNexis searches, customized to each candidate based on where they have lived and worked
- Thorough automated, anonymous reference checks that provide details on candidates' soft skills from an expansive group of references
- Psychometric assessments (supplemental cost)
- Comprehensive background checks completed by a licensed private investigation firm
- Advanced exercise for finalist candidates, customized to the organization

View a full list of our Executive Recruitment Clients at: <https://sgr.pub/ERClientList>

Project Personnel

Marsha Reed, Senior Vice President

MarshaReed@GovernmentResource.com

806-789-9641



Marsha has worked in public service for 38 years prior to her retirement. She is a two-time graduate of Texas Tech University having earned her Bachelor of Science Degree in Civil Engineering in 1988 and her Master's in Public Administration in 2000. Marsha recently retired from the great City of Chandler, Arizona, after six years as the City Manager and two years as Assistant City Manager. Prior to working for Chandler, Marsha worked for the City of Lubbock, Texas for 20 years in a number of positions with the last six years as the Chief Operating Officer. Marsha also spent ten years at the Texas Department of Transportation.

Marsha is a licensed engineer in both Texas and Arizona and has won a number of awards in her career including the Top 3 Public Works Leaders of the Year Award by the Texas Chapter of the American Public Works Association and Engineer of the Year by the South Plains Chapter of Texas Society of Professional Engineers. Marsha has served in a number of leadership positions including President of the Texas Chapter of APWA and the President of the South Plains Chapter of TSPE. Marsha has also served on the Texas Municipal League Board of Directors and is a current member of the Arizona City Managers Association.

In her spare time Marsha enjoys being with her family, traveling, and doing anything outdoors. Marsha has also volunteered her time on Church mission trips, and with a number of non-profit organizations.

Recruitment Methodology

A full-service recruitment typically entails the following steps:

- 1. Organizational Inquiry and Analysis**
 - Development of Recruitment Plan and Timeline
 - Individual Interviews with Key Stakeholders
 - Creation of Position Profile Brochure
- 2. Advertising and Marketing, Communication with Applicants and Prospects**
- 3. Initial Screening and Review**
- 4. Search Committee Briefing to Facilitate Selection of Semifinalists**
- 5. Evaluation of Semifinalist Candidates**
 - Written Questionnaires
 - Recorded Online Interviews
 - Media Searches - Stage 1
- 6. Search Committee Briefing to Facilitate Selection of Finalists**
- 7. Evaluation of Finalist Candidates**
 - Comprehensive Media Searches - Stage 2
 - Comprehensive Background Investigation Reports
 - DiSC Management Assessments (supplemental service)
 - First Year Game Plan or Other Advanced Exercise
- 8. Interview Process**
 - Face-to-Face Interviews
 - Stakeholder Engagement (may occur earlier in process)
 - Deliberations
 - Reference Checks (may occur earlier in process)
- 9. Negotiations and Hiring Process**
 - Determination of Terms of an Offer
 - Negotiation of Terms and Conditions of Employment
 - Press Release (if requested)

Step 1: Organizational Inquiry and Analysis

Development of Recruitment Plan and Timeline

SGR will meet with the client at the outset of the project to finalize the recruitment plan and timeline. At this time, SGR will also request that the client provide us with photos and information on the community, organization, and position to assist us in drafting the position profile brochure.

Individual Interviews with Key Stakeholders

SGR devotes tremendous energy to understanding your organization's unique culture, environment, and goals to ensure you get the right match for your particular needs. Fully understanding your organizational needs is the most critical part of conducting a successful executive recruitment. In consultation with the Search Committee, SGR will develop a list of individuals to meet with about the position. These interviews identify issues that may affect the dynamics of the recruitment, as well as develop a composite understanding of the position, special considerations, and the political environment. This process helps with organizational buy-in and will assist us in developing the position profile.

Development of Position Profile Brochure

Following the individual interviews, SGR will develop a draft position profile brochure that is reviewed and revised in partnership with your organization until we are in agreement that it accurately reflects the sought-after leadership and management characteristics.

To view sample recruitment brochures, please visit:

<https://sgr.pub/OpenRecruitments>

Step 2: Advertising and Marketing, Communication with Applicants and Prospects

Advertising and Marketing

The Executive Recruiter and client work together to determine the best ways to advertise and recruit for the position. SGR's Servant Leadership e-newsletter, where your position will be announced, reaches over 43,000 subscribers in all 50 states. We will also send targeted emails to opt-in subscribers to SGR's Job Alerts. Your position will be posted on SGR's Website, <https://sgr.pub/SGRWebsite>, and on SGR's Job Board, <https://sgr.pub/SGRJobBoard>. SGR provides a comprehensive social media marketing campaign that includes custom-made graphics and distribution on Facebook, Twitter, Instagram, and LinkedIn. Ads are also typically placed in various state and national publications, targeting the most effective venues for reaching qualified candidates for that particular position.

Communication with Prospects

SGR communicates with interested prospects on ongoing basis during the recruitment process. Outstanding prospects often will not submit a resume until they have done considerable homework on the available position. A significant number of inquiries will be made, and it is essential that the executive search firm be prepared to answer those questions with fast,

accurate, and complete information, and in a warm and personal manner. This is one of the first places a prospective candidate will develop an impression about the organization, and it is an area in which SGR excels.

Communication with Active Applicants

Handling the flow of resumes is an ongoing and significant process. On the front end, it involves tracking resumes and promptly acknowledging their receipt. It also involves timely and personal responses to any questions or inquiries. SGR communicates frequently with applicants to ensure they stay enthusiastic and informed about the opportunity. SGR sends weekly updates to active applicants regarding the organization and community.

Step 3: Initial Screening and Review

SGR uses a triage process to identify high-probability, medium-probability, and low-probability candidates. The triage ranking is focused on overall assessment based on interaction with the applicant, qualifications, any known issues regarding previous work experience, and evaluation of cultural fit with the organization.

In contrast with the triage process described above, which focuses on subjective assessment of the resumes and how the candidates present themselves, we also evaluate each candidate to ensure that the minimum requirements of the position are met and determine which preferred requirements are met. This sifting process assesses how well candidates' applications fulfill the recruitment criteria outlined in the Position Profile.

Step 4: Search Committee Briefing / Selection of Semifinalist Candidates

At this briefing, SGR will provide a comprehensive progress report and facilitate the selection of up to 12 semifinalists. The presentation will include summary information on the process so far, the candidate pool overall, and any trends or issues, as well as a briefing on each candidate and their credentials.

Step 5: Evaluation of Semifinalist Candidates

Reviewing resumes is an important and valuable step in the executive recruitment process. However, resumes can be misleading. Resumes fail to disclose the individual's personal qualities and his or her ability to get along with other people. Resumes can also exaggerate or inflate accomplishments and experience. SGR's responsibility is to go deeper than the resume to ensure that those candidates who continue in the process are truly outstanding. SGR's goal is to have a clear understanding of the person behind the resume and what makes them an outstanding prospect for you. The evaluation of semifinalist candidates includes follow-up when appropriate to ask any questions about underlying issues.

Written Questionnaires

SGR will ask semifinalist candidates to complete a comprehensive written exercise designed to provide greater insight into candidate thought processes and communication styles. SGR's written instrument is custom designed around the priorities identified by the Search Committee and usually includes questions focusing on key areas of particular interest to the client. This written instrument will be included in the semifinalist briefing book along with cover letters and resumes submitted by the candidates.

Recorded Online Interviews

SGR will ask semifinalist candidates to complete online interviews. This provides a very insightful, efficient and cost-effective way to gain additional insights to utilize in selecting finalists you want to invite for an onsite interview. The recorded online interviews allow the Search Committee to evaluate technological competence, demeanor, verbal communication skills, and on-camera presence. Online interviews also convey to candidates that the organization is using leading edge technology in its business processes and provide an opportunity for the Search Committee to ask candidates questions on specific topics of special interest. Links to view the online interviews are emailed to the Search Committee members for viewing at their convenience prior to selection of finalist candidates.

Media Searches - Stage 1

"Stage 1" of our media search process involves the use of the web-based interface Nexis Diligence™. This platform is an aggregated subscription-based platform that allows access to global news, business, legal, and regulatory content. These media reports at the semifinalist stage have proven helpful by uncovering issues that may not have been previously disclosed by prospective candidates. The recruiter will communicate any "red flags" to the Search Committee immediately upon discovery.

