



CITY OF MANVEL
ANIMAL SHELTER ADVISORY COMMITTEE MEETING
April 20, 2023
6:00 p.m.

Notice is hereby given that the Animal Shelter Advisory Committee will meet at the Manvel City Hall 20031 HWY 6, Manvel Tx 77578. This meeting is to consider and if appropriate, take action with respect to the items listed below.

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpreter services must be made 48 hours prior to this meeting. Please contact the city secretary at 281-489-0630 for further information.

The Animal Shelter Advisory Committee reserves the right to go into Executive Session on any item on this agenda under the appropriate exceptions to the [Texas Open Meeting Act, Chapter 551](#), [Texas Government Code](#).

Regular Session

Call To Order and Roll Call

Pos #1 James McClain
Pos #2 Jessica Rodriguez
Pos #3 Amanda L. Hoffpauir
Pos #4 Alayna Goodson

Pledge

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible.

Public Comments: "Comment Card" Required

o Members of the public with business before the board, NOT scheduled on the agenda as a public hearing (that have submitted a public comment card) may have three (3) minutes to address the board. o The board may not participate in any discussion and cannot vote on the subject you present unless it is listed on the agenda as an action item.

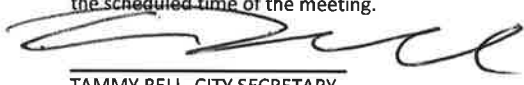
Regular Agenda

- A. Update/Discussion on the duties of the Animal Shelter Advisory Board.
- B. Acceptance/Review of the Annual Kennel Inspection Report.
- C. Update on Police Department animal pick-up procedures.

Adjourn

CERTIFICATION

I, Tammy Bell, City Secretary for the City of Manvel, do hereby certify that the foregoing Agenda of the City of Manvel is true and correct; and that I posted such notice on the bulletin board at the Manvel City Hall. A place convenient and readily accessible to the public on April 14, 2023 in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551.001 et.seq). Said notice remained posted for at least 72 hours preceding the scheduled time of the meeting.


TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS

ORDINANCE NO. 2015-O-16

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING CHAPTER 8. *ANIMALS*, BY ADDING A NEW SECTION (12) CREATING AN ANIMAL SHELTER ADVISORY COMMITTEE; PROVIDING FOR THE COMPOSITION AND DUTIES OF THE COMMITTEE; APPOINTING INITIAL MEMBERS OF THE COMMITTEE; PROVIDING FOR SEVERABILITY; AND PROVIDING A SEVERANCE CLAUSE AND EFFECTIVE DATE.

WHEREAS, chapter 823 of the **Texas Health and Safety Code** provides that the governing body of a municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of chapter 823 pertaining to animal shelters; and

WHEREAS, the City of Manvel presently maintains a facility for keeping or legally impounding stray, homeless, abandoned, and unwanted animals; and

WHEREAS, the City Council deems it in the best interest of the City of Manvel to create an Animal Shelter Advisory Committee as required by state law and to provide for its composition and duties; **now, therefore**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. Chapter 8. *Animals* of the **Code of Ordinances of the City of Manvel** is hereby amended by adding a section (12) to read and provide as follows:

“CHAPTER 8. ANIMALS

...

Sec. 8-12. – Animal Shelter Advisory Committee

(a) There is hereby established an Animal Shelter Advisory Committee.

(b) The committee shall consist of four members and be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter (operator), and one representative from an animal welfare organization.

(c) The members shall be appointed by the city council and shall serve two (2) year terms.

(d) Three (3) members shall constitute a quorum. The affirmative vote of 3 members (the majority of the committee) is required for any action of the committee.

(e) The committee shall meet at least three (3) times a year.

(f) Appointments to fill vacancies shall be made by the city council and in every case shall be for the unexpired term only of the member whose position has been vacated.

(g) The committee shall act in an advisory capacity to the city council, city manager, and relevant departments and entities of the City of Manvel in animal shelter matters. Specifically, the committee shall be empowered to do any or all of the following:

(a) Act in an advisory capacity in all matters pertaining to animal shelters within the city and assist animal shelters located in the city to comply with V.T.C.A., Texas Health and Safety Code ch. 823;

(b) Make recommendations to the city council and city manager on animal shelter standards and operations within the city;

(c) With proper authorization from the City Council, seek grants and sponsorships for animal shelter operations and activities from public and private sources and donors;

(d) Review the safety records of animal shelter operations based on safety inspections and reports;

(e) Perform any other duties or tasks as may be assigned by the city council.”

Section 2. The initial members of the committee, appointed for two year terms, shall

be as follows:

Veterinarian

Susan Pickle

Friendswood-Alvin Veterinarian Clinic

Animal Welfare Organization

Ashlee Pickle

President of Tails in Transition Animal Rescue

Operator

Scott Karpowicz

Patrol Sergeant

City

Jay White

City of Manvel Director of Public Works

Section 3. **Repealer.** All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

Section 4. **Severability.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Manvel, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED on first reading this 13 day of April,
2015.

PASSED, APPROVED, AND ADOPTED on second and final reading this 27 day of April, 2015.

Delores M. Martin
Delores Martin, Mayor

Attest:

Tammy Bell
Tammy Bell, City Secretary

APPROVED AS TO FORM:

Robert Gervais
Robert Gervais, City Attorney