Step 6: Search Committee Briefing / Selection of Finalist Candidates

Prior to this briefing, SGR will provide each member of the Search Committee with a briefing book on the semifinalist candidates. The briefing book includes cover letters, resumes, and completed questionnaires. The link to view the online interviews is emailed separately to Search Committee members. The purpose of this briefing is to facilitate narrowing the list to up to 5 finalists who will be invited for personal interviews.

Step 7: Evaluation of Finalist Candidates

Comprehensive Media Searches - Stage 2

"Stage 2" of our media search process includes the web-based interface Nexis Diligence™ along with Google as a supplementary tool. By utilizing both, we can provide our clients with an enhanced due diligence process to help vet potential candidates in an efficient and comprehensive manner, which reduces the risk of overlooking important information.

The Stage 2 media search consists of a more complex search, which also includes social media platforms, and has proven helpful in analyzing possible adverse news about the candidate by uncovering issues that may not have been previously disclosed by the candidate. The media search gives the Search Committee an overview of the type and extent of press coverage that a candidate has experienced over the course of their career. View a sample media report at: <https://sgr.pub/SGRMediaReport>.

Comprehensive Background Investigation Reports

Through SGR's partnership with a licensed private investigation firm, we are able to provide our clients with comprehensive background screening reports that include the detailed information listed below. View a sample background report at: <https://sgr.pub/SGRBackgroundReport>.

- Social Security number trace
- Address history
- Driving history/motor vehicle records
- Credit report (if desired)
- Federal criminal search
- National criminal search
- County wants and warrants for previous 10 years
- Global homeland security search
- Sex offender registry search
- State criminal search (for current and previous states of residence)
- County civil and criminal search (for every county in which candidate has lived or worked) for previous 10 years
- Education verification
- Employment verification (if desired)
- Military verification (if desired)

DiSC Management Assessments (supplemental service)

SGR uses a DiSC Management assessment tool, which is among the most validated and reliable personal assessment tools available. The DiSC Management assessment analyzes and reports comprehensively on the candidate's preferences in five vital areas: management style, directing and delegating, motivation, development of others, and working with his/her own manager. View a sample report at: <https://sgr.pub/SGRDiSCReport>. For assessments of more than two candidates, a DiSC Management Comparison Report is included, which provides a side-by-side view of each candidate's preferred management style. View a sample comparison report at: <https://sgr.pub/SGRDiSCCompare>.

First Year Game Plan or Other Advanced Exercise

SGR will work with your organization, if desired, to develop an advanced exercise for the finalist candidates. One example of such an exercise is a "First Year Game Plan," a process where finalist candidates are provided with the contact information for elected officials, key staff, and community leaders and then given free rein to make contact with all of them in advance and use those insights to develop a "first year game plan" based on what they know so far.

Feedback is received from the key contacts on their impressions of the finalist candidates from the interactions with the candidates prior to the interviews. This exercise provides the opportunity to evaluate candidates' written and interpersonal communication skills, as well as critical analysis skills.

Step 8: Interview Process

Face-to-Face Interviews

SGR will schedule interviews at a date/time convenient to your organization. This process can be as simple, or as complex, as your organization desires. SGR will help you determine the specifics and assist in developing the interview schedule and timeline. SGR will prepare sample interview questions and will participate throughout the process to make it smooth and efficient.

Stakeholder Engagement

At the discretion of the Search Committee, we will work closely with your organization to engage stakeholders in the recruitment process. Our recommendation is that we design a specific stakeholder engagement process after we learn more about the organization and the community. Different approaches work best in different communities. We will collaborate with your organization to determine which option, or combination of options, will be the most effective for the unique needs of the organization.

- Stakeholder survey (supplemental service, can be provided at an additional cost)
- Interviewing community leaders at the outset of the recruitment;
- Holding a public forum for citizen engagement at the outset of the recruitment;
- Community leader reception;
- Meet and greet;
- Search Committee and key community leader dinner meeting;
- "Round Robin" forum meetings with various community groups during a multi-day interview process.

Deliberations

SGR will facilitate a discussion about the finalist interviews and assist the Search Committee in making a hiring decision or in deciding whether to bring back one or more candidates for a second interview.

Reference Checks

SGR uses a progressive and adaptive automated reference check system to provide insights on candidates' soft skills from a well-rounded group of references. References may include elected officials, direct supervisors, direct reports, internal organizational peers, professional peers in other organizations, and civic leaders. SGR's reference check platform is anonymous, which is proven to encourage more candid and truthful responses, in turn providing organizations with more meaningful and insightful information on candidates. SGR provides a written summary report to the organization once all reference checks are completed. The timing of reference

checks may vary depending on the specific search process and situation. If the names of the finalists are made public prior to interviews, SGR will typically contact references prior to the interview process. If the names of the finalists are not made public prior to interviews, SGR will typically wait until the organization has selected its top candidate before calling references in order to protect candidate confidentiality.

Step 9: Negotiations and Hiring Process

Determine the Terms of an Offer

Upon request, SGR will provide appropriate employment agreement language and other helpful information to assist you in determining an appropriate offer to extend to your candidate of choice.

Negotiate Terms and Conditions of Employment

SGR will assist to whatever degree you deem appropriate in conducting negotiations with the chosen candidate. SGR will determine and define any special needs or concerns of the chosen candidate, including anything that could be a complicating factor. SGR is experienced and prepared to help craft win-win solutions to negotiation “log-jams.”

Press Release (if requested)

Until you have “sealed the deal,” you should be cautious in order to avoid the embarrassment of a premature announcement that does not work out. It is also best practice to notify all senior staff and unsuccessful candidates before they read about it in the newspaper. SGR will assist with this coordination and with drafting any announcements or press releases.

Satisfaction Surveys

SGR is committed to authentically following the golden rule by providing prompt, professional and excellent communication and always treating every client with honor, dignity and respect. We ask clients and candidates to complete a brief and confidential survey after the completion of their recruitment. This helps us strive to continuously improve our processes and meet the changing needs of the workforce.

Supplemental Service: Post-Hire Team Building Workshop

SGR can provide a customized team building workshop after you hire for the position. SGR utilizes I-OPT, which is a validated measurement tool that shows how a person perceives and processes information. Because people “see” different things when they assess a situation, they are motivated to take various courses of action, so understanding you and your colleagues’ I-OPT Profiles will enable you to work much more effectively as a team. This service can be provided at an additional cost. View sample I-OPT reports at: <https://sgr.pub/SampleIOPT>.

Projected Schedule

Holidays may affect recruitment schedule.

Task	Weeks
- Contract Executed - Develop Recruitment Plan, Timeline <u>Individual Interviews with Key Stakeholders</u>	Week 1
<u>Deliverable</u>: Position Profile Brochure - Search Committee Reviews and Approves Brochure	Weeks 2-3
- Advertising and Marketing - Accept Applications - Communication with Prospects and Applicants	Weeks 4-7
Initial Screening and Review	Week 8
<u>Search Committee Briefing</u> / Select Semifinalists - Questionnaires and Recorded Online Interviews - Media Searches - Stage 1	Week 9
<u>Deliverable</u>: Semifinalist Briefing Books and Online Interviews	Week 10
<u>Search Committee Briefing</u> / Select Finalist Candidates	Week 11
- Comprehensive Media Searches - Stage 2 - Comprehensive Background Investigation Reports - DiSC Management Assessments (supplemental service) - First Year Game Plan or Other Advanced Exercise	Weeks 12-13
<u>Deliverable</u>: Finalist Briefing Books	Week 14
<u>Face-to-Face Interviews</u> - Stakeholder Engagement (may occur earlier in process) - Deliberations - Reference Checks (may occur earlier in process) - Negotiations and Hiring Process	Week 15

Recruitment Costs & Service Guarantee

Not-to-Exceed Price: **\$24,900 ***

** Ad placement costs are not included in the Not-to-Exceed Price. Ad placement costs are estimated to be between \$1,750 and \$2,500 and shall be added to the total cost of services upon approval from the organization.*

Not-to-exceed price includes:

- **Professional Service Fee - \$18,500**
- **Expenses:**
 - **Position Profile Brochure & Marketing - \$1,500**
 - Production of a professional position profile brochure
 - Custom-designed graphics for social media and email marketing
 - Announcement in SGR's 10 in 10 Leadership and Innovation e-newsletter
 - Two (2) email blasts to SGR's opt-in Job Alert subscribers for the relevant job category
 - Job placement on SGR's website
 - Ad placement on SGR's job board
 - Promotions on SGR's social media pages – Facebook, Twitter, LinkedIn, and Instagram
 - **Semifinalist Recorded Online interviews** for up to twelve (12) semifinalists - **\$225 each**
 - **Comprehensive Media Reports** for up to five (5) finalists - **\$500 each**
 - **Comprehensive Background Investigation Reports** for up to five (5) finalists - **\$400 each**
 - **Comprehensive Reference Checks** with individual reports for up to five (5) finalists - **\$225 each**
 - **Up to two (2) multi-day onsite visits** by one Recruiter to the Organization, for up to 2 and 1/2 days per visit. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead. *Travel will be dependent on COVID restrictions in place at the time and take into consideration the health and safety of team members of both SGR and the Organization.*

Reimbursable Expenses

- **Ad placements, as approved by the organization, will be billed back at actual cost with no markup for overhead.**

Supplemental Services

The supplemental services listed below are not included in the not-to-exceed price:

- Additional online interviews (over and above the twelve (12) included in the not-to-exceed price above) are offered for \$225 per candidate.
- Additional comprehensive media reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$500 per candidate.
- Additional background investigation reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$400 per candidate.
- Additional reference checks (over and above the five (5) included in the not-to-exceed price above) are offered for \$225 per candidate.
- There is a cost of \$175 per candidate for the DiSC Management Profile.
- Semifinalist and finalist briefing materials will be provided to the search committee via an electronic link. Should the organization request printing of those materials, the reproduction and shipping of briefing materials will be outsourced and be billed back at actual cost.
- Additional onsite visits (over and above the two (2) onsite visits included in the not-to-exceed price above) by one Recruiter will be billed over and above the not-to-exceed price. Travel and onsite time will be billed at a professional fee (per recruiter) of \$1,000 per half-day and \$1,500 per full day. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.
- Candidates are reimbursed directly by the organization for travel expenses.
- SGR will conduct a Stakeholder Survey for \$1,000. SGR provides recommended survey questions and sets up an online survey. Stakeholders are directed to a web page or invited to take the survey by email. A written summary of results is provided to the organization.
- A half-day onsite post-hire team building workshop is offered for \$4,000, plus travel expenses and \$150 per person for I-OPT reports.
- If the organization desires any supplemental services not mentioned in this section, an estimate of the cost and hours to be committed will be provided at that time, and no work shall be done without approval.

Billing

The professional service fee for the recruitment is billed in three equal installments during the course of the recruitment. The initial installment is billed after the position profile brochure has been created. The second installment is billed after semifinalists are selected. The final installment is billed at the conclusion of the recruitment. Expenses and supplemental services will be billed with each of the three installments, as appropriate.

Service Guarantee

SGR guarantees that you will be satisfied with the results of the full service recruitment process, or we will repeat the entire process one additional time and charge only for expenses. Additionally, if you select a candidate (that SGR has fully vetted) who resigns or is released within 18 months of their hire date, SGR will repeat the process one additional time and charge only for expenses. If the organization circumvents SGR's recruitment process and selects a candidate who did not participate in the full recruitment process, the service guarantee is null and void. We also guarantee that we will not directly solicit a candidate we bring to you for another job.

City & County Management Recruitments, 2018-Present

In Progress

- Camp Verde, Arizona (pop. 12,000) - Town Manager
- Cleburne, Texas (pop. 32,000) - City Manager
- Dobbs Ferry, New York (pop. 11,000) - Village Administrator
- Edwardsville, Kansas (pop. 4,700) - City Manager
- Glenn Heights, Texas (pop. 17,000) - City Manager
- Largo, Florida (pop. 84,000) - City Manager
- Lawton, Oklahoma (pop. 91,000) - City Manager
- Nassau Bay, Texas (pop. 5,000) - City Manager
- Navajo County, Arizona (pop. 106,000) - County Manager
- Snoqualmie, Washington (pop. 14,000) - City Administrator
- Snyder, Texas (pop. 11,000) - City Manager
- Stillwater, Oklahoma (pop. 48,000) - City Manager
- Trophy Club, Texas (pop. 13,000) - Town Manager
- Williston, North Dakota (pop. 29,000) - City Administrator

2023

- Bristol, Tennessee (pop. 27,000) - City Manager
- Gatesville, Texas (pop. 16,000) - City Manager
- Glastonbury, Connecticut (pop. 35,000) - Town Manager
- Great Bend, Kansas (pop. 15,000) - City Administrator
- Justin, Texas (pop. 5,000) - City Manager
- Laredo, Texas (pop. 256,000) - City Manager
- Mexia, Texas (pop. 7,000) - City Manager
- Ottawa, Kansas (pop. 12,500) - City Manager
- Parker, Arizona (pop. 3,500) - Town Manager
- Rowlett, Texas (pop. 68,000) - City Manager
- Shawnee, Kansas (pop. 69,000) - City Manager

2022

- Aledo, Texas (pop. 5,500) - City Manager
- Blaine, Washington (pop. 6,000) - City Manager
- Crandall, Texas (pop. 4,000) - City Manager
- Dalhart, Texas (pop. 8,500) - City Manager

- Edinburg, Texas (pop. 100,000) - City Manager
- Frisco, Colorado (pop. 3,000) - Town Manager
- Graham, Texas (pop. 8,000) - City Manager
- Hutto, Texas (pop. 40,000) - City Manager
- Johnston, Iowa (pop. 24,000) - City Administrator
- Kennebunk, Maine (pop. 11,000) - Town Manager
- Kennedale, Texas (pop. 9,000) - City Manager
- Ketchikan, Alaska (pop. 8,000) - City Manager/Public Utilities General Manager
- Klamath Falls, Oregon (pop. 22,000) - City Manager
- Leawood, Kansas (pop. 34,000) - City Administrator
- Levelland, Texas (pop. 14,000) - City Manager
- Live Oak, Texas (pop. 16,000) - City Manager
- Madisonville, Texas (pop. 4,500) - City Manager
- Manor, Texas (pop. 15,000) - City Manager
- Marshall, Texas (pop. 23,000) - City Manager
- Mineral Wells, Texas (pop. 15,000) - City Manager
- Mont Belvieu, Texas (pop. 8,000) - City Manager
- Montgomery, Texas (pop. 2,400) - City Administrator
- Nassau Bay, Texas (pop. 5,000) - City Manager
- Parkville, Missouri (pop. 7,000) - City Administrator
- Rocky Hill, Connecticut (pop. 21,000) - Town Manager
- Sunnyvale, Texas (pop. 8,000) - Town Manager
- Tolland, Connecticut (pop. 15,000) - Town Manager
- Walla Walla, Washington (pop. 34,000) - City Manager
- West Lake Hills, Texas (pop. 3,000) - City Administrator
- Wethersfield, Connecticut (pop. 26,000) - Town Manager
- Wickenburg, Arizona (pop. 7,500) - Town Manager

2021

- Bainbridge Island, Washington (pop. 25,000) - City Manager
- Breckenridge, Texas (pop. 5,000) - City Manager
- Bridgeport, Texas (pop. 6,500) - City Manager
- Briarcliff Manor, New York (pop. 8,000) - Village Manager
- Chandler, Arizona (pop. 270,000) - City Manager
- Chanhassen, Minnesota (pop. 27,000) - City Manager
- Chickasha, Oklahoma (pop. 16,000) - City Manager
- Choctaw, Oklahoma (pop. 12,000) - City Manager
- Clermont, Florida (pop. 44,000) - City Manager

- Flower Mound, Texas (pop. 79,000) - Town Manager
- Johnson City, Tennessee (pop. 65,000) - City Manager
- Kennett Square, Pennsylvania (pop. 6,000) - Borough Manager
- Lago Vista, Texas (pop. 8,000) - City Manager
- Lamar, Colorado (pop. 7,500) - City Administrator
- Monett, Missouri (pop. 9,000) - City Administrator
- North Port, Florida (pop. 77,000) - City Manager
- Port Chester, New York (pop. 30,000) - Village Manager
- Sherwood, Oregon (pop. 20,000) - City Manager
- Snoqualmie, Washington (pop. 14,000) - City Administrator
- Spokane, Washington (pop. 220,000) - City Administrator

2020

- Argyle, Texas (pop. 4,000) - Town Administrator
- Bay City, Texas (pop. 17,000) - City Manager
- Bedford, Texas (pop. 49,000) - City Manager
- Boerne, Texas (pop. 16,000) - City Manager
- Castroville, Texas (pop. 3,000) - City Administrator
- Clinton, Connecticut (pop. 13,500) - Town Manager
- Commerce, Texas (pop. 9,000) - City Manager
- Covington, Georgia (pop. 14,000) - City Manager
- DeSoto, Texas (pop. 56,000) - City Manager
- Duncanville, Texas (pop. 40,000) - City Manager
- Hutchinson, Kansas (pop. 42,000) - City Manager
- Hutto, Texas (pop. 30,000) - City Manager
- Iola, Kansas (pop. 5,500) - City Administrator
- Johns Creek, Georgia (pop. 84,000) - City Manager
- Joplin, Missouri (pop. 50,000) - City Manager
- Miami, Oklahoma (pop. 13,500) - City Manager
- Mission Hills, Kansas (pop. 3,500) - City Administrator
- Nacogdoches, Texas (pop. 33,000) - City Manager
- Santa Fe, Texas (pop. 13,000) - City Manager
- Tigard, Oregon (pop. 53,000) - City Manager
- Westworth Village, Texas (pop. 3,000) - City Administrator

2019

- Blaine, Minnesota (pop. 65,000) - City Manager
- Bullard, Texas (pop. 4,000) - City Manager
- Campbell County, Wyoming (pop. 46,000) - Commissioners' Administrative Director/County Administrator
- Canyon, Texas (pop. 15,000) - City Manager
- Copperas Cove, Texas (pop. 34,000) - City Manager
- Killeen, Texas (pop. 145,000) - City Manager
- Kingsville, Texas (pop. 26,000) - City Manager
- Lamar, Colorado (pop. 7,500) - City Administrator
- Lenexa, Kansas (pop. 55,000) - City Manager
- Mineral Wells, Texas (pop. 15,000) - City Manager
- Orange, Texas (pop. 19,000) - City Manager
- Palm Coast, Florida (pop. 86,000) - City Manager
- South Windsor, Connecticut (pop. 26,000) - Town Manager
- Springfield, Oregon (pop. 62,000) - City Manager
- Terrell, Texas (pop. 17,000) - City Manager
- Tolland, Connecticut (pop. 15,000) - Town Manager
- Vail, Colorado (pop. 5,000) - Town Manager
- Venus, Texas (pop. 5,000) - City Administrator
- Victoria, Texas (pop. 67,000) - City Manager
- West Lake Hills, Texas (pop. 3,000) - City Administrator

2018

- Anna, Texas (pop. 14,000) - City Manager
- Bethany, Oklahoma (pop. 19,000) - City Manager
- Cameron, Missouri (pop. 10,000) - City Manager
- Clackamas County, Oregon (pop. 400,000) - County Administrator
- Clallam County, Washington (pop. 75,000) - County Administrator
- Coffeyville, Kansas (9,500) - City Manager
- Craig, Colorado (pop. 9,000) - City Manager
- Erie, Colorado (pop. 26,000) - Town Administrator
- Forney, Texas (pop. 19,000) - City Manager
- Freeport, Texas (pop. 12,000) - City Manager
- Fulshear, Texas (pop. 9,500) - City Manager
- Green Cove Springs, Florida (pop. 7,500) - City Manager
- Humble, Texas (pop. 15,000) - City Manager
- Jacksonville, Texas (pop. 14,000) - City Manager

- Jupiter, Florida (pop. 60,000) - Town Manager
- Lawton, Oklahoma (pop. 94,000) - City Manager
- Lebanon, Missouri (pop. 15,000) - City Administrator
- Lockhart, Texas (pop. 13,500) - City Manager
- Marshall, Texas (pop. 24,000) - City Manager
- Murfreesboro, Tennessee (pop. 130,000) - City Manager
- Nixa, Missouri (pop. 21,000) - City Administrator
- Paducah, Kentucky (pop. 25,000) - City Manager
- Pflugerville, Texas (pop. 60,000) - City Manager
- Plant City, Florida (pop. 38,000) - City Manager
- Riverside, Missouri (pop. 3,000) - City Administrator
- Smithville, Missouri (pop. 10,000) - City Administrator
- Springfield, Missouri (pop. 167,000) - City Manager
- Sunnyvale, Texas (pop. 6,500) - Town Manager
- West University Place, Texas (pop. 14,000) - City Manager
- Wethersfield, Connecticut (pop. 26,000) - Town Manager



CITY ADMINISTRATOR

MONTGOMERY, TX



THE COMMUNITY

The Birth Place of the Texas Flag



Founded in 1837 and recognized as the birthplace of the Texas Flag, the City of Montgomery is rich with tradition and history. Located along State Highway 105 just 15 miles west of Conroe and 50 miles northwest of Downtown Houston, Montgomery offers residents cultural flair, quality education, and recreational opportunities in a quaint, close-knit community.

Nearly 2,400 residents already call the 5.05 square miles of the City of Montgomery home. The City is also experiencing rapid growth, with more than 1,100 new houses expected to be developed in the next two to three years. Additionally, Town Creek Crossing, a subdivision of 100 single-family homes, is under construction now, and work will start next year on Redbird Meadows, a 400-acre single-family project.

Montgomery began as a trading post in 1826, the third county formed under the Republic of Texas. In its early days, Montgomery was the trade center for a large farming area where stagecoach, railroad, and telegraph lines crossed. Today, Montgomery is a welcoming community known for its large assortment of antiques and crafts stores.

There is always something to see and do in Montgomery, including Lone Star 1st Saturday Market Days, the popular Montgomery Music & Mudbugs Festival, Quilt Walk, Wine Fest, and more, along with an abundance of seasonal and holiday events. Residents and visitors alike enjoy picturesque community parks and a preserved 19th-century historic downtown district boasting everything from steak houses to quaint coffee shops and a myriad of antique and boutique shops. For history buffs, Montgomery also offers access to dozens of historic homes.

Nearby Lake Conroe is an outdoor enthusiast's delight, offering boating, fishing, hunting, golfing, swimming, water skiing, and jet skiing. The Sam Houston National Forest stretches within 3 miles of Montgomery, providing easy access to a day of hiking and various nature programs. Entertainment offerings are also readily available due to Montgomery's proximity to Houston, where professional sporting events, symphony and theater productions, theme and water parks, museums, and a variety of other cultural experiences are just a short commute away.

THE COMMUNITY, CONTINUED

Montgomery also has easy access to the George Bush Intercontinental Airport Houston and Houston Hobby Airport.

The highly rated Montgomery Independent School District serves most of Montgomery's educational needs. Montgomery ISD provides an exceptional education for nearly 9,400 students on ten (10) campuses — six (6) elementary schools, two junior high schools, and two (2) high schools. Those who prefer a private education have their pick of Lone Star Christian Academy, Montgomery Christian Academy, and Hope Christian Academy.

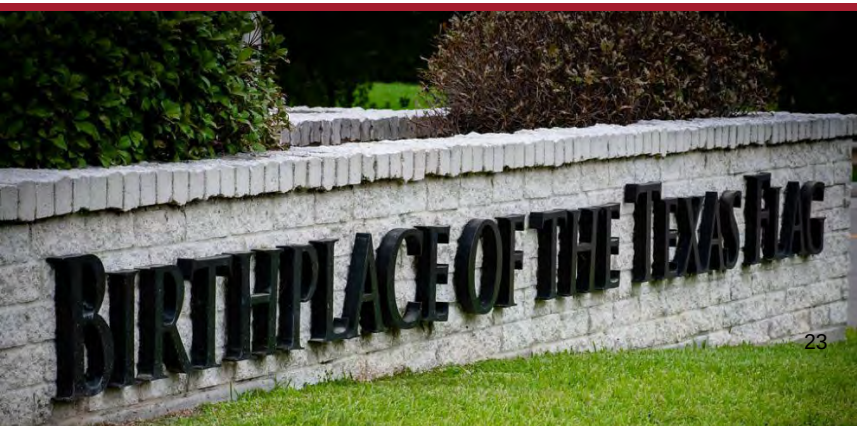
Those interested in pursuing higher education have many opportunities within an hour's drive, including Prairie View A&M University, Sam Houston State University, Lone Star College, Blinn College, Texas A&M University, Texas Southern University, and the University of Houston.

The median household income in Montgomery is about \$83,275, and the average home value is approximately \$429,500.



MAJOR EMPLOYERS

- Montgomery County, Precinct 4
- Walmart
- Lowes
- Conroe ISD
- CHI St Luke's Health
- Memorial Hermann Health System
- Montgomery Independent School District





Mission:

The mission of the City of Montgomery is to improve the quality of life for its citizens.

Vision:

The City of Montgomery aims to be the home for families. We value our rich history as the birthplace of the Texas flag, small-town feel, and our numerous amenities. We want Montgomery to be a place for families to have opportunities to grow, live, work, play, and shop. We must look forward to emerging opportunities and challenges while honoring and strengthening our close-knit community, healthy environment, and history.





GOVERNANCE & ORGANIZATION

The City of Montgomery is a Type A General Law City with a City Council comprised of a mayor and five City Council members elected at large for two-year terms with no limits.

The City Council appoints a professional City Administrator to oversee the organization's daily operations, managing an approximately \$14 million annual budget (with a \$0.40 tax rate) and leading a 35-person team of professionals.

Montgomery is a full-service City with staff dedicated to community development, municipal court, police, finance and administration, public works, and parks and recreation.

Significant projects recently completed include an update to the City's Comprehensive Plan, the completion of a Downtown Master Plan, and upgrades to infrastructure in the downtown area. Work has started on updates to the City's development and zoning regulations, expansion of the records retention program, and additional infrastructure investments. A critical water system expansion is also planned for the next year or two.



GUIDING PRINCIPLES

Planned Growth and Sustainable Development

- Ensure quality new development that is balanced to provide a healthy community
- Develop walkable neighborhoods and commercial centers
- Protect and enhance existing neighborhoods
 - create an identity and a sense of pride in historic neighborhoods
- Provide clear direction on land use decisions
- Implement development standards to improve the quality of development
- Plan for additional residential growth
- Implement design standards to provide quality residential development
- Provide a range of housing types for people of all income levels, from high-end to affordable

Transportation

- Improve safety throughout the city
- Create traffic calming and include pedestrian facilities
- Make streets safe and friendly for all modes of transportation (including golf carts)
- Parking

Economy & Downtown Revitalization

- Improve the Historic downtown's vitality
- Create and retain higher-paying jobs (Primary Jobs)
- Promote more connections to the historic downtown

Quality of Life

- Have an excellent K-12 school system in Montgomery
- Maintain and connect existing parks, recreation facilities, and trails
- Recognize the city's quality of life, culture, diversity, and friendly character as crucial for future growth.

ABOUT THE POSITION

Montgomery's City Administrator acts as chief executive and administrative officer for the organization, directly or indirectly supervising all City personnel and projects, developing and administering the annual budget (\$14.0 million), and ensuring adherence to local, state, and federal laws. The position also oversees the Economic Development Corporation.

The position works with City Council to set short- and long-term goals for the organization and establish effective policies and strategies to meet community needs. It also prepares agendas for and assists with City Council meetings, monitors expenditures, manages the capital improvements program, and administers City contracts.

With a focus on customer service, the City Administrator regularly engages with residents and business community members. They also represent the City to various external stakeholders, including civic organizations, community leaders, neighboring cities, and government agencies.



OPPORTUNITIES & CHALLENGES

The new City Administrator will be joining Montgomery at an exciting time, taking the helm of an organization poised for change as the community experiences tremendous growth. Opportunities and challenges facing this position in the years ahead include:

- **Infrastructure Investments** — City leaders have identified the need for an infrastructure maintenance plan to ensure capital projects are planned and constructed strategically and sustainably. One priority will be upgrading Lone Star Parkway to Texas Department of Transportation standards.
- **Ordinance Review** — With a focus on setting the community up for quality growth, this position will work with staff and elected leaders to develop and update various city ordinances. An ordinance focused on regulating food trucks will be an early priority.
- **Economic Development** — In addition to leading the organization, this role oversees the activities of the Economic Development Corporation. They will represent the City to the development community, help recruit new businesses to town that create jobs and enhance the quality of life, and balance community desires with the need for a diverse tax base. Downtown continues to be a priority for development and redevelopment, and a recently completed Downtown Master Plan will help assist the successful candidate in these efforts. Construction has also started on The Shoppes at Montgomery, a 23-acre project.
- **Municipal Expansion** — As the community grows, so will the need for City services. The incoming City Administrator will develop a plan to expand City facilities and lead the organization through those changes as they arise.
- **Annexation Assessment** — Montgomery's growth is not expected to slow anytime soon. The City may also soon be contemplating land annexations to expand its footprint.





IDEAL CANDIDATE

The new Montgomery City Administrator will be a visionary but grounded servant leader who values the community’s past and strives to preserve its small-town charm. The chosen candidate will strategically position the City for ongoing growth and development — and the challenges and opportunities that stem from them — and they will have the skills and experience to lead the organization through those changes.

The right fit for this position will be highly skilled at guiding City Council through policy-making. They will be adaptable and politically savvy, though never political, and will quickly establish strong working relationships with council members and other local, state, and federal leaders.

City Council is also seeking a fiscal conservative with a “lean” orientation who ensures that cost-benefit analysis is always an integral component of the decision-making process. The next City Administrator will possess advanced finance, budgetary, planning, and economic development skills.

The ideal candidate is firm but fair, open and honest, approachable and humble. They are a strong communicator, organized administrator, and shrewd negotiator. They are a mentor and coach to professional staff, skilled in bringing out the best in people, delegating responsibly, and creating a culture of accountability.

Given the size of Montgomery and its city government, the City Administrator must be courteous, friendly, and able to provide direct customer service to citizens. The chosen candidate will be a genuine “people person” with advanced interpersonal skills who understands the importance of being out in the public eye and engaging with the residents they serve.

EDUCATION & EXPERIENCE

This position requires a bachelor’s degree in public administration, business administration, finance, or a related field from an accredited college or university and at least five years of progressively responsible experience in public administration, including three in city management.

As this role is also responsible for the Economic Development Corporation, experience in economic development or planning and zoning is preferred.

Fifteen years of progressively responsible experience in public administration or as a department director in local government will be considered in lieu of a college degree.

While residency is not required, the successful candidate should plan to live near enough to Montgomery to respond to emergencies.

COMPENSATION & BENEFITS

The City of Montgomery offers a generous salary for this position commensurate with qualifications and experience. The City participates in the Texas Municipal Retirement System, which features a 7% employee deposit rate and a 2:1 employer match. In addition, the City provides health, vision, and dental benefits paid at 100% for employees and 50% for dependents.

APPLICATION PROCESS

[Please apply online](#)

For more information on this position, contact:

Marsha Reed, Senior Vice President
MarshaReed@GovernmentResource.com
806-789-9641



The City of Montgomery, Texas is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists will be subject to a comprehensive background check.

RESOURCES

City of Montgomery
montgomerytexas.gov

Montgomery Administration
montgomerytexas.gov/administration

Montgomery Economic Development
montgomerytexas.gov/econ-dev

Montgomery Chamber of Commerce
montgomeryareachamber.com

Montgomery Independent School District
misd.org

Social Media





CITY MANAGER

CITY OF PEARLAND, TEXAS



ABOUT THE COMMUNITY

Pronounced “pear-land,” like the fruit, Pearland has been among the top five fastest-growing cities in Texas and the top 10 fastest-growing cities in the country, according to the U.S. Census Bureau. This growth trajectory is expected to continue, albeit at a slower pace, thanks to an advantageous location adjacent to the country’s fourth-largest city, Houston, a dynamic and diverse economic dynamo on the Gulf Coast that is part of the “Texas Triangle.” Its location, economy, good planning, and leadership make Pearland a suburban force currently, with even additional upside potential.

The diverse community of Pearland offers the best attributes of a cosmopolitan suburb — great neighborhoods, parks, and recreational amenities; shopping and dining choices for every occasion; and a safe environment. In fact, Pearland has been named one of the safest cities in America by 24/7 WallSt.com. Pearland’s proximity to downtown Houston, just 20 easy minutes away on several highway corridors, provides access to world-class entertainment, from theater and ballet to professional sports of every variety. Just to the south, the Gulf Coast, anchored by Galveston (less than an hour away), offers beaches, boating, and ocean adventures.

Pearland has a broad geographic footprint: 48.84 square miles spanning three counties — Harris, Brazoria, and Fort Bend. The population is 130,000 in the city proper and 7.4 million in the greater metro area. The median income is \$102,764, one of the highest per-capita incomes of any city in Texas. The average home value is \$260,300; choices are available above and below the average, with a wide range of attractive, affordable housing in some of America’s most well-planned neighborhoods. Pearland is proudly diverse, with no single ethnic group having a majority. The City ranked #1 for diversity among U.S. cities with populations over 100,000, according to Filterbuy.

Pearland’s economic outlook is strong. The City offers a dynamic, diversified economy steeped in a pro-growth business environment and access to a skilled workforce. The economy offers a full spectrum of retail, health, transportation, and business services to meet the needs of the community. Some of the major employers include the Kelsey-Seybold Clinic; Lonza Biologics, the largest biotherapy manufacturer in the world; City of Pearland; HEB; Pearland ISD; Alvin ISD; HCA Houston Healthcare; Endress+Hauser; Syzygy Plasmonics; Aggreko Rental; Tool-Flo Manufacturing; and Base Pair Biotechnologies.

Living in Pearland offers the ideal residential lifestyle — incredible schools, in an extremely safe and beautiful environment. It is also close to many world-class events and attractions, including the Houston Zoo; Minute Maid Park; home of the World Series Champion Houston Astros; the Pearland Town Center; the Houston Galleria; the Kemah Boardwalk near Galveston; the William P. Hobby Airport; and some of the largest medical centers in the world, including the famous M.D. Anderson Cancer Center.

Pearland is the Community of Choice.



PHILOSOPHY

Through driven employees who are diverse in experience, background, ideas, and knowledge, we fulfill a higher purpose by providing quality service to the community and organization.

We acknowledge true leadership means taking responsibility for the overall success of our organization, and it is incumbent on each of us to earn the confidence of the community through our actions every day.

Our organization is comprised of knowledgeable and innovative employees who are trusted to lead from where they stand and are empowered to collaboratively act to serve the City through sound decision-making.

What we do makes a positive difference and leaves a proud legacy.

MISSION

To deliver unparalleled city services and responsibly manage our resources holistically to contribute to a safe and desirable Pearland community.

VISION

We will be a high-performance organization focused on continuous improvement and innovation, aspiring to build an engaging, sustainable, and inclusive community of choice.



CITY GOVERNANCE AND ORGANIZATION

The City of Pearland operates under a Council-Manager form of government. The City Council, made up of a mayor and seven council members, is responsible for enacting legislation, adopting budgets, and determining policies. Each council member is elected at-large in staggered three-year terms. Each council member is limited to two consecutive terms, while the Mayor is not subject to term limits. The City Council appoints the City Manager to manage day-to-day operations of the organization. Elections are held annually in May.

The FY23 general fund operating budget is \$106 million with 896 employees. The ad valorem tax rate is \$0.623765 per \$100 of valuation. The City is financially strong, with an S&P and Fitch bond rating of AA, affirming that the City has a very high credit quality. The City’s General Fund relies upon a mix of local property tax, sales tax, and other sources. A separate economic development group – the Pearland Economic Development Corporation, organized under Texas law as a Type B Corporation – has a dedicated ½-cent sales tax, generating approximately \$12 million per year. One of the largest and most successful Tax Increment Reinvestment Zones (TIRZ), currently at \$3.6 billion in valuation that expires in 2029, is located within the City. The TIRZ has been the catalyst for the highly desirable Shadow Creek Ranch planned development in Pearland.

The City of Pearland was named a 2023 Top Workplace in the USA and has also been recognized with the Houston-Galveston Area Council’s Diligence and Reach awards. In 2021, it was awarded the Government Finance Officers Association’s Certificate of Achievement for Excellence in Financial Reporting for the 44th consecutive year.

The City is developing a high-performance organization culture, emphasizing leadership at all levels, teamwork, and a focus on sound public-sector business practices achieved with continuous learning and improvement. The City has a large capital improvement program being implemented, with more than \$600 million through FY26, to meet the current and future needs of the high-growth city. Major projects currently underway or recently completed include Fire Station #4, a second fire training Burn Tower, a Surface Water Treatment Plant, the Clear Creek Trail (Green Tee Terrace Section), the McHard Road extension, SH 35 entryway and corridor enhancements, and the Barry Rose Water Reclamation Facility replacement.



ORGANIZATIONAL VALUES

TRUST

We build trust by providing excellent service, honoring it through accountability and effective communication.

RESPECT

We act with kindness and empathy; embracing diversity and inclusion.

INTEGRITY

We are honest, ethical and do the right things for the right reasons.

TEAMWORK

We are a caring workplace made up of a team working towards a shared purpose.
We collaborate and support each other.

OWNERSHIP

This is our city, we are invested and dedicated to its continuous success. We take pride in all we do.

INNOVATION

We are progressive thinkers who embrace the challenge of continuous improvement.



ABOUT THE POSITION

The City Manager provides executive leadership for the City of Pearland and all its operations. This position formulates long-range goals for the organization, develops policy and position papers, and negotiates with elected officials. The City Manager is the go-between for the elected policy body, the City Council, the community, and the City organization.

The mission of the City Manager's office is to effectively implement and administer the policies established by the City Council; to file and implement an annual budget that meets the goals of the organization; and to communicate with the City Council, appointed boards and commissions, staff, and the residents on items of interest to the City.

This position recommends policy, oversees an annual budget and multiyear financial plan, and manages the capital improvements projects (CIP). The City manager coordinates, leads, and manages the City staff; attends regular meetings with directors and other staff; listens and learns from staff at all levels; and ensures cohesion and prioritization of work in concert with City priorities.

Providing information to the City Council, the community, and staff, and ensuring that the communication and information is accurate, timely, and clear, is an essential function of the City Manager. Responsibilities also include developing, reviewing, and approving the agendas and materials for meetings of the City Council; ensuring that materials are complete and policy recommendations are accurate and consistent with the law and City Council policy direction; and providing options and recommendations.

The City Manager facilitates the work of the City Council and other appointed policy bodies supported by City staff; maintains good intergovernmental relations and support with cities, counties, other agencies and community groups; and represents the City to other governmental agencies, the public, and community groups. This position also keeps current with modern management practices and community building.

Other responsibilities of the City Manager include the following:

- Synthesizes and analyzes data to provide recommendations for effective policies, procedures, or methodologies based on new facts, knowledge, or interpretations.
- Mentors others by advising, counseling, or guiding them using professional principles for effective problem resolution.
- Oversees fiscal and administrative policy with authority and responsibility over all departments; reports directly to the Mayor and City Council.
- Reads and interprets professional materials, involving advanced bodies of knowledge related to complex disciplines.
- Writes extremely complex papers and reports and speaks to high-level groups.
- Creates and oversees long-range goals, plans, and methodologies.
- Makes decisions that affect the organization, related organizations, and major segments of the population.
- Works in an evolving environment with emerging knowledge and technologies, competing priorities, and changing policies.
- Performs work involving the application of broad principles of professional management and leadership to solve new problems for which conventional solutions do not exist; may require sustained, intense concentration for accurate results and continuous exposure to unusual pressure.

PRIORITIES

The chosen City Manager should focus on the following priorities:

- Lead efforts to implement corrective measures related to the City's budget. In addition to identifying and managing solutions to resolve a large revenue shortfall (caused by a property tax valuation-related error), the new City Manager will need to take measures to facilitate clear and accurate information about this matter to the media, the City Council, residents, and other stakeholders. Moving forward, ensuring adequate budget planning and managing the related property tax implications will be key.
- Plan for merging older developments with new developments, redevelopments, and revitalizations of older areas (for example, Old Town site) as the City transitions from high-growth to maintaining/improving aging infrastructure.
- Oversee the update of the Unified Development Code (UDC).
- Ensure an environment of engagement and trust with both employees and the public.
- Manage the City's water and wastewater utilities, which includes future funding of services and infrastructure.
- Be a unity and cohesiveness builder for the entire City organization. The City Manager should build teamwork and focus on a common mission.

PRIORITIES, CONTINUED

- Manage upcoming capital bond projects (approximately \$109 million total in FY 2023) if approved by voters. These projects include:
 - Drainage projects recommended by the Drainage Bond Advisory Committee (\$181 million, pending voter approval in the May 2023 bond election)
 - Facilities, including a new fire station (\$51 million)
 - Parks projects (\$29 million)
 - Streets projects (\$72 million)
- Work to establish trust and transparency with the public. This should focus on positive City engagement with the community to put a “face to the government.”

IDEAL CANDIDATE

The City of Pearland is seeking a positive and confident leader with experience to serve as its next City Manager. The ideal candidate will be skilled in municipal finances and the complexity of local government budgeting and revenues. They will have experience with Municipal Utility Districts (MUDs) and Tax Increment Reinvestment Zones (TIRZ); with managing and overseeing large capital projects (\$100M +); and with emergency management, including being prepared for weather-related disasters in this area of the state.

The ideal candidate will have experience with a high-growth city, especially one that is transitioning from a growing to a stable city. The chosen City Manager will be able to give equal emphasis and attention to the maintenance of both the older areas of the City and the areas of new development.

The next City Manager will be experienced in the systems and processes needed to effectively evaluate job performances. They will be experienced in strategic planning, goal setting, and evaluating progress toward goals. The chosen candidate is transparent in communication of mistakes, accepting of responsibility, and effective in resolution. They will lead multiple teams through challenges in a positive, approachable way. The ideal candidate understands they are the face of the organization, and as such, they will reinforce a culture of honesty, forthrightness, and contribution, where employees are not afraid to voice concerns or speak up.

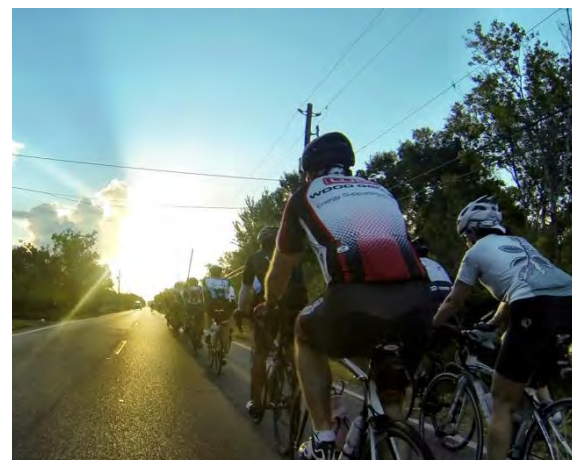
Pearland expects horizontal leadership, where everybody takes accountability without passing things up or down the chain of command. The chosen City Manager should be a bridge-builder who can establish and build positive relationships with other leaders and agencies (such as counties, school districts, MUDs, other cities, and HOAs), as well as with the business community of Pearland. The ideal candidate is highly ethical and promotes a culture of ethics and professionalism.





Additional attributes of the ideal candidate include the following:

- The City Manager will lead the organization with energy and enthusiasm, demonstrating and encouraging excellent customer service for a diverse population of internal and external stakeholders, as well as respecting and understanding differences.
- The City Manager will regularly and effectively communicate with the City Council, focusing on relevant information.
- As the individual responsible and accountable for all City operations, the City Manager will be fluent in the application of broad principles of professional management and leadership to solve new problems for which conventional solutions may not exist. This effort may require sustained, intense concentration for accurate and effective results in a demanding environment. A reliance upon the input and expertise of the executive team is essential to providing clear direction and vision for long-term success. The City Manager will instill trust, inside and outside of the organization, by exercising sound judgment and good-faith efforts.
- The ideal candidate will demonstrate a penchant for forthright and candid communication by being willing to communicate with the public, listen to concerns, and empathize with problems while looking for solutions. Purposeful decisions in the creation of long-range goals will benefit the organization by staying focused on and adhering to priorities set by the City Council.
- In making decisions that affect the organization, related organizations, and major segments of the population, the successful candidate will demonstrate an ability to synthesize and analyze data to provide recommendations for effective policies, procedures, or methodologies based on new facts, knowledge, or interpretations. When necessary, the individual is willing to make difficult and unpopular decisions and will maintain current knowledge of professional materials involving advanced bodies of knowledge to maintain competent oversight of fiscal and administrative policies.
- The City Manager will lead an organization of municipal professionals, guiding and mentoring others using professional principles for effective problem resolution while promoting cohesion and working together to accomplish goals and complete tasks.
- The ideal candidate will be aware of how decisions can impact different segments of the community, including the business sector, and be willing to listen and work with those sectors where possible to gain synergy and a more workable outcome.
- The City Manager will be an enthusiastic new member of the Pearland organization and will be excited to be there.



EDUCATION AND EXPERIENCE

A bachelor's degree is required, but a master's degree in finance, public administration, business administration, or a related field is preferred. At least 7 years of experience in local government, with at least three years as a city manager, assistant/deputy city manager, or senior executive of a city with at least 50,000 residents, is preferred. A combination of related education and experience may be considered. Professional certification as ICMA-CM or CPM is highly preferred. Candidate must have a valid Texas Class "C" driver's license or the ability to obtain one within 90 days of employment. Residency in Pearland is required.

COMPENSATION AND BENEFITS

The City of Pearland offers a competitive salary range of \$250,000-\$340,000 based on qualifications and experience. The City pays all premiums for its employees' dental, long-term disability protection, and life insurance, plus the majority portion of the medical premium for employees' dependents. It also participates in the Texas Municipal Retirement System (TMRS) with a 7% employee deposit rate and a municipal matching ratio of 2:1. Access to the City's recreation fitness center, an employee assistance program, education assistance, paid holidays and vacation time, and an active wellness program focusing on physical, mental, and financial health are provided.

APPLICATION PROCESS

[Please apply online](#)

Kevin Hugman, Senior Vice President

KevinHugman@GovernmentResource.com

940-257-8888



The City of Pearland is an Equal Opportunity Employer and values diversity in its workforce. Applicants selected as finalists for this position will be subject to a comprehensive background check.

RESOURCES

City of Pearland

www.pearlandtx.gov/

Pearland City Manager's Office

<https://www.pearlandtx.gov/government/administration>

Pearland Economic Development Corporation

www.pearlandedc.com

Pearland Convention and Visitors Bureau

www.visitpearland.com

Pearland Chamber of Commerce

www.pearlandchamber.com

FOLLOW US



**Agreement for Executive Recruitment Services
for City Manager
between**

Strategic Government Resources, Inc. ("SGR")
and
City of Manvel, Texas ("Organization")

Scope of Services:

SGR shall provide all services for recruitment as described in the formal proposal submitted and described in abbreviated form as follows:

- Development recruitment plan and timeline
- Production of a professional position profile brochure
- Advertising and marketing
- Communication with prospects and applicants
- Initial screening and review of applications
- Briefing with search committee to facilitate selection of semifinalists
- Written questionnaires, customized to the position, for up to twelve (12) semifinalists
- Recorded online interviews for up to twelve (12) semifinalists
- Stage 1 Media Searches on up to twelve (12) semifinalists
- Electronic delivery of semifinalist briefing books and online interviews
- Briefing with the search committee to facilitate selection of finalist candidates
- Assistance with development of advanced exercise for finalist candidates, if desired
- Comprehensive Stage 2 Media Reports for up to five (5) finalist candidates
- Comprehensive background investigation reports on up to five (5) finalist candidates
- Comprehensive Reference Checks for up to five (5) finalist candidates
- Electronic delivery of finalist briefing books
- Assistance with interview questions and interview schedule
- Assistance with stakeholder engagement, if desired
- Assistance with negotiating terms and conditions of employment, if desired
- Up to Two (2) in-person visits by the Recruiter to the Organization.
- Periodic updates regarding the progress of the search, as frequently as desired

The Organization agrees:

- To provide photos/graphics and information necessary to develop position profile brochure
- To respond to drafts of documents and reports in a timely manner; failure to do so may extend timelines and can negatively impact the outcome of the process
- To refer all prospective applicants to SGR and shall not accept applications independently during the recruitment process

- To provide reproduction of hard copy brochure, if desired
- To provide any direct mailings desired by the Organization
- To provide legal opinions to SGR regarding when and if any information must be released in accordance with Public Information requests
- To directly reimburse finalists for travel-related expenses to interview
- That Organization is ultimately responsible for candidate selections and that Organization will not discriminate against any candidate on the basis of age, race, creed, color, religion, sex, sexual orientation, national origin, disability, marital status, or any other basis that is prohibited by federal, state, or local law
- To comply with the Fair Credit Reporting Act (FCRA) with regard to any pre- or post-adverse action notices and requirements if the Organization decides not to hire a candidate as a result of their credit history report

SGR shall be compensated by the Organization as detailed below:

Not-to-Exceed Price = \$24,900*

** Ad placement costs are not included in the Not-to-Exceed Price. These costs are estimated to be between \$1,750 and \$2,500 and shall be added to the total cost of services upon approval from the organization.*

Not-to-exceed price includes:

- **Professional Service Fee - \$18,500**
- **Expenses** (will appear on invoices until not-to-exceed price is reached):
 - **Position Profile Brochure & Marketing - \$1,500**
 - Production of a professional position profile brochure
 - Custom-designed graphics for social media and email marketing
 - An announcement in SGR's 10 in 10 Leadership and Innovation e-newsletter
 - Two (2) email blasts to SGR's opt-in Job Alert subscribers for the relevant job category
 - Job placement on SGR's website
 - Ad placement on SGR's job board
 - Promotions on SGR's social media pages – Facebook, Twitter, LinkedIn, and Instagram
 - **Semifinalist Recorded Online interviews** for up to twelve (12) semifinalists - **\$225 each**
 - **Comprehensive Media Reports** for up to five (5) finalists - **\$500 each**
 - **Comprehensive Background Investigation Reports** for up to five (5) finalists - **\$400 each**
 - **Comprehensive Reference Checks** with individual reports for up to five (5) finalists - **\$225 each**
 - **Up to two (2) multi-day onsite visits** by one Recruiter to the Organization, for up to 2 and 1/2 days per visit. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead. *Travel will be dependent on COVID restrictions in place at the time and take into consideration the health and safety of team members of both SGR and the Organization.*

Reimbursable Expenses

- **Ad placements, as approved by the Organization, will be billed back at actual cost with no markup for overhead.**

Supplemental Services (not included in the not-to-exceed price above):

- SGR will conduct a Stakeholder Survey for \$1,000. SGR will provide recommended survey questions within three (3) business days of project initiation. SGR will set up an online survey within one (1) business day after Organization has reviewed and approved the survey questions. Stakeholders can be directed to a web page or invited to take the survey by email. SGR and Organization will agree to the open survey time period, typically ten (10) to thirty (30) days. Organization shall be responsible for marketing and promoting the survey to stakeholders. A written summary of results is provided to Organization within three (3) business days of survey close date. Survey is not validated statistically.
- Additional online interviews (over and above the twelve (12) included in the not-to-exceed price above) are offered for \$225 per candidate.
- Additional comprehensive media reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$500 per candidate.
- Additional background investigation reports (over and above the five (5) included in the not-to-exceed price above) are offered for \$400 per candidate.
- Additional reference checks (over and above the five (5) included in the not-to-exceed price above) are offered for \$225 per candidate.
- There is a cost of \$175 per candidate for the DiSC Management Profile.
- Semifinalist and finalist briefing materials will be provided to the search committee via an electronic link. Should the organization request printing of those materials, the reproduction and shipping of briefing materials will be outsourced and be billed back at actual cost.
- Additional onsite visits (over and above the two (2) onsite visits included in the not-to-exceed price above) by one Recruiter will be billed over and above the not-to-exceed price. Travel and onsite time will be billed at a professional fee (per recruiter) of \$1,000 per half-day and \$1,500 per full day. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.
- Candidates will be reimbursed directly by the Organization for travel expenses.
- If the Organization desires any supplemental services not mentioned in this section, an estimate of the cost and hours to be committed will be provided at that time, and no work shall be done without approval.

Billing:

The professional service fee for the recruitment is billed in three equal installments during the course of the recruitment. The initial installment is billed after the position profile brochure has been created. The second installment is billed after semifinalists are selected. The final installment is billed at the conclusion of the recruitment. Expenses and supplemental services will be billed with each of the three installments, as appropriate.

Organization Contact for Invoicing:

Name: _____

Position: _____

Email: _____

Phone: _____

Service Guarantee:

SGR guarantees that you will be satisfied with the results of the full service recruitment process, or we will repeat the entire process one additional time and charge only for expenses. Additionally, if you select a candidate (that SGR has fully vetted) who resigns or is released within 18 months of their hire date, SGR will repeat the process one additional time and charge only for expenses. If the organization circumvents SGR's recruitment process and selects a candidate who did not participate in the full recruitment process, the service guarantee is null and void. We also guarantee that we will not directly solicit a candidate we bring to you for another job.

Expenses in the event of a repeat search shall include:

- Position Profile Brochure Edits, Custom Graphics, and SGR Marketing - \$750
- Ad placements, as approved by the organization, will be billed back at actual cost with no markup for overhead.
- Online interviews - \$225 per candidate.
- Comprehensive media reports - \$500 per candidate.
- Background investigation reports - \$400 per candidate.
- Reference checks - \$225 per candidate.
- DiSC Management Profile - \$175 per candidate
- Should the organization request printing of semifinalist or finalist briefing materials, the reproduction and shipping of briefing materials will be outsourced and be billed back at actual cost.
- Recruiter travel. Meals are billed back at a per diem rate of \$15 for breakfast, \$20 for lunch, and \$30 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.
- Candidates are reimbursed directly by the organization for travel expenses.
- Stakeholder Survey - \$1,000
- If the Organization desires any supplemental services not mentioned in this section, an estimate of the cost and hours to be committed will be provided at that time, and no work shall be done without approval.

Terms and Conditions:

- The Organization reserves the right to terminate this agreement at any time upon giving SGR seven days advanced written notice to SGR, Attn: Melissa Valentine, PO Box 1642, Keller, TX 76244 or by email to MelissaValentine@GovernmentResource.com. In such an event, SGR will be compensated for all work satisfactorily completed up to and through the date of termination.
- The Organization acknowledges that the nature of executive recruitment is such that SGR engages in discussions with prospects throughout the process who may or may not ultimately become a candidate, and that SGR is utilizing its proprietary network of relationships to identify and engage prospective candidates, and that premature release of such proprietary information, including names of prospective candidates who SGR may be having conversations with as part of the recruitment process, may be damaging to the prospects and SGR. Accordingly, the Organization acknowledges and, to the extent provided by law, agrees that all information related to this search is proprietary, and remains the property of and under the exclusive control of SGR, regardless of whether such information has been shared with the Organization or not, including all decisions regarding release of information, until such time that a finalist is named. At the time finalists are determined, all information related to the finalists shall become the property of the Organization and all decisions regarding public disclosure shall be determined by the Organization, except that psychometric assessments, questionnaires, and any information produced by SGR is proprietary and shall not become the property of the Organization or subject to disclosure. If the Organization receives an open records request, the Organization shall notify and share the request with SGR in writing as soon as possible but within no more than three (3) business days of receipt. The Organization shall provide sufficient time for SGR to notify and provide advance notice to the impacted individuals prior to the Organization releasing the required information with protected information redacted.
- **All travel will be dependent on COVID restrictions in place at the time and take into consideration and health and safety of team members of both Parties.**

Approved and Agreed to, this the _____ day of _____, 2023 by and between

Jeri J. Peters, President of Executive Recruitment
Strategic Government Resources

City of Manvel, Texas

Printed Name: _____

Title: _____



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE:

TOPIC

Listening Sessions

BACKGROUND

Progress update. Requested by Council at the June 5, 2023 meeting.

RECOMMENDATION

To ensure the City has the ability to collect substantive, actionable data from the public, the Public Information Office is requesting that Council consider contracting the services of a strategic planning consulting company.

ATTACHMENTS

Coppell 2040 Strategic Action Plan: <https://future-iq.com/wp-content/uploads/2018/06/Coppell-Vision-2040-Strategic-Action-Plan.pdf>

Coppell Vision 2040 Community Engagement Report: <https://future-iq.com/wp-content/uploads/2019/02/Coppell-Vision-2040-Community-Engagement-Report.pdf>

Vision 2040 Report Summary: <https://www.coppelltx.gov/DocumentCenter/View/1456/Vision-2040-Summary-PDF?bidId=>

FUNDING ISSUES

- ☐ Not applicable
- ☒ Not budgeted
- ☐ Full amount already budgeted
- ☐ Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER

Brooke Cyphers

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____